
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
April 7, 2025**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum. Everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Nattalie Cariker	Todd McDaniel, City Administrator (CA)
Barry Freel	Jeremy Patrick, Fire Chief
Steve Clark	Dan Christensen, Police Chief
Maria Lassila	Wayne Beetchenow, Public Works Director (PWD)
Michelle Gaines - Zoom	Connie Thomas, City Clerk
Dave Womack	Rochelle Danielson, CORE Program Manager/Outreach Specialist
Mike Foth	Tyler Wells, Building Official
	Marc Doney, Team One Lead - absent

CITIZEN COMMENTS

Mayor Gagné asked if there was anyone in attendance that would like to address the Council. There were none.

CORRESPONDENCE AND MAYOR'S REPORT

Mayor Gagné informed the Council that Resolution 27-2025 on the agenda was removed.

Arbor Day Proclamation

Mayor Gagné read into the record an Arbor Day Proclamation urging all citizens to celebrate Arbor Day and plant trees. The proclamation proclaimed Friday, April 25, 2025, as Arbor Day.

National Library Workers Day Proclamation

Mayor Gagné read into the record a proclamation recognizing Tuesday, April 8, 2025, as "National Library Workers Day". Alyssa Cruz-Uribe, Supervising Librarian, addressed the Council. She said there were no events planned for the day, but she will be getting her staff gifts. Alyssa said that she appreciates the continued support from the City.

CONSENT AGENDA:

Member Womack moved, seconded by Member Cariker, to approve the consent agenda consisting of the minutes from the March 17, 2025, meeting; 2025 claims checks numbered 112808-112882 in the amount of \$440,915.35; As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

CLOSED RECORD DECISION:

Approved the Recommendation to Amend the Zoning Map and Comprehensive Plan - Robert & Ronna Tollefson Closed Record Decision

Building Official Tyler Wells referred the Council to his memo in the agenda packet. He explained that in October of last year Robert and Rona Tollefson submitted a Petition for Annexation. The City Council held a public hearing on November 18, 2024, where they preliminarily approved with conditions the annexation. The conditions included the amendment of the zoning map and Omak Comprehensive Plans. Mr. & Mrs. Tollefson went through the required steps. The Planning Commission held a public hearing on Tuesday, April 1, 2025, and provided the Council with a Letter of Transmittal unanimously recommending approval of the amendments. Member Cariker moved, seconded by Member Lassila, to accept the recommendation from the Planning Commission and the staff recommendations. As there were no questions or comments, Council voted and unanimously approved the motion.

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NEW BUSINESS:

Okanogan Behavioral Healthcare Color Walk Event – Request for Vendors and Amplified Sound

Mayor Gagné asked who wants to speak to this request. Erica Good introduced herself as the new Director of Communications at OBHC. This is the fifth annual Color Walk Event in Eastside Park. The event has already been approved for the park space. Tonight, she is requesting that Council consider allowing two vendors at this event. One being The Sugar Shack, LLC., and the other, Rezz Licious, LLC., both a pop-up business. With the increased number of participants, the event requires amplified sound to reach those by microphone on the walking path. The event is on May 17th from 10am to 1pm. Member Cariker moved, seconded by Member Womack to approve the vendors and amplified sound for this event. As there were no comments or questions, the Council voted and unanimously approved the motion.

Resolution 23-2025 – Approve Public Works Contract for and LED Lighting Upgrade at the Stampede Arena

Member Cariker moved, seconded by Member Freel, to approve Resolution 23-2025. City Administrator McDaniel explained to the Council that Omak Stampede, Inc. was awarded a Capital Grant for an LED lighting upgrade. Because the City of Omak owns the arena, the City will administer the grant. The Omak Stampede has done the leg work for the project. This is a \$100,000 grant from the Washington State Department of Commerce. As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Resolution 24-2025 – Approve Emergency Condition for the Water SCADA System

Repairs

Member Cariker moved, seconded by Member Freel, to approve Resolution 24-2025. Public Works Director Beetchenow explained to the Council that the water system Supervisory Control and Data Acquisition (SCADA) went down. The declaration of emergency will expedite the process as several companies are involved in the set up. Member Womack asked how old the SCADA system is. CA McDaniel thought it was purchased in 1998. PWD Beetchenow explained that the system is old and is in the current budget. As there was no further discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Resolution 25-2025 – Professional Agreement for the Camp Host

Member Womack moved, seconded by Member Lassila, to approve Resolution 25-2025. PWD Beetchenow explained to the Council the contract for the Camp Host is the same except for the added responsibility of locking the bathrooms. The monthly compensation was increased because of this added responsibility. Member Womack said it was a good solution. The Camp Host can lock the restrooms as the leagues are done using fields. As there was no further discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Resolution 26-2025 – Approve a Merchant Processing Agreement with Heartland for the Omak Municipal Court

Member Lassila moved, seconded by Member Cariker, to approve Resolution 26-2025. CA McDaniel explained to the Council that the Municipal Court is moving forward with updating the remittance process. The credit and debit cards will be processed through Heartland Payment Systems, which is the same merchant the City will use for the RV and Park Use fees. This is a standard agreement. Member Lassila asked if this was an updated or new contract. CA McDaniel said it was a new contract for the Municipal Court. As there was no further discussion and no comments from the audience, the Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

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Building Official Wells informed the Council that they should have received an email from him that included the Omak Municipal Code, Title 18 Zoning Code. He explained that the past year, the Omak Planning Commission has done a comprehensive review of Title 18. They recommended some minor changes in the definitions and reformatted the Use Chart. Before the Planning Commission's formal Public Hearing, they wanted an internal review of the document from the Council and Department Heads. The Planning Commission will be setting a formal hearing date at the next meeting in May. He also informed the Council that Domino's Pizza broke ground today.

Police Chief Christensen informed the Council that he has off boarded three officers in the last two weeks. The Police Department is down four positions. He hired two entry level officers last week and has an inquiry into the Spokane Academy for a candidate that is interested in a position with Omak. This has a huge impact on the delivery of services.

C.O.R.E. Program Manager Danielson informed the Council that Team O.N.E. attended the Okanogan High School Senior Symposium last week.

CA McDaniel shared the first quarter Cash and Investment report along with the revenue and expenditure reports with all Councilmembers. Funds are looking good. He plans to bring budget amendments to Council for projects.

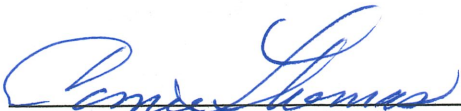
Member Cariker asked what bathrooms are being painted and getting new lighting. PWD Beetchenow said they all are.

Member Clark informed the Council that the Solid Waste Advisory Committee was scheduled to meet tonight. They didn't have a quorum for conducting business. They are working on comprehensive plan review.

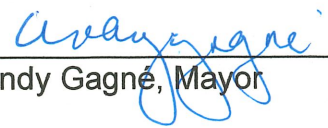
Mayor Gagné asked Pat Pruitt a Volunteer of Team O.N.E. to update the Council on the program. Mrs. Pruitt said that Marc is out every day in the truck picking up garbage and returning shopping carts to local stores. Team O.N.E. continues to work hard. They are also volunteering at North School reading the Diggory Doo books which is a wonderful program. They have also scheduled a boating safety course open to the public.

Mayor Gagné reminded everyone of the Spring Clean Up this Saturday, April 12th.

As there was no further business before the Council, the meeting was adjourned at 7:24 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor