

MEMORANDUM

To: Cindy Gagné, Mayor
Omak City Council

From: Tyler Wells
Building Official / Permit Administrator

Date: September 16, 2024

Subject: **Intent to annex letter**

The City has received a letter of intent to annex a certain piece of real property into the City of Omak. The owners, Robert & Ronna Tollefson, have provided a letter which states their intent to annex Parcel #3427190051 which consists of 1.08 acres of land lying contingent to the current City of Omak boundaries.

The City Council will need to decide if they would like to entertain the annexation request or not. If the Council would like to entertain the annexation, the applicant could then move on to submitting a formal petition to annex.

Once a formal petition has been submitted, the Council has the option to forward the petition to the City of Omak Planning Commission for their review and recommendation or to set a date for a public hearing on the matter before the Council.

Please see the attached letter and vicinity map.

September 9th, 2024

Honorable Mayor Cindy Gagné and Council of the City of Omak
PO Box 72
Omak, WA 98841

RE: Annexation of Parcel No. 3427190051 Tax 51 PT Lot 3 NW/HWY

Dear Mayor Cindy Gagné & Council Members for the City of Omak:

Please accept this letter on behalf of Robert & Ronna Tollefson. We as the deeded owners of the property known as Parcel No. 3427190051, request that you accept this letter as a formal notification of our intent to annex this parcel of land into the City of Omak. This parcel is 1.08 acres and is located at the Northern edge of town across from North 40 on Koala Drive.

This parcel is classified as R1- Rural with a DOR code of 91- Undeveloped Land under Okanogan County zoning. We are requesting that this parcel be annexed into the City of Omak as all of the other parcels we have that are located within the same area are included in the City of Omak zoning except for this one. The annexation of this parcel into the City of Omak opens up better opportunities as to the potential and usefulness of the land in order to continue with the ongoing development in this area of town.

In the event that the annexation of this parcel is accepted into the City of Omak we further request that the zoning classification for this parcel be designated under HI- Heavy Industrial, as we have another parcel with the HI-Heavy Industrial zoning designation in this same area. The zoning classification of the adjacent parcels in the area that are located within the City of Omak zoning area are : HI-Heavy Industrial, LI- Light Industrial, PU- Public Use and CI- Commercial/Industrial. The parcels in this immediate area that are not within the City of Omak zoning area are zoned under the County of Okanogan and they all have the classification of R1- Rural 1 zoning. Please see exhibit/map attached to this letter for more information about the property.

Thank you for your time and attention to this matter!

If you have any further questions, comments, or to facilitate the process please contact me directly on my cell at: (509) 322-3140 or by mail at the address listed below.

Sincerely,



Robert & Ronna Tollefson
PO Box 4200
Omak, WA 98841

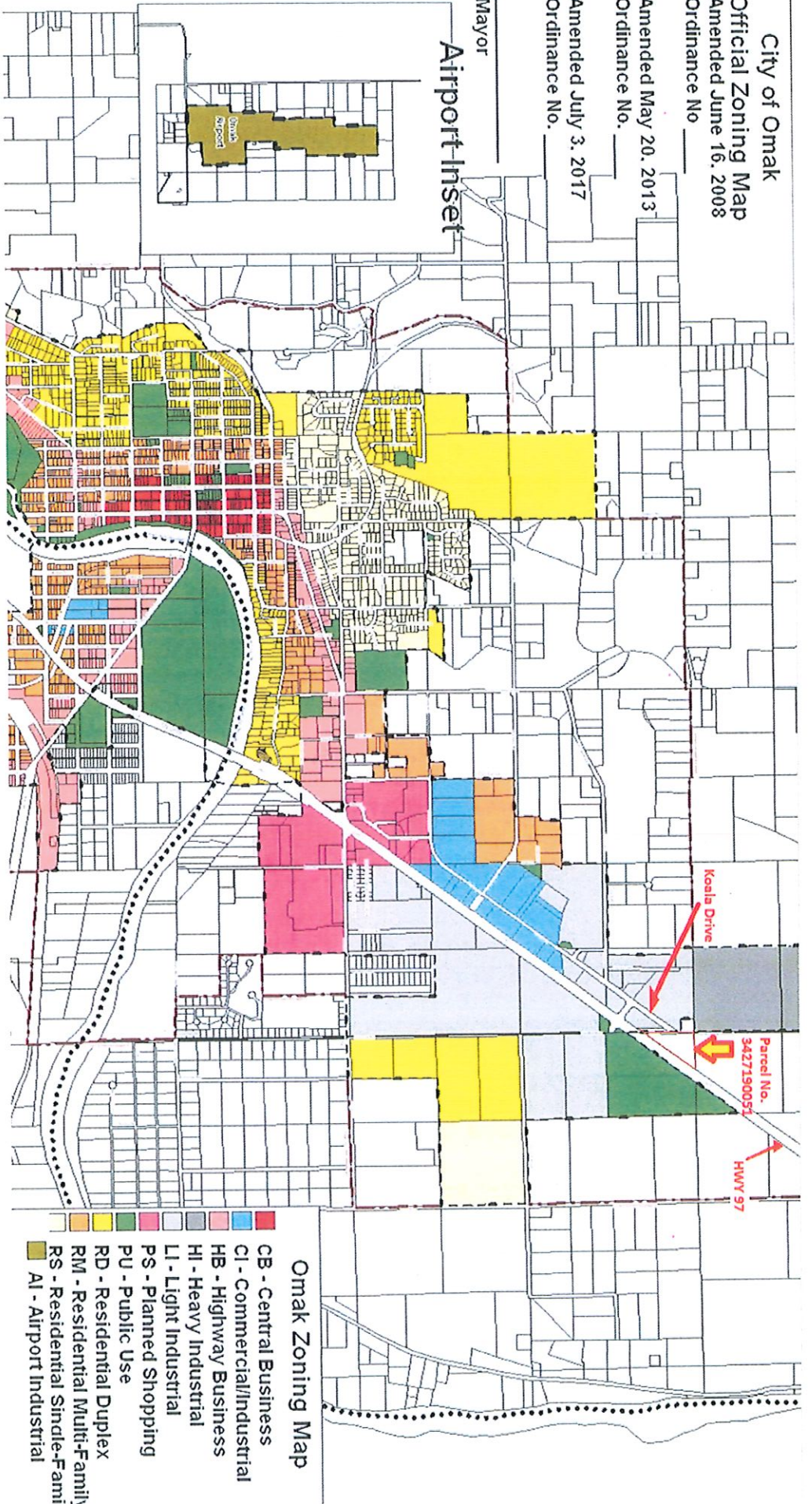
City of Omak
Official Zoning Map
 Amended June 16, 2008
 Ordinance No. _____

Amended May 20, 2013
 Ordinance No. _____

Amended July 3, 2017
 Ordinance No. _____

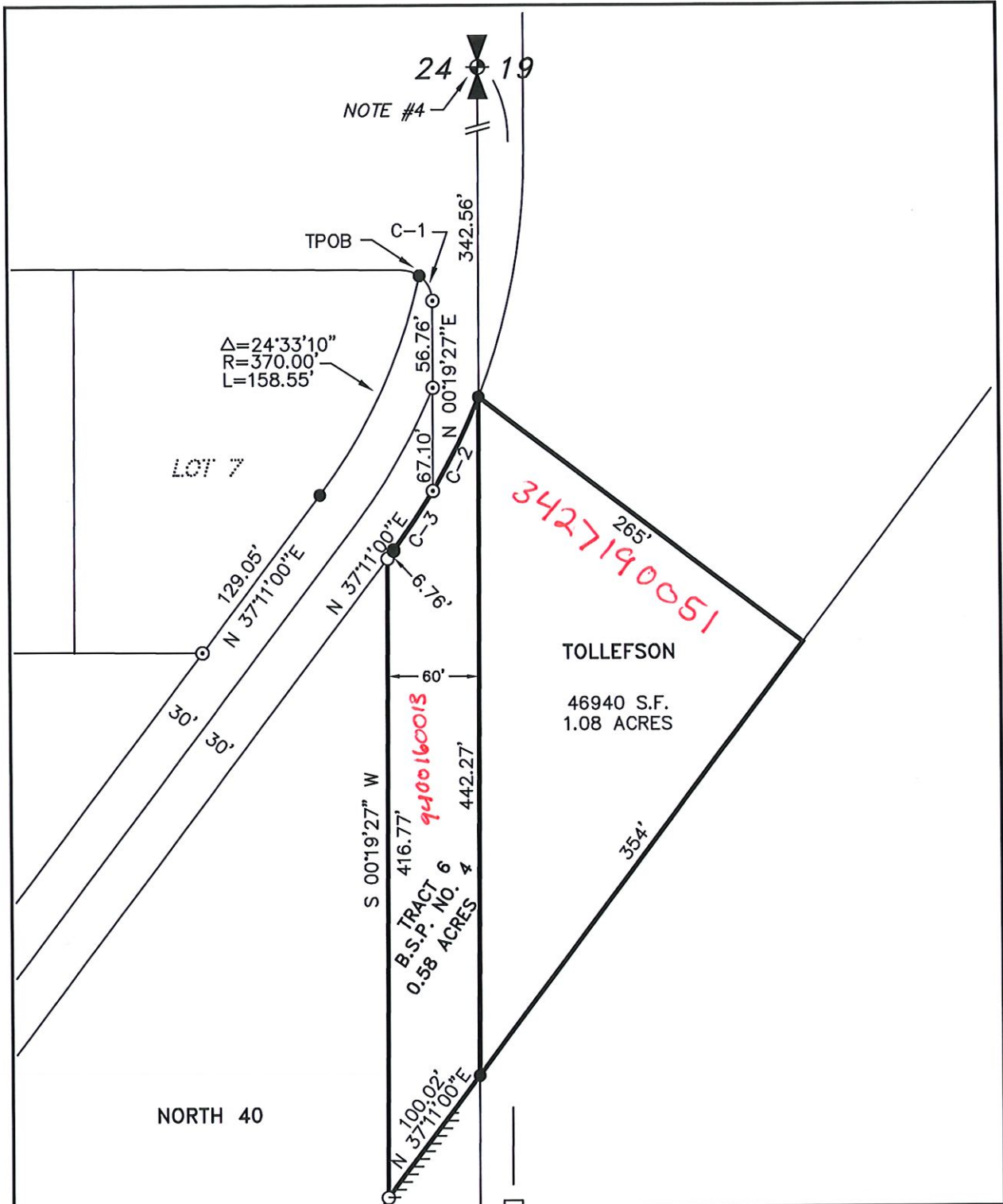
Mayor _____

Airport Inset



Omak Zoning Map

- CB - Central Business
- CI - Commercial/Industrial
- HB - Highway Business
- HI - Heavy Industrial
- LI - Light Industrial
- PS - Planned Shopping
- PU - Public Use
- RD - Residential Duplex
- RM - Residential Multi-Family
- RS - Residential Single-Fami
- AI - Airport Industrial



DATE: 09-09-2024	DWG NAME: ANNEXATION EXHIBIT
DRAWN BY: TRP	JOB NO.: -
SCALE: 1" = 100'	SHEET 1 OF 1



Timothy R. Pecha, PE PLS
1105 Koala Drive
Omak, WA 98841
(509) 826-2800

