
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
January 16, 2024**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and a quorum was established.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Mike Foth	Tyler Wells, Building Official (BO)
Nattalie Cariker	Jeremy Patrick, Fire Chief
Barry Freel	Dan Christensen, Police Chief
Steve Clark	Wayne Beetchenow, Public Works Director (PWD)
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator (CA)
Dave Womack	Rochelle Danielson, CORE Program Manager/Outreach Specialist
	Shane Schaefer, Sergeant
	Kurt Danison, Contract Planner, Highlands Associates

CORRESPONDENCE AND MAYOR'S REPORT:

Appointments to the City of Omak Planning Commission

Mayor Gagné asked Council to affirm the appointments of George Howe, Paul Nash and Tim Pecha to the Omak Planning Commission. Member Clark moved seconded by Member Foth to affirm the appointments. Member Womack asked if these were new commissioners or renewal of terms. Mayor Gagné said they are new members. As there were no further questions, the Council voted and unanimously approved the motion.

CONSENT AGENDA:

Member Clark moved, seconded by Member Womack, to approve the consent agenda consisting of minutes from the January 2, 2024 meeting; December 2023 claims checks numbered 110410-110454, 110491 were issued in the amount of \$312,216.88; Check numbered 110492 was voided; January claims checks numbered 110455-110487 were issued in the amount of \$24,371.80; December 2023 manual checks numbered 110235-110239, 110239, 110332, 110403, 110406, 110407 & 110409 in the amount of \$5,981.89. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

PUBLIC HEARING:

Title 18 Zoning Amendments - Breweries

Mayor Gagné opened the public hearing for the Title 18 Zoning Amendments, Breweries at 7:01pm and read the disclaimer. Mayor Gagné introduced Planner, Kurt Danison. Mr. Danison said that all have seen the staff report which he reviewed. He started out with the project description stating, the City Planning Commission, with the assistance of the City Planning Consultant and Building Official has completed the process to review and prepare draft amendments to Title 18 Zoning of the Omak Municipal Code (OMC). He went on to read the chronology focusing on the brewery as Council approved zoning as it related to the proposal from FYRE. He informed the Council the change is a Type IV legislative action so the Council can hold this second hearing as it affects the entire community. Only two comments were received one by Department of Ecology and heard from the Washington State Liquor and Cannabis Board and they provide a list of requirements for licensing a brewery. The Planning Commission recommended approval of the amendments and they were forwarded on to the Council. Mr. Danison understands that the Council moved forward with the amendments related to FYRE that would allow them to build youth housing in the Central Business District. The hearing this evening is to amend the zoning for Pico Breweries. The proposal is to add two new definitions to chapter 18 of the OMC, one for Nano Brewery and the other for Pico Brewery. Proposed amendments to the District Use Chart by adding Micro Brewery, Nano Brewery and Pico Brewery. He also went on to detail other sections of the code that would be affected by the amendment.

Mayor Gagné said, at this time the floor is open to comments from the audience. Hearing none, Mayor Gagné asked if there are comments or questions from the Council. Member Gaines asked to clarify the process. Did the amendments go out for comment again after Council voted to schedule another public hearing. Mr. Danison said that a notice was published for this Public Hearing. This allowed the public another chance to comment at this hearing about the topic. Member Gaines asked if there were any comments during that time.

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Planner Danison said there were none. Planner Danison thought about another condition that would make sense for a rental property is having a written and notarized permission from the landowner. Mayor Gagné if there was any additional information from audience.

Brant Smith - 706 Sunrise Drive agreed with the additional condition to have consent from the landowner and said its standard. Member Womack said it was his understanding that Mr. Smith was in favor of this ordinance. Mr. Smith said he was in favor for it to pass including the new condition suggested by Mr. Danison.

Mayor Gagné closed the public hearing at 7:15pm. Mayor Gagné opened the floor to discussion by Council, there were none.

OLD BUSINESS:

Ordinance 1932 – Amend Title 18 – Zoning - Breweries

Member Womack moved, seconded by Member Gaines, to approve Ordinance 1932 with the additional condition to provide written consent from the property owner. Mayor Gagné asked if staff had anything additional to add and they did not. Member Gaines suggested the motion include findings of fact and conclusions in the staff report. Member Womack amended his original motion to include those items and Member Gaines accepted. As there were no questions or comments, Council voted with Members Gaines, Womack, Freel and Louie voting yea and, Members Foth, Cariker and Clark voting nay. The motion carried.

Ordinance 1933 – 2nd Read – Amend OMC 9.12.050 – Storm Drain Charges

Member Clark moved, seconded by Member Foth to approved Ordinance 1933. CA McDaniel reminded Council the ordinance will remove reference to fees from the Omak Municipal Code. The fees are set in the City of Omak Annual Fee Schedule. As there were no questions or comments, Council voted and unanimously approved the motion.

Ordinance 1934 – 2nd Read - Amend OMC 9.6.360 – Commercial Water Rates

Member Clark moved, seconded by Member Louie to approved Ordinance 1934. CA McDaniel explained this ordinance also removes water rate fees from the Omak Municipal Code. These fees are included in the City of Omak Annual Fee Schedule. As there were no questions or comments, Council voted unanimously to approve the motion.

NEW BUSINESS:

Planning Commission Letter of Transmittal – City of Omak Comprehensive Plan

Contract Planner Kurt Danison explained to Council that the Planning Commission spent significant time updating the shoreline plan, zoning amendments in addition to updating the City of Omak Comprehensive Plan. The portions of the Comprehensive Plan that have been worked on in the past were the transportation element, which included the study done by the Washington State Department of Transportation and updated land use. The Planning Commission has made it through the entire document and held a public hearing on January 2, 2024. The Planning Commission recommends adoption. Contract Planner Danison informed the Council that they have been provided a copy with strike outs and a clean version for review. The Council can choose to hold a public hearing, modify the document or if they are happy with it, they can adopt the plan. Mr. Danison explained that this is the first time in a decade that the entire plan has been updated in its entirety. He explained that the Economic Development section has the most updates. He said the Planning Commission, was short Commissioners and a group of two to three people have spent a lot of time updating the document. Member Louie said he would like time to study the document as it is a vision plan for the future. As there were no further questions, Mayor Gagné thanked Mr. Danison.

Ordinance 1936 – 1st Read – Budget Amendment – Julia Maley Well Treatment Project

Member Gaines moved, seconded by Member Cariker, to approve Ordinance 1936. CA McDaniel explained this was the first read of this ordinance. Member Gaines rescinded her motion. CA McDaniel reminded Council the Julia Maley Well Treatment Project was awarded in December during a special council meeting. The project is underfunded in the 2024 budget document. This amendment will appropriate \$600,000 for the construction and administration of the project. Member Gaines thought the project was grant funded. CA McDaniel explained the project is partially funded through a Drinking Water State Revolving Fund (DWSRF) loan secured in June 2021.

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Resolution 07-2024 – Increase the Petty Cash for the City Travel Account

Member Foth moved, seconded by Member Clark, to approve Resolution 07-2024. CA McDaniel informed the Council that more employees are traveling for training and expenses are higher. The higher expenses are pushing the travel account threshold. This resolution will increase the travel fund balance from \$2,000 to \$4,000 to meet peak travel costs. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 08-2024 – Approve Contract with Gray & Osborne, Inc. for Contract Administration

Member Clark moved, seconded by Member Gaines, to approve Resolution 08-2024. PWD Beetchenow informed the Council the contract for Construction Administration is for the Julia Maley Park Well Treatment Facility project. The engineering cost for this project with Gray & Osborne, Inc., is estimated not to exceed \$290,000. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution No. 09-2024 – Approve Purchase of Ford F-150 Public Works Fleet Vehicle

Member Gaines moved, seconded by Member Cariker, to approve Resolution 09-2024. PWD Beetchenow informed the Council the purchase of the Ford F-150 will replace a half ton fleet vehicle. Member Womack asked if the half ton would be surplus. PWD Beetchenow said yes. The purchase will be made through Bud Clary Ford, a bona fide state vendor. The purchase total is \$51,524 not including graphics and other specialized items. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution No. 10-2024 – Approve Purchase of Ford F-250 Public Works Fleet Vehicle

Member Gaines moved, seconded by Member Cariker, to approve Resolution 10-2024. PWD Beetchenow informed the Council this is another fleet vehicle purchase. The Ford F-250 will replace a fleet vehicle. The higher cost is because the vehicle will include a box. This purchase will be made through Bud Clary Ford with a purchase price of \$68,261 not including graphics or specialized items. As there were no questions or comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Member Freel informed Council that the Okanogan County Council of Governments (OCOG) Met last Monday and re-elected Chair John Neal with the alternate being Wayne Turner. Josh Thompson will remain Secretary. There were no other updates. Member Freel also informed the Council that the Omak Board of Volunteer Firefighters met and voted to make a change to the qualifications for pension to match the State Board of Volunteer Firefighters.

Member Cariker attended the LEOFF Board meeting, and she will remain Vice Chair for 2024.

Member Womack inquired about the Omak Volunteer Fire Department qualifications as he thought Omak had those in place. Fire Chief Patrick explained that in 2009, that Omak raised standards to sixty percent of training and ten percent of fire calls. The state qualifications are ten percent and ten percent. The Volunteer Firefighter Board would like to try this for 2024.

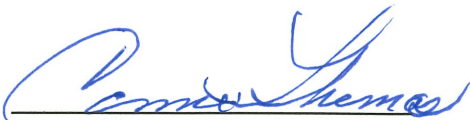
Police Chief Christensen informed the Council that he is attending the FBI Executive Leadership Institute hosted by the Spokane County Sheriff's Office in Spokane.

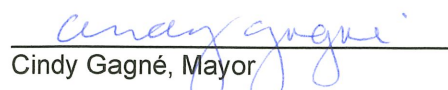
CORE Manager Danielson informed Council the Team ONE lead position has been posted. The job posting closes on Friday, February 2nd.

CA McDaniel informed the Council that he has forwarded Lobbyist Mara Machulsky's report out to them. He also informed the Council that the Infrastructure Committee will be meeting after Council tonight. He asked that Police Chief Christensen participate in that.

Mayor Gagné asked all to take note of the newest Sergeant, Shane Schaefer, who is seated and in attendance tonight.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:31 PM.


Connie Thomas, City Clerk


Cindy Gagné, Mayor

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