
AGENDA
OMAK CITY COUNCIL MEETING
Monday, November 4, 2024 – 7:00 PM

A. CALL TO ORDER

B. FLAG SALUTE

C. CITIZEN COMMENTS

D. CORRESPONDENCE AND MAYOR'S REPORT

E. PUBLIC HEARING

1. 2025 Budget Revenue Sources & 2025 Ad-Valorem Tax

F. CONSENT AGENDA

1. Approval of Minutes from October 21, 2024, and October 28, 2024
2. Approval of 2024 Claims

G. OLD BUSINESS

1. Ord. 1945 – 2nd Read - Amending 2024 Budget – Various Funds



H. NEW BUSINESS

1. Economic Alliance Presentation
2. Res. 69-2024 – Award of Re-Bid–North Taxiway A Reconstruction
3. Res. 70-2024 – Designate Official Newspaper of Record for 2025
4. Ord. 1946 – Fixing the 2025 Ad-Valorem Taxes



I. OTHER BUSINESS

1. Council Committee Reports
2. Staff Reports



Action by City Council

Our Council Meetings are conducted in person in addition to Zoom Meetings. Meeting information is located on our website at omakcity.com. If you need support or accommodations, contact the City Clerk in advance by phone at 509-826-1170 or by e-mail clerk@omakcity.com for assistance.

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: October 21, 2024 (1st Read)
November 4, 2024(2nd Read)

Subject: Ordinance 1945 Amending Budget- Various Funds

The Attached **Ordinance 1945 - Amending the City of Omak 2024 Budget, Appropriating Additional Expenditures and Recognizing Additional Revenues in Various Funds,** is forwarded for your consideration.

The Ordinance recognizes additional revenue and expenditures for TIB projects in the Street Department, the purchase of Fire Department Extraction Equipment, and the purchase of installation of snowplows on the new dump trucks.

\$85,000 Fire Department extraction equipment funded with Public Safety monies, through Current Expense.

Actual Expenses and Revenue and Expenditures on TIB Street Project, increases the lawful amount of expenditure and recognizes offsetting revenues.

\$80,000 for Snowplows funded through Equipment Rental Capital Replacement funds

I approve of this Ordinance and recommend its adoption.

ORDINANCE NO. 1945

**AN ORDINANCE AMENDING THE CITY OF OMAK 2024 BUDGET,
APPROPRIATING ADDITIONAL EXPENDITURES AND RECOGNIZING
ADDITIONAL REVENUES IN VARIOUS FUNDS**

WHEREAS, the City of Omak adopted the 2024 Budget by passage of Ordinance No. 1931 on December 4, 2023; and

WHEREAS, since the time of the adoption of the 2024 budget, the addition of revenues and expenditures have been identified that benefit project completions and service operations, and

WHEREAS, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

WHEREAS, the City of Omak is desirous of amending its budget pursuant to RCW 35A.33.090.

THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:

- Section 1. Ordinance No. 1931 adopting the 2024 Budget, shall be amended to Include changes to the budget as shown in Attachment "A" of this ordinance.
- Section 2. This ordinance shall become effective from and after the date of its passage by Council by a vote of one more than the majority of all Councilmembers, approval by the Mayor and publication as required by law.

PASSED by the City Council of the City of Omak, this ____ day of _____, 2024.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Thomas, City Clerk

Michael Howe, City Attorney

Ordinance No. 1945

October 14, 2024

Page 2 of 2

Filed with City Clerk: _____

Passed by City Council: 1ST Reading _____

2nd Reading _____

Date Published: _____

Date Effective: _____

On the _____ day of _____, 2024, the City Council of the City of Omak
passed Ordinance No. 1945.

