
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
January 6, 2025**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum. Everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Nattalie Cariker	Todd McDaniel, City Administrator (CA)
Barry Freel	Jeremy Patrick, Fire Chief
Steve Clark	Dan Christensen, Police Chief
Vacant Position	Wayne Beetchenow, Public Works Director (PWD)
Michelle Gaines	Connie Thomas, City Clerk
Dave Womack	Rochelle Danielson, CORE Program Manager/Outreach Specialist
Mike Foth	Tyler Wells, Building Official
	Marc Doney, Team One Lead

CITIZEN COMMENTS

Mayor Gagné asked if there was anyone in attendance that would like to address the Council. Citizen Ronnie Jackson attending via Zoom, raised her hand. Mayor Gagné said she would add her to the close of the other agenda items.

CORRESPONDENCE AND MAYOR'S REPORT

Mayor Gagné informed the Council that Councilmember Meyer Louie passed away and there is a vacant seat. She offered condolences to the family and let the Council know that staff will be moving forward to fill the vacancy.

CONSENT AGENDA:

Member Clark moved, seconded by Member Womack, to approve the consent agenda consisting of the minutes from the December 16, 2024, meeting; 2024 claims checks numbered 112309-112365 in the amount of \$280,279.57; 2025 claims checks numbered 112366-112405 in the amount of \$161,026.42. As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

NEW BUSINESS:

Resolution 01-2025 – J-U-B Engineering Services – Runway Pavement Maintenance

Member Clark moved, seconded by Member Cariker, to approve Resolution 01-2025. PWD Beetchenow explained to the Council the Runway Pavement Maintenance Design Project has been in the plan and scheduled. This project was not included in the 2025 Budget because funding was not secured. PWD Beetchenow explained the City would be responsible for five percent of the project cost. CA McDaniel explained that the funding process is typical with Federal Aviation Administration (FAA) grants. He anticipates ninety percent of the funding from federal entitlements and five percent from Washington State. As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Resolution 02-2025 – Accepting the Department of Commerce Grant for the Stampede

Arena LED Lighting Project

Member Womack moved, seconded by Member Cariker, to approve Resolution 02-2025. CA McDaniel explained that a Capital Grant from the Washington State Department of Commerce was awarded to Omak Stampede, Inc. for an LED Lighting Project. Because the arena is a city facility, the grant funds will need to pass through our government agency. This application is a formal transfer request to the Department of Commerce for the \$179,450. CA McDaniel advised the project will need to be completed by June 2025. As there was no discussion and no comments from the audience, the Council voted and unanimously approved the motion.

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Resolution 03-2025 – Authorize a Grant Application with the Washington State Public Works Board

Member Clark moved, seconded by Member Cariker, to approve Resolution 03-2025. CA McDaniel explained to the Washington State Department of Transportation is scheduling the replacement of the SR155 Bridge in 2027. The City has a water line hung on the current bridge that will need to maintain connection, be replaced or relocated. The City is responsible for funding the design and construction. The grant loan application is for \$210,000 with a potential of principal forgiveness. CA McDaniel expressed concerns about the construction costs that are estimated to be \$1.3 million. He informed the Council the City needs to get out in front of this project to determine the best route. Construction could be funded with grants such as a Community Development Block Grant. There was a discussion amongst the Council about the best location for the line. CA McDaniel has faith that PWD Beetchenow and the Engineers will determine the best option. As there was no further discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Resolution 04-2025 – Approve the Purchase of Fleet Vehicles through Washington State Purchasing Cooperative

Member Clark moved, seconded by Member Gaines, to approve Resolution 04-2025. PWD Beetchenow explained to the Council that this resolution will authorize the funds in the 2025 Budget to purchase three fleet vehicles when the purchasing window opens. Mayor Gagné asked if there were any questions. Citizen Maria Lassila asked what types of vehicles will be purchased. PWD Beetchenow said a police vehicle, fleet pickup and a vehicle for Animal Control. Citizen Ronnie Jackson asked how many vehicles were in the fleet. PWD replied they had twelve to fourteen. As there was no further discussion and no additional comments from the audience, the Council voted and unanimously approved the motion.

Omak Chamber Request for Additional 2024 Hotel Motel Funds

Member Foth moved, seconded by Member Womack, to approve additional 2024 Hotel Motel Funds to the Omak Chamber of Commerce. CA McDaniel explained to the Council that the Omak Chamber of Commerce submitted a request for reimbursement of Hotel/Motel Funds. The request exceeded the 2024 approved amount of \$25,000 by \$5,697. Because the Hotel/Motel Committee recommended the allocations, CA McDaniel reached out to City Attorney Howe. Attorney Howe assured CA McDaniel that City Council has the authority to approve additional appropriations of Hotel/Motel Funds. Member Gaines felt the request for additional funds was reasonable. CA McDaniel explained the expenditure would be for 2024. He also added that Council would need to schedule a special meeting to approve the 2024 bills. As there was no further discussion and no comments from the audience, the Council voted and unanimously approved the motion.

Citizen Comments - Ronnie Jackson

Ronnie Jackson asked Mayor Gagné if she received her concerns and comments. Mayor Gagné acknowledged that she did receive a packet of information. Mrs. Jackson addressed the Council about Police Department staffing.

OTHER BUSINESS:

Committee/Staff Reports:

CA McDaniel shared with the Council that his contact at the Department of Natural Resources stated the facility at the Omak Airport may not have been funded in the State of Washington Budget document. He reminded the Council of the large investment made at the Airport for this facility and he has reached out to our legislature.


Member Womack asked to set a date and time for the Special Council Meeting. CA McDaniel asked if Thursday, January 16, 2025, at 4pm would work and, all agreed. The only item on the agenda is the approval of 2024 claims.

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CA McDaniel said as far as the vacant Council position, Council has a lot of latitude on how the position is filled. The council can choose to place an ad in the newspaper and accept applications or, they can just select someone. CA McDaniel explained that the term is short. The seated member has the option to file for candidacy and run for the position. Once the General Election is certified, the elected member will be seated sometime in November 2025 and complete a term that will end on December 31, 2027. He asked the Council if they had any preference on how to proceed. Councilmember Gaines would like to open it up to the community. The council would like to advertise the position in the newspaper and accept applications.

Marc Doney, Team O.N.E. Lead, provided a written report to City Council. He wanted to publicly thank them for the year. Team O.N.E. has accomplished a lot with the given the number of volunteers they have. He welcomed everyone to show support for the program and join Team O.N.E. at their monthly meeting on Tuesday, January 7, 2025, at 6pm.

As there was no further business before the Council, Mayor Gagné adjourned the meeting at 7:22 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor