
AGENDA
OMAK CITY COUNCIL MEETING
Tuesday, January 3, 2023 – 7:00 PM



ORIGINAL

A. CALL TO ORDER

B. FLAG SALUTE

C. CITIZEN COMMENTS

D. CORRESPONDENCE AND MAYOR'S REPORT

E. CONSENT AGENDA

1. Approval of Minutes from December 19, 2022
2. Approval of 2022 & 2023 Claims and December '22 Payroll

F. NEW BUSINESS

1. Officer of the Year Presentation
2. Res. 01-2023 – Approve NCACH Grant
3. Res. 02-2023 – Approve Security Contract with Pacific Security
4. Res. 03-2023 – Approve 2023 Fee Schedule
5. Ord. 1921 - Approve 2023 Non-Union Salary Schedule

G. OTHER BUSINESS

1. Council Committee Reports
2. Staff Reports



Action by City Council

Our Council Meetings are conducted in person in addition to Zoom Meetings. Meeting information is located on our website at omakcity.com. If you need support or accommodations, contact the City Clerk in advance by phone at 509-826-1170 or by e-mail clerk@omakcity.com for assistance.



Omak Police Department

8 N. Ash, P.O. Box 569, Omak, WA 98841 • (509) 826-0383 • FAX 826-0116

DANIEL J. CHRISTENSEN
Chief of Police

Memorandum

Date: January 3rd, 2023

To: Omak City Council, Omak Mayor Gagné

From: Chief Daniel Christensen

Subject: Resolution Number 01-2023

The City of Omak, the Omak Police Department and the Omak Community Outreach Response and Engagement program have applied and been selected to receive a community grant to fund further enhancements in our outreach program. This grant is in the amount of \$615,000 for two years. The program will fund the CORE program manager and an Outreach Specialist position. The grant will also fund a vehicle, overtime, training costs, travel, and outreach supplies.

Rochelle Danielson will manage this grant and the CORE program.

I am requesting this grant be accepted and recommend its support.

RESOLUTION NO. 01-2023

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING ACCEPTANCE OF
NORTH CENTRAL ACCOUNTABLE COMMUNITY HEALTH GRANT**

WHEREAS, the Police Chief has determined the need to improve staffing levels and services; and

WHEREAS, a grant through the North Central Accountable Community Health (NCACH) has been awarded to the City of Omak; and

WHEREAS, the city through our Community Outreach Response Engagement (CORE) is managing the grant funding; and

WHEREAS, the grant will cover \$615,000 to be spread over two years of funding.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Omak, Washington accepts the grant agreement between the City of Omak and North Central Accountable Community Health, a copy of which is attached hereto as Exhibit "A". The Mayor is authorized to execute the Grant Agreement on behalf of the city.

DATED this _____ day of _____, 2023.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Thomas, City Clerk

Michael D. Howe, City Attorney

NCACH Memorandum of Understanding

Memorandum of Understanding between the City of Omak and North Central Accountable Community of Health

I. Purpose

This MOU is an agreement between **North Central Accountable Community of Health (NCACH)** and the **City of Omak**.

The mission of the North Central Accountable Community of Health is to advance whole-person health and health equity in North Central Washington by unifying stakeholders, supporting collaboration, and driving systemic change, with particular attention to the social determinants of health.

NCACH is committed to supporting the work of the City of Omak to advance our mutual goals. This MOU outlines expectations of this agreement, including roles and responsibilities of each party, in order to ensure a successful partnership and positive impacts.

II. Term of the Memorandum

This Memorandum shall be effective on the date of signing and shall continue through December 31, 2024. This term may be extended by mutual written agreement of the parties.

III. Responsibilities of Partner Organization

For this Memorandum of Understanding, the City of Omak is considered the lead organization for the attached scope(s) of work (*Exhibit A*). Staff from the City of Omak is responsible for submission and completion of all below deliverables.

Deliverables

- A. Engaging in informal check-ins with NCACH staff (in-person or virtual zoom). These check-ins will serve as status updates allowing for dialogue about successes, challenges, and needed support.
 - a. NCACH staff will contact you to schedule these meetings, which are likely to occur on a *quarterly* basis.
 - b. These meetings may include other organizations funded by NCACH that are connected to the work.
- B. Submitting a brief written progress report *semi-annually* reflecting on successes and challenges using a template created by NCACH. These will generally be due:
 - a. On the 15th day of the month after the first six months of work. The exact date of this first report will be specified by NCACH.

NCACH Memorandum of Understanding

b. Every six months thereafter.

In the collaborative spirit of being a regional partner of NCACH, participating and engaging in the following is highly encouraged:

- Your local Coalition for Health Improvement meetings.
- NCACH partner spotlight (e.g. blog posts, newsletter feature, social media, etc) designed to highlight efforts across our region.
- NCACH conversations and planning activities to shape a broadly shared long-term vision for the region.
- Activities organized and led by NCACH to continuously learn and improve collective efforts in the region.

IV. Responsibilities of NCACH

- A. Provide funding to the organization, up to a maximum of \$615,000.00.
 - a. Payments will be issued in quarterly installments, starting with an up-front payment.
 - i. The first \$150,000 is payable within 60 days of receipt of the signed MOU and registration within the Financial Executor Portal.
 - ii. Six additional payments of \$66,500 and one final payment of \$66,000 will be issued within 60 days of satisfactory quarterly progress updates (verbal status updates or written progress reports.)
- B. Develop and release a semi-annual reporting template for the organization to use in completing narrative progress reports due to NCACH. The template will include but is not limited to:
 - a. Milestones achieved and successes
 - b. Project specific metrics and outcomes
 - c. Barriers encountered and challenges
 - d. Lessons learned and next steps
 - e. Description of how funds were utilized
- C. Schedule quarterly status update meetings.
- D. Offer support, as requested by partner, to promote project's success and sustainability.
 - a. This could include technical assistance with tracking of project data and outcomes, increasing awareness and marketing of the project, or sponsoring discrete rapid-cycle evaluations.

V. Change in Status

In the event of substantive change in the legal status, organizational structure, or fiscal reporting responsibility of the parties to this Memorandum, the parties agree to notify NCACH of the change. The parties shall provide notice as soon as practicable but no later than 30 days after such a change takes effect.

NCACH Memorandum of Understanding

VI. Amendment of the Memorandum

This Memorandum may be amended at any time by mutual written agreement of the parties.

VII. Termination of the Memorandum

Either party may terminate this Memorandum upon 14 days' prior written notification to the other party.

VIII. Costs

Unless otherwise specified within this Memorandum, any and all expenses incurred by the participants of this collaborative project are the responsibility of the participant.

IX. Master Service Agreement

The funds for this MOU were earned through Washington State's Medicaid Transformation Project demonstration, which included a Delivery System Reform Incentive Payment (DSRIP) program. NCACH and the organization have mutually accepted the terms and conditions listed under the Master Service Agreement (MSA) when registering in the Washington State Financial Executor Portal. The basic agreement language outlined in the MSA applies to the work completed in this MOU between both organizations, even if the work is not directly tied to a specific DSRIP project under the Medicaid waiver.

X. Entire Agreement

This Memorandum represents all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties hereto.

XI. Conformance

If any provision of this Memorandum violates any statute or rule of law of the State of Washington, it is considered modified to conform to that statute or rule of law.


NCACH Memorandum of Understanding

XII. Approval

This Memorandum of Understanding is executed by the persons signing below, who warrant that they have the authority to execute it.

Cindy Gagné, Mayor
City of Omak
2 N Ash St, Omak, WA 98841
(509) 826-1170
mayor@omakcity.com

Date

DocuSigned by:

EDBB4AB6AD744E7...

John Schapman, Acting Executive Director
North Central Accountable Community of Health
801 Eastmont Ave. Ste C, East Wenatchee, WA 98802
(509) 293-8596
john@ncach.org

12/21/2022

Date

Exhibit A - Scope of work

Purpose/Goal

The purpose of NCACH's funding is to support cross-sector collaborations and integrated partnerships that promote coordinated whole system responses to whole person health needs. NCACH funds are designed to promote intentional cooperation and integration efforts that help organizations synchronize activities and enhance each other's capacity for the mutual benefit of programs and clients.

Program/Project Description

The City of Omak received NCACH funding to extend the pilot for its CORE Program (Community, Outreach, Response, & Engagement).

The population that the CORE program is targeting are individuals experiencing increased risk factors that, if left without intervention strategies, will increase their chances of becoming incarcerated or hospitalized as a result of unmet social or behavioral health needs.

The goals of the CORE program are to:

1. respond to calls for individuals in a behavioral health crisis or at risk for crisis and refer to appropriate social services/treatment
2. increase connection to services for unmet needs correlated with justice system involvement (i.e. shelter, food)
3. reduce number of arrests and emergency department admissions
4. provide proactive follow up to crisis situations which include connecting with individuals prior to being released from jail.

Timeline

The project is anticipated to start with one position in January 2023. Full salary funding for the program manager will start April with partial funding January 2023 through March 2023. The program is anticipated to operate through December 2024.

Milestones and metrics

NCACH will encourage CORE program staff to reflect on progress and impact through informal check-ins and brief written reports. NCACH encourages CORE program staff to track the following kinds of milestones and metrics:

- Milestones:
 - Outreach specialist and program manager hired
 - Outreach vehicle purchased
 - Community engagement strategies developed
 - Cross-sector collaboration between data systems
- Output metrics:
 - Number of individuals helped
 - Number of responses to calls for individuals in crisis
 - Number of follow-up contacts to individuals recently in crisis

NCACH Memorandum of Understanding

- Number of referrals to and from CORE program and North Central Washington partner agencies
- Number of officers engaged in program
- Number of officer hours worked for program
- Number of outreach events or meetings
- Number of new and/or strengthened collaborations with partner agencies
- Outcome metrics:
 - Reduced number/rate of arrests
 - Reduced number/rate of emergency department admissions

Projected 2-year budget

<i>Expense Category</i>	<i>Projection</i>
Salary: Program Manager	160,000
Salary: Outreach Specialist	130,000
Employee Benefits	120,000
Vehicle and Travel	72,000
Administrative Costs	15,000
Training and Development	18,000
Safety Equipment	10,000
IT (phones, computers, etc)	8,000
Officer Overtime Fund	60,000
Officer trainings	10,000
Community outreach fund	12,000
Total	\$615,000.00

Deliverables

Standard deliverables are specified in the Memorandum of Agreement under the *Responsibilities of Partner Organization* section.

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Wayne Beetchenow
Public Works Director

Date: January 3, 2023

Subject: **Resolution No. 02-2023** Approving an Agreement for Security Services.

The attached **Resolution 02-2023, A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING a Professional Services Agreement for Security Services**, is forwarded for your consideration.

The public works department has the need for security to inspect city facilities to deter theft and vandalism. This is a renewal of the previous contract that ended December 31, 2022.

I support this Resolution and recommend its approval.

RESOLUTION NO. 02-2023

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING A
PROFESSIONAL SERVICES AGREEMENT FOR SECURITY SERVICES**

WHEREAS, Professional Services are needed to assist Public Works Department in the security of public works facilities; and

WHEREAS, the Public Works Department lacks the staffing and expertise to provide security for the public infrastructure; and

WHEREAS, temporary services through December 2022 provided by Pacific Security have reduced theft, vandalism and maintenance costs to public facilities; and

WHEREAS, an annual agreement to continue services with Pacific Security through 2023 has been prepared to include terms and costs.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Omak does hereby approve the Security Service Agreement, attached hereto as Exhibit "A", between the City of Omak and Pacific Security, effective January 2, 2023. The Mayor is hereby authorized to execute the Agreement.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2023.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

APPROVED AS TO FORM:

Connie Thomas, City Clerk

Michael D. Howe, City Attorney



Protecting Pacific Northwest businesses,
events, and government agencies since 1972

(800) 743-2737
WWW.PACSECURITY.COM

2009 Iron Street
Bellingham

2929 Bond Street
Everett

636 Valley Mall Pkwy
Wenatchee

17574 Southcenter Pkwy
Tukwila

2120 State Ave SE
Olympia

Contract for Security Services

EXHIBIT A

Client Site Information		
Name: City of Omak Public Works	Project: Patrol	
Address: 2 Ash St N	City: Omak	State & Zip: WA 98841
Contact: Wayne Beetchenow	Title: Public Works Director	Phone: 509-826-1170
Email: publicworks@omakcity.com	Fax:	Cell:
Billing Information		
Address: P.O. Box 72	City: Omak	State & Zip: WA 98841
Contact: Wayne Beetchenow	Phone: 509-826-1170	PO #:
Invoice Email Address: accountspayable@omakcity.com CC: publicworks@omakcity.com	Parent Account:	

Agreement

Client desires to have Pacific Security provide security services as described below for those premises indicated in this agreement. It is hereby agreed that Pacific Security will provide services under the following terms of this contract and per any attached addendum. Further, Pacific Security is a division of Parker Corporate Services, Inc. (PCS), and any reference in Contract for Security Services of Pacific Security is a reference to PCS. **Pacific Security agrees to provide the following security services to Client as specified below:**

One uniformed security guard with a vehicle: \$35 per hour, per guard
8 hours per shift 7 days per week.
Start date is TBD dependent on staffing.

- Any security services, in addition to those set forth above, will be provided upon Client's written request and incorporated into this Agreement.
- Scheduling changes with less than 24 hour notice will be billed at time and a half rate.
- Payments shall be made payable to Pacific Security, sent to: 2009 Iron Street, Bellingham, WA 98225.
- All payments for security services by the Client are due and payable upon receipt of invoice and past due 30 days thereafter.
- Should either party wish to terminate this Agreement, they may do so by giving the other party at least 30 days advance written notice of the date desired for termination of security services.
- There is a 4 hour minimum charge for all hourly services. Employee breaks are included in scheduled time in accordance with WA State law.
- Any services cancelled with less than 12 hour notice will be subject to a four hour minimum charge per security officer.
- Requested overtime and federal holiday coverage will be billed at time and a half rate.
- Client will be billed an additional 1 1/2% service charge per month on the balance of all past due accounts. Client further agrees to pay attorney fees and other collection costs if incurred. Pacific Security's corporate headquarters is located in Whatcom County, Washington. It is understood that in the event of suit or action, all litigation will take place in Bellingham, Whatcom County, Washington. The Client understands that they are waiving their right to litigate outside of Whatcom County, Washington.
- There will be an annual 3% rate increase.

Records will be maintained regarding the contracted security services, indicating the dates and times. Remarks will be made for those things which appear to require Client's attention or incidents of interest which may have occurred, but did not warrant notifying the Client or law enforcement. Pacific Security retains records of service for a period of one year and such records are available to Client upon request.

Client Representative

The undersigned agrees to make payment of all sums owed pursuant of this Agreement and further agrees to all additional terms of service.

Client Signature: _____
Signature indicates Client has read and accepts terms of pages 1-3 of Contract

Date: 1/3/23

Client Name: Cindy Gagné

Title/Position: Mayor

Pacific Security Rep: Jay Yarbrough Operations Manager

Date: 1/2/2023

Contract for Security Services
Pacific Security
A division of Parker Corporate Services, Inc.

Pacific Security is a division of Parker Corporate Services, Inc. (PCS). Any reference in Contract for Services of Pacific Security is a reference to Parker Corporate Services, Inc.

1. Billing & Payment

Client agrees to pay a service charge of 1.5% per month on the balance due of all past due accounts, plus all collection and attorney fees, which may be incurred by PCS in the collection of any invoice(s), not paid pursuant to the forms of this Agreement. Client agrees to 3% processing charge for credit card payments or other payment methods that charge PCS a fee to process.

2. Cancellation Due to Non-Payment

Notwithstanding anything to the contrary herein, PCS may terminate this Agreement at any time after written notice to Client's last known address effective on date of mailing, due to Client's failure to pay any Monies due hereunder, or if at any time during the term of this Agreement there shall be filed by or against Client in any court pursuant to any statute, a petition in bankruptcy, insolvency, reorganization or the appointment of a receiver to receive all or a portion of the Client's property.

3. Agreement Term and Renewal

Both parties agree that this Agreement shall commence on start of service and be in full force and effect for a period of one year (the "Initial Term"). The Agreement will automatically renew for one year periods (the "Renewal Term") unless terminated pursuant to Section 2 above. The Initial Term and Renewal Term shall be collectively referred to herein as the "Term".

4. Termination without Cause.

Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party.

5. PCS is not an Insurer

The nature and level of security services provided were determined solely by the Client and Client acknowledges that additional security services were available to Client at an additional cost. PCS's liability exposure shall be limited to an amount not to exceed \$1,000,000.00. PCS will add client as an Additionally Insured to its General Liability Policy and provide a copy of that certificate when requested in writing by client.