DATED this ____ day of _____ 2024

Connie Thomas, City Clerk

Attachment A
Ordinance 1945
October 14, 2024

Description				Revised
<u>001 CURRENT EXPENSE</u>	Budget	Increase/Decrease		Budget
Ending Fund Balance				
001-508~	\$ 1,910,836.99			\$ 1,825,836.99
001-508	\$ 1,833,979.00	\$ (85,000.00)		\$ 1,918,979.00
Small Tools and Equipment				
001-522-20-35-00	\$ 9,760.00	\$ 85,000.00		\$ 94,760.00
Total Expenditure	\$ 7,164,999.76	\$ 85,000.00		\$ 7,249,999.76
Total Fund	\$ 9,075,836.19	\$ -		\$ 9,075,836.19
Current Expense Fund				
This amendment recognizes the additional expenditure of \$85,000 in the Current Expense Fund, and reduces the Ending Fund Balance by a like amount.				

102 Street Fund

102-334-03-83-72

TIB Engh Road Match	\$	-	\$	17,734.27	\$	17,734.27
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102-334-03-83-77

TIB Chipseal '23	\$	87,495.00	\$	55,086.00	\$	142,581.00
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102-334-03-83-83

TIB Chipseal '24	\$	61,429.00	\$	11,661.00	\$	73,090.00
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Ending Fund

102-508-51-00-00	\$	96,458.07	\$	39,543.27	\$	136,001.34
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TIB Chipseal '23

102-595-30-63-46	\$	92,100.00	\$	28,300.00	\$	120,400.00
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Tib Chipseal '24

102-595-30-63-49	\$	64,662.00	\$	16,638.00	\$	81,300.00
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Expenditure Total	\$	1,407,492.81	\$	44,938.00	\$	1,452,430.81
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Total Fund	\$	1,503,950.88	\$	84,481.27	\$	1,588,432.15
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Street Expense Fund

This amendment recognizes additional revenues of \$84,481.27 and appropriates an additional \$49,938.00 in expenditures. As a result, Ending Fund Balance is increased by \$39,543.27.

Description	Budget		Increase/Decrease	Revised Budget
<u>508 EQ. Rental Capital Purchase</u>				
Ending Fund Balance				
508-508-51-00-00	\$	377,334.18	\$ (74,000.00)	\$ 303,334.18
Dump Truck- Repl #120				
508-594-48-64-77	\$	230,000.00	\$ 37,000.00	\$ 267,000.00
Water Truck/Dump & Plow				
508-594-48-64-78	\$	330,000.00	\$ 37,000.00	\$ 367,000.00
Total Expenditure	\$	903,680.00	\$ 74,000.00	\$ 977,680.00
Total Fund	\$	1,281,014.18	\$ -	\$ 1,281,014.18
<u>EQ Rental Capital Replacement</u>				
This amendment recognizes the additional expenditure of \$74,000 and reduces the Ending Fund Balance by a like amount.				

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Wayne Beetchenow, Public Works Director

Date: November 4, 2024

Subject: **Resolution No. 69-2024** Omak Municipal Airport – North Taxiway A
Reconstruction Rebid Project Award

The Attached Resolution: **69-2024, A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING AWARD OF THE CONTRACT FOR OMAK MUNICIPAL AIRPORT - NORTH TAXIWAY A RECONSTRUCTION REBID AIP #3-53-0042-015-2024**, is forwarded for your consideration.

This Project was originally put out for bid in April of 2024. Due to the timing of the funding the bid hold time ran out. We opened bids for the rebid September 26, 2024. This will award the project to be constructed in 2025.

I support this Resolution and recommend its approval.

RESOLUTION NO. 69-2024

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING AWARD OF THE
CONTRACT FOR OMAK MUNICIPAL AIRPORT - NORTH TAXIWAY A
RECONSTRUCTION REBID AIP #3-53-0042-015-2024**

WHEREAS, the Omak Municipal Airport – North Taxiway A Reconstruction Rebid Project was advertised the Omak Chronicle on September 4, and 11, 2024 for bids; and

WHEREAS, bids were received until 2:00 pm on September 26, 2024 and then opened and publicly read aloud; and

WHEREAS, a total of five bids were received; and

WHEREAS, the City's Consulting Engineers, J-U-B Engineers, Inc., have reviewed the bids for the correctness of extensions of prices per unit and total amount, and it is their recommendation to award the contract to, Hurst Construction, of Wenatchee, WA, as the low, responsive, responsible bidder for the contract work to be done.

NOW, THEREFORE BE IT RESOLVED by the Omak City Council, that the Contract for Omak Municipal Airport – North Taxiway A Reconstruction Rebid Project, a copy of which is available for inspection in the Clerk's Office, be awarded to Hurst Construction, of Wenatchee, WA, in the amount of \$1,323,040.33. The Mayor is authorized to execute all necessary contract documents.

PASSED AND APPROVED BY THE OMAK CITY COUNCIL this _____ day of _____, 2024.

SIGNED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael Howe, City Attorney

October 15, 2024

Wayne Beetchenow, Public Works Director
City of Omak
PO Box 72
Omak, WA 98841

**RE: OMAK AIRPORT – NORTH TAXIWAY A RECONSTRUCTION REBID
AIP #3-53-0042-015-2024**

Dear Wayne:

On September 26, 2024, the City of Omak held a bid opening and received five bids for the North Taxiway A Reconstruction Rebid. Upon review of all documentation received, the City of Omak and J-U-B ENGINEERS has determined that Hurst Construction, of Wenatchee, WA, to be the lowest responsive and responsible bidder.

A price analysis comparing the bid items against the Engineer's Estimate indicates that the costs are reasonable. The bid tabulation is attached, and the totals of the Engineer's Estimate and the five bids are as follows:

Bidder Name	Base Bid Schedule 1	Additive Bid Schedule 1 – Southern Portion of Taxiway	Total
Engineer's Estimate	\$1,292,258.87	\$394,319.38	\$1,686,578.25
Hurst Construction LLC	\$1,015,671.75	\$307,368.57	\$1,323,040.33
Selland Construction, Inc.	\$1,033,009.51	\$312,629.19	\$1,345,638.70
Rudnick & Sons LLC	\$1,046,805.83	\$320,192.18	\$1,366,998.01
J.M. Pacific Construction Inc.	\$1,059,726.01	\$333,099.34	\$1,392,825.35
Granite Construction Company	\$1,197,038.19	\$328,562.96	\$1,525,601.15

It is our recommendation to award the project Base Bid Schedule 1 and Additive Bid Schedule 1 to Hurst Construction in the amount of One Million, Three Hundred Twenty-Three Thousand, Forty Dollars and Thirty-Three Cents (\$1,323,040.33) subject to receipt of FAA funding. With your concurrence, we will prepare the necessary award documents.

Sincerely,

A handwritten signature in black ink that reads "Alex DelRiccio". The signature is written in a cursive style with a large, stylized 'A' and 'D'.

Alex DelRiccio, P.E., Project Manager
J-U-B ENGINEERS, Inc.

C: Chelsea Branchcomb, FAA Project Manager

Enc: Bid Tabulation

I have reviewed the recommendation of our consultant J-U-B ENGINEERS, Inc. and concur with their determination that the bid from Hurst Construction is the lowest responsive and responsible bidder, and that the costs in the bid are reasonable. I am requesting concurrence from FAA to award the Omak Airport North Taxiway A Reconstruction project to Hurst Construction of Wenatchee, WA.



