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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
February 5, 2024**

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**CALL TO ORDER:**

Mayor Pro-Tem Foth called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Nattalie Cariker	Todd McDaniel, City Administrator (CA)
Barry Freel	Jeremy Patrick, Fire Chief
Steve Clark	Shane Schaefer, Sergeant
Meyer Louie	Don Abel, Assistant Public Works Director (APWD)
Michelle Gaines	Connie Thomas, City Clerk
Dave Womack	Tyler Wells, Building Official (BO)

**CONSENT AGENDA:**

Member Clark moved, seconded by Member Louie, to approve the consent agenda consisting of the minutes from the January 16, 2024 meeting; 2024 claims checks numbered 110521-110580 in the amount of \$129,805.07; January 2024 payroll checks numbered 110488-110490, 110494-110519 and, ACH payments in the amount of \$435,375.05; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**AWARD PRESENTATION:**

Fire Chief Jeremy Patrick read a memorandum of Recognition for Exemplary Service for extraordinary actions of City of Omak Public Works employee, Jeremi Judd (memorandum attached). Chief Patrick presented a certificate of recognition to Mr. Judd. Member Womack heard from the P.U.D Fiber Department that lines saved were significant fiber lines. Everyone thanked Mr. Judd.

**OLD BUSINESS:**

**Ordinance 1936 – 2nd Read – Budget Amendment – Julia Maley Well Treatment Project**

Member Clark moved, seconded by Member Gaines, to approve Ordinance 1936. CA McDaniel reminded the Council that this ordinance appropriates an additional \$600,000 to the expenditure for the construction and administration of the Julia Maley Well Treatment Project. As there were no questions or comments, Council voted and unanimously approved the motion.

**Omak Comprehensive Plan – Kurt Danison, Contract Planner – Highlands Associates**

Contract Planner, Kurt Danison explained to the Council that they had several options regarding the Omak Comprehensive Plan. He explained this is a Type Five Legislative action as it affects the entire community. The Council can amend the plan, hold another public hearing, pass a resolution or, the Council put together questions or comments and that he can answer them at the next Council meeting. He explained there were not a lot of changes but mostly updating the data. The Planning Commission has reviewed all the elements and reviewed goals and policies. He reminded Council that they received a strike out version and final draft version of the document in January. He explained to the Council that the city is ahead of schedule to update the plan. He also informed the Council that the Planning Commission had a thirty-day review and comment period, and no comments were received. Member Clark moved, seconded by Member Meyer to prepare a resolution for the February 20, 2024, meeting.

Contract Planner Danison also reminded Council that the Planning Commission will meet tomorrow. The next step for the Planning Commission is to review the zoning codes. The Planning Commission will be hosting a public workshop in March, and he asked if the Council or staff had any changes related to zoning or subdivision to get that information to the Planning Commission. The Planning Commission will be setting their work schedule for 2024. Mr. Danison mentioned that within three to five years, the county population could increase, and land use planning will be based on growth management. There was further discussion about housing for medium-income families. Member Gaines said she is all for creative housing but not mandated housing.



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**NEW BUSINESS:**

**Ordinance 1937 – 1<sup>st</sup> Read – Budget Amendment – Street Fund**

Mayor Pro-Tem Foth explained to Council that this ordinance is a first read with no action. CA McDaniel explained to Council that after the 2024 Budget was completed, the Transportation Improvement Board (TIB) notified the city received three grants. A chip seal project, design of a street project on Central Avenue and design for the Jonathan Street project. This ordinance recognizes the anticipated revenues from TIB and the expenditures for 2024.

**Resolution 11-2024 – Approve Agreement with TIB for 2024 Chip Seal Project**

Member Clark moved, seconded by Member Louie, to approve Resolution 11-2024. CA McDaniel informed Council the grant agreement is for the chip seal project for multiple locations. The maximum grant amount for this project is \$61,429. As there were no questions or comments, Council voted and unanimously approved the motion.

**Resolution 12-2024 – Approve Agreement with TIB for Central Avenue Reconstruction Project**

Member Clark moved, seconded by Member Freel, to approve Resolution 12-2024. CA McDaniel informed the Council that TIB will fund ninety-five percent of the design portion of the Central Avenue Reconstruction Project Phase II. Construction of the project will begin in 2025 and will include utility infrastructure. The total project is estimated at \$989,900 of which TIB will pay a maximum grant of \$940,405. As there were no questions or comments, Council voted and unanimously approved the motion.

