

Memorandum

To: Cindy Gagne, Mayor / Omak City Council
From: Tyler Wells, Building Official / Permit Administrator
Date: February 1, 2023
Subject: Building Department Report

- Several business/field inspections.
- Attended Planning Commission meeting/public hearing on January 3rd.
- Working with Fire Chief and owner on abatement proceedings for Corner Shelf building (6 North Main Street).
- Conditional Use Permit application and SEPA Checklist received for overnight rental accommodations (VRBO/AIR-BNB) at 335 Oak Street. Review/comment period has commenced and Public Hearing is scheduled for February 21st with Hearings Examiner.
- SEPA processed for updates to City of Omak SMP/Shorelines element-OMC.
- Permit issued for tenant improvement project, Maurice's Retail store in the Omache shopping center.
- Working with Fire Chief and owner of Honda shop after building collapse.
- Virtual training for updates on the 2021 international codes.
- Virtual meeting with FEMA, DOE and staff regarding draft floodplain maps.
- Demo permit issued for Sam's Honda Shop-10 Central Ave. E.
- Took some vacation days. (Viva la Mexico)
- 4 permits issued in January 2023.
- \$4,274.34 collected in permit/land use fees in January 2023.