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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
March 6, 2023**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and established a quorum and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Todd McDaniel, City Administrator
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Dan Christensen, Chief of Police
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Tyler Wells, Building Official
Dave Womack	Rochelle Danielson, Co-Responder/CORE Specialist
	Jeremy Patrick, Fire Chief (in training)
	Brien Bowling, Detective

**CORRESPONDENCE AND MAYOR'S REPORT:**

Mayor Gagné would like Council to affirm the appointments of Dale Erickson, Mark Brown, Shea Brewer, Dan Higbee and Randy Reed to the Building Code Appeal Board. Member Foth moved, seconded by Member Womack. Motion carried.

**CONSENT AGENDA:**

Mayor Gagné informed Council that she will be adding Resolution No. 25-2023 as item number eight under new business. The document was included in the agenda packet but not listed on the agenda itself.

Member Womack moved, seconded by Member Louie, to approve the consent agenda consisting of minutes from the February 21, 2023, meeting; 2023 claims checks numbered 108630-108692, in the amount of \$153,053.67; February 2023 payroll checks numbered 108541-108543, 108606-108628 and, ACH payments in the amount of \$344,184.94; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Resolution 26-2023 - Approve Sole Source of Pool Chemicals**

Member Cariker moved, seconded by Member Womack, to approve Resolution 26-2023. City Administrator McDaniel informed Council that this is the annual purchase of pool chemicals. Public Works has tried chemicals from several companies and have found the Pulsar brand from Aquatic Specialty Services works best in the filtering system. This is a sole source purchase. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**Resolution 27-2023 – Purchase Agreement with Flock Safety**

Member Cariker moved, seconded by Member Womack, to approve Resolution 27-2023. Police Chief Christensen informed Council the purchase is for a Flock Safety camera system for the use of license plate readers. He and Public Works Director Beetchenow selected four key locations in the city where the cameras will be mounted. This system integrates with our current provider Axon, Evidence.com and is a sole source brand specific purchase. This purchase is included in the 2023 budget. As there was no discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 28-2023 – Award Contract for the 5<sup>th</sup> Avenue Sidewalk Improvement Project**

Member Foth moved, seconded by Member Cariker, to approve Resolution 28-2023. City Administrator McDaniel informed Council that the project went out to bid last year and bids came in beyond the budget amount. The Washington State Transportation Improvement Board (TIB) suggested the city go out to bid in spring 2023. The city received six bids and one protest. City staff and City Attorney Howe reviewed the proposals and determined the second low bidder to be the lowest responsive, responsible bidder. The bid was awarded to Rudnick and Sons, LLC. Administrator McDaniel explained the project was underfunded in the 2023 budget. An application has been submitted to TIB seeking funding for ninety five percent of the project. Administrator McDaniel will be bringing a budget amendment to council for this project. Member Womack asked



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if the project would be funded for the same percentage. Administrator McDaniel confirmed that it will be. Member Louie asked why 5<sup>th</sup> Avenue was selected for a sidewalk. Administrator McDaniel explained the sidewalk would provide connection with the Community Center on Benton Street to Dayton Street. As there were no further questions or comments, Council voted and unanimously approved the motion.

**Resolution 29-2023 - Approve Grant Agreement with the Washington State Improvement Board (TIB) for the 5<sup>th</sup> Avenue Sidewalk Project TIB No. P-E-987(p04)-1**

Member Cariker moved, seconded by Member Louie, to approve Resolution 29-2023. City Administrator McDaniel informed Council this was the grant agreement with TIB for the 5<sup>th</sup> Avenue Sidewalk Project. Exhibit "A" provides a breakdown of what TIB will be responsible for. The city will be responsible for a match amount of \$21,674. As there was no further discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 30-2023 - Approve Grant Agreement with Washington State Improvement Board for the 2022 Chip Seal Project TIB No. P-E-987(p04)-1**

Member Womack moved, seconded by Member Cariker, to approve Resolution 30-2023. City Administrator McDaniel informed Council the agreement includes funding status and, TIB will award ninety five percent of the project up to \$87,495. The City of Omak will be responsible for the remaining match of approximately \$4,600. This project will be done by Okanogan County and City Public Works Crew. As there was no discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 31-2023 - Approve the Amendment to Agreement with J-U-B Engineers for Bid Services for the Airport Reservoir**

Member Foth moved, seconded by Member Cariker, to approve Resolution 31-2023. City Administrator McDaniel informed Council that J-U-B Engineers were hired to keep the Airport Water Reservoir Project moving forward during the bidding phase. There were a lot of unforeseen circumstances with the bid process including an extension of the bid period, adjustments to the bidder specs and a bid protest. Additional time by J-U-B Engineers and they are asking for an additional \$11,000 to cover the added costs. City Administrator McDaniel feels it's a responsible amount and recommends approval of the resolution. As there was no discussion or comments from the audience, Council voted and unanimously approved the motion.

**Resolution 32-2023 - Approve Supplemental Agreement with Gray & Osborne for the 5<sup>th</sup> Avenue Sidewalk Project Construction**

Mayor Gagné informed Council that she didn't have the resolution paperwork. City Administrator McDaniel informed Council the resolution could hold until the next council meeting. No action was taken.

**Resolution 25-2023 - Approve the Purchase of Water Department Brass Fittings**

Member Foth moved, seconded by Member Louie, to approve Resolution 25-2023. City Administrator McDaniel informed Council the purchase will replenish the standard inventory of brass fittings for the water department. Three proposals were received for this purchase. Core & Main provided the lowest price in the amount of \$10,377. As there was no further discussion or comments from the audience, Council voted and unanimously approved the motion.


**OTHER BUSINESS:**


**Committee/Staff Reports:**

Member Cariker informed Council that she attended a LEOFF1 Board meeting last week. She is now the Vice Chair of that board.

Rochelle Danielson, Co-Responder/CORE Specialist informed Council the C.O.R.E. Program has hired a second outreach specialist. She has offered the position to Georgia Lamb.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:14 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor