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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
September 5, 2023**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Todd McDaniel, City Administrator
Nattalie Cariker	Jeremy Patrick, Fire Chief
Barry Freel	Dan Christensen, Chief of Police
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Tyler Wells, Building Official
Dave Womack	Rochelle Danielson, CORE Program Manager

**CITIZEN COMMENTS:**

Mayor Gagné asked if there was anyone in attendance that is not on the agenda that would like to address the Council. There were none.

**MAYOR'S REPORT:**

**Affirming Appointments to the Library Board**

Mayor Gagné congratulated Councilwoman Gaines for her Association of Washington Cities Municipal Leadership certificate. The City of Omak will be issuing a press release.

**CONSENT AGENDA:**

Member Gaines moved, seconded by Member Cariker, to approve the consent agenda consisting of the minutes from the August 21, 2023, meeting; 2023 claims checks numbered 109665-109709 in the amount of \$487,899.76; August 2023 payroll checks numbered 109638-109662 and, ACH payments in the amount of \$436,212.95; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Maurice Goodall, Director of Okanogan County Emergency Management**

Mayor Gagné noted for the record that Mr. Goodall was not in attendance this evening. City Administrator McDaniel said that he is probably prepping for the Okanogan County Fair.

**J-U-B Engineers Presentation of the Airport Layout Plan – Final Draft**

Neal Fraser, GIS Planner and Sara McGee, Aviation Planner from J-U-B Engineers, Inc. were in attendance to present the final draft of the Airport Layout Plan (ALP). Mr. Fraser referred to the Power-Point presentation on the screen. He wanted to share a few important things that the Council should be aware of. The airport currently has limited hangar space. The ALP includes development of hangar lots and taxiway on the south end of the airport. The timing of development could happen sooner if private users wish to provide funding for their own hangars to be built. During fire season, the airport has ten helicopters that use the taxiway and apron. It's recommended to add two to four additional helipads. Ms. McGee informed the Council they were able to obtain conclusive data on firefighting operations from the Department of Natural Resources. The five-year records indicate significant operations of Air Tractor 802F Fire Boss aircraft. The Fire Boss is a "Critical Aircraft". The Federal Aviation Administration classifies Omak Airport as A-II and because of the Fire Boss the future classification could be a B-II. The coding system determines the type of aircraft the runway can accommodate. They shared information about implementations for short-term, intermediate-term and long-term. There was further discussion about the plan and the next steps for final review. Mayor Gagné thanked them for the presentation.

**Resolution No. 72-2023 - Change Order No. 2 for the 2022 Sewer & Water System Improvements**

**Project G&O #21832**

Member Clark moved, seconded by Member Gaines to approve Resolution No. 72-2023. Public Works Director Beetchenow informed the Council the contractors on the project ended up pulling less 4" HDPE pipe than planned. The contractor is eligible to receive more per foot on the pipe that was installed. The contract



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provided for a cost adjustment if the work performed was less than seventy-five percent of the original bid quantity. Member Gaines asked some clarifying questions for a better understanding. As there were no further questions or comments from the audience, Council voted and unanimously approved the motion.

**Resolution No. 73-2023 - Making a Finding of an Emergency Condition & Authorizing Expedited Purchasing Processes for Services Necessary for Sewer System Repairs**

Member Gaines moved, seconded by Member Cariker to approve Resolution No. 73-2023. Public Works Director Beetchenow informed the Council sewer line crossing the Okanogan River north of the bridge is damaged. The City Public Works Crew has sealed the line and Washington State Department of Ecology has been notified. This Resolution declares an emergency to quickly get the repairs done. Member Gaines asked how many sewer line crossings there were in the river. Public Works Director Beetchenow said there were two. The second crossing is south of the bridge. As there were no further questions or comments from the audience, Council voted and unanimously approved the motion.

**Resolution No. 74-2023 - Approving Updates to the Omak Airport Master Plan, Airport Layout Plan and Grant Closeouts**

Member Clark moved, seconded by Member Louie to approve Resolution No. 74-2023. Public Works Director Beetchenow said that Neal and Sara covered everything in their presentation. As there were no questions or comments from the audience, Council voted and unanimously approved the motion.

**Resolution No. 75-2023 - Authorizing a Grant Application with the Washington State Recreation and Conservation Office**

Member Gaines moved, seconded by Member Clark to approve Resolution No. 75-2023. Public Works Director Beetchenow informed the Council the resolution authorizes a grant application to the Washington State Recreation and Conservation Office. The grant is for \$100,000 to be used for park maintenance. There are no matching funds required. Public Works Director Beetchenow apologized for not including the exhibit which was in rough draft form. He reiterated there is no matching funds and, the resolution would authorize the mayor to sign the application. As there were no questions or comments from the audience, Council voted and unanimously approved the motion.

**OTHER BUSINESS:**

**Committee/Staff Reports:**


Fire Chief Patrick informed the Council that during the meeting he received a text message from Maurice Goodall. He confirmed that he was tied up with the Fair and he will attend the next Council meeting.

Chief of Police Christensen informed the Council that he is on the Omak School Board agenda for Tuesday, September 26<sup>th</sup>. He will be discussing the potential School Resource Officer program.

Administrator McDaniel informed the Council that he provided everyone with a copy of the AWC Guidelines for Election Activity and a draft of the Public Safety Tax fact sheet. He also encouraged everyone to volunteer at the City of Omak Fair Booth or help serve ice cream for the Omak Fire Department booth. He asked all to help inform citizens about the Public Safety Tax that will be on the ballot in November.

Mayor Gagné acknowledged Omak School District Superintendent Michael Porter. As he came into the meeting late, she asked if he wanted to address Council. Mr. Porter informed the Council that tonight he attended a soccer game, volleyball game, and thought he would stop into the City Council meeting. He said the school year is off to a great start.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:30 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor

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