Wayne Beetchenow, Public Works Director

City of Omak

10/15/2024

Date

Omak Airport - REBID North Taxiway A Reconstruction															
Bid Opening - September 26, 2024 2:00 pm															
				BIDDER NAME:	Engineer's		HURST CONSTRUCTION LLC		SELLAND CONSTRUCTION INC		RUDNICK & SONS LLC		JM PACIFIC CONSTRUCTION, INC.		GRANITE CONSTRUCTION CO
				ADDRESS:	Estimate		316 Urban Industrial Way		1285 S Wenatchee Avenue		61 East Dry Coulee Road		303 W. Northshore Drive		PO Box 2027
							East Wenatchee, WA 98802		Wenatchee, WA 98801		Okanogan, WA 98840		Moses Lake, WA 98837		Omak, WA
							509 664-0173		509 662-7119		509 293-9407		509 760-2026		509 826-4752
ITEM NO.	ITEM DESCRIPTION	EST. QUAN.	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
BASE BID SCHEDULE 1:															
1	Mobilization	1	LS	\$130,000.00	\$130,000.00	\$90,000.00	\$90,000.00	\$89,200.00	\$89,200.00	\$100,000.00	\$100,000.00	\$80,000.00	\$80,000.00	\$165,000.00	\$165,000.00
2	Contractor's Quality Control Program	1	LS	\$25,000.00	\$25,000.00	\$26,600.00	\$26,600.00	\$25,000.00	\$25,000.00	\$23,000.00	\$23,000.00	\$40,000.00	\$40,000.00	\$38,000.00	\$38,000.00
3	Construction Surveying	1	LS	\$17,000.00	\$17,000.00	\$28,000.00	\$28,000.00	\$40,000.00	\$40,000.00	\$26,000.00	\$26,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4	Construction Safety	1	LS	\$10,000.00	\$10,000.00	\$15,500.00	\$15,500.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$12,700.00	\$12,700.00	\$16,500.00	\$16,500.00
5	Contractor Provided SPCD	1	LS	\$3,000.00	\$3,000.00	\$1,800.00	\$1,800.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$15,000.00	\$15,000.00	\$9,884.00	\$9,884.00
6	Cold Milling	5,680	SY	\$5.00	\$28,400.00	\$2.30	\$13,064.00	\$4.00	\$22,720.00	\$3.00	\$17,040.00	\$4.00	\$22,720.00	\$5.00	\$28,400.00
7	Unclassified Excavation	3,530	CY	\$25.00	\$88,250.00	\$16.00	\$56,480.00	\$21.50	\$75,895.00	\$23.00	\$81,190.00	\$38.00	\$134,140.00	\$25.00	\$88,250.00
8	Subbase Course	2,430	CY	\$150.00	\$364,500.00	\$71.00	\$172,530.00	\$81.50	\$198,045.00	\$105.00	\$255,150.00	\$75.00	\$182,250.00	\$80.00	\$194,400.00
9	Crushed Aggregate Base Course	1,100	CY	\$200.00	\$220,000.00	\$177.00	\$194,700.00	\$170.00	\$187,000.00	\$145.00	\$159,500.00	\$110.00	\$121,000.00	\$188.00	\$206,800.00
10	Asphalt Surface Course	1,440	TON	\$200.00	\$288,000.00	\$225.00	\$324,000.00	\$200.00	\$288,000.00	\$190.00	\$273,600.00	\$220.00	\$316,800.00	\$213.00	\$306,720.00
11	Markings	734	SF	\$4.00	\$2,936.00	\$8.00	\$5,872.00	\$7.50	\$5,505.00	\$9.00	\$6,606.00	\$7.00	\$5,138.00	\$6.00	\$4,404.00
12	Temporary Markings	734	SF	\$4.00	\$2,936.00	\$5.50	\$4,037.00	\$6.25	\$4,587.50	\$8.00	\$5,872.00	\$7.00	\$5,138.00	\$4.50	\$3,303.00
13	L-853 Taxiway Retroreflective Markers	22	EA	\$500.00	\$11,000.00	\$160.00	\$3,520.00	\$165.00	\$3,630.00	\$220.00	\$4,840.00	\$310.00	\$6,820.00	\$300.00	\$6,600.00
	Subtotal				\$1,191,022.00		\$936,103.00		\$952,082.50		\$984,798.00		\$976,706.00		\$1,103,261.00
	Sales Tax 8.5%				\$101,236.87		\$79,568.76		\$80,927.01		\$82,007.83		\$83,020.01		\$93,777.19
	Total Base Bid Schedule 1:				\$1,292,258.87		\$1,015,671.76		\$1,033,009.51		\$1,046,805.83		\$1,059,726.01		\$1,197,038.19
ADDITIVE BID SCHEDULE 1 - SOUTHERN PORTION OF TAXIWAY															
1	Construction Surveying	1	LS	\$3,000.00	\$3,000.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00	\$22,000.00	\$22,000.00	\$8,500.00	\$8,500.00
2	Cold Milling	2,060	SY	\$5.00	\$10,300.00	\$2.30	\$4,738.00	\$4.00	\$8,240.00	\$3.00	\$6,180.00	\$4.00	\$8,240.00	\$3.50	\$7,210.00
3	Unclassified Excavation	1,280	CY	\$25.00	\$32,000.00	\$16.00	\$20,480.00	\$21.50	\$27,520.00	\$23.00	\$29,440.00	\$38.00	\$48,640.00	\$24.00	\$30,720.00
4	Subbase Course	880	CY	\$150.00	\$132,000.00	\$71.00	\$62,480.00	\$81.50	\$71,720.00	\$105.00	\$92,400.00	\$75.00	\$66,000.00	\$80.00	\$70,400.00
5	Crushed Aggregate Base Course	400	CY	\$200.00	\$80,000.00	\$177.00	\$70,800.00	\$170.00	\$68,000.00	\$145.00	\$58,000.00	\$110.00	\$44,000.00	\$185.00	\$74,000.00
6	Asphalt Surface Course	520	TON	\$200.00	\$104,000.00	\$225.00	\$117,000.00	\$200.00	\$104,000.00	\$190.00	\$98,800.00	\$220.00	\$114,400.00	\$210.00	\$109,200.00
7	Markings	266	SF	\$4.00	\$1,064.00	\$8.00	\$2,128.00	\$7.50	\$1,995.00	\$9.00	\$2,394.00	\$7.00	\$1,862.00	\$6.00	\$1,596.00
8	Temporary Markings	266	SF	\$4.00	\$1,064.00	\$5.50	\$1,463.00	\$6.25	\$1,662.50	\$9.00	\$2,394.00	\$7.00	\$1,862.00	\$4.50	\$1,197.00
	Subtotal				\$363,428.00		\$283,289.00		\$288,137.50		\$295,108.00		\$307,004.00		\$302,823.00
	Sales Tax 8.5%				\$30,891.38		\$24,079.57		\$24,491.69		\$25,084.18		\$26,095.34		\$25,739.96
	Total Additive Schedule 1:				\$394,319.38		\$307,368.57		\$312,629.19		\$320,192.18		\$333,099.34		\$328,562.96
Total Base Bid and Additive Bid Schedule 1 - Southern Portion of Taxiway															
	Addendas Acknowledged			N/A		✓		✓		✓		✓		✓	
	Proposal Signed			N/A		✓		✓		✓		✓		✓	
	Bid Bond/Certified Check			N/A		✓		✓		✓		✓		✓	
	Bidders Pre-Qualifications			N/A		✓		✓		✓		✓		✓	
	Trade Restriction Certification			N/A		✓		✓		✓		✓		✓	
	Certification of Offer Bidder Regarding Tax Delinquency and Felony Convictions			N/A		✓		✓		✓		✓		✓	
	Buy American Certificate			N/A		✓		✓		✓		✓		✓	
	Disadvantaged Business Enterprises (DBE) Utilization Form			N/A		✓		✓		✓		✓		✓	
	Letter of Intent for DBE Participation			N/A		✓		✓		✓		✓		✓	
	Bidder's List			N/A		✓		✓		✓		✓		✓	
	Subcontractor's List			N/A		✓		✓		✓		✓		✓	
	Certification of Compliance with Washington state Wage Statutes			N/A		✓		✓		✓		✓		✓	
	Non-Trafficking Certification			N/A		✓		✓		✓		✓		✓	
														*Highlighted totals have been corrected from original bid. Original bid numbers were: Base Bid \$1,197,038.19; Additive Schedule 1 \$328,562.95	



U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Seattle Airports District Office
2200 S. 216th Street, Room 1W-420
Des Moines, WA 98198

October 18,
2024

Wayne Beetchenow
Public Works Director
City of Omak

Omak Municipal Airport
Omak, WA
AIP: 3-53-0042-015-2024 N . TW A Reconstruction
Concurrence in Award (rebid)

Dear Mr. Beetchenow:

We have reviewed the bid documents and concur with your recommendation to award **Hurst Construction, LLC, bid in the amount of \$1,323,040.33**. Furthermore, we accept your statement that the cost is reasonable based on the cost analysis performed by you or your consultant. Please maintain a copy of your cost analysis for future audit purposes.

You are reminded that your Disadvantage Business Enterprise (DBE) Accomplishments reports are due annually by on December 1 for the previous Fiscal Year. Details regarding the Federal Aviation Administration (FAA) Airport DBE Program can be found at the address below:

http://www.faa.gov/about/office_org/headquarters_offices/acr/bus_ent_program/

FAA regulations require the sponsor certify that adequate construction supervision and inspection have been arranged. Also, the sponsor ensures that construction conforms to the approved plans and specifications.

Please provide us with the following documents:

1. One copy of the executed contract.
2. A copy of the Notice to Proceed so we will be aware of the beginning construction date. This should be provided only after the sponsor determines that all necessary contracts, bonds, certificates of insurance, etc., are satisfactory, so that a Notice to Proceed may be issued to the contractor.

A preconstruction conference should be scheduled after the contract is awarded. Please inform us of the time and place of this meeting. The contractor's construction schedule and the overall project should be discussed. We will attempt to attend this meeting, however, in the event that we cannot attend the meeting, please include the FAA preconstruction guidance package, in the agenda for your preconstruction meeting. This information can be found in Advisory Circular 150/5370-12. Please provide us with a copy of the minutes of the meeting and a list of those in attendance.



U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Seattle Airports District Office
2200 S. 216th Street, Room 1W-420
Des Moines, WA 98198

Federal participation is contingent upon construction conforming to the approved plans and specifications. To accomplish this, your resident engineer and inspectors must be familiar with the specification requirements and perform testing as required.

Copies of all test results should be available, during construction, at the job site for our review. In addition, Construction Progress and Inspection Reports, using FAA Form 5370-1 must be submitted on a weekly basis during construction.

Changes to the plans and specifications should be made by change order or supplemental agreement. Approval by the FAA should be obtained prior to performing the work to be eligible for participation.

Complete a [Strategic Events Submission Form](#) and forward to appropriate FAA Air Traffic Organization (ATO) Planning & Requirements office for any project that requires temporary shutdown of a facility.

If you have questions regarding your responsibilities during construction, please call me at (206) 231-4231.

Sincerely,

CHELSEA LYNN
BRANCHCOMB

Digitally signed by CHELSEA
LYNN BRANCHCOMB
Date: 2024.10.18 08:42:31
-07'00'

Chelsea Branchcomb, PE
Project Manager
Seattle ADO

CITY OF OMAK
OMAK AIRPORT
North Taxiway A Reconstruction REBID
AIP # 3-53-0042-016-2024

NOTICE OF AWARD

To: Hurst Construction LLC

Dated: _____

PO Box 990

Wenatchee, WA 98807

PROJECT DESCRIPTION: OMAK AIRPORT NORTH TAXIWAY RECONSTRUCTION

The OWNER has considered the Bid submitted by you for the above-described Work in response to its Invitation for Bid dated September 26, 2024, and Information for Bidders.

You are hereby notified that your Base Bid and Additive Bid Schedule 1 has been accepted for items in the amount of One Million, Three Hundred Twenty-Three Thousand, Forty Dollars and Thirty-Three Cents (\$1,323,040.33)

You are required by the Information for Bidders to fully execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Payment Bond and Certificates of Insurance within fifteen (15) calendar days from the date of this Notice to you, which is by _____.

