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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
April 3, 2023**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Todd McDaniel, City Administrator
Nattalie Cariker	Jeremy Patrick, Fire Chief
Barry Freel	Dan Christensen, Chief of Police
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Tyler Wells, Building Official
Dave Womack	

**CORRESPONDENCE AND MAYOR'S REPORT:**

Mayor Gagné informed the Council that Resolution No. 42-2023 will be added as item number eight on the agenda.

Mayor Gagné read into the record, the Arbor Day Proclamation. Arbor Day in the City of Omak will be Friday, April 28<sup>th</sup> at 1pm at Julia Maley Park.

**CONSENT AGENDA:**

Member Womack moved, seconded by Member Louie, to approve the consent agenda consisting of minutes from the March 20, 2023, meeting; 2023 claims checks numbered 108797-108853, in the amount of \$1,231,691.10; March 2023 payroll checks numbered 108698-108701, 108703-108796 and, ACH payments in the amount of \$389,174.31; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Shoreline Master Program (SMP) – Kurt Danison, Contract Planner**

Mr. Danison explained to Council the City is required to do periodic updates of the Shoreline Management Program. The city adopted this program almost ten years ago and there have been some legislative changes within the WAC (Washington Administrative Code) and the RCW's (Revised Code of Washington). The Omak Planning Commission has spent five months on the revisions, public comments and a public hearing was held. The Planning Commission recommends Council consider adopting the SMP. Mr. Danison recommends the Council schedule a public hearing for May 1, 2023, to take additional public comment. After the public hearing, a resolution will go to Council so they can approve the document be forwarded the Department of Ecology for review. After review by DOE, Council will then receive a resolution to adopt the SMP.

Member Foth moved, seconded by Member Cariker to schedule a public hearing for Monday, May 1, 2023. As there was no discussion and no comments from the audience, Council voted and unanimously approve the motion.

**Resource Officer – Scott Haeberle, Executive Director of Finance, Omak School District**

Mr. Haeberle was in attendance this evening at the request of Omak School District Superintendent Michael Porter. The Omak School District is interested in a School Resource Officer and would like to partner with local police. Conversations have been done informally and he wants the Council to know, the school district is pursuing this position and Mr. Porter is passionate about it. Chief Christensen explained the Resource Officer would be a city employee and a contract or agreement would be made with the Omak School District for percentage of reimbursement. Mayor Gagné asked the timeline on this. Mr. Haeberle said the school is ready today and it's about how the city works through the process. There was further discussion on how the position would be funded. Member Cariker said that it would be fabulous to have a Resource Officer and it would improve safety in the schools. Mayor Gagné thanked Mr. Haeberle.

**Resolution 39-2023 – Approve Extension of Contract with Gray & Osborne**

Member Foth moved, seconded by Member Cariker, to approve Resolution 39-2023. Public Works Director Beetchenow explained to Council this contract extends the regular engineering contract services with

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Gray & Osborne, Inc. through 2023. Member Womack asked why the contract is being extended. City Administrator McDaniel explained that every three years, the City does formal selections for engineers, but the city can review annually for contract extension. As there were no further questions or comments, Council voted and unanimously approved the motion.

**Resolution 40-2023 – Approve Purchase of Picnic Tables**

Member Freel moved, seconded by Member Louie, to approve Resolution 40-2023. Public Works Director Beetchenow informed the Council the 2023 Budget allows for the purchase of aluminum picnic tables and tops to repair other tables. There was no discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 41-2023 – Approve Task Order No. 45-22-044 J-U-B Engineers**

Member Foth moved, seconded by Member Freel, to approve Resolution 41-2023. Public Works Director Beetchenow informed the Council the engineering contract is for reconstruction design of the North Taxiway "A" at the Omak Airport. This project is funded through the Federal Aviation Administration, WSDOT Aviation and the City of Omak not to exceed a budget of \$128,270. There were no questions or discussion or comments from the audience, the Council voted and unanimously approved the motion.

**Ordinance No. 1923 – Approving the Franchise Agreement with Okanogan County Transit Authority**

Member Womack moved, seconded by Member Cariker, to approve Ordinance 1923. Public Works Director Beetchenow explained the agreement with Okanogan County Transit Authority is to install bus stop shelters at various locations around town. He explained that he met with the Community Support and Public Safety Committee to discuss the agreement. Member Freel confirmed the committee did meet and thanked Brent Timm, General Manager of OCTA, for answering their questions. Member Womack would like the minutes to reflect that Member Foth abstained from the council committee and the vote. Member Foth stepped down from his seat on the dais to sit in the audience during the discussion and vote. There was no further questions or discussion or comments from the audience, Council voted and unanimously approved the motion.

**Ordinance No. 1924 – Approving the Franchise Agreement with Ziplly Fiber**

Member Cariker moved, seconded by Member Louie, to approve Ordinance 1924. City Administrator McDaniel informed Council that Ziplly Fiber requested a franchise agreement to operate telecommunications lines within the city right of way. City Attorney Howe has reviewed the agreement which is severely regulated through the state and Federal Communications Commission (FCC) so there is not much the city can change. Attorney Howe felt strongly the city has this franchise agreement in place. Member Gaines asked if there is a franchise fee the city will receive. Administrator McDaniel explained the fees are no longer allowed by statute. There were no further questions or discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 42-2023 - Approve Amendment No. 1 to the Engineering Services with Gray & Osborne, Inc. for the Omak Skate Park**

Member Cariker moved, seconded by Member Foth, to approve Resolution 42-2023. City Administrator McDaniel informed the Council the agreement with Gray & Osborne, Inc. will take the skate park to bid and through the construction phase of the project. As there was no discussion or comments from the audience, Council voted and unanimously approved the motion.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Clark informed Council that he attended a Solid Waste Advisory Committee Meeting. The board did some housekeeping, removing, and accepting new members. The County will be revamping their Comprehensive Plan due to legislative changes.

Building Official Wells informed Council that on Monday, April 10<sup>th</sup> in the Omak City Hall Chambers, the Hearing Examiner will hear and review a variance request from the Colville Indian Housing Authority.

Fire Chief Patrick informed the Council a lot of burn permits were sold, and it was his first day without Chief Bowling. He is getting his bearings and things are smooth so far.

City Clerk Thomas informed Council that Shannon Bland, Administrative Assistant had her first day today and seems to be doing good.

City Administrator McDaniel informed the Council that he and City Clerk Thomas will be traveling to Chelan for the Washington Public Treasurers Association Conference on Wednesday April 12<sup>th</sup>.

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Member Gaines said she is very interested in a Resource Officer.

Alyssa Cruz-Uribe, Branch Supervising Librarian Informed Council they are gearing up for the summer reading program. They are planning programs and filling slots.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:31 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor