
OMAK CITY PLANNING COMMISSION MEETING AGENDA

Tuesday – February 7, 2023 – 5:30 PM

Zoom – Hybrid Meeting

A. CALL TO ORDER

B. ESTABLISH A QUORUM

C. APPROVAL OF MINUTES:

1. Approval of January 3, 2023 Minutes



D. NEW BUSINESS

1. City of Omak Shoreline Master Program – Public Hearing 
2. Comprehensive Plan – Element G (Citizen Participation) – Review.

E. OLD BUSINESS:

None

F. OTHER BUSINESS:

City Update

 **Action by Planning Commission**

Cindy Hicks is inviting you to a scheduled Zoom meeting.
Topic: Planning Commission
Time: Feb 7, 2023 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting
Meeting ID: 864 4733 9077
Passcode: 223051
One tap mobile
+12532158782,,86447339077#,,,,*223051# US (Tacoma)
+12532050468,,86447339077#,,,,*223051# US

If you need support, contact the City Clerk in advance of the meeting by calling 509-826-1170 or e-mail clerk@omakcity.com for assistance.

**OMAK PLANNING COMMISSION
MEETING MINUTES
JANUARY 3, 2023**

CALL TO ORDER

Meeting was called to order at 5:30 pm

Commissioner & Administrative Personnel:

| | |
|-------------------------|--|
| Stacey Okland, Chair | Kurt Danison, Contract Planner |
| Erin Munding | Tyler Wells, Building Official |
| Anne Potter, Vice Chair | Deputy Clerk, Cindy Hicks |
| Jack Schneider | Michelle Miller – Senior Associate Planner |
| Barry Hansen - Absent | |

Approval of Minutes:

Commissioner Potter moved, seconded by Commissioner Munding, to approve the minutes from December 6, 2022, as written. As there were no further comments, the Commissioners voted to approve the motion.

New Business:

Public Hearing - Comprehensive Plan – Elements C,D,E & F

Chairwoman Okland opened the public hearing at 5:30 pm. She stated that the public hearing is being recorded and she then read the opening Public Hearing Disclaimer procedure. She asked if any Planning Commission members needed to excuse themselves from the hearing? None being heard, she asked if anyone in audience had any objection to the Chair or any member of the Planning Commission in participating in this proceeding? None being heard, she asked if any Planning Commission member has a financial interest in the outcome of this hearing or has engaged in discussion outside of the hearing with opponents or proponents on this issue? With none being heard, Commissioner Okland turned the hearing over to Contract Planner, Kurt Danison.

Contract Planner, Kurt Danison, presented pertinent facts of the review of Elements C,D,E & F of the City of Omak Comprehensive Plan. He stated that there were no changes since the final review from the Planning Commission last month and that no comments were returned from the agencies it was sent to. He asked if there were any questions. There were none.

Chairwoman Okland then asked if there was any public that would like to comment? With no public present, she closed the Public Hearing at 5:36pm.

Commissioner Potter moved, seconded by Commissioner Schneider, to recommend to the Omak City Council that Elements C,D,E & F of the Omak Comprehensive Plan be adopted as amended. With no comments, the Commissioners voted to approve the motion.

Contract Planner, Kurt Danison will prepare the documents for the City Council.

Old Business

City of Omak Shoreline Master Program – Final Review

The Planning Commission went through their final review of the Omak Shoreline Master Program. There was further discussion on docks and if it should be removed or left in. It was agreed that since there has never been a request to put in a dock and that it is to active of a river to safely have one, it should be eliminated from the document.

**OMAK PLANNING COMMISSION
MEETING MINUTES
JANUARY 3, 2023**

Contract Planner, Kurt Danison, will set the public hearing for next month. He will work with Building Official, Tyler Wells, to get DNS and comment forms out. Tyler believes it is ready to go and on his calendar for tomorrow. It will need a 30-day review prior to public hearing.

OTHER BUSINESS:

City Update

Contract Planer, Kurt Danison, discussed with the Commission about upcoming floodplain/floodway change recommendations on definitions and maps by the DOE and FEMA. This topic will be on the Planning Commission agenda in the future.

Kurt attended a webinar on accessory dwelling units and stated if any of the commissioner get the opportunity, to review it. It is dealing with the lack of affordable housing. Cost and financing is an issue for most people. Leavenworth has come up with 3 or 4 plan designs, that people can choose from. They are already reviewed and so it goes right through the processes and there is just a small fee to architect. There was discussion on how to address parking. In the Omak area in winter, it can be a problem when parking on the street. It is an issue. It was suggested that maybe the Planning Commission could watch it at one of their meetings. Kurt stated that Langley was the primary presentation to watch.

Commissioner Schneider asked about mailboxes popping up in neighborhoods where it used to not be allowed. He is seeing the struggle to get mail to boxes with all the snow. Maybe that was why they were not previously allowed. Deputy Clerk, Cindy Hicks, will check to see if it is a city ordinance allowing or disallowing mailboxes at residences.

Building Official, Tyler Wells, reported that there is a CUP application in for a nightly rental at Oak Street Park.

There was discussion on the current snow loads and all the buildings that are coming down locally with the current conditions. There may be a need to look at the cities current snow load requirements and if there needs to be a change.

With no further business before the Planning Commission, the meeting adjourned at 6:15 pm.

SIGNED:

Stacey Okland, Chair

Cindy Hicks, Deputy Clerk

PLAN ELEMENT G: CITIZEN PARTICIPATION

I. BACKGROUND

The ultimate success of this comprehensive planning program for the Greater Omak Area will be measured by the degree of acceptance and support it receives from: the residents of the City and County, both on and off the Reservation; and, the elected and appointed officials for the four governments involved in planning in the Central Okanogan Valley. The recommendations of the Comprehensive Plan can be implemented as the expression of the combined will of the community, or they can merely disappear into a bookshelf. It is hoped that because the public had ample opportunity to shape the document, that the former rather than the latter will be the case.

Policies for Citizen Participation

The following policies are intended to guide decision making regarding citizen participation.

The City, County and Tribes shall:

- Policy 1: encourage the participation of all segments of the population in the Greater Omak Area in planning for future growth.
- Policy 2: encourage the participation of citizen groups when the City, County and Tribal objectives for land use have been formulated.
- Policy 3: encourage the discussion of community and area wide planning policies at the committee, commission, council and board levels in all three governments.
- Policy 4: encourage the formation of citizen groups on the East and West side of Omak and other parts of the Planning Area to assist and comment at City Council, County Commission or Tribal Council hearings with respect to future planning for the Planning Area.
- Policy 5: encourage consideration of educational programs or discussions at the upper secondary school level which would develop an interest in City, County and Tribal activities with which many will later be acquainted through their livelihood in one way or another, and their potential residence in the area.

2. RECOMMENDATIONS

The Plan recommends the following for citizen participation:

- That all reasonable means be used to inform residents of the contents and meaning of this comprehensive plan. Such efforts should include newspaper, radio and other media coverage, public workshops and meetings to explain the plan and afford the public ample opportunity to ask questions and learn about the plan.
- That all decisions made by the City, County and Tribes which affect uses of the land in the Planning Area be brought before the City, County or Tribes Planning Commissions (as appropriate) for their review. This is critical in that these Commissions are the lay bodies responsible for advising the elected officials on matters pertaining to land use.