If you fail to execute said Agreement and to furnish said Bonds within fifteen (15) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this ____ day of _____, 2024

OWNER

By: _____
Signature

Title: Cindy Gagné, Mayor

ACCEPTANCE OF NOTICE OF AWARD

Receipt of the NOTICE OF AWARD is hereby acknowledged by Hurst Construction LLC, this ____ day of _____, 2024

CONTRACTOR

By: _____
Signature

Title: _____



MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: City Administrator/City Clerk

Date: November 4, 2024

Subject: Resolution 70-2024 – Designate Official City Newspaper for 2025

The attached Resolution No. 70-2024, A Resolution of the Omak City Council of the City of Omak Designating an Official Newspaper for the City of Omak in 2025 is forwarded to you for your consideration.

The City of Omak is required by Statute to designate an official newspaper of general circulation for our legal and advertising needs. I sent a request to the Wenatchee World and the Omak-Okanogan Chronicle for “per column inch” costs for 2025.

I received a single bid and that was from the Omak-Okanogan Chronicle who bid \$15.00 per column inch for legal advertising in 2025. This is an increase of \$3.75 per column inch from 2024.

I support this Resolution and urge its adoption.

RESOLUTION NO. 70-2024

**A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER
FOR THE CITY OF OMAK IN 2025**

WHEREAS, RCW 35A.21.230 provides as follows:

“Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by Chapter 65.16. RCW.”; and

WHEREAS, RCW 35.23.352 (8) provides as follows:

“Bids shall be called annually and at a time and in the manner prescribed by ordinance for the publication in a newspaper of general circulation in the city or town of all notices or newspaper publications required by law. The contract shall be awarded to the lowest responsible bidder.”; and

WHEREAS, the newspaper designated below meets the requirements prescribed by Chapter 65.16 RCW.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, as follows:

Section 1. The following newspaper is hereby designated the official newspaper of the City of Omak for 2025: **The Omak-Okanogan County Chronicle.**

PASSED BY THE CITY COUNCIL this _____ day of _____, 2024.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

From: Teresa Myers <tmyers@omakchronicle.com>

Sent: Wednesday, October 9, 2024 3:53 PM

To: Connie Thomas

Subject: Connie, Omak Okanogan County Chronicle BID - NEWSPAPER OF RECORD FOR 2025

[External Email]

Connie, the Omak Okanogan County Chronicle would like to offer a bid of \$15.00 per column inch* for legal advertising if it is designated an official newspaper for the City of Omak in 2025.

Please let me know if you require further documentation or have any questions.

* Please note that open rate for legal advertising is \$18.50 per column inch.

Sincerely,

Teresa Myers

Publisher/Marketing Executive

Omak Okanogan County Chronicle

The Good Life Magazine

www.omakchronicle.com

509-826-1110 ext. 122

Monday – Thursday

9 a.m. – 4 p.m.

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: November 4, 2024

Subject: Ordinance 1946 fixing 2024 Ad Valorem Taxes

The Attached Ordinance 1946- An Ordinance Fixing the Amount of the City of Omak's Financial Requirements to be Raised by ad Valorem Taxes Upon All Taxable Property, Both Real and Personal, Within the City of Omak, Okanogan County, Washington, for the Ensuing Fiscal and Calendar Year 2025, is forwarded for your consideration.

Ordinance 1946 establishes the amount of property taxes to be collected for the fiscal year 2025. This Ordinance increases the levied amount, by the max allowable increase of 1%.

The actual levy rate for 2024 was \$913,023.62. The 2025 levy amount of \$922,153.86 includes the 1% allowable annual increase of \$9,130.24.

The 2025 Levy Certification will be \$968,500 and includes estimates for new construction and State Utility contributions. This amount is included in the proposed 2025 budget.

This revenue source has typically been split between the Current Expense and the Street funds. For fiscal 2025, 100% of the levied amount will be receipted into current expense. The Street Fund will be funded with a transfer from Current Expense.

I support this ordinance and recommend its adoption

ORDINANCE NO. 1946

AN ORDINANCE FIXING THE AMOUNT OF THE CITY OF OMAK'S FINANCIAL REQUIREMENTS TO BE RAISED BY AD VALOREM TAXES UPON ALL TAXABLE PROPERTY, BOTH REAL AND PERSONAL, WITHIN THE CITY OF OMAK, OKANOGAN COUNTY, WASHINGTON, FOR THE ENSUING FISCAL AND CALENDAR YEAR 2025

WHEREAS, the City Council of the CITY OF OMAK, has properly given notice of the public hearing held November 4, 2024 to consider the City of Omak's budget for the 2025 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City Council of the CITY OF OMAK, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Omak requires an increase in property tax revenue from the previous year in order to discharge the expected expenses and obligations of the City of Omak and in its best interest; and

WHEREAS, the City of Omak's actual levy amount from 2024 was \$913,023.62; and

WHEREAS, the population of the City of Omak is less than 10,000.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OMAK DOES ORDAIN AS FOLLOWS:

Section 1. An increase in the regular property tax levy is hereby authorized for the 2025 levy in the amount of \$ 922,153.86, which is a 1 percent increase of the previous year's tax levy of \$913,023.62, or a total increase of \$9,130.24. This increase excludes revenue resulting from the addition of new construction, improvement to property and any increase in the value of state assessed property, any annexations that occurred, and refunds made.

Section 2. This ordinance must be approved by a majority of the members of the Omak City Council and upon adoption of this ordinance fixing the amount of property taxes to be levied, the City Administrator shall certify the same to the Board of County Commissioners as required by statute.

Section 3. Upon adoption of this ordinance fixing the amount of ad valorem taxes to be levied, the City Administrator shall certify the same to the County Assessor of Okanogan County, Washington for the purpose of having said taxes extended on the tax rolls as provided by law and said Assessor is hereby authorized to extend said taxes accordingly.

Section 4. This ordinance shall be in full force and effect on and after the date of its passage, approval by the Mayor and publication as required by law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF OMAK, this 4th day of November, 2024.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Thomas, City Clerk

Michael D. Howe, City Attorney

Filed with City Clerk: _____
Passed by City Council: _____
Date Published: _____
Date Effective: _____

SUMMARY OF ORDINANCE NO.1946 OF THE City of Omak, Washington.

On the 4th of November, 2024, the City Council of the City of Omak, passed Ordinance No. 1946.

A summary of the content of said ordinance provides as follows:

AN ORDINANCE fixing the amount of the CITY OF OMAK'S financial requirements to be raised by ad valorem taxes upon all taxable property, both real and personal, within the CITY OF OMAK, OKANOGAN COUNTY, WASHINGTON, for the ensuing Fiscal and Calendar Year 2025. An increase in the regular property tax levy excluding amounts resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property is hereby authorized for the 2025 levy in the amount of \$922,153.86, which is a 1 percent increase of the previous year's levy or \$9,130.62.

The full text of this ordinance will be mailed upon request.

Dated this _____ day of November 2024.

Connie Thomas, City Clerk

LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Todd McDaniel, City Administrator for the City of Omak, do hereby certify to Okanogan County legislative authority that the City Council of the City of Omak requests that the following levy amounts be collected in 2025 as provided in the City's budget, which was adopted following a public hearing held on November 4, 2024.

Regular Levy: \$ 968,500.00

Excess Levy: \$ None

Refund Levy: \$ None

Signature: _____
 Todd McDaniel, City Administrator

Date: _____

Ordinance / Resolution No. 1946
RCW 84.55.120

WHEREAS, the the City Council of City of Omak has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2025; and,

WHEREAS, the districts actual levy amount from the previous year was \$ \$913,023.62; and,
(Previous year's levy amount)

WHEREAS, the population of this district is ☐ more than or ☒ less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy
is hereby authorized for the levy to be collected in the 2025 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ \$9,130.24
which is a percentage increase of 1 % from the previous year. This increase is exclusive of
(Percentage increase)

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines,
solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations
that have occurred and refunds made.

Adopted this 4TH day of November, 2024.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

Form 64 0100

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I _____ (Name),
_____, (Title), for _____ (District name),
do hereby certify to the _____ (Name of county) County legislative authority
that the _____ (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in _____ (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on _____ (Date of public hearing).

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount , which includes the amounts below.		
Administrative refund amount		
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount , which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies. Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ **Date:** _____

To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.