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**CALL TO ORDER**

Meeting was called to order at 5:30 pm

**Commissioner & Administrative Personnel:**

Anne Potter, Chair Kurt Danison, Contract Planner

Jack Schneider, Vice Chair Tyler Wells, Building Official - Absent

Stacey Okland Cindy Hicks, Deputy Clerk

Erin Mundinger

Barry Hansen

**Others in Attendance:**

Brant Smith Michelle Sandoval, FYRE

 Doug Bommersbach, Architect for FYRE

**Approval of Minutes:**

Commissioner Mundinger moved, seconded by Commissioner Okland, to approve the minutes from June 6, 2023 as written. With no further comments or corrections, the Commissioners voted to approve the motion.

**NEW BUSINESS:**

**Public Hearing – Flood Damage Prevention Code**

Chair Potter opened the Public Hearing at 5:35 pm and read the Public Hearing Disclaimer. With no objections from the public or Planning Commission members, she then turned the hearing over to Planner, Kurt Danison. Planner Danison proceeded with the reading of the Staff Report (attached). The staff recommendation, if the Planning Commission is satisfied with the proposed amendments, is to forward it to the City Council for approval and adoption.

Chair Potter asked for any Public Comments. There was none. She then asked if there was any Commissioner questions. There was none.

Chair Potter closed the Public Hearing at 5:42 pm.

Commissioner Hansen moved, seconded by Commissioner Schneider, to recommend the City Council approve the amendments to Chapter 14.28 OMC subject to the finding of facts and conclusions contained in the staff report and move forward with the formal public review and approval process. With no further comments or corrections, the Commissioners unanimously voted to approve the motion.

**OLD BUSINESS:**

**Home Occupation discussion/request – Nano Brewery**

Planner, Kurt Danison, reviewed with the Planning Commission a potential use chart and definition for “Nano Brewery”. Requestor Brant Smith also presented the information he provided regarding nano breweries in a non-traditional setting. There was extensive conversation regarding the operation size, disposal of waste product, appropriate location, neighbor notification, State requirements and whether it should be a CUP in certain zones or allowed with or without conditions. Mr. Smith assured the Planning Commission that he is more than willing to have yearly inspections or whatever requirements the city sees fit to license him.

Chair Potter thanked him for the very diligent research and information he has provided. They will get what Planner Danison has, review it, and put it on the next agenda in September.

**FYRE – Definition determination for housing/shelter project:**

Planner Danison reviewed with the Commission a draft definition and use chart example for the FYRE housing/shelter project. Commissioner Hansen noticed that the duration of time for stay was removed from the previous definition they received. Michelle Sandoval, of FYRE, explained that they want to monitor progress with the program and not the zoning code. Commissioner Schneider confirmed that the time frame was all that was removed, leaving the rest as is. It was confirmed.

Planner Danison had to leave for another meeting, but the Planning Commission continued to review the conceptual drawings and use chart with Michelle Sandoval. After discussion, the Commission recommended the following processes for each district: RD – CUP / RM – CUP / CB – A / HB – CUP / CI – A. The other zones would be prohibited. Secretary Cindy Hicks will get the chart to Planner Danison to put together for the next meeting in September.

**Comprehensive Plan Update – Final Review**

Moved to next agenda in September.

**OTHER BUSINESS:**

**City Update**

None.

With no further business before the Planning Commission, Chair Potter closed the meeting. The next scheduled meeting is set for September 5, 2023. The meeting adjourned at 7pm.

SIGNED:

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Anne Potter, Chair Cindy Hicks, Deputy Clerk