6. Client Alarm Systems

In the event customer's premises are protected by an alarm system: A). If Client contacts PCS to respond to an alarm, PCS cannot guarantee any minimum response time, but will respond in a reasonable and efficient manner when notified; B). In checking or inspecting the Clients premises after responding to an alarm PCS, its agents or employees will take whatever actions that would be taken by a reasonable person, under similar circumstances, and it will be judged by that standard; and C). PCS shall not be responsible for payment of any charges assessed by law enforcement agencies for responding to false alarms.

7. Liability for Loss of Keys

PCS will endeavor to maintain key control, within industry standards. If Client's keys are lost or stolen, the limit of liability payable to the Client by PCS shall not exceed \$500.00.

8. Client Indemnity Agreement

Each party agrees to defend and hold the other party and its respective officers, agents, elected officials, directors and employees harmless from any and all damages, costs, expenses and fees, including reasonable attorney's fees, and from any judgments and suits at law, or equity of whatsoever nature (hereinafter "actions") brought against the other party directly or indirectly arising from, or in connection with, or incident to (i) a breach of the provisions of this Agreement by the party or (ii) the negligent or intentional acts or omissions of that party or its officers, agents, directors or employees in connection with this Agreement; provided that nothing herein shall require either party to hold the other party harmless from actions caused by or resulting from the sole negligence of said party, its officers, agents, elected officials, directors or employees, and provided further, that if any such actions are caused by or result from the concurrent negligence of the parties or their respective officers, agents, elected officials,

directors or employees, then this indemnity provision shall be valid and enforceable only to the extent of that particular party's negligence, or that of its officers, agents, elected officials, directors or employees. The obligations set forth in this section shall survive the expiration or earlier termination of this Agreement.

9. Agreement Legality

It is agreed by and between the Client and PCS, that if any terms or provisions of this Agreement and attached addendum(s) shall be determined to be invalid or illegal, all the remaining terms and provisions shall remain in full force and effect.

10. Client Will Not Hire PCS Employees

Except as provided, in this Agreement, Client agrees that it will not directly hire or employ a PCS employee currently employed by PCS within one (1) year following the termination of this agreement.

11. Client Assumes Responsibility, If Client Gives Instruction

The security officers furnished by PCS will perform such services as agreed upon by PCS and Client. The security services shall be performed in accordance with PCS policy and procedures and general industry standards. If the Client alters any instructions or directions given by PCS to any security officers and such direction or supervision is inconsistent with applicable policies and procedures or industry standards, or if the Client assumes any direct supervision or direction of the security officers, the Client shall be solely liable for any and all losses, claims, expenses or damages arising from or relative to the negligent actions or omissions of such security officers.

12. PCS Allowed Access to PCS Equipment

Any and all property, equipment, supplies and materials furnished by PCS hereunder and places at or on any of the Agreement, shall remain the property of PCS, and PCS shall at all times during and after the term of this Agreement have the sole and exclusive right to install, maintain, replace and remove such property, equipment, supplies and materials.

13. Client Emergency Phone Number List

Client agrees to provide PCS with the names and phone numbers of persons to be contacted in case of an emergency. It is the responsibility of the Client to update the emergency information and to keep it current. Further, it is the Client's responsibility to inform PCS of any changes affecting the protected premises. Client agrees that PCS shall not be responsible for any loss or damage, which is caused, by Client's failure or inability to notify PCS of changes concerning the Client's premises or to update emergency information.

14. Client Is Responsible For Insurance of Their Own Vehicles

In the event PCS employees are requested or required to use client vehicles in the performance of their duties, such vehicles shall be fully insured by the Client and Client assumes any and all liability for any injury to person or damage to property resulting from the use of Client vehicles, unless other arrangements have been made in writing and are agreed upon by Client in writing.

15. This Agreement Supersedes Prior Agreements

This Agreement supersedes any and all prior Agreements, oral or written, between the parties. No other Agreement or representations, oral or written, have been made by PCS. Any alteration, modification or amendment of this Agreement must be in writing containing the signature of an authorized representative of each party. The parties agree that there are no third party beneficiaries to this Agreement.

16. Agreement to Correspondence

Client and PCS agree that all contacts, correspondence, addendum, and other written material transmitted by mail, fax, e-mail, and/or any other means of commonly accepted communications shall be legally binding upon both parties.

17. Acceptance of Service Is an Acceptance of Agreement

In the event this Agreement is submitted to the Client for the Client's signature, and service is accepted and being provided, this Agreement will, in its entirety, be binding and in full force unless otherwise expressed in writing.

Client Signature: _____

Date 1/3/23 _____

Client: City of Omak Public Works
2 Ash St N

Site Information

Location				
Name: City of Omak Public Works				
Address: Various locations Omak, WA 98841				Division: PSW
Schedule of Service				
	Start Date:	End Date:	Mobile Patrol Service	
Day	Hours		Checks per Night:	Number of Days per Week:
Sunday	8 hours between the hours of 4pm and 7am		Emergency Response:	7
Monday	8 hours between the hours of 4pm and 7am		Towing:	
Tuesday	8 hours between the hours of 4pm and 7am			
Wednesday	8 hours between the hours of 4pm and 7am			
Thursday	8 hours between the hours of 4pm and 7am			
Friday	8 hours between the hours of 4pm and 7am			
Saturday	8 hours between the hours of 4pm and 7am			
Site Instructions				
Guard will patrol the multiple locations to help deter, vandalism and destruction of property.				
To Be Filled Out By Client				
Site Contact: Don Abel			Site Phone: 509-846-5964	
Email Electronic Reports To: apwd@omakcity.com			TIN:	
Emergency Call Out List				
Order	Name	Title or Position	Phone (include area code)	Note
1 st	Ron Stevens	Public Works	509-322-1623	misc public works
2 nd	Jordan Verstegan	Water Dept.	509-322-4047	water facilities
3 rd	Grant Hughes	Sewer Lines	509-322-2229	sewer or storm lift-stations
4 th	Tracy Oestreich	Airport	509-429-7221	airport or levee
5 th	David Howe	Streets/Signs	509-322-4127	roads or traffic signage
Facility				
Alarm Code:				
Lock Combinations: various				
Restrooms Available On Site: <input checked="" type="checkbox"/> Yes If no, list instructions: <input type="checkbox"/> No <input type="checkbox"/> Not applicable				
Additional Instructions				

Security Scope of Work

**One uniformed security guard with a vehicle to inspect locations listed below during hours of darkness covering 56 hours a week.
Report to City staff in a timely manner conditions that need to be addressed.**

Location Code / Name	Pct%
AP3	0.00 2.50
CEM1	0.00 2.50
CH	0.00 2.50
ER	0.00 2.50
ER1	0.00 2.50
FR4	0.00 2.50
LIB	0.00 2.50
PA1	0.00 2.50
PA11	0.00 2.50
PA14	0.00 2.50
PA15	0.00 2.50
PA19	0.00 2.50
PA2	0.00 2.50
PA23	0.00 2.50
PA24	0.00 2.50
PA26	0.00 2.50
PA30	0.00 2.50
PA4	0.00 2.50
PA7	0.00 2.50
PD	0.00 2.50
RV1	0.00 2.50
ST1	0.00 2.50
ST2	0.00 2.50
ST4	0.00 2.50
STP	0.00 5.00
SWL1	0.00 2.50
SWL2	0.00 2.50
SWL3	0.00 2.50
SWL4	0.00 2.50
SWL5	0.00 2.50
WA1	0.00 2.50
WA10	0.00 2.50
WA13	0.00 2.50
WA15	0.00 2.50
WA16	0.00 2.50
WA20	0.00 2.50
WA5	0.00 2.50
WA6	0.00 2.50
WA9	0.00 2.50

MEMORANDUM

To: Omak City Council
Cindy Gagne', Mayor

From: Todd McDaniel, City Administrator

Date: January 3, 2023

Subject: Resolution 03-2023 Adopting 2023 Fee Schedule

The attached **Resolution 03-2023- Setting Various Fees or Charges for Services for Fiscal 2023**, is forwarded for your consideration.

This resolution repeals the 2022 Fee schedule and sets our service fees for the 2023 fiscal year.

We have a new format this year that Veronica put together for us. The new format is a little more friendly to use and contains previous fee amounts through 2020.

Changes to the 2022 fee schedule appear in red. Sewer rates are increased 4% and all other utilities are increased 8%. We have added a few fees for Public Record and Police Department services that were not adequately captured in previous schedules.

I approve this Resolution and urge its adoption.

RESOLUTION NO. 03-2023

**A RESOLUTION FOR THE CITY OF OMAK SETTING VARIOUS FEES
OR CHARGES FOR SERVICES FOR FISCAL YEAR 2023**

WHEREAS, the City Council of the City of Omak sets the fees for permits and/or services; and,

WHEREAS, the City Council annually reviews all fees and charges for services during the annual budget process and have reviewed the fees for fiscal year 2023.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, do hereby adopt the City of Omak Fee Schedule for fees and/or permits, sewer, storm drain, water, and solid waste fees; attached to this Resolution as Exhibit "A":

Section 1. The City water rates, as attached to this Resolution, are effective March 16, 2023. The current water rates will remain in effect until March 15, 2023.

Section 2. The City solid waste rates, as attached to this Resolution, will be effective March 16, 2023. The current solid waste rates will remain in effect until March 15, 2023.

Section 3. The City sewer rates, as attached to this Resolution, are effective March 16, 2023. The current sewer rates will remain in effect until March 15, 2023.

Section 4. The City storm drain rates, as attached to this Resolution, are effective March 16, 2023. The current storm drain rates will remain in effect until March 15, 2023.

Section 5. All other rates, as attached to this Resolution, are effective January 1, 2023.

Section 6. The City of Omak Fee Schedule for fiscal year 2023 is attached hereto as Exhibit "A".

Section 7. Resolution No. 62-2021 is hereby repealed as of January 1, 2023.

PASSED BY THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, this _____ day of _____, 2023.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

EXHIBIT A

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
	2020	2021	2022	2023
ADULT ENTERTAINMENT BUSINESS LICENSES				
a) Adult Entertainment Business License Fees				
1) Application Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
2) Adult Cabaret Annual License	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
3) All other Annual License	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
AIRPORT FEES				
a) Airport Tie Down Fees				
1) Non- Commercial Light Single and Twin Based Aircraft <i>*Monthly</i>	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
2) Commercial <i>*Weekly</i>	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
3) Non-Uniform Space <i>*Weekly (Per SQ Feet)</i>	\$ 0.01	\$ 0.01	\$ 0.01	\$ 0.01
<i>*Landing fees are included in the tie down rates*</i>				
b) Hanger Lease Rate (\$.10 per SQ Ft. Per Year Minimum of \$20.00 Per Month)				
1) Hanger Lease	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
c) Fuel				
1) 100LL <i>*Whole sale price including taxes plus \$.50 Per Gallon</i>	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
2) Jet A <i>*Whole sale price including taxes plus \$1.00 Per Gallon</i>	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
3) Fuel Flowage Fee <i>*\$0.10 charge Per Gallon</i>	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10
d) Commercial Scheduled Carriers Landing Fee *Monthly				
1) Commercial Landing Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
ANIMAL ABUSE FEES				
a) Inflicts unnecessary suffering or pain upon an animal	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
b) Fails to provide the animal with necessary food, water, shelter, rest, sanitation, ventilation, space or medical attention and the animal suffers unnecessary or unjustifiable physical pain as a result of the failure.	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
c) Abandons the animal	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
ANIMAL FEES				
a) Impound Fees	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
b) Boarding Fee Per Day	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
c) Redemption Fee for Animals Other than Dogs <i>*Actual cost of Impound + \$60.00 per day</i>	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
d) Animal Licenses - Neutered Spayed	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00

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e) Animal Licenses - Unneutered Unspayed	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
f) Animal Licenses - Neutered Spayed Owner 60 year of age or older	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
g) Dangerous Dog License	\$ -	\$ -	\$ -	\$ 300.00
h) "Animal Fancier Permit" Non-Refundable Application Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
i) "Animal Fancier Permit" Issuance Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
j) Late Animal License Fee Purchased after January 31st	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
k) Replacement License	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
ANIMAL VIOLATIONS	2020	2021	2022	2023
a) Failure to license animal 1st Offense	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
b) Failure to license animal 2nd Offense	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
c) Failure to license animal All Subsequent Violations	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
d) Misuse of License Tag	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
e) Animal at Large 1st Offense	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
f) Animal at Large 2nd Offense	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
g) Animal at Large All subsequent Violations	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
h) Dog Charging	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
i) Dog Chasing Vehicles	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
j) Animal Destroying Private Property	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
k) Animal Scattering Refuse	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
l) Animal Depositing Fecal Matter	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
m) Dog Biting 1st Offense	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
n) Dog Biting All Subsequent Violations	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
o) More than two dogs at residence w/out "Animal Fancier Permit" \$150.00 Per Excess Dog	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
p) More than three dogs at residence with "Animal Fancier Permit" \$150.00 Per Excess Dog	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
q) More than three cats at residence (Per Cat)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
r) Public Nuisance (bark/whine)	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
s) Allowing Vicious Dog/Animal at Large	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
AUDITOR FILING FEES	2020	2021	2022	2023
** Cost set by Okanogan County				

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BANK FEES NSF CHECK FEES (Including Invoice Cloud Rejects)	2020	2021	2022	2023
<i>** In addition, if two (2) NSF checks from the same party are received for payment of any City service within a 6 month period, the customer will not be allowed to pay for any City services by check for a period of three (3) years.</i>	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
INVOICE CLOUD E-CHECK REJECTION FEE	\$ 15.00	\$ 15.00	\$ 15.00	\$ -
BICYCLE REGISTRATION ** For lifetime of bicycle				
<i>** If bicycle is impounded, registration must be purchased before it is returned.</i>	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
BUILDING PERMIT AND PLAN REVIEW FEE SCHEDULE	2020	2021	2022	2023
a) Total Valuation				
1) \$1.00 to \$500.00	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
2) \$501.00 to \$2,000.00	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
<i>**\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00</i>				
3) \$2001.00 to \$25,000.00	\$ 69.25	\$ 69.25	\$ 69.25	\$ 69.25
<i>**\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00</i>				
4) \$25,001.00 to \$50,000.00	\$ 391.25	\$ 391.25	\$ 391.25	\$ 391.25
<i>**\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00</i>				
5) \$50,001.00 to \$100,000.00	\$ 643.75	\$ 643.75	\$ 643.75	\$ 643.75
<i>**\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00</i>				
6) \$100,001.00 to \$500,000.00	\$ 993.75	\$ 993.75	\$ 993.75	\$ 993.75
<i>**\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00</i>				
7) \$500,001.00 to \$1,000,000.00	\$ 3,233.75	\$ 3,233.75	\$ 3,233.75	\$ 3,233.75
<i>**\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00</i>				
BUILDING PERMIT AND PLAN REVIEW FEE SCHEDULE	2020	2021	2022	2023
8) \$1,000,001.00 and Up	\$ 5,608.75	\$ 5,608.75	\$ 5,608.75	\$ 5,608.75
<i>**\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000,000.00 or fraction thereof.</i>				

2023 Fee Schedule, City of Omak				
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b) Inspections outside of normal business hours (minimum charge - two (2) hours)	50 per hour	50 per hour	50 per hour	50 per hour
c) Re-inspection fees assessed for work required to be corrected by prior correction notice and not completed \$50.00 Per Hour	50 per hour	50 per hour	50 per hour	50 per hour
d) Inspections for which no fee us specifically indicated (minimum charge - one half hour)	50 per hour	50 per hour	50 per hour	50 per hour
e) Additional Plan review required by changes, additions or revisions to plans (minimum charge - one half hour)	50 per hour	50 per hour	50 per hour	50 per hour
f) Plan Review Fee - Commercial Building Permit: A plan review fee of 65% of the above building permit fee shall be added to the cost of each commercial building permit	65% of building permit fee	65% of building permit fee	65% of building permit fee	65% of building permit fee
g) Plan Review Fee - Residential Building Permit: A plan review fee of 25% of the above building permit fee shall be added to the cost of each residential building permit.	25% of building permit fee	25 % of building permit fee	25 % of building permit fee	25 % of building permit fee
h) Third Party Review Fee (i.e., Sprinkler/alarm systems, utilities)	Actual Costs	Actual Costs	Actual Costs	Actual Costs
BUSINESS REGISTRATION FEE	2020	2021	2022	2023
a) New license Registration fee	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
b) Annual Renewal	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
CEMETERY FEES	2020	2021	2022	2023
a) Grave Fees				
1) Adult Grave	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
2) Infant Grave	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
3) Cremains Grave	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
b) Opening & Closing Fees				
1) Adult Grave	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
2) Infant Grave	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
3) Cremains Grave	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
c) Opening & Closing (Burials on Saturday, Sunday, Holiday or Less than 48 hour notice)				
1) Adults	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
2) Infants	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00
3) Cremains	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
d) Extra charge for Winter burial	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
e) Headstone Setting Fees				
1) 16" x 36"	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00

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2) 12" x 24"	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
3) 8" x 16"	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
f) Metal Receptacle for flowers	20 plus tax	20 plus tax	20 plus tax	\$20 plus tax
COPIES OF CITY RECORDS	2020	2021	2022	2023
a) Audio Tape	Actual Cost & Postage	Actual Cost & Postage	Actual Cost & Postage	Actual Cost
b) Comprehensive Plans (Includes park, water, sewer, shoreline, capital facilities, etc.)	Actual Cost & Postage	Actual Cost & Postage	Actual Cost & Postage	Actual Cost
c) Records scanned into electronic format (per page)				\$ 0.10
d) Electronic files or attachments uploaded to an email, cloud storage service, or other electronic delivery system (per each four files or attachments)				\$ 0.05
e) Transmitting records electronically (per gigabyte)				\$ 0.10
f) Disk Copy to disk Digital storage media or device (DVD, CD, drive, flash drive, and other similar items)	Actual Cost & Postage	Actual Cost & Postage	Actual Cost & Postage	Actual Cost
g) Ordinance & Resolutions - First copy	No charge	No charge	No charge	No charge
h) Copies *All departments	First 30 pages free- 31 or more at \$.15 for each	First 30 pages free- 31 or more at \$.15 for each	First 30 pages free- 31 or more at \$.15 for each	First 30 pages free- 31 or more at \$.15 for each
i) Copies of public records maintained on paper or maintained electronically and printed on paper (per page)				\$ 0.15
j) Photographs & Nonstandard copies	Actual Cost & Postage	Actual Cost & Postage	Actual Cost & Postage	Actual Cost
k) Postage or delivery charges including packing materials, envelopes & containers				Actual Cost
l) Records copied by an outside vendor. An outside vendor may be used due to volume, current work load of city staff, unique nature of the request, or any other reason				Actual Cost
m) Use of information technology expertise to prepare data compilations, or to provide customized electronic access services				Actual Cost
DANCE PERMIT	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
DEMOLITION PERMIT FEE	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
FILL AIR BOTTLES BY FIRE DEPARTMENT	2020	2021	2022	2023

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a) 30 Minute Low Air Pressure Bottle	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
b) 45 to 60 Minutes High Air Pressure Bottle	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
c) SCUBA Bottles	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
d) Large Bottles for Cascade Systems	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
FIRE PERMITS	2020	2021	2022	2023
a) Aerosol Products	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
b) Aircraft Refueling Vehicles	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
c) Aircraft Repair Hangar	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
d) Asbestos Removal	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
e) Automobile Wrecking Yard	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
f) Battery Sys - Install/Operate Stationary Lead - Acid Battery System	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
g) Bowling Pin or Alley Refinishing	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
h) Burn Permits	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
i) Carnivals & Fairs	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
j) Cellulose Nitrate Film Storage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
k) Cellulose Nitrate Storage (More than 25 LBS)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
l) Combustible Fiber Storage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
m) Combustible Material Storage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
n) Commercial Rubbish Handling Operation	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
o) Compressed Gases	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
p) Cryogenes	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
q) Dry Cleaning Plants	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
r) Dust Producing Operation	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
s) Explosives or Blasting Agents	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
t) Fireworks	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
u) Flammable Liquid Pipeline Operation or Excavation	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
v) Flammable or Combustible Liquid/Tank	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
w) Fumigation or Thermal Insecticide	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
x) Garages - Repair Motor Vehicles	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
y) Hazardous Material	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
z) High-Piled Combustible Storage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
aa) Junkyards	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00

2023 Fee Schedule, City of Omak				
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ab) Liquefied Petroleum Gases	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ac) Lumberyards	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ad) Magnesium Working	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ae) Matches - Manufacture/Storage	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
af) Open Flame Device for Maintenance	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ag) Organic Coats	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ah) Ovens- Industrial Baking or Drying	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ai) Parade Floats	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
aj) Radioactive Materials	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ak) Refrigeration Equipment	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
FIRE PERMITS	2020	2021	2022	2023
am) Spraying or Dipping	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
an) Tank Vehicles	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ao) Tents Canopies & Temporary Membrane	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ap) Tire Recapping	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
aq) Tire Storage (Excess of 1,000 cu ft)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
ar) Waste Material Handling Plant	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
as) Welding & Cutting Operations	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
at) Wood Products	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
au) Floor Dry - Per 25 LBS Bag	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
av) Containment Boom - 3" x 20'	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
aw) Absorbent Pads - 18' x 18"	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
ax) Various - Foam per Gal	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
LAND USE FEES	2020	2021	2022	2023
** (PLUS ACTUAL COST FOR HEARING EXAMINER PUBLICATION FILING FEES ALL FEES NON REFUNDABLE)				
a) Annexation Petition	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
b) Appeal Fee Processing (In addition to all incurred actual costs)	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
c) Binding Site Plan	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
d) Boundary Line Adjustment	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
e) Comprehensive Plan Amendment - Application Fee	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
f) Conditional Use Permit - Application Fee	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00

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g) Deviations	\$ -	\$ 200.00	\$ 200.00	\$ 200.00
h) Large lot Segregation Process Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
i) Large lot Segregation Completed Application Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
j) Parcel Consolidation	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
k) Planned Development	\$ -	\$ 500.00	\$ 500.00	\$ 500.00
l) SEPA Checklist - DNS - Processing	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
m) Shoreline Plan conditional use permit	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
n) Shoreline Plan - Statement of Exemption	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
o) Shoreline Plan - Substantial Development Permit	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
p) Shoreline Plan - Variance Permit	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
q) Short Plat Subdivision Process Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
r) Short Plat Subdivision Completed Application Fee	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
s) Short Plat Subdivision per Lot	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
t) Street Petition to Vacate Right-of-Way Easement	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
u) Regular Subdivision Process Fee	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
v) Regular Subdivision Completed Application Fee	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
w) Regular Subdivision per Lot Fee	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
x) Vacations for Planned Developments, Binding Site Plans & Plats	\$ -	\$ 400.00	\$ 400.00	\$ 400.00
y) Variance to Zoning Code	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
z) Zoning Amendment or Rezone - Application	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
LIBRARY ROOM RENTAL RATE				
a) Library Room Rental (per hour)	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
MECHANICAL PERMIT FEES *Permit Issuance and Heaters				
a) For the issuance of each mechanical permit	\$ 23.50	\$ 23.50	\$ 23.50	\$ 23.50
b) Issuance for Supplemental Permit which the original has not expired, cancelled nor finalized	\$ 7.25	\$ 7.25	\$ 7.25	\$ 7.25
MECHANICAL PERMIT FEES UNIT FEE SCHEDULE **DOESN'T INCLUDE PERMIT ISSUING FEE**				
	2020	2021	2022	2023
a) Furnace				
1) For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU/H (29.3kW)	\$ 14.80	\$ 14.80	\$ 14.80	\$ 14.80
2) For the installation or relocation of each floor furnace, including the vent	\$ 18.20	\$ 18.20	\$ 18.20	\$ 18.20

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3) For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$ 18.20	\$ 18.20	\$ 18.20	\$ 18.20
b) Appliance Vents				
1) For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$ 7.25	\$ 7.25	\$ 7.25	\$ 7.25
c) Repairs or Additions				
1) For the repair or alteration, addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$ 13.70	\$ 13.70	\$ 13.70	\$ 13.70
d) Boilers, Compressors and Absorption Systems				
1) For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6kW), or each absorption system to and including 100,000 BTU/H (29.3kW)	\$ 14.70	\$ 14.70	\$ 14.70	\$ 14.70
2) For the installation or relocation of each boiler or compressor over 3 horsepower (10.6kW) to and including 15 horsepower (52.7kW), or each absorption system over 100,000 BTU/H (29.3kW) to and including 500,000 BTU/H (146.6kW)	\$ 27.15	\$ 27.15	\$ 27.15	\$ 27.15
3) For the installation or relocation of each boiler or compressor over 15 horsepower (52.7kW) to and including 30 horsepower (105.5kW), or each absorption system over 500,000 BTU/H (146.6kW) to and including 1,000,000 BTU/H (293.1kW)	\$ 37.25	\$ 37.25	\$ 37.25	\$ 37.25
4) For the installation or relocation of each boiler or compressor over 30 horsepower (105.5kW) to and including 50 horsepower (176kW), or each absorption system over 1,000,000 BTU/H (293.1kW) to and including 1,750,000 BTU/H (512.9kW)	\$ 55.45	\$ 55.45	\$ 55.45	\$ 55.45
5) For the installation or relocation of each boiler or compressor over 50 horsepower (176kW), or each absorption system over 1,750,000 BTU/H (512.9kW)	\$ 92.65	\$ 92.65	\$ 92.65	\$ 92.65
e) Air Handlers				
1) For each air handling unit to and including 10,000 cubic feet per minute (4719 L/S), including ducts attached thereto.	\$ 10.65	\$ 10.65	\$ 10.65	\$ 10.65
<i>**This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>				
2) For each air-handling unit over 10,000 cfm (4719 L/S)	\$ 18.10	\$ 18.10	\$ 18.10	\$ 18.10
f) Evaporative Coolers				
1) For each evaporative cooler other than the portable type	\$ 10.65	\$ 10.65	\$ 10.65	\$ 10.65
MECHANICAL PERMIT FEES UNIT FEE SCHEDULE <i>**DOESN'T INCLUDE PERMIT ISSUING FEE**</i>				
	2020	2021	2022	2023
g) Ventilation and Exhaust				
1) For each ventilation fan connected to a single duct	\$ 7.25	\$ 7.25	\$ 7.25	\$ 7.25
2) For each ventilation system which is not a portion of any heating or air condition system authorized by a permit	\$ 10.65	\$ 10.65	\$ 10.65	\$ 10.65

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3) For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$ 10.65	\$ 10.65	\$ 10.65	\$ 10.65
h) Incinerators				
1) For the installation or relocation of each domestic-type incinerator	\$ 18.20	\$ 18.20	\$ 18.20	\$ 18.20
2) For the installation or relocation of each commercial or industrial-type incinerator	\$ 14.50	\$ 14.50	\$ 14.50	\$ 14.50
i) Miscellaneous				
1) For each appliance or piece of equipment regulated by the Mechanical Code but classed in other appliance categories, or for which no other fee is listed in the table	\$ 10.65	\$ 10.65	\$ 10.65	\$ 10.65
2) When chapter 13 is applicable, permit fees for fuel gas piping shall be for each gas piping system:				
a) For each gas piping system of one to four outlets	\$ 4.75	\$ 4.75	\$ 4.75	\$ 4.75
b) For each additional outlet exceeding four outlets	\$ 1.10	\$ 1.10	\$ 1.10	\$ 1.10
3) When chapter 14 is applicable, permit fees for process piping shall be as follows:				
a) For each hazardous process piping system (HPP) of one to four outlets	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
b) For each hazardous process piping system of 5 or more outlets, pet outlet	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
c) For each non-hazardous process piping system (NPP) of one to four outlets	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
d) For each non-hazardous process piping system of five or more outlets (per outlet)	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50
j) Other Inspections and Fees				
1) Inspections outside of normal business hours, per hour (minimum charge - 2 hours)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
2) Re-inspected fees assessed under provision of Section 116.6 per inspection	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
3) Inspections for which no fee is specifically indicated, per hour (minimum charge - one half hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
4) Additional plan review required by changes, additions or revisions to plan or to plans for which an initial review has been completed (min charge - one half hour) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall be include supervision, overhead, equipment, hourly wage and fringe benefits of the employees involved	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
	2020	2021	2022	2023
MOBILE HOME PERMITS				
a) Single Wide in Mobile Home Park	\$ 210.00	\$ 210.00	\$ 210.00	\$ 210.00
b) Double Wide in Mobile Home Park	\$ 235.00	\$ 235.00	\$ 235.00	\$ 235.00
c) Triple Wide in Mobile Home Park	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00
d) Single Wide on Individual Lot	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
e) Double Wide on Individual Lot	\$ 335.00	\$ 335.00	\$ 335.00	\$ 335.00

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
f) Triple Wide on Individual Lot	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00
NOTARY FEE	2020	2021	2022	2023
a) Per Document	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
OUTDOOR MOBILE VENDOR APPLICATION	2020	2021	2022	2023
a) Per Application	\$ -	\$ 100.00	\$ 100.00	\$ 100.00
PAWNBROKER LICENSE	2020	2021	2022	2023
a) Initial Fee	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
b) Annual Fee	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
c) Per Employee	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
PEDDLER LICENSE	2020	2021	2022	2023
a) Peddler License (per year)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
PLUMBING PERMIT FEES (PERMIT ISSUANCE)	2020	2021	2022	2023
a) For Issuing Each Permit	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
b) For Issuing Each Supplemental Permit	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
PLUMBING PERMIT FEES UNIT FEE SCHEDULE (IN ADDITION TO ITEMS A&B ABOVE)	2020	2021	2022	2023
a) For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
b) For each building sewer and each trailer park sewer	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
c) Rainwater systems - per drain (inside building)	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
d) For each cesspool (where permitted)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
e) For each private sewage disposal system	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
f) For each water heat and/or vent	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
g) For each gas-piping system of one to five outlets	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
h) For each additional gas piping system outlet (after five outlets)	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
i) For each industrial waste pre treatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps.	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
j) For each installation, alteration or repair of water piping and/or water treating equipment	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
k) For each repair or alteration of drainage or vent piping, each fixture	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
l) For each lawn sprinkler system on any on meter including backflow protection devices therefore	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
m) For atmospheric-type vacuum breakers not including in item 12. (from one to five- each)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00
n) For atmospheric-type vacuum breakers not including in item 12. (over five- each)	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00
o) For each backflow protective device other than atmospheric type vacuum breakers: two inches (51mm) diameter and smaller	\$ 7.00	\$ 7.00	\$ 7.00	\$ 7.00
p) For each backflow protective device other than atmospheric type vacuum breakers: over two inches (51mm) diameter	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
q) For each gray water system	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
r) For initial installation and testing for a reclaimed water system	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
s) For each medical gas piping system serving one to five inlets (outlets for a specific gas)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
OTHER INSPECTIONS AND FEES	2020	2021	2022	2023
a) Inspections outside of normal business hours (per hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
b) Re-Inspection Fee (per hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
c) Inspections for which no fee is specifically indicated (per hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
d) Additional plan review required by changes, additions, or revisions to approved plans (minimum charge - one half hour) (per hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
POLICE DEPARTMENT	2020	2021	2022	2023
a) Background Check Letter	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
b) Fingerprints two Card Maximum	\$ 10.00	\$ 10.00	\$ 10.00	\$ 15.00
c) Each additional Fingerprint card	\$ 50.00	\$ 5.00	\$ 5.00	\$ 5.00
d) School employee background check (includes postage)	\$ 11.00	\$ 11.00	\$ 11.00	\$ 11.00
e) Paper process service	\$ 20.00	\$ 20.00	\$ 20.00	\$ 40.00
f) Specialized training by state certified instructor (per hour)	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
g) Polygraph examinations	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
h) WATCH background check	\$ -	\$ -	\$ -	\$ 11.00
i) Background for CPL - WA State Patrol	\$ -	\$ -	\$ -	\$ 13.25
j) Vehicle impounds (per vehicle)	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
k) Return to Court	\$ -	\$ -	\$ -	\$ 20.00
l) Collision Report	\$ -	\$ -	\$ -	\$ 10.00
m) Concealed Pistol License (Original) plus cost of fingerprinting & background	\$ -	\$ -	\$ -	\$ 36.00
n) Concealed Pistol License (Renewal)	\$ -	\$ -	\$ -	\$ 32.00
o) Concealed Pistol License (Late Renewal)	\$ -	\$ -	\$ -	\$ 42.00