**Resolution 13-2024 – Approve the Agreement with TIB for the Jonathan Avenue Construction**

Member Clark moved, seconded by Member Gaines, to approve Resolution 13-2024. CA McDaniel informed the Council this is the third project TIB will fund at 95%. This is a design only piece to complete the connection of Jonathan Street from Oak Street to Quince Street. CA McDaniel informed Council that TIB has granted and estimated 1.8 million dollars or ninety-five percent match to the City of Omak. The Transportation Improvement Board has been good to work with. The total project is estimated at \$834,000 of which TIB will pay a maximum grant of \$792,300. As there were no questions or comments, Council voted and unanimously approved the motion.

**Resolution 14-2024 – Approve MOU with North Central Washington Libraries - Improvements**

Member Clark moved, seconded by Member Louie, to approve Resolution 14-2024. CA McDaniel informed the Council that a couple of years ago, the library inquired about partnering for building improvements. City staff and NCW Library representatives met last week, and the city was informed there was \$500,000 in funding for interior improvements. CA McDaniel also informed the Council that there is an opportunity to partner and support a grant from the Department of Commerce for matching funds up to one million dollars. NCW Libraries will be holding meetings and taking public comment as to what those renovations will look like. They would like to change the space as some of the buildings are underutilized. CA McDaniel explained the city is responsible for the perpetual maintenance. Member Gaines said that was good funding for the interior. Member Cariker would like to see the bathrooms updated. Member Louie informed the Council that he attends the regular Library Board meetings and will keep them up to speed on the project. As there were no further questions or comments, Council voted and unanimously approved the motion.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Clark informed Council that he attended the Solid Waste Advisory Committee Meeting (SWAC). They are embarking on a long journey of reviewing the Okanogan County Comprehensive Solid Waste Management Plan and anticipate meeting regularly through July 2024. The document will be reviewed by other jurisdictions, and they anticipate the final document will be ready by the end of year. He also informed Council of new legislation that will affect solid waste.

Fire Chief Patrick informed the Council that his department report reflected a total of forty-nine calls between the city and district in the month of January 2024. He said twenty-six of those calls happened in six days with good firefighter response. He informed the Council that thirty-two calls were City of Omak and seventeen were in the district.

CA McDaniel asked to meet with the Infrastructure Committee briefly after this Council meeting.

Member Womack referenced the closure of Jess Ford and asked CA McDaniel if he is reviewing the impact of tax revenue would have on the city. CA McDaniel said that he was trying to access the information


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but, he or Clerk Thomas couldn't access DOR today. He did say that Jess Ford is in the top eight for our business revenue.

As there was no further business before Council, Mayor Pro-Tem Foth adjourned the meeting at 7:25 PM.

  
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Connie Thomas, City Clerk

  
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Mike Foth, Mayor Pro-Tem, Mayor





# Omak Volunteer Fire Department

Phone: (509) 826-0760  
Fax: (509) 826-6057

16 N. Ash St.  
P.O. Box 72  
Omak, WA 98841

Jeremy Patrick, Fire Chief

## MEMORANDUM

**TO:** Mayor Cindy Gagne'  
Omak City Council

**FROM:** Jeremy Patrick, Fire Chief

**SUBJECT:** Recognition for Exemplary Service

**DATE:** February 5, 2023

I am writing to highlight and commend the extraordinary actions of Jeremi Judd on January 17, 2024, which exemplify the utmost dedication to public safety and showcase exceptional bravery and quick thinking in the face of danger.

While working diligently to clear snow from the roads, Jeremi found himself in a position to make a significant impact. Using a front-end loader, Jeremi skillfully and decisively pushed a burning motorhome away from nearby structures and power lines, preventing the fire from escalating further. This act of courage exemplifies Jeremi's dedication to public safety and his readiness to step in when the community needed him most.

Jeremi's presence of mind and timely action, especially considering he was in the right place at the right time, played a crucial role in mitigating the situation.

It is with honor that we present Jeremi with a Certificate of Recognition for his quick thinking and actions on January 17, 2024.