**Call to Order:**

Chairwoman Okland called the meeting of the Omak Planning Commission to order at 5:34PM and a quorum was established.

**Commissioner & Administrative Personnel:**

Stacey Okland, Chair Kurt Danison, Contract Planner

Erin Mundinger Tyler Wells, Building Official

Anne Potter, Vice Chair Deputy Clerk, Cindy Hicks

Jack Schneider Michelle Miller – Senior Associate Planner

Barry Hansen

**Approval of Minutes:**

Commissioner Potter moved, seconded by Commissioner Schneider, to approve the minutes from September 6, 2022, as corrected. As there were no further comments, the Commissioners voted to approve the motion.

**New Business:**

**None**

**Old Business:**

**City of Omak Shoreline Master Program – Project Overview and Public Participation**

Associate Planner, Michelle Miller, reviewed with the Commission, the received results, on the survey that was sent out via Survey Monkey pertaining to the Shoreline Master Program Periodic Review. She shared that 5 people had responded to the survey. Contract Planner, Kurt Danison, stated that the Survey was put in place to gage what the public thinks about things, and it appears the public wants river access. Planner, Michelle Miller, then went through each question and how they responded. Contract Planner, Kurt Danison, asked the Commission if they would like to send an additional notice out to extend the deadline and possibly gain more responses? The Commission was in favor of that idea. The public will be given until the end of November to respond and give input.

**Comprehensive Plan – Element C, D,E & F Final Review**

Contract Planner, Kurt Danison, went through each element with the Planning Commission for final review. Commissioner Mundinger asked where the city was at in Element C (C10), Collection System, specifically under the phases. Kurt suggested that we invite Public Works Director, Wayne Beetchenow, to the next meeting to give an update.

Under Element D, Community and Economic Development, Planner Kurt Danison, will update to include the 2021 Economic Development and Recovery Strategy along with the 2022 Retail Recruitment Plan. Discussion followed on the data portion of that element.

In Element E, Cultural Preservation, the 2010 and 2022 Demographics updates were added.

Element F, Community Facilities. The Commission discussed the updates made to this element. Planner, Kurt Danison, brought in the newest Park & Rec Plan of 2018 and the County Park & Rec Plan. There was further discussion on the updates to the building that houses the Fire Dept. and Police Station. Commissioner Mundinger suggested we might leave out the description of property the hospital sits on. She also was wanting it stated somewhere that we encourage the maintaining of downtown facilities. It was suggested that it be added under the Policies for Community and Economic Development.

The Commission agreed they would like to take one more look at the whole thing when the changes are added. Kurt will forward the changes and have it prepared for final review at the next meeting.

**Other Business:**

**City Update**

Building Official, Tyler Wells, reported that there were a couple of public hearings since the last meeting. The first was for the de-annexation of the Shell Rock Point properties. They petitioned for this based on there is no city access to the property and services would not be accessible. It was approved. The other was a Conditional Use Permit for Paula Chambers of her property located on Juniper, know as the Omak Hotel. She is desiring to convert a couple of rooms into a nightly rental. It was approved.

Tyler also reported that the City has hired Josiah Lamb as the new Code Enforcement Officer.

There was further discussion on various things of curiosity going on around the city.

As there was no further business, the meeting was adjourned at 6:45 p.m.

SIGNED:

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Stacey Okland, Chair Cindy Hicks, Deputy Clerk