**Team ONE Job Description**

**Job Summary:**

The Team ONE Lead plays a pivotal role in the success of our community outreach initiative. This grant funded position involves overseeing and coordinating the activities of Team ONE members, ensuring effective engagement with the community, and facilitating collaborative efforts with various businesses and stakeholders. The Team ONE Lead will be instrumental in driving the mission of the program forward, with a specific focus on business engagements, youth prevention, and law enforcement partnerships.

This role is currently supported by a grant from the Washington State Department of Commerce, spanning a two-year period. Should the Team ONE initiative prove successful, we will actively pursue additional funding to sustain and extend the program.

**Key Responsibilities:**

1. **Team Leadership and Coordination:**

* The Team ONE Lead will be hired specifically for this program and will be responsible for managing the day-to-day operations of Team ONE.
* Recruit, train, supervise and provide guidance to Team ONE volunteers, ensuring alignment with the program’s mission and goals.
* Coordinate Team ONE volunteers schedules, assignments, and responsibilities to maximize outreach effectiveness.
* The Team ONE Lead will oversee the neighborhood watch groups, volunteer patrol schedules, prevention presentations, business engagements, and other program components.
* Conduct regular team meetings to facilitate communication, share updates, and address challenges.
* They will report directly to the CORE Program Manager and work closely with law enforcement leadership to ensure effective collaboration and support.

1. **Community Engagement:**

* The Team ONE Lead will be responsible for maintaining strong relationships with community members, businesses, schools, and law enforcement agencies.
* Organize and participate in community events, workshops, and outreach activities to promote the program’s initiatives.

1. **Collaboration and Partnership Building:**

* Identify and establish partnerships with key stakeholders, including local businesses and community groups.
* Facilitate collaboration between Team ONE and external partners to leverage resources and expertise for community benefit.

1. **Program Planning and Development:**

* Contribute to the design and development of outreach programs and initiatives based on community needs and organizational goals.
* Work closely with City of Omak department heads to ensure seamless integration of Team ONE activities with broader organizational efforts.
* The Team ONE Lead will be responsible for reporting project updates, outcomes, and challenges to the CORE Program Manager.

1. **Training and Development**

* Conduct training sessions for Team ONE members on community engagement strategies, effective communication, and safety protocols.
* Provide ongoing support and mentorship to enhance team members’ skills and professional growth.
* Attend trainings relevant to the enhancement of the Team ONE Lead position and program.

1. **Reporting and Evaluation:**

* Maintain accurate records of outreach activities, community interactions, and program impact.
* Prepare regular reports for internal and external stakeholders to demonstrate the effectiveness and outcomes of Team ONE initiatives.

**The Team ONE Lead will provide direct oversite of Team ONE volunteers:**

* Team ONE volunteers will be community members who have expressed an interest in actively contributing to crime prevention efforts.
* They will work under the supervision of the Team ONE Lead and participate in various program activities, such as neighborhood patrols, prevention presentations, and business engagements.
* Volunteers will receive training and ongoing support from the Team ONE Lead to enhance their skills and knowledge in crime prevention techniques, observation skills, and reporting procedures.
* They will play a crucial role in fostering positive relationships within the community, promoting safety, and assisting law enforcement through their observations and reports of suspicious activities.

**Qualifications:**

* Strong leadership, organizational, and communication skills.
* Knowledge of community engagement efforts, crime threat assessments and safety protocols.
* Ability to work collaboratively and build effective relationships with diverse stakeholders and community members.
* Minimum of two years in a leadership position.

**Preferred Qualifications:**

* Military and/or law enforcement experience
* Bachelor’s degree in criminal justice, sociology, community engagement, and/or other relevant fields