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
p) Concealed Pistol License (Replacement)	\$ -	\$ -	\$ -	\$ 10.00
q) Firearms Dealers License (plus the cost of fingerprinting & background check)	\$ -	\$ -	\$ -	\$ 125.00
r) Levy Rate	\$ -	\$ -	\$ -	\$ 48.00
s) False Alarms (2nd within 6 months)	\$ -	\$ -	\$ -	\$ 25.00
t) False Alarms (3rd within 6 months)	\$ -	\$ -	\$ -	\$ 50.00
u) False Alarms (4th within 6 months)	\$ -	\$ -	\$ -	\$ 100.00
BODY WORN CAMERA FEES	2020	2021	2022	2023
a) Video Redaction (per minute)	\$ -	\$ -	\$ -	\$ 0.65
b) Video and Audio Redaction (per minute)	\$ -	\$ -	\$ -	\$ 0.65
c) Audio Redaction (per minute)	\$ -	\$ -	\$ -	\$ 0.65
PUBLIC SWIMMING POOL	2020	2021	2022	2023
a) Swimming Pool Daily Admission				
1) Children under 18 years of age	\$ 2.00	\$ 2.00	\$ 2.00	\$ 3.00
2) Adult (18+)	\$ 3.00	\$ 3.00	\$ 3.00	\$ 5.00
b) Swimming Pool Season Pass				
1) Children under 18 years of age	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
2) Adult (18+)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
3) Family	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00
c) Swimming Lessons				
1) Child and/or Adult	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
2) Without Seasonal Pool Pass	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
d) Pool Rental				
1) One hour (After hours Monday - Saturday Only)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
2) Two hours (Minimum)	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
3) Four hours	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00
RV PARK FEES	2020	2021	2022	2023
a) Full hookup (per night)				
1) RV Sites with 30 amp (plus applicable taxes)	\$ 29.76	\$ 29.82	\$ 29.82	\$ 40.00
2) RV Sites with 50 amp (plus applicable taxes)	\$ 26.78	\$ 23.86	\$ 23.86	\$ 50.00
3) RV Sites with 30 amp and a current Good Sam Membership (plus applicable taxes)	\$ 26.78	\$ 23.86	\$ 23.86	\$ 36.00
4) RV Sites with 50 amp and a current Good Sam Membership (plus applicable taxes)	\$ 26.78	\$ 23.86	\$ 23.86	\$ 45.00

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
b) Tents (per night plus applicable taxes)	\$ 18.03	\$ 18.12	\$ 18.12	\$ 20.00
c) Showers (each)	\$ 0.75	\$ 0.75	\$ 0.75	\$ -
d) Winter Rates (Rates are plus taxes and per night)				
1) Electrical and Sewer Connection Only (plus applicable taxes)	\$ 25.20	\$ 25.30	\$ 25.30	\$ 26.00
2) Electric & Sewer Connection Only with Current Good Sam Membership (plus taxes)	\$ 28.00	\$ 22.77	\$ 22.77	\$ 23.40
e) RV Reservation Cancellation Fee	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
<i>** Customer will receive a full refund less cancellation fee if the cancellation is received atleast 1 day before arrival date. ** No refunds if cancellation is less than 7 days prior to the 1st day of the Stampede Event. A cancellation fee will apply.</i>				
SIGN PERMIT FEES	2020	2021	2022	2023
<i>**Fee based upon evaluation and Permit Fee from Building Permit & Plan Review schedule</i>	\$ -	\$ -	\$ -	\$ -
STREET CLOSURES & ROLLING SLOW DOWNS (includes all city streets and state highways)	\$ 75.00	\$ 75.00	\$ 75.00	\$ 100.00
TAXI CAB LICENSE	2020	2021	2022	2023
a) Annual License	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
b) After July 1st (per cab & 1/2 the year)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
c) Chauffeur Fee (per Vehicle)	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
UTILITY SERVICES GARBAGE COLLECTION RATES	2020	2021	2022	2023
a) Residential Service description per month				
1) One 20 Gal Mini Can <i>(Only for customers 65 years of age or older)</i>	\$ 10.75	\$ 10.75	\$ 11.07	\$ 11.96
2) One Can <i>(Low income seniors)</i>	\$ 11.11	\$ 11.11	\$ 11.44	\$ 12.36
3) One Can	\$ 13.41	\$ 13.41	\$ 13.81	\$ 14.91
4) 65 Gal Cart <i>(Maximum weight of 95 LBS)</i>	\$ 18.81	\$ 18.81	\$ 19.37	\$ 20.92
5) 95 Gal Cart <i>(Maximum weight of 130 LBS)</i>	\$ 23.57	\$ 23.57	\$ 24.28	\$ 26.22
6) Occasional Extra <i>(per unit)</i>	\$ 3.83	\$ 3.83	\$ 3.94	\$ 4.26
7) 15' to 50' Carryout Charge	\$ 5.09	\$ 5.09	\$ 5.24	\$ 5.66
8) 50' to 100' Carryout Charge	\$ 8.45	\$ 8.45	\$ 8.70	\$ 9.40
b) Commercial Service Description Pickup One Time (per week)				
1) One Can	\$ 14.42	\$ 14.42	\$ 14.85	\$ 16.04
2) 65 Gal Cart <i>(Maximum weight of 95 LBS)</i>	\$ 18.97	\$ 18.97	\$ 19.54	\$ 21.10
3) 95 Gal Cart <i>(Maximum weight of 130 LBS)</i>	\$ 23.74	\$ 23.74	\$ 24.45	\$ 26.41
4) Occasional Extra (per unit)	\$ 3.83	\$ 3.83	\$ 3.94	\$ 4.26

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
5) 15' to 50' Carryout Charge	\$ 5.09	\$ 5.09	\$ 5.24	\$ 5.66
6) 50' to 100' Carryout Charge	\$ 8.45	\$ 8.45	\$ 8.70	\$ 9.40
c) Commercial Service Description Pickup Two Times (per week)				
1) 65 Gal Cart <i>(Maximum weight of 95 LBS)</i>	\$ 36.47	\$ 36.47	\$ 37.56	\$ 40.56
2) 95 Gal Cart <i>(Maximum weight of 130 LBS)</i>	\$ 45.76	\$ 45.76	\$ 47.13	\$ 50.90
3) Occasional Extra (per unit)	\$ 3.83	\$ 3.83	\$ 5.24	\$ 5.66
4) 15' to 50' Carryout Charge	\$ 10.16	\$ 10.16	\$ 10.47	\$ 11.31
5) 50' to 100' Carryout Charge	\$ 16.90	\$ 16.90	\$ 17.41	\$ 18.80
d) Commercial Service Description Pickup Three Times (per week)				
1) 65 Gal Cart <i>(Maximum weight of 95 LBS)</i>	\$ 53.82	\$ 53.82	\$ 55.43	\$ 59.86
2) 95 Gal Cart <i>(Maximum weight of 130 LBS)</i>	\$ 67.91	\$ 67.91	\$ 69.95	\$ 75.55
3) Occasional Extra (per unit)	\$ 3.83	\$ 3.83	\$ 5.24	\$ 5.66
4) 15' to 50' Carryout Charge	\$ 15.24	\$ 15.24	\$ 15.70	\$ 16.96
5) 50' to 100' Carryout Charge	\$ 25.35	\$ 25.35	\$ 26.11	\$ 28.20
UTILITY SERVICES CONTAINER RATES				
	2020	2021	2022	2023
a) Container Pickup One Time (per week)				
1) One Yard	\$ 82.13	\$ 82.13	\$ 84.59	\$ 91.36
2) 1 ½ Yard	\$ 99.57	\$ 99.57	\$ 102.56	\$ 110.76
3) 2 Yard	\$ 117.05	\$ 117.05	\$ 120.56	\$ 130.20
4) 3 Yard	\$ 178.84	\$ 178.84	\$ 184.21	\$ 198.95
5) 4 Yard	\$ 214.69	\$ 214.69	\$ 221.13	\$ 238.82
6) 6 Yard	\$ 277.39	\$ 277.39	\$ 285.71	\$ 308.57
7) 20 Yard plus Disposal Fee	\$ 606.71	\$ 606.71	\$ 624.91	\$ 674.90
8) 30 Yard plus Disposal Fee	\$ 692.72	\$ 692.72	\$ 713.50	\$ 770.58
b) Container Pickup Two Times (per week)				
1) One Yard	\$ 129.41	\$ 129.41	\$ 133.29	\$ 143.95
2) 1 ½ Yard	\$ 164.71	\$ 164.71	\$ 169.65	\$ 183.22
3) 2 Yard	\$ 200.02	\$ 200.02	\$ 206.02	\$ 222.50
4) 3 Yard	\$ 300.27	\$ 300.27	\$ 309.28	\$ 334.02
5) 4 Yard	\$ 343.24	\$ 343.24	\$ 353.53	\$ 381.81
6) 6 Yard	\$ 515.33	\$ 515.33	\$ 531.00	\$ 573.48
7) 20 Yard plus Disposal Fee	\$ 918.38	\$ 918.38	\$ 945.93	\$ 1,021.60

