



## Application

APPLICATION WITH ATTACHED PERSONAL RESUME

### **Personal Profile: (please print)**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
E-mail

### **Education:**

Please include all college and university attendance and other relevant education. Attach additional information if applicable.

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Location

\_\_\_\_\_  
Major

\_\_\_\_\_  
Degree/Date

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Location

\_\_\_\_\_  
Major

\_\_\_\_\_  
Degree/Date

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Location

\_\_\_\_\_  
Major

\_\_\_\_\_  
Degree/Date

**Employment History:**

Beginning with current employer and working back ten years, please list.

**NAME & ADDRESS OF EMPLOYER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of business:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Dates of employment: From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Full-time** \_\_\_ **Part-time** \_\_\_ **Voluntary** \_\_\_

**Title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of supervisor:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**NAME & ADDRESS OF EMPLOYER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of business:** \_\_\_\_\_ **Phone No. .** \_\_\_\_\_

**Dates of employment: From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Full-time** \_\_\_ **Part-time** \_\_\_ **Voluntary** \_\_\_

**Title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of supervisor:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**NAME & ADDRESS OF EMPLOYER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of business:** \_\_\_\_\_ **Phone No. .** \_\_\_\_\_

**Dates of employment: From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Full-time** \_\_\_ **Part-time** \_\_\_ **Voluntary** \_\_\_

**Title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of supervisor:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**NAME & ADDRESS OF EMPLOYER:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of business:** \_\_\_\_\_ **Phone No. .** \_\_\_\_\_

**Dates of employment: From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Full-time** \_\_\_ **Part-time** \_\_\_ **Voluntary** \_\_\_

**Title:** \_\_\_\_\_

**Duties:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name of supervisor:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

If additional space is needed, please continue on plain paper.

Availability: \_\_\_\_\_

Is there a current employer that you do not wish us to contact unless you are a finalist?

YES \_\_\_\_\_ Employer: \_\_\_\_\_ NO \_\_\_\_\_

How would you like us to contact you?

\_\_\_\_\_

I certify that all statements on my application and other materials are true to the best of my knowledge. I understand that falsification or omission of information relevant to employment or failure to fully complete the application form may disqualify my application. I agree and give my consent that if I am a semifinalist that any person, firm or organization listed herein is authorized to furnish the City of Omak with reference material concerning my character, past employment or any other information requested. I understand and agree that the hiring agency or its agents retains the right to determine the fitness and adaptability of applicants for employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

References: Please list six references including supervisors, employees, and peers:

Name	Relationship	Reference Contact Phone Number

RETURN APPLICATION AND RESUME BY 4:00 PM, MARCH 6, 2023

City of Omak  
Connie Thomas, City Clerk  
P.O. Box 72 2 N. Ash street  
Omak, WA 98841  
email: [clerk@omakcity.com](mailto:clerk@omakcity.com)  
phone: 509-826-1170