

**NOVEMBER 5, 2019
OMAK PLANNING COMMISSION
MEETING MINUTES**

Call to Order:

Chairwoman Harrison called the meeting of the Omak Planning Commission to order at 5:30 PM and a quorum was established.

Commissioner & Administrative Personnel:

Sheila Harrison, Chair	Kurt Danison, Contract Planner
Stacey Okland, Vice Chair-absent	Tyler Wells, Building Official
Pat Davisson	Amber Scott, Deputy Clerk
Erin Munding	
Barry Hansen	
Anne Potter	

Approval of Minutes – March 6, 2019 Meeting

Commissioner Munding moved, seconded by Commissioner Potter, to approve the March 6, 2019 meeting minutes. Motion carried.

Discussion of Meeting Date and Time Change

The Commissioners discussed moving the meeting date and time. This change will need to be done by Ordinance.

Commissioner Potter, moved, seconded by Commissioner Munding, to approve moving date and time for future Planning Commissioners meetings to the First Tuesday of the month, at 5:30pm. Motion carried. An Ordinance will be created and sent to the council for final approval.

Introduction of New Building Official

Amber Scott, Deputy Clerk introduced the new Building Official, Tyler Wells to the commissioners. Amber asked everyone to please introduce themselves and how long they had been a Commissioner. The Commissioner's welcomed him and look forward to working with him in future projects. He thanked them and said he said he is looking forward to learning and working with them also.

Other Business

Kurt Danison, Contract Planner explained to the Commissioners that a Public Hearing is needed soon regarding Zoning and The Comprehensive Plan, the agenda items should be Residential Single-Family Zoning, R1-R2 and Nightly Rentals. The date agreed upon is January 7, 2020 at 5:30pm. He will send in a News Release

Commissioner Munding is concerned over traffic that it creates, especially in the Grape and Hale Ave area. Kurt Danison, further explained this is why a Public Hearing is so important to receive feedback from the citizens in the City.

Mr. Danison explained he is not ready to bring the Capital Facilities Plan to the Commissioners. He is still creating a project list and working with department heads. Once completed he will bring to commissioners in January or February.

The Commissioners were given the WSDOT Transportation Study Volume 1 that included improvement ideas along US Hwy 97 from the 12 Tribes Casino to Sand Flat Road. Mr. Danison recommends along with City Administrator, Todd McDaniel for the Commissioners to review the

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study and to also look at the cities Transportation Element from the past. Deputy Clerk, Amber Scott will contact Commissioners to see who needs a copy of the plan.

Other Business

Mr. Danison and Mr. Wells updated the Commissioners on projects throughout the City.

Harbor Freight Inc. will be moving into K Hardware on Riverside Drive

The City is working with a local citizen to tie Enterprise Drive to Highway 97, this is in the preliminary stage at this point. They will keep the Commissioners updated as needed.

Meadow Point Development is still under plan review, the plans should be returned to the City next week. The annexation is not complete at this time. Once paperwork is completed it will be presented to the Council. Still hoping to start construction in Spring of 2020.

Mr. Wells handed out copies of some city codes that he found discrepancies related to the IRC codes. The commissioners congratulated him on a nice catch. Kurt advised him that corrections needed to go to the council for approval.

Mr. Danison suggested to the Commissioners a plan for 2020 be Residential Standards vs Commercial Zones. They all agreed it is something that needs to be tackled and be updated in the Comprehensive plan.

As there was no further business, the meeting was adjourned at 7:40 p.m.

SIGNED:



Sheila Harrison, Chair



Amber Scott, Deputy Clerk