

**OMAK PLANNING COMMISSION
MEETING MINUTES
FEBRUARY 7, 2023**

CALL TO ORDER

Meeting was called to order at 5:40 pm

Commissioner & Administrative Personnel:

Stacey Okland, Chair	Kurt Danison, Contract Planner
Erin Munding	Tyler Wells, Building Official
Anne Potter, Vice Chair	John Marshall, Administrative Assistant
Jack Schneider	Michelle Miller – Senior Associate Planner (Zoom)
Barry Hansen	

Approval of Minutes:

Commissioner Potter moved, seconded by Commissioner Munding, to approve the minutes from January 3, 2023, as written. As there were no further comments, the Commissioners voted to approve the motion.

New Business:

Public Hearing - Shoreline and Comprehensive Plan – Element G

Chairwoman Okland opened the public hearing at 5:42 pm. As there was no persons from the public present there was no need to read the Public Hearing Disclaimer for recording. Commissioner Okland then turned the hearing over to Contract Planner, Kurt Danison.

Contract Planner, Kurt Danison, presented pertinent facts and updates as to the progress of the Shoreline Plan. He discussed that one of the big changes was that we would not be allowing docks on the shoreline. He also discussed that moving forward the City would be adding parts of the Shoreline Plan to the Municipal Code and that this would ensure the Shoreline Plan is reviewed and updated more frequently. He stated that the next steps would be to wrap the whole Plan up and submit it to City Council and The Department of Ecology for approval and adaptation. Review of Elements G of the City of Omak Comprehensive Plan had no changes and just needed to be wrapped up and forwarded to City Council. He asked if there were any questions. There were none.

Chairwoman Okland then asked if there was any public that would like to comment? With no public present, she closed the Public Hearing at 5:46pm.

Contract Planner, Kurt Danison will prepare the documents for the City Council.

Old Business

Election of Officers

Chairwoman Okland opened old business at 5:50 pm. She stated that the election of new Officers needed to be completed. Discussion followed of how positions had “rotated” in the past, but it was not a necessary practice as much as just tradition. Duties and roles for each position were outlined. Commissioner Munding then nominated Vice Chair Potter to become Chair and Commissioner Schneider to be Vice Chair. This was seconded by Commissioner Hansen and none were opposed. Motion passed at 5:53 pm.

New Chairwoman Potter then took control and lead of the Meeting.

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OTHER BUSINESS:

City Update

Contract Planer Danison acknowledged Building Official Wells for the City update.

Building Official, Tyler Wells, reported that he had received a letter from DOE that he was unsure of why he received. Planner Danison sated he got the same letter and contacted DOE about it. He said that in talking with DOE he found that the letter was irrelevant and did not pertain to anything we were accomplishing.

Official Wells then discussed having received a Demo Permit for the burnt down Cornershef Bookstore and plans for the clean up of Sam's Honda Shop following its collapse from snow load.

Official Wells updated the board about Wenatchee Valley College having plans of adding a Health Sciences building addition to their campus at Apple and Birch Steet. Attendance at the College as well as future parking were talked about as well as the possibility of the College asking to permanently close the block of Apple Street that runs adjacent to the campus sometime in the future.

Planer Danison then took over to discuss Economic Development money and funding for the City. Funding would be marked for improvements to the Stampede Arena area. In order to receive the funding the City would have to have nearly every business and hotel fill out an Economic Impact Statement form outlining how this would help their business improve and what impact it would have. The City would also have to guarantee 20% matching funds (roughly \$400,000.00) to receive the grant. He then discussed avenues to get other grants and funding that would cover that 20%.

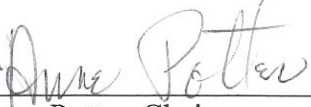
This then led into discussion of the Airport Reservoir Project and the budgeting shortfalls related to it. He mentioned how the City was in discussion with the State to help with the remaining shortfall and other grants. Future "109 funds" were discussed and how those may become available as the County is nearing pay offs of old loans and bonds. This may lead to money becoming available for emerging development opportunities.

Official Wells was then asked about new houses that were being constructed on Ross Canyon Road and the status of the construction in the Omache Shopping Center. He informed that the houses were permitted and he had inspected them and that Maurice's would be opening in the shopping center with an opening scheduled tentatively for late April or early May.

Chairwoman Potter then asked if the City had contracted snow removal services with 24-7 Property as someone had told her that we had. Official Wells and Assistant Marshall both stated that they had not heard of that happening and were certain that it was not the case. Discussion progressed about the snow removal in the city over the harsh winter conditions and the board was in agreement that the Public Works Department did a great job given the snow load and complications with equipment.

With no further business before the Planning Commission Chairwoman Potter moved to close the meeting. The next scheduled meeting was set as March 7th, 2023, and this meeting adjourned at 6:20 pm.

SIGNED:



Anne Potter, Chair



John Marshall, Administrative Assistant