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**AGENDA**  
**OMAK CITY COUNCIL MEETING**  
**Monday, August 18, 2025 – 7:00 PM**

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**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CITIZEN COMMENTS**

1. David Bolin – Address the Council Regarding Homeless

**D. CORRESPONDENCE AND MAYOR'S REPORT**

**E. CONSENT AGENDA**

1. Approval of Minutes from August 4, 2025, Council Meeting
2. Approval of 2025 Claims and August 7, 2025, Payroll

**F. NEW BUSINESS**

1. Res. 50-2025 – Approve Agreement with the USDA Forest Service-Park Use
2. Ord. 1954 - 1<sup>st</sup> Read – Approve Budget Amendment – Airport Interfund Loan
3. Ord. 1955 – Amend OMC, Chapter 12.04 State Law Adopted-Speed Limit
4. Ord. 1956 – Amend OMC, Chapter 2.20 Park Board
5. Tim Dillman – North Central Regional Libraries



**G. OTHER BUSINESS**

1. Council Committee Reports
2. Staff Reports



**Action by City Council**

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Our Council Meetings are conducted in person in addition to Zoom Meetings. Meeting information is located on our website at [omakcity.com](http://omakcity.com). If you need support or accommodations, contact the City Clerk in advance by phone at 509-826-1170 or by e-mail [clerk@omakcity.com](mailto:clerk@omakcity.com) for assistance.

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# MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Wayne Beetchenow  
Public Works Director

Date: August 18, 2025

Subject: **Resolution 50-2025** land use agreement with The USDA FOREST SERVICE

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The attached Resolution 50-2025, **A Resolution of the Omak City Council Approving, a land use agreement with the USDA FOREST SERVICE for use of portions of Eastside Park for emergency fire camp use** is forwarded for your consideration.

The purpose of this agreement is to facilitate the rental of land for use as an incident command post/base camp for emergency incidents.

Period of Performance: 07/14/2025 to 12/31/2029

The agreement is setup similar to the DNR agreement that is in place, giving options on location depending on other scheduled park uses.

I support this Resolution and recommend its approval.

**RESOLUTION NO. 50-2025**

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING A LAND USE  
AGREEMENT WITH THE USDA FOREST SERVICE FOR USE OF PORTIONS OF EAST  
SIDE PARK FOR EMERGENCY FIRE CAMP USE**

**WHEREAS,** the USDA FOREST SERVICE has provided an agreement to establish an arrangement for the use of specific portions of Eastside Park for purposes of setting up a full Base Camp related to wildland fires; and

**WHEREAS,** the Agreement identifies the areas requested in the park, that can be used to set up an Incident Command Base Camp for firefighters; and

**WHEREAS,** the Exhibit "A" shows separate areas to help alleviate conflicts with other park uses.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Omak, Washington, hereby approves and ratifies contract no. 1202RZ25T0145, between the City of Omak, and the USDA Forest Service, a copy which is attached hereto, as Exhibit "A", for use of portions of Omak East Side Park as an Incident Command Base Camp

**INTRODUCED** and **PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney

<b>SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS</b> <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER <b>1147509</b>		PAGE OF <b>1 15</b>						
2. CONTRACT NO. <b>1202RZ25T0145</b>			3. AWARD/ EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER					
							6. SOLICITATION ISSUE DATE					
7. <b>FOR SOLICITATION INFORMATION CALL:</b>		a. NAME <b>BENJAMIN EBY</b>				b. TELEPHONE NUMBER <i>(No collect calls)</i> <b>989-305-8271</b>		8. OFFER DUE DATE/LOCAL TIME				
9. ISSUED BY  USDA FOREST SERVICE AT-INCIDENT MGT SPT BRANCH 26 FORT MISSOULA RD MISSOULA MT 59804			CODE <b>02RZ</b>		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR:  <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> SMALL BUSINESS  <input type="checkbox"/> HUBZONE SMALL BUSINESS  <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB) </div> <div> <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB)  <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)  <input type="checkbox"/> 8(A) </div> <div> NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS):  <b>115310</b>    SIZE STANDARD: <b>\$34</b> </div> </div>							
11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED <input type="checkbox"/> ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)		13b. RATING						
						14. METHOD OF SOLICITATION <input type="checkbox"/> REQUEST FOR QUOTE (RFQ) <input type="checkbox"/> INVITATION FOR BID (IFB) <input type="checkbox"/> REQUEST FOR PROPOSAL (RFP)						
15. DELIVER TO  COLVILLE NATIONAL FOREST 765 SOUTH MAIN STREET COLVILLE WA 99114			CODE <b>05G1</b>		16. ADMINISTERED BY  USDA FOREST SERVICE AT-INCIDENT MGT SPT BRANCH 26 FORT MISSOULA RD MISSOULA MT 59804							
17a. CONTRACTOR/ OFFEROR		CODE <b>1500013510#</b>		FACILITY CODE		18a. PAYMENT WILL BE MADE BY  FS INCIDENT IPP RPA INVOICE FS ROBOTIC PROCESS AUTOMATION RPA WILL SUBMIT INVOICES INTO THE INVOICE PROCESSING PLATFORM IPP VENDOR TO FOLLOW EXISTING INVOICE PROCESS						
						CODE <b>FS_I-IPP-RPA</b>						
TELEPHONE NO.												
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM								
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
0001		The purpose of this agreement is to facilitate the rental of land for use as an incident command post/base camp for emergency incidents.  Period of Performance: 07/14/2025 to 12/31/2029  Pre-season Land Use Agreement for 2025 Incident support_ Omak Eastside Park ICP location Obligated Amount: \$0.00  Continued ... <i>(Use Reverse and/or Attach Additional Sheets as Necessary)</i>										
25. ACCOUNTING AND APPROPRIATION DATA See schedule							26. TOTAL AWARD AMOUNT <i>(For Government Use Only)</i> <b>\$0.00</b>					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA							<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.					
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA							<input type="checkbox"/> ARE <input checked="" type="checkbox"/> ARE NOT ATTACHED.					
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.					<input type="checkbox"/> 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:							
30a. SIGNATURE OF OFFEROR/CONTRACTOR					31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)							
30b. NAME AND TITLE OF SIGNER <i>(Type or print)</i>				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER <i>(Type or print)</i> BENJAMIN J. EBY				31c. DATE SIGNED		

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	The total amount of award: \$250,000.00. The obligation for this award is shown in box 26.				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED    ☐ INSPECTED    ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: \_\_\_\_\_

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			42a. RECEIVED BY ( <i>Print</i> )	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42b. RECEIVED AT ( <i>Location</i> )	
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

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**DESCRIPTION/ SPECIFICATIONS/ STATEMENT OF WORK**

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This Blanket Purchase Agreement (BPA) may be utilized by multiple State and Federal wildland fire agencies for Local, Regional, Nationwide fire suppression, all-hazard incident, and prescribed fire project work in support of the Wildfire Crisis Strategy.

The owner of the property described herein, or the duly appointed representative of the owner, agrees to furnish the land/facilities for use as incident command post/base camp including but not limited to sleeping areas, equipment staging, mobile kitchens, mobile showers, office trailers/tents, parking, and other incident resources.

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**FACILITY/LAND CONTACT INFORMATION**

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*UEI: PS27STNQXEM9*

*Name: City of Omak*

*Business Address: P.O. Box 72, Omak, WA 98841-0072*

*Contact Name: Wayne Beetchenow*

*Email: publicworks@omakcity.com*

*Phone: 509-826-1170*

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**PROJECT LOCATION & DESCRIPTION**

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Eastside Park, 411 Omak Ave, Omak, WA 98841. Approximately 76 total acres.

Location: Between the Okanogan River and the intersection of Omak Avenue and State Route 20/US-97

The areas included in this agreement are outlined on the attached map. Use of these and any additional areas within the park is subject to the discretion of Public Works personnel, based on existing scheduled activities.

Area 1 (red outline): 19 acres

Area 2 (green outline): 10 acres

Area 3 (yellow outline): 7.5 acres

*Areas excluded from the agreement and generally off limits to incident use: Omak Stampede office, bathrooms, swimming pool, tennis courts, Eastside Park Loop and RV Park.*

*Area outlined in blue on the attached map is the Omak Stampede grounds. It is not included in this agreement and any potential use of that area would require an agreement with Omak Stampede.*

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**RATE**

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For each day that the land/facilities are used, the Government will pay the rate as indicated below. Ordinary wear and tear is included in the rate. The maximum amount to be paid under this agreement shall not exceed \$250,000.00

Rate breakout:

Area 1 (red outline): \$500.00 per day

Area 2 (green outline): \$500.00 per day

Area 3 (yellow outline): \$500.00 per day

Other areas as approved by city personnel: \$15.00 per acre per day.

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See PAYMENT Section of this Agreement for payment procedures.

## ESTIMATED PERIOD OF PERFORMANCE/START DATE

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*Start Date: 07/16/2025*

*End Date: 12/31/2029*

## DEFINITIONS

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**Ordinary Wear and Tear:** Ordinary wear and tear is based on the customary use of the land/facilities, and not the use resulting from the incident. Reasonable costs incurred by the owner (beyond ordinary wear and tear) in restoring land/facilities to their prior condition shall be submitted, in writing, to the Contracting Officer.

**Emergency:** Is any all-risk incident that required fast mobilization of resource for suppression or support efforts.

**Severity or Staging:** Occurs when predicted or actual burning conditions exceed those normally expected due to severe weather conditions. These conditions may result in prepositioning of resources in the event of an all-risk incident including wildfire.

## CONTRACT ADMINISTRATION DATA

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### PAYMENT

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PAID BY INCIDENT AT TIME OF USE: The host agency for each incident is responsible for payments. See Exhibit B for complete agency payment office information.

### INVOICE

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PAID BY INCIDENT AT TIME OF USE: The Finance Unit or designated representative will receive vendor's commercial invoices or shift tickets, and documents providing itemized breakdown of charges. They will validate with incident approved vendor generated invoices, review, sign, and submit to the payment center.

The Incident Finance or Local Unit will submit a payment package including all signed originals, including:

- A detailed invoice that supports each order
- Copy of resource order(s) to match/support Vendors Invoice
- A copy of Vendors Agreement SF-1449 Including any Modifications
- Any other supporting documentation

Per the National Wildfire Coordinating Group (NWCG) Standards for Interagency Incident Business Management and transmittal sheet to the designated payment office.

## SPECIAL CONTRACT REQUIREMENTS

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### INSURANCE/ INDEMNIFICATION

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The United States Federal Government is self-insured and does not have the authority to indemnify and hold harmless the City of Omak from any and all claims, liabilities, losses, damages, charges, etc. The City of Omak does not have the authority to indemnify and hold harmless the United States Federal Government from any and all claims, liabilities, losses, damages, charges etc. The City of Omak will be responsible for errors, omissions and negligence of its employees. The United States Federal Government will be responsible for errors, omissions and

negligence of its employees to the extent provided by Congress under the Federal Tort Claims Act [28 U.S.C. 1346(b), 2401(b), 2671-2680, as amended by P.L. 89-506, 80-Stat. 306].

### **INSPECTIONS**

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Annually and at time of use a Pre and Post-Use inspections should be completed jointly by both a Government official and an owner/representative. If at any time it is suspected that the Government use has caused damage, this shall be immediately documented using a Daily Diary Form (FS-6300-20). Please refer to both Exhibit C and D.

### **LOSS, DAMAGE OR DESTRUCTION**

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The Government will assume liability for the loss, damage, or destruction of facilities furnished under this Agreement, provided that no reimbursement will be made for loss, damage, or destruction when due to (1) ordinary wear and tear, or (2) the fault or negligence of the owner or the owner's agent(s).

### **CANCELLATION**

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This agreement can be terminated at any time by either party upon 30 days written noticed to the other party.

### **DESIGNATION OF PROGRAM POINT OF CONTACT (POC)/CONTRACTING OFFICER REPRESENTATIVE (COR)**

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The Contracting Officer designates the Contracting Officer's Representative (COR). The COR is responsible for administering the performance of work under this contract. In no event, however, will any understanding, agreement, modification, change order, or other matter deviating from the terms of this contract be effective or binding upon the Government unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of the contract.

The Contracting Officer must be informed as soon as possible of any actions or inactions by the Contractor using the FS-6300-20/21 Daily Dairy, ICS 213 General Message or comparable.



**CONTRACT TERMS & CONDITIONS****Federal Acquisition & Regulations Clauses, Terms & Conditions (Supply)****52.252-2 Clauses Incorporated by Reference (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation (FAR) Clauses:

<https://www.acquisition.gov/browse/index/far> (FAR clauses begin with 52)

Department of Agriculture Acquisition Regulation (AGAR) Clauses: <https://www.acquisition.gov/agar>

FAR and AGAR Deviations to clauses may be viewed at: [Policies & Regulations | USDA](#)

**52.204-18 Commercial and Government Entity Code Maintenance (AUG 2020)****52.204-19 Incorporated by Reference or Representations (DEC 2014)****52.212-4 Contract Terms and Conditions – Commercial Products and Commercial Services (NOV 2023)****52.223-2 Affirmative Procurement of Biobased Products Under Service and Construction Contracts (MAY 2024) (DEVIATION FEB 2025)****52.232-11 Extras (APR 1984)****52.232-39 Unenforceability of Unauthorized Obligations (JUN 2013)****52.245-1 Government Property (SEP 2021)****52.252-6 Authorized Deviations in Clauses (NOV 2020)****52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders– Commercial Products and Commercial Services (JAN 2025) (DEVIATION FEB 2025)**

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

- (1) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (2) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (Dec 2023) (Section 1634 of Pub. L. 115-91).
- (3) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (4) [52.209-10](#), Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).
- (5) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) ( [31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)).
- (6) [52.233-3](#), Protest After Award (Aug 1996) (31 U.S.C. 3553).
- (7) [52.233-4](#), Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 ( 19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

*[Contracting Officer check as appropriate.]*

- ☒ (1) [52.203-6](#), Restrictions on Subcontractor Sales to the Government (Jun 2020), with *Alternate I* (Nov 2021) (41 U.S.C. 4704 and [10 U.S.C. 4655](#)).
- ☐ (2) [52.203-13](#), Contractor Code of Business Ethics and Conduct (Nov 2021) (41 U.S.C. 3509)).
- ☐ (3) [52.203-15](#), Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (Jun 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- ☒ (4) [52.203-17](#), Contractor Employee Whistleblower Rights (Nov 2023) ( [41 U.S.C. 4712](#)); this clause does not apply to contracts of DoD, NASA, the Coast Guard, or applicable elements of the intelligence community—see FAR [3.900](#)(a).

- ☒ (5) [52.204-10](#), Reporting Executive Compensation and First-Tier Subcontract Awards (Jun 2020) (Pub. L. 109-282) ([31 U.S.C. 6101 note](#)).
- ☐ (6) [Reserved].
- ☐ (7) [52.204-14](#), Service Contract Reporting Requirements (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).
- ☐ (8) [52.204-15](#), Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).
- ☒ (9) [52.204-27](#), Prohibition on a ByteDance Covered Application (Jun 2023) (Section 102 of Division R of Pub. L. 117-328).
- ☐ (10) [52.204-28](#), Federal Acquisition Supply Chain Security Act Orders—Federal Supply Schedules, Governmentwide Acquisition Contracts, and Multi-Agency Contracts. (Dec 2023) ( [Pub. L. 115-390](#), title II).
- ☐ (11)(i) [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition. (Dec 2023) ( [Pub. L. 115-390](#), title II).
  - ☐ (ii) Alternate I (Dec 2023) of [52.204-30](#).
- ☒ (12) [52.209-6](#), Protecting the Government's Interest When Subcontracting With Contractors Debarred, Suspended, Proposed for Debarment, or Voluntarily Excluded. (Jan 2025) ( [31 U.S.C. 6101 note](#)).
- ☐ (13) [52.209-9](#), Updates of Publicly Available Information Regarding Responsibility Matters (Oct 2018) ( [41 U.S.C. 2313](#)).
- ☐ (14) [Reserved].
- ☐ (15) (i) [52.219-3](#), Notice of HUBZone Set-Aside or Sole-Source Award (Oct 2022) ( [15 U.S.C. 657a](#)).
- ☐ (16) (i) [52.219-4](#), Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2022) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).
- ☐ (17) [Reserved]
- ☐ (18) (i) [52.219-6](#), Notice of Total Small Business Set-Aside (Nov 2020) (15 U.S.C. 644).
  - ☐ (ii) Alternate I (Mar 2020) of [52.219-6](#).
- ☐ (19) (i) [52.219-7](#), Notice of Partial Small Business Set-Aside (Nov 2020) (15 U.S.C. 644).
  - ☐ (ii) Alternate I (Mar 2020) of [52.219-7](#).
- ☐ (20) [52.219-8](#), Utilization of Small Business Concerns (Jan 2025)( [15 U.S.C. 637](#)(d)(2) and (3)).
- ☐ (21) (i) [52.219-9](#), Small Business Subcontracting Plan (Jan 2025) ( [15 U.S.C. 637](#)(d)(4)).
  - ☐ (ii) Alternate I (Nov 2016) of [52.219-9](#).
  - ☐ (iii) Alternate II (Nov 2016) of [52.219-9](#).
  - ☐ (iv) Alternate III (Jun 2020) of [52.219-9](#).
  - ☐ (v) Alternate IV (Jan 2025) of [52.219-9](#).
- ☐ (22) (i) [52.219-13](#), Notice of Set-Aside of Orders (Mar 2020) (15 U.S.C. 644(r)).
  - ☐ (ii) Alternate I (MAR 2020) of [52.219-13](#).
- ☐ (23) [52.219-14](#), Limitations on Subcontracting (Oct 2022) (15 U.S.C. 657s).
- ☐ (24) [52.219-16](#), Liquidated Damages—Subcontracting Plan (Sep 2021) (15 U.S.C. 637(d)(4)(F)(i)).
- ☐ (25) [52.219-27](#), Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program (Feb 2024) (15 U.S.C. 657f).
- ☒ (26) (i) [52.219-28](#), Postaward Small Business Program Rerepresentation (Jan 2025) (15 U.S.C. 632(a)(2)).
  - ☐ (ii) Alternate I (MAR 2020) of [52.219-28](#).
- ☐ (27) [52.219-29](#), Notice of Set-Aside for, or Sole-Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Oct 2022) (15 U.S.C. 637(m)).
- ☐ (28) [52.219-30](#), Notice of Set-Aside for, or Sole-Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Oct 2022) (15 U.S.C. 637(m)).
- ☐ (29) [52.219-32](#), Orders Issued Directly Under Small Business Reserves (Mar 2020) ( [15 U.S.C. 644](#)(r)).
- ☐ (30) [52.219-33](#), Nonmanufacturer Rule (Sep 2021) ( [15 U.S.C. 637](#)(a)(17)).
- ☒ (31) [52.222-3](#), Convict Labor (Jun 2003) (E.O.11755).
- ☒ (32) [52.222-19](#), Child Labor—Cooperation with Authorities and Remedies (Jan 2025)( [E.O. 13126](#)).
- ☐ (33) [Reserved] (**DEVIATION FEB 2025**)
- ☐ (34) (i) [Reserved] (**DEVIATION FEB 2025**)
  - ☐ (ii) (**DEVIATION FEB 2025**)
- ☒ (35) (i) [52.222-35](#), Equal Opportunity for Veterans (Jun 2020) ( [38 U.S.C. 4212](#)).
  - ☐ (ii) Alternate I (Jul 2014) of [52.222-35](#).
- ☒ (36) (i) [52.222-36](#), Equal Opportunity for Workers with Disabilities (Jun 2020) ( [29 U.S.C. 793](#)).
  - ☐ (ii) Alternate I (Jul 2014) of [52.222-36](#).
- ☒ (37) [52.222-37](#), Employment Reports on Veterans (Jun 2020) ( [38 U.S.C. 4212](#)).

- ☐ (38) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- ☒ (39) (i) [52.222-50](#), Combating Trafficking in Persons (Nov 2021) (22 U.S.C. chapter 78 and E.O. 13627).
  - ☐ (ii) Alternate I (Mar 2015) of [52.222-50](#) (22 U.S.C. chapter 78 and E.O. 13627).
- ☐ (40) [52.222-54](#), Employment Eligibility Verification (Jan 2025) ( [Executive Order 12989](#)). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial products or commercial services as prescribed in FAR [22.1803](#).)
- ☐ (41) (i) [52.223-9](#), Estimate of Percentage of Recovered Material Content for EPA–Designated Items (May 2008) ( 42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
  - ☐ (ii) Alternate I (May 2008) of [52.223-9](#) (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- ☐ (42) [52.223-11](#), Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (May 2024) ( [42 U.S.C. 7671](#), *et seq.*).
- ☐ (43) [52.223-12](#), Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (May 2024) ( [42 U.S.C. 7671](#), *et seq.*).
- ☐ (44) [52.223-20](#), Aerosols (May 2024) ( [42 U.S.C. 7671](#), *et seq.*).
- ☐ (45) [52.223-21](#), Foams (May 2024) ( [42 U.S.C. 7671](#), *et seq.*).
- ☒ (46) [52.223-23](#), Sustainable Products and Services (May 2024) (**DEVIATION FEB 2025**) ( [E.O. 14057](#), [7 U.S.C. 8102](#), [42 U.S.C. 6962](#), [42 U.S.C. 8259b](#), and [42 U.S.C. 7671](#)).
- ☐ (47) (i) [52.224-3](#) Privacy Training (Jan 2017) ( [5 U.S.C. 552](#) a).
  - ☐ (ii) Alternate I (Jan 2017) of [52.224-3](#).
- ☒ (48) (i) [52.225-1](#), Buy American-Supplies (Oct 2022) ( 41 U.S.C. chapter 83).
  - ☐ (ii) Alternate I (Oct 2022) of [52.225-1](#).
- ☐ (49) (i) [52.225-3](#), Buy American-Free Trade Agreements-Israeli Trade Act (NOV 2023) ( [19 U.S.C. 3301 note](#), [19 U.S.C. 2112 note](#), [19 U.S.C. 3805 note](#), [19 U.S.C. 4001 note](#), [19 U.S.C. chapter 29](#) (sections 4501-4732), Public Law 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43.
  - ☐ (ii) Alternate I [Reserved].
  - ☐ (iii) Alternate II (Jan 2025) of [52.225-3](#).
  - ☐ (iv) Alternate III (Feb 2024) of [52.225-3](#).
  - ☐ (v) Alternate IV (Oct 2022) of [52.225-3](#).
- ☐ (50) [52.225-5](#), Trade Agreements (NOV 2023) ( [19 U.S.C. 2501](#), *et seq.*, [19 U.S.C. 3301](#) note).
- ☒ (51) [52.225-13](#), Restrictions on Certain Foreign Purchases (Feb 2021) (E.O.’s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- ☐ (52) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).
- ☐ (53) [52.226-4](#), Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- ☐ (54) [52.226-5](#), Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- ☒ (55) [52.226-8](#), Encouraging Contractor Policies to Ban Text Messaging While Driving (May 2024) ( [E.O. 13513](#)).
- ☐ (56) [52.229-12](#), Tax on Certain Foreign Procurements (Feb 2021).
- ☐ (57) [52.232-29](#), Terms for Financing of Purchases of Commercial Products and Commercial Services (Nov 2021) (41 U.S.C. 4505, [10 U.S.C. 3805](#)).
- ☐ (58) [52.232-30](#), Installment Payments for Commercial Products and Commercial Services (Nov 2021) (41 U.S.C. 4505, [10 U.S.C. 3805](#)).
- ☒ (59) [52.232-33](#), Payment by Electronic Funds Transfer-System for Award Management (Oct 2018) ( [31 U.S.C. 3332](#)).
- ☐ (60) [52.232-34](#), Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- ☐ (61) [52.232-36](#), Payment by Third Party (May 2014) (31 U.S.C. 3332).
- ☐ (62) [52.239-1](#), Privacy or Security Safeguards (Aug 1996) ( [5 U.S.C. 552a](#)).
- ☒ (63) [52.240-1](#), Prohibition on Unmanned Aircraft Systems Manufactured or Assembled by American Security Drone Act-Covered Foreign Entities (Nov 2024) (Sections 1821-1826, Pub. L. 118-31, [41 U.S.C. 3901](#) note prec.).
- ☐ (64) [52.242-5](#), Payments to Small Business Subcontractors (Jan 2017) (15 U.S.C. 637(d)(13)).
- ☐ (65) (i) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) ( [46 U.S.C. 55305](#) and 10 U.S.C. 2631).
  - ☐ (ii) Alternate I (Apr 2003) of [52.247-64](#).
  - ☐ (iii) Alternate II (Nov 2021) of [52.247-64](#).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

[Contracting Officer check as appropriate.]

- ☐ (1) [52.222-41](#), Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).
- ☐ (2) [52.222-42](#), Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

In compliance with the Service Contract Labor Standards statute and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of [5 U.S.C.5341](#) or [5 332](#).

This Statement is for Information Only: It is not a Wage Determination

Employee Class	Monetary Wage-Fringe Benefits
	-
	-

- ☐ (3) [52.222-43](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
- ☐ (4) [52.222-44](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) ( [29U.S.C.206](#) and 41 U.S.C. chapter 67).
- ☐ (5) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- ☐ (6) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- ☐ (7) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (Jan 2022).
- ☐ (8) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (Jan 2022) (E.O. 13706).
- ☐ (9) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792).
- ☐ (10) [52.247-69](#), Reporting Requirement for U.S.-Flag Air Carriers Regarding Training to Prevent Human Trafficking (Jan 2025) ( [49 U.S.C. 40118\(g\)](#)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, as defined in FAR [2.101](#), on the date of award of this contract, and does not contain the clause at [52.215-2](#), Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart [4.7](#), Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1), in a subcontract for commercial products or commercial services. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

- (i) [52.203-13](#), Contractor Code of Business Ethics and Conduct (Nov 2021) (41 U.S.C. 3509).
- (ii) [52.203-17](#), Contractor Employee Whistleblower Rights (Nov 2023) ( [41 U.S.C. 4712](#)).

- (iii) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (iv) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (Dec 2023) (Section 1634 of Pub. L. 115-91).
- (v) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (vi) [52.204-27](#), Prohibition on a ByteDance Covered Application (Jun 2023) (Section 102 of Division R of Pub. L. 117-328).
- (vii) (A) [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition. (Dec 2023) ( [Pub. L. 115-390](#), title II).

(B) Alternate I (Dec 2023) of [52.204-30](#).

- (viii) [52.219-8](#), Utilization of Small Business Concerns (Jan 2025) ( [15 U.S.C. 637\(d\)\(2\)](#) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds the applicable threshold specified in FAR [19.702\(a\)](#) on the date of subcontract award, the subcontractor must include [52.219-8](#) in lower tier subcontracts that offer subcontracting opportunities.
- (ix) [Reserved] (**DEVIATION FEB 2025**)
- (x) [Reserved] (**DEVIATION FEB 2025**)
- (xi) [52.222-35](#), Equal Opportunity for Veterans (Jun 2020) (38 U.S.C. 4212).
- (xii) [52.222-36](#), Equal Opportunity for Workers with Disabilities (Jun 2020) (29 U.S.C. 793).
- (xiii) [52.222-37](#), Employment Reports on Veterans (Jun 2020) (38 U.S.C. 4212).
- (xiv) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause [52.222-40](#).
- (xv) [52.222-41](#), Service Contract Labor Standards (Aug 2018) ( [41 U.S.C. chapter 67](#)).
- (xvi) (A) [52.222-50](#), Combating Trafficking in Persons (Nov 2021) (22 U.S.C. chapter 78 and E.O. 13627).
- (B) Alternate I (Mar 2015) of [52.222-50](#) (22 U.S.C. chapter 78 and E.O. 13627).
- (xvii) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xviii) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
- (xix) [52.222-54](#), Employment Eligibility Verification (Jan 2025) ( [E.O. 12989](#)).
- (xx) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (Jan 2022).
- (xxi) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (Jan 2022) (E.O. 13706).
- (xxii) (A) [52.224-3](#), Privacy Training (Jan 2017) ( [5 U.S.C. 552a](#)).

(B) Alternate I (Jan 2017) of [52.224-3](#).

- (xxiii) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).
- (xxiv) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause [52.226-6](#).
- (xxv) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) ( [31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)). Flow down required in accordance with paragraph (c) of [52.232-40](#).
- (xxvi) [52.240-1](#), Prohibition on Unmanned Aircraft Systems Manufactured or Assembled by American Security Drone Act-Covered Foreign Entities (Nov 2024) (Sections 1821-1826, Pub. L. 118-31, [41 U.S.C. 3901](#) note prec.).
- (xxvii) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) ( [46 U.S.C. 55305](#) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause [52.247-64](#).

(2) While not required, the Contractor may include in its subcontracts for commercial products and commercial services a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of Clause)

**EXHIBITS AND OTHER ATTACHMENTS**

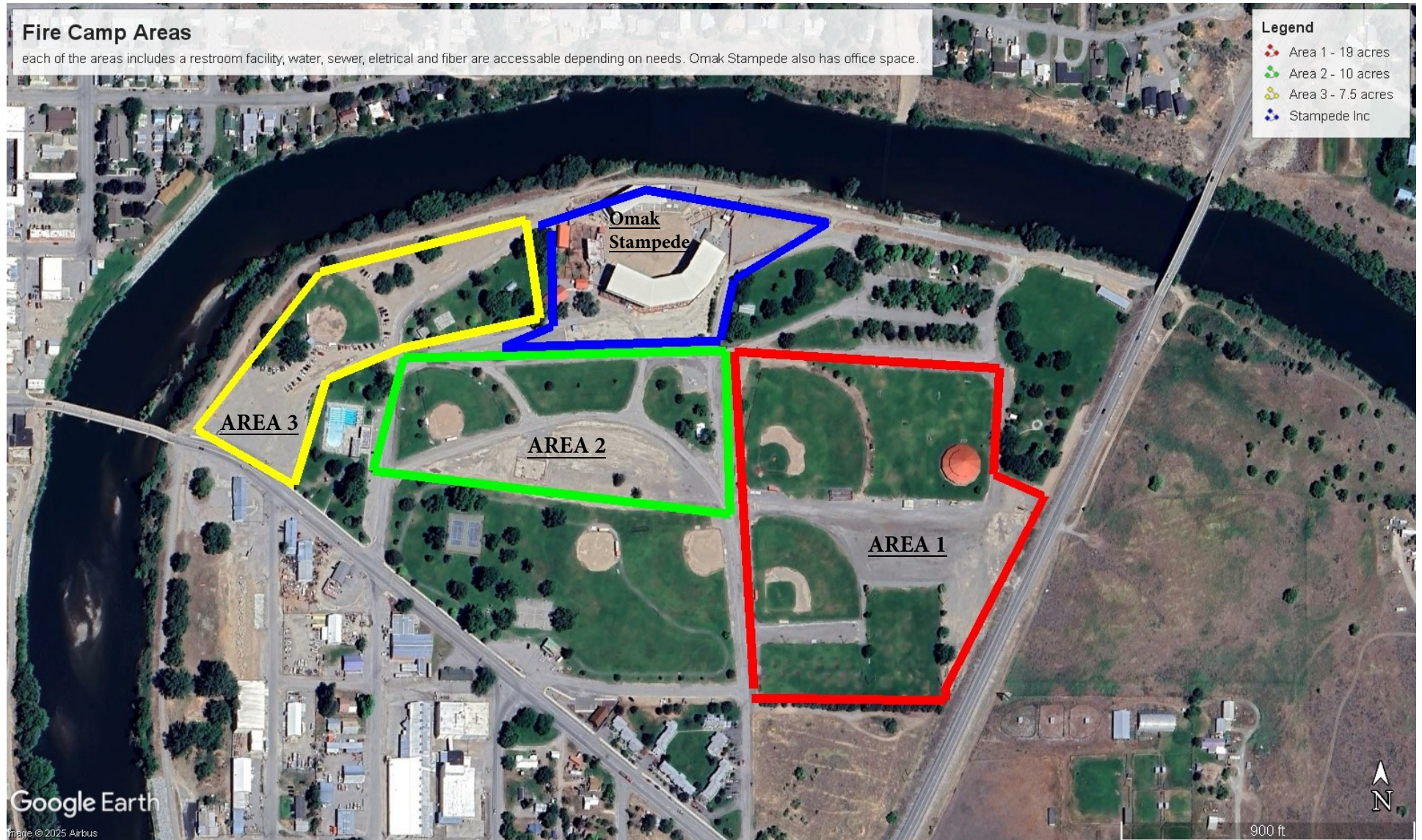
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The attachments to the Statement of Work/Specifications listed are hereby made part of this solicitation and any resultant contract.

Title	Pages
<b>EXHIBIT A: Project Area or Unit Maps</b>	1
<b>EXHIBIT B: Payment Office Form</b>	1
<b>EXHIBIT C: Site Inspection Form</b>	1
<b>EXHIBIT D: Contract Daily Diary</b>	1

NOTE: IN COMPLIANCE WITH THE PAPER REDUCTION ACT, FAR CLAUSES 52.212-3, 52.212-1 AND 52.212-2 AND ADDENDUMS ATTACHED THERETO, WHICH APPLY ONLY TO THE SOLICITATION PHASE, ARE NOT DUPLICATED AFTER CONTRACT AWARD. HOWEVER, THEY ARE INCORPORATED BY REFERENCE INTO THE RESULTING CONTRACT.





## EXHIBIT B – PAYMENT OFFICE INFORMATION

### FOREST SERVICE

Albuquerque Service Center – B&F  
Incident Finance  
5141 Masthead St. NE  
Albuquerque, NM 87109

Phone: 1-877-372-7248 Option 1 – Request Incident Finance  
E-FAX: (866) 816-9532

### BUREAU OF LAND MANAGEMENT

National Operations Center  
PO Box 25047, Bldg 50  
Denver Federal Center  
Denver, CO 80225-0047  
Mail Stop OC-620

1-877-480-9724

### NATIONAL PARK SERVICE

National Park Service  
Accounting Operations Center (AOC)  
PO Box 100000  
Herndon, VA 20171  
703-487-9453

NPS FedEx Address  
13461 Sunrise Valley Drive  
Herndon, VA 20171

### BUREAU OF INDIAN AFFAIRS

BIA/OCFO, Division of Accounting Operations  
12201 Sunrise Vally Drive, MS-244  
Reston, VA 20192  
Payment Team Group Email: [ia\\_cfo\\_firepayments@bia.gov](mailto:ia_cfo_firepayments@bia.gov)  
703-390-6446 (primary), 703-390-6336 (secondary)

### FISH & WILDLIFE SERVICE

NIFC – US Fish and Wildlife Service  
Branch of Fire Management  
3833 S. Development Avenue  
Boise, ID 83705  
208-387-5536



## EXHIBIT C

### USDA FOREST SERVICE FACILITY/LAND AGREEMENT SITE INSPECTION

AGREEMENT NO:

FACILITY/LAND NAME:

**PRE-USE INSPECTION DESCRIPTION/INFORMATION:** *Please provide a summarized description including the current condition prior to the Governments use, or any possible issues/conditions you may see becoming a problem during the Governments use (watch outs). Attach photos if available.*

DATE OF PRE-USE INSPECTION:

PICTURES ATTACHED

FACILITY/LAND REPRESENTATIVE SIGNATURE	FOREST SERVICE REPRESENTATIVE SIGNATURE
PRINT NAME:	PRINT NAME:
TITLE:	TITLE:
EMAIL:                      PHONE:	EMAIL:                      PHONE:

**POST-USE INSPECTION DESCRIPTION/INFORMATION:** *Please include a summarized description including the current condition immediately following the Governments use. Attach photos if available.*

ADDITIONAL REMARKS:

DATE OF POST-USE INSPECTION:

PICTURES ATTACHED

FACILITY/LAND REPRESENTATIVE SIGNATURE	FOREST SERVICE REPRESENTATIVE SIGNATURE
PRINT NAME:	PRINT NAME:
TITLE:	TITLE:
EMAIL:                      PHONE:	EMAIL:                      PHONE:

Distribution: Original - CO (weekly); COR, SO, PROJ ENG  
Previous editions of this form are obsolete.

## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Todd McDaniel

Date: August 18, 2025 (1<sup>st</sup> Read)  
September 2, 2025 (2<sup>nd</sup> Read)

Subject: Ordinance 1954 Amending Budget- Interfund Loan Airport

---

The Attached **Ordinance 1954 - Amending the City of Omak 2025 Budget, Appropriating Additional Funds in the Current Expense Fund for Airport Interfund Loan**, is forwarded for your consideration.

The Ordinance recognizes a \$200,000.00 Interfund loan from the Current Expense Fund to the Airport fund. This is a zero-interest loan that will be paid back before the end of the fiscal year.

This transfer is needed to maintain cash flow, for the project work, that is being completed on the north taxiway and runway projects. FAA is holding a portion of the eligible reimbursement funds for these projects until close outs are complete. Estimated reimbursements will be more than adequate for payment of the loan funds.

I approve of this Ordinance and recommend its adoption.

**ORDINANCE NO. 1954**

**AN ORDINANCE AMENDING THE 2025 BUDGET FOR THE CITY OF OMAK,  
APPROPRIATING ADDITIONAL FUNDS IN THE CURRENT EXPENSE FUND FOR  
AIRPORT INTERFUND LOAN**

**WHEREAS**, the City of Omak adopted the 2025 Budget by passage of Ordinance No. 1947 on December 2, 2024; and

**WHEREAS**, the \$1.2 million-dollar North Taxiway Reconstruction Project is funded mostly with grant dollars from the Federal Aviation Administration (FAA), Airport Improvement Program; and

**WHEREAS**, the FAA withholds a percentage of eligible reimbursements for this grant until the project is closed out; and

**WHEREAS**, additional cash flow is needed in the Airport Fund to meet its continued operation and obligations until the close out of the North Taxiway Reconstruction Project; and

**WHEREAS**, a \$200,000 Interfund Loan from the Current Expense Fund to the Airport Fund will provide the needed cash flow for the continued operation and obligations of the Airport Fund; and

**WHEREAS**, the loan to the Airport Fund shall bear an interest rate of 0% per annum; and

**WHEREAS**, repayment of the loan shall be made by December 31, 2025; and

**WHEREAS**, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

**WHEREAS**, the City of Omak is desirous of amending its budget pursuant to RCW 35A.33.090.

**THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:**

Section 1. Ordinance No. 1947, adopting the 2025 Budget, shall be amended to include changes to the budget as shown in Attachment "A" of this ordinance.

Section 2. This ordinance shall become effective from and after the date of its passage by Council by a vote of one more than the majority of all Councilmembers, approval by the Mayor and publication as required by law.

**PASSED** by the City Council of the City of Omak, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney

Filed with City Clerk: \_\_\_\_\_  
Passed by City Council: 1<sup>ST</sup> Reading \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Date Published: \_\_\_\_\_  
Date Effective: \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the City Council of the City of Omak passed Ordinance No. 1954.

DATED this \_\_\_\_ day of \_\_\_\_\_ 2025

\_\_\_\_\_  
Connie Thomas, City Clerk

<b>Attachment A</b>			
<b>Ordinance 1954</b>			
<b>8/18/2025</b>			
<b>001 Current Expense</b>			
Beginning Fund Balance			
001-308-	\$ 2,401,806.41	\$ -	\$ 2,401,806.41
Interfund Loan Received			
001-381-20-00-00	\$ -	\$ 200,000.00	\$ 200,000.00
<b>Revenue Total</b>	<b>\$ 6,057,855.12</b>	<b>\$ 200,000.00</b>	<b>\$ 6,257,855.12</b>
<b>Total Fund</b>	<b>\$ 8,459,661.53</b>	<b>\$ 200,000.00</b>	<b>\$ 8,659,661.53</b>
Ending Fund Balances			
102-508-	\$ 838,775.81	\$ -	\$ 838,775.81
Interfund Loan Issued			
001-581-10-00-00	\$ -	\$ 200,000.00	\$ 200,000.00
<b>Expenditure Total</b>	<b>\$ 7,620,885.73</b>	<b>\$ 200,000.00</b>	<b>\$ 7,820,885.73</b>
<b>Total Fund</b>	<b>\$ 8,459,661.54</b>	<b>\$ 200,000.00</b>	<b>\$ 8,659,661.54</b>
<b>406 Airport Fund</b>	<b>Budget</b>	<b>Increase/Decrease</b>	<b>Revised Budget</b>
Beginning Fund Balance			
406-308-51-00-00	\$ 341,762.50	\$ -	\$ 341,762.50
Interfund Loan Received			
406-381-10-00-00	\$ -	\$ 200,000.00	\$ 200,000.00
<b>Total Revenue</b>	<b>\$ 1,873,850.00</b>	<b>\$ 200,000.00</b>	<b>\$ 2,073,850.00</b>
<b>Total Fund</b>	<b>\$ 2,215,612.50</b>	<b>\$ 200,000.00</b>	<b>\$ 2,415,612.50</b>
Ending Fund Balance			
406-508-51-00-00	\$ 190,890.70	\$ -	\$ 190,890.70
Airport Interfund Loan Repayment			
406-581-20-00-00	\$0.00	\$200,000.00	\$200,000.00
<b>Total Expenditure</b>	<b>\$ 2,024,721.79</b>	<b>\$200,000.00</b>	<b>\$ 2,224,721.79</b>
<b>Total Fund</b>	<b>\$ 2,215,612.49</b>	<b>\$200,000.00</b>	<b>\$ 2,415,612.49</b>
<b>406 Airport Fund</b>			
This amendment recognizes a \$200,000 loan and its repayment in fiscal 2025. Initiated from the Current Expense Fund for Airport project cash flow needs.			

## **CITY OF OMAK – PUBLIC WORKS DEPARTMENT**

### **MEMORANDUM**

TO: City Council

FROM: Public Works Department

DATE: August 18, 2025

SUBJECT: Ordinance 1955 - Amendment to Chapter 12.04 Speed Limits with Milepost References

### **Purpose**

This memo accompanies a proposed ordinance amending Chapter 12.04 of the Omak Municipal Code to include milepost references for designated speed limits. The amendment aims to improve clarity, enforcement, and consistency with state transportation standards.

### **Background**

Chapter 12.04 currently outlines speed limits for various streets within the City of Omak. However, many of these limits lack precise geographic markers, which can lead to confusion for drivers, enforcement personnel, and transportation planners.

To address this, the Public Works Department has reviewed all listed streets and incorporated Washington State Route (SR) milepost references where applicable. These updates align with the Washington Model Traffic Ordinance and enhance the accuracy of local traffic regulations.

### **Key Updates**

- Milepost references added to major corridors including Omak Avenue, Dayton Street, Riverside Drive, Okoma Drive, Koala Drive, and Central Avenue East.
- School zones remain unchanged but are now more clearly defined by adjacent mileposts and intersections.
- A summary sheet has been prepared listing each street, its speed limit, and the corresponding milepost or location reference.

### **Attachments**

- Ordinance No. 1955 – Amending Chapter 12.04
- Summary Sheet – Speed Limits and Milepost References

### **Recommendation**

Staff recommends adoption of the proposed ordinance to improve clarity and enforceability of speed limits throughout the City of Omak.

## **ORDINANCE NO. 1955**

### **AN ORDINANCE OF THE CITY OF OMAK, WASHINGTON, AMENDING CHAPTER 12.04 OF THE OMAK MUNICIPAL CODE TO INCLUDE MILEPOST LOCATIONS FOR DESIGNATED SPEED LIMITS**

**WHEREAS**, the City of Omak has adopted the Washington Model Traffic Ordinance (MTO) with local modifications; and

**WHEREAS**, the City Council finds it in the public interest to clarify speed limit boundaries by including milepost references for designated streets.

**NOW, THEREFORE**, the City Council of the City of Omak, Washington, does ordain as follows:

**Section 1.** Amend Title 12, Chapter 12.04 of the Omak Municipal Cod- State Law Adopted-Speed Limits, is hereby amended to read as follows:

#### **12.04.010 Model Traffic Ordinance adopted by reference-Speed limits on certain streets excepted.**

(a) The Washington Model Traffic Ordinance, being Chapter 308-330 of the Washington Administrative Code, referred to as the “MTO,” is hereby adopted by reference as if fully set forth, except for the speed limits set forth in subsection (b) of this section, and except that the following sections of the MTO are not adopted by reference and are expressly deleted: WAC 308-330-142, 308-330-145, 308-330-148, 308-330-210, 308-330-215, 308-330-225, 308-330-230, 308-330-235, 308-330-240, 308-330-245, 308-330-255, 308-330-265, 308-330-275, 308-330-436, 308-330-600, 308-330-610, 308-330-620, 308-330-630, 308-330-640, 308-330-650, 308-330-660.

(b) The speed limits on the following streets shall be as follows:

- (1) Omak Avenue extending east from the east side of Dayton Street (SR 155 Milepost 80.15) to the city limits, thirty-five miles per hour, with a school zone thereby established in front of the East Omak School at twenty miles per hour on Omak Avenue when children are present, and a school zone is hereby established on Oak Street commencing at the north Omak city limits, continuing south to and including the intersection of Oak Street and Riverside Drive at twenty miles per hour when children are present;
- (2) On Riverside Drive, commencing at its intersection with Main Street continuing easterly to the Cornerstone Christian Fellowship Church parking lot (SR 215 Milepost 5.55), twenty-five miles per hour;



- (3) On Riverside Drive, commencing at the Cornerstone Christian Fellowship Church parking lot (SR 215 Milepost 5.55) continuing easterly to its intersection with Highway 97 (SR 215 Milepost 6.24), thirty-five miles per hour;
  - (4) On Okoma Drive from the south corporate limits of Omak north (SR 215 Milepost 3.68) to State Milepost 4.49, between Fourth Avenue and Fifth Avenue, thirty miles per hour;
  - (5) On Dayton Street from Highway 97 (SR 155 Milepost 80.47) to Omak Avenue (SR 155 Milepost 80.15), thirty-five miles an hour;
  - (6) On Main Street south to Fourth Avenue and thence on Fourth Avenue west to Okoma Drive, and thence on Okoma Drive to State Milepost 4.49, between Fourth Avenue and Fifth Avenue, twenty-five miles per hour;
  - (7) The speed limit on Juniper Place from its commencement at Bartlett Avenue running south and west to Juniper Street is reduced to ten miles per hour;
  - (8) The speed limit in the school zone established around the Omak High School and Middle School campus on the following streets is hereby established as twenty miles per hour, when children are present: on Second Avenue between Cedar Street and Fir Street; on Central Avenue between Elm Street and Cedar Street; on First Avenue between Fir Street and Elm Street; on Cedar Street between Central Avenue and Second Avenue; and on Fir Street between First Avenue and Second Avenue;
  - (9) On Ridge Drive twenty-five miles per hour, with a school zone thereby established in front of the Bethel Christian Academy at twenty miles per hour, when children are present;
  - (10) On Copple Road from its intersection with Koala running westerly to the city limits, thirty-five miles per hour;
  - (11) On Koala Drive, commencing at its intersection with Quince Street continuing easterly, then northeasterly to the north city limits, thirty-five miles per hour;
  - (12) On Shumway Road, commencing at its intersection with Koala Drive continuing westerly to the city limits, thirty-five miles per hour;
  - (13) On Engh Road from its intersection with River Road to the Omak city limits, thirty-five miles per hour.
  - (14) On Central Ave E from Main St (SR 155 Spur Milepost 80.15) to the intersection with Daton St (SR 155 Milepost 80.15), twenty-five miles per hour.
- (c) Appropriate signs will be placed along the street to designate the speed limits; one copy of the foregoing model traffic ordinance and state statutes adopted by reference therein shall be on file in the office of the city clerk. (Ord. 1763 § 1, 2013; Ord. 1513 § 1, 2004; Ord. 1479 § 1, 2002; Ord. 1398 § 1, 1999; Ord. 1324 §§ 1-3, 1996; Ord. 1260 § 1, 1994; Ord. 1256 § 1, 1994; Ord. 1247 § 1, 1994; Ord. 1229

§ 1, 1993; Ord. 1193 § 1, 1992; Ord. 903 § 1, 1983; Ord. 826 §§ 1, 2, 1980; Ord. 732 §§ 2, 3, 1976; Ord. 708 § 1, 1975; Ord. 701 § 1, 1975; Ord. 584A § 1, 1969; Ord. 564 § 1, 1968; Ord. 542 (part), 1966).

**Section 2.** This ordinance shall become effective from and after its passage by a majority vote of the City Council, approved by the Mayor, and five days after publication of a summary of the ordinance, as required by law.

**APPROVED AND ADOPTED** by the City Council of the City of Omak, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney

Filed with City Clerk: \_\_\_\_\_

Passed by City Council: \_\_\_\_\_

Date Published: \_\_\_\_\_

Date Effective: \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the City Council of the City of Omak passed Ordinance No. 1955

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Connie Thomas, City Clerk

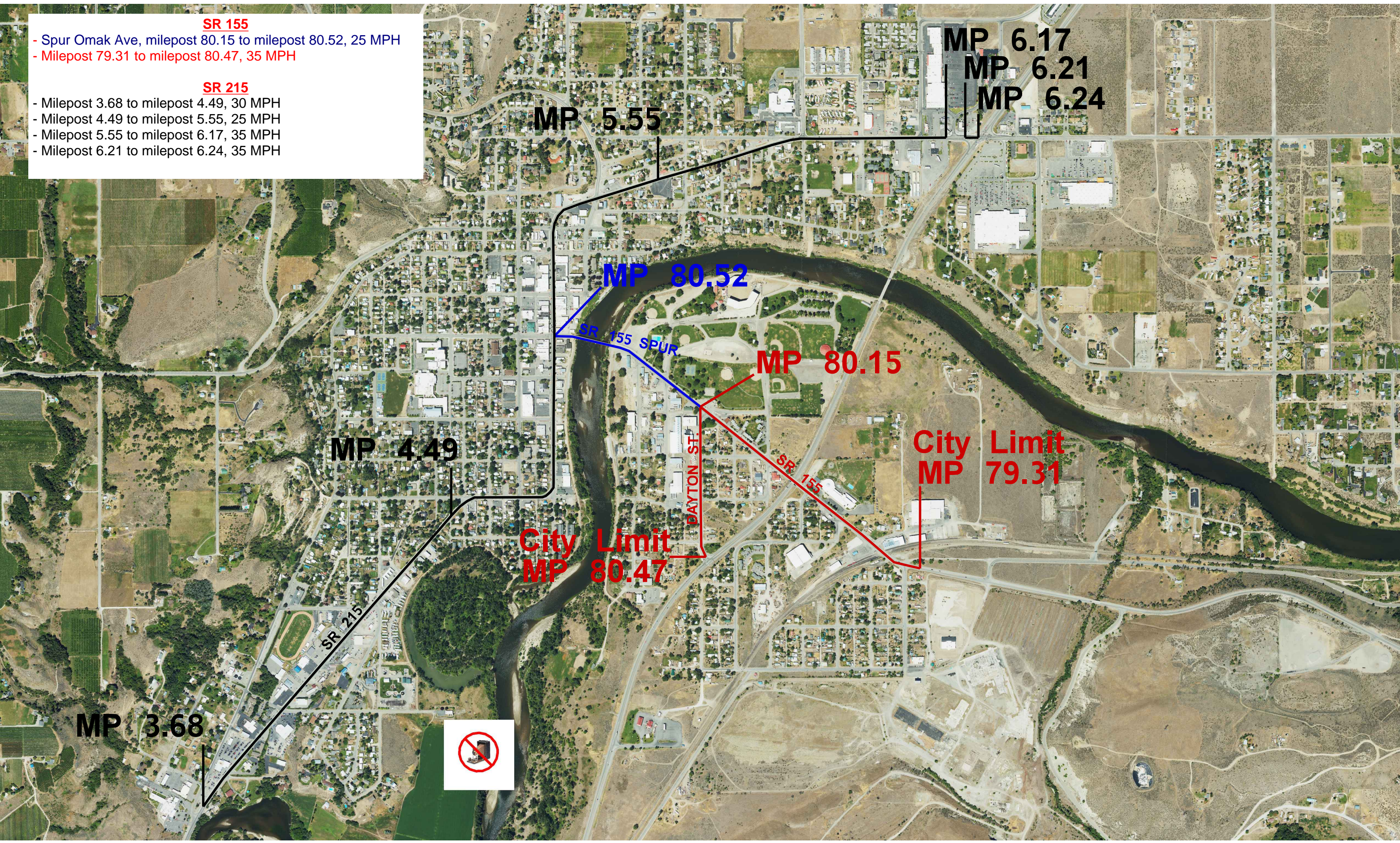


**SR 155**

- Spur Omak Ave, milepost 80.15 to milepost 80.52, 25 MPH
- Milepost 79.31 to milepost 80.47, 35 MPH

**SR 215**

- Milepost 3.68 to milepost 4.49, 30 MPH
- Milepost 4.49 to milepost 5.55, 25 MPH
- Milepost 5.55 to milepost 6.17, 35 MPH
- Milepost 6.21 to milepost 6.24, 35 MPH





### Summary Sheet – Speed Limits and Milepost References

Street	Speed Limit	Milepost Reference / Location
Omak Avenue	35 mph	SR 155 MP 80.15 to city limits
East Omak School zone	20 mph when children are present	Omak Avenue
Oak Street school zone	20 mph when children are present	North city limits to Riverside Drive
Riverside Drive	25 mph	Main Street to SR 215 MP 5.55
Riverside Drive	35 mph	SR 215 MP 5.55 to SR 215 MP 6.24
Okoma Drive	30 mph	SR 215 MP 3.68 to SR 215 MP 4.49
Dayton Street	35 mph	SR 155 MP 80.47 to SR 155 MP 80.15
Main Street to Okoma Drive via Fourth Avenue	25 mph	To SR 215 MP 4.49
Juniper Place	10 mph	Bartlett Avenue to Juniper Street
Omak High & Middle School zone	20 mph when children are present	Second Ave, Central Ave, First Ave, Cedar St, Fir St
Ridge Drive	25 mph	General speed
Bethel Christian Academy zone	20 mph when children are present	Ridge Drive
Copple Road	35 mph	Koala Drive to city limits
Koala Drive	35 mph	Quince Street to north city limits
Shumway Road	35 mph	Koala Drive to city limits
Engh Road	35 mph	River Road to city limits
Central Avenue East	25 mph	SR 155 Spur MP 80.52 to SR 155 MP 80.15



**INTEROFFICE MEMORANDUM**

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**TO:** MAYOR GAGNÉ  
OMAK CITY COUNCIL  
**FROM:** CONNIE THOMAS, CITY CLERK  
**SUBJECT:** ORD 1956 – AMEND OMC 2.20 PARK BOARD  
**DATE:** AUGUST 18, 2025

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The Omak Park Board has been revived with a new board. The new board kept the meeting day the same, which is the second Tuesday of the month. The meeting time has been changed to 5PM. An amendment stays silent to a specific day/time noting it will be consistent and publicized on our website. This will allow flexibility without a Code change. In addition, amendments were made to the annual recommendation of projects to the PW Director along with minor housekeeping amendments.

I support this Ordinance and recommend Council approval.

**ORDINANCE NO. 1956**

**AN ORDINANCE AMENDING CHAPTER 2.20 OF THE OMAK MUNICIPAL  
CODE PARK BOARD**

**WHEREAS**, the current Omak Municipal Code outlines the formation and operations of the Park Board; and

**WHEREAS**, minor updates and clarification of the code are needed for the efficient operation and convenience of the Board.

**THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, DO  
ORDAIN as follows:**

**Section 1.** Chapter 9.04.360 of the Omak Municipal Code is hereby amended to read as shown in Exhibit "A" attached hereto. New language is indicated by underscore, and deleted language is indicated by strikethrough.

**Section 2.** This ordinance shall become effective after its passage by the Council, with approval by the Mayor, and five days after publication of this ordinance, or a summary, as provided by law.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, 2025.

APPROVED:

\_\_\_\_\_  
Cindy Gagné, Mayor

ATTEST:

\_\_\_\_\_  
Connie Thomas, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael Howe, City Attorney

Ordinance No.1956

August 18, 2025

Page 2 of 4

Filed with City Clerk:\_\_\_\_\_

Passed by City Council: 1<sup>st</sup> Reading\_\_\_\_\_

2<sup>nd</sup> Reading\_\_\_\_\_

Date Published:\_\_\_\_\_

Date Effective:\_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the City Council of the City of  
Omak passed Ordinance No. 1956.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Connie Thomas, City Clerk

## **EXHIBIT "A"**

### **2.20.010 Park—Board—Defined.**

Words used shall have the following meaning: "Park" means an area of land, with or without water, developed and used for public recreational purposes, including landscaped tracts, picnic grounds, playgrounds, athletic fields, recreation centers, camps, foot, bicycle and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological and botanical gardens, facilities for bathing, boating, hunting, and fishing, as well as other recreational facilities for the use and benefit of the public. "Board" means board of park commissioners. (Ord. 380 § 1, August 18, 1958).

### **2.20.020 Created—Commissioners' appointment.**

There is hereby created a board of park commissioners, consisting of five members, who shall be appointed by the mayor, with the consent of the ~~city~~City Council, from citizens of recognized fitness for such position who reside in this city. No commissioner shall receive any compensation for his/her services. (Ord. 1269 § 1, 1994: Ord. 380 § 2, August 18, 1958).

### **2.20.030 Term—Removal—Vacancies.**

The two additional commissioners appointed shall determine by lot whose term shall expire in two years and whose term shall expire in three years respectively and their terms shall begin after their appointment has been approved by the ~~city~~City Council and upon taking the usual oath of office. The term of office shall terminate on the first Monday in June, and at the expiration of each commissioner's term, the mayor shall appoint, with the consent of the ~~city~~City Council, one member for a three-year term. Members of the board may be removed at any time by the mayor, and vacancies for the remainder of unexpired terms shall be filled in the same manner in which original appointments are made. (Ord. 1269 § 2, 1994: Ord. 380 § 3, August 18, 1958).

### **2.20.040 Officers—Meetings—Quorum.**

(a) Immediately after their appointment, members of the board shall meet and organize by electing from the members of the board a president or "Chair", a secretary, and such other officers as may be necessary. The Board may designate one of its members to act as secretary without salary, or if requested by the Board, the mayor shall designate a member of the paid staff of the city to serve as such secretary. It shall be the duty of the president or chair to preside at all meetings of the board and of the secretary to keep minutes of all meetings and of all proceedings of the board. A majority of the board shall constitute a quorum for the transaction of business, and three affirmative votes shall be necessary to carry any proposition.

(b) Regular meetings of the Omak park board shall be held on the second Tuesday of each month at the hour of ~~seven~~ five p.m. in the council chambers Omak City Hall, Omak, Washington. (Ord. 1379 § 1, 1998; Ord. 1269 § 3, 1994: Ord. 1237 § 1, 1993: Ord. 380 § 4, 1958).

### **2.20.050 Powers and duties.**



The board shall advise the ~~mayer~~Mayor, the ~~city-City council~~Council, and department, if any, or officials administering parks, regarding the general supervision and control of all parks and recreational facilities and programs of the ~~city~~City. The board shall have the power to advise regarding the establishment of a park and/or recreation department, hereinafter called "the department," and regarding the employment of necessary personnel, and to advise regarding conduct of any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner, and shall advise regarding control and supervision of all parks belonging to ~~said~~the City, and advise regarding planning, promotion, management and acquisition, construction, development, maintenance, and operation, including restrictions on, and compensation to be paid for, concessions or privileges in parks and/or playgrounds, either within or without the city limits, of parks, squares, parkways and boulevards, play and recreation grounds, and/or other municipally owned recreational facilities, including community buildings, and improvement and ornamentation of the same; make recommendations regarding entering into written contracts with the United States, the state of Washington, any county, city or town, park district, school district, or any such public organizations for the purpose of conducting a recreational program or exercising any other power granted by this chapter.

The board shall submit to the ~~city-council-~~Public Works Director each year, on or before the second Monday in August, ~~an estimate of the amount of money required by the department to carry on its activities for the ensuing year, together with recommendations for the development of the program and facilities as it may deem advisable, for the information and guidance of the city council in preparing the budget for the tax levy, for the operation and maintenance of the city parks and the recreational program and necessary facilities and the acquisition of land, structures, or facilities needed therefor.~~ The board shall have power to recommend rules and regulations for the government, management, supervision, and control of city parks and recreational facilities and programs. Such rules and regulations must be approved by the council before they become effective. (Ord. 380 § 5, 1958).

#### **2.20.060 Advisory committee—Appointment—Duties.**

The city council may at its discretion also appoint an advisory committee, consisting of not more than fourteen members, which committee shall, if so appointed, meet with the park board and shall have authority to participate in the transactions of the park board to the extent of making recommendations to the board relative to the ~~parks of the city~~ purpose for which said advisory committee was formed. (Ord. 1316 § 1, 1996: Ord. 380 § 6, 1958).