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
8) 30 Yard plus Disposal Fee	\$ 1,065.86	\$ 1,065.86	\$ 1,097.84	\$ 1,185.67
c) Container Pickup Three Times (per week)				
1) One Yard	\$ 168.85	\$ 168.85	\$ 173.92	\$ 187.83
2) 1 ½ Yard	\$ 222.59	\$ 222.59	\$ 229.27	\$ 247.61
3) 2 Yard	\$ 276.30	\$ 276.30	\$ 284.59	\$ 307.36
4) 3 Yard	\$ 421.61	\$ 421.61	\$ 434.26	\$ 469.00
5) 4 Yard	\$ 474.65	\$ 474.65	\$ 488.89	\$ 528.00
6) 6 Yard	\$ 688.72	\$ 688.72	\$ 709.38	\$ 766.13
d) Container Pickup Four Times (per week)				
1) One Yard	\$ 234.16	\$ 234.16	\$ 241.18	\$ 260.47
2) 1 ½ Yard	\$ 293.35	\$ 293.35	\$ 302.15	\$ 326.32
3) 2 Yard	\$ 352.53	\$ 352.53	\$ 363.11	\$ 392.16
4) 3 Yard	\$ 543.27	\$ 543.27	\$ 559.57	\$ 604.34
5) 4 Yard	\$ 604.79	\$ 604.79	\$ 622.93	\$ 672.76
6) 6 Yard	\$ 862.12	\$ 862.12	\$ 887.98	\$ 959.02
e) Container Pickup Five Times (per week)				
1) One Yard	\$ 306.21	\$ 306.21	\$ 315.40	\$ 340.63
2) 1 ½ Yard	\$ 367.57	\$ 367.57	\$ 378.60	\$ 408.89
3) 2 Yard	\$ 428.90	\$ 428.90	\$ 441.77	\$ 477.11
4) 3 Yard	\$ 664.42	\$ 664.42	\$ 684.35	\$ 739.10
5) 4 Yard	\$ 721.83	\$ 721.83	\$ 743.48	\$ 802.96
6) 6 Yard	\$ 1,210.28	\$ 1,210.28	\$ 1,246.59	\$ 1,346.32
f) Container Pickup Six Times (per week)				
1) One Yard	\$ 385.08	\$ 385.08	\$ 396.63	\$ 428.36
2) 1 ½ Yard	\$ 445.12	\$ 445.12	\$ 458.47	\$ 495.15
3) 2 Yard	\$ 505.12	\$ 505.12	\$ 520.27	\$ 561.89
4) 3 Yard	\$ 785.64	\$ 785.64	\$ 809.21	\$ 873.95
5) 4 Yard	\$ 864.79	\$ 864.79	\$ 890.73	\$ 961.99
6) 6 Yard	\$ 1,322.03	\$ 1,322.03	\$ 1,361.69	\$ 1,470.63
UTILITY SERVICES DROP BOX COLLECTIONS				
	2020	2021	2022	2023
a) Drop Box Collections	Haul Rate	Haul Rate	Haul Rate	Haul Rate

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
1) 10 Yard Delivery Fee \$33.21 \$35.87 Daily Rental \$2.22 \$2.40	\$ 111.35	\$ 111.35	\$ 114.69	\$ 123.87
2) 20 Yard Delivery Fee \$33.21 \$35.87 Daily Rental \$2.22 \$2.40	\$ 133.64	\$ 133.64	\$ 137.65	\$ 148.66
3) 30 Yard Delivery Fee \$33.21 \$35.87 Daily Rental \$2.22 \$2.40	\$ 155.93	\$ 155.93	\$ 160.61	\$ 173.46
4) 40 Yard Delivery Fee \$33.21 \$35.87 Daily Rental \$2.22 \$2.40	\$ 178.20	\$ 178.20	\$ 183.55	\$ 198.23
UTILITY SERVICES TEMPORARY COLLECTION	2020	2021	2022	2023
a) Container Pickup One Time (per week)				
1) One yard	\$ 19.11	\$ 19.11	\$ 19.68	\$ 21.25
2) 1 ½ Yard	\$ 23.16	\$ 23.16	\$ 23.86	\$ 25.77
3) 2 Yard	\$ 27.22	\$ 27.22	\$ 28.04	\$ 30.28
4) 3 Yard	\$ 41.60	\$ 41.60	\$ 42.85	\$ 46.28
5) 4 Yard	\$ 49.94	\$ 49.94	\$ 51.44	\$ 55.56
6) 6 Yard	\$ 64.52	\$ 64.52	\$ 66.46	\$ 71.78
UTILITY SERVICES COMPACTOR COLLECTION	2020	2021	2022	2023
a) Compactor Collection				
1) 2 Yard Once (per week)	\$ 368.31	\$ 368.31	\$ 379.36	\$ 409.71
2) 2 Yard Two Times (per week)	\$ 736.63	\$ 736.63	\$ 758.73	\$ 819.43
3) 2 Yard Three Times (per week)	\$ 1,104.95	\$ 1,104.95	\$ 1,138.10	\$ 1,229.15
4) 20 Yard Once (per week) <i>*Additional Disposal Fees*</i>	\$ 262.33	\$ 262.33	\$ 270.20	\$ 291.82
5) 20 Yard Two Times (per week) <i>*Additional Disposal Fees*</i>	\$ 524.69	\$ 524.69	\$ 540.43	\$ 583.66
6) 30 Yard (per pickup) <i>*Additional Disposal Fees*</i>	\$ 293.04	\$ 293.04	\$ 301.83	\$ 325.98
b) Dual Pickup System Compactors				
1) 20 Yard <i>*Additional Disposal Fees*</i>	\$ 332.35	\$ 332.35	\$ 342.32	\$ 369.71
2) 30 Yard <i>*Additional Disposal Fees*</i>	\$ 371.34	\$ 371.34	\$ 382.48	\$ 413.08
c) Pickup and Delivery Charges				
1) Cart System Pickup and Delivery Charge	\$ 3.21	\$ 3.21	\$ 3.31	\$ 6.00
2) Container Service Pickup and Delivery for Dumpsters	\$ 5.36	\$ 5.36	\$ 5.52	\$ 10.00
UTILITY SERVICES SEWER COLLECTION RATES	2020	2021	2022	2023
a) Service Description (per month)				
1) Single Family Residential	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
2) Multi-Residential (per unit) Occupied or Not	\$ 69.06	\$ 69.06	\$ 71.13	\$ 73.98
3) Commercial Business October 16th through April 15th	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03

2023 Fee Schedule, City of Omak				
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<i>*Greater of \$83.68 \$87.03 minimum or \$7.40 \$7.70 per 100 cubic feet of actual water usage*</i>				
4) Commercial Business April 16th through October 15th	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*Greater of \$83.68 \$87.03 minimum or \$7.40 \$7.70 per 100 cubic feet of actual water usage*</i>				
5) Food Service Establishments	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*Charged same as Commercial Business Rates</i>				
6) Motels	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*Charged same as Commercial Business Rates</i>				
7) Schools October 16th through April 15th	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*Charged same as Commercial Business Rates</i>				
8) Schools April 16th through October 15th	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*Charged same as Commercial Business Rates</i>				
9) Industrial Rates	\$ 81.24	\$ 81.24	\$ 83.68	\$ 87.03
<i>*\$7.49 \$7.79 per 1000 gallons of discharge plus \$0.77 per lbs of BOD plus \$0.79 per lbs of TSS- minimum charge if \$83.68 \$87.03 (\$5.78 \$6.01 per 100 cubic feet or converted as shown to gallons)</i>				
UTILITY SERVICES STORM DRAIN RATES				
	2020	2021	2022	2023
a) Development Classification (Defined in OMC 9.12.030)				
1) Undeveloped	No Charge	No Charge	No Charge	\$ -
2) Medium Development	\$ 4.37	\$ 4.37	\$ 4.50	\$ 4.86
3) Heavy Development	\$ 11.08	\$ 11.08	\$ 11.41	\$ 12.32
4) Very Heavy Development	\$ 16.64	\$ 16.64	\$ 17.14	\$ 18.51
UTILITY SERVICES WATER RATES				
	2020	2021	2022	2023
a) Residential Service (Within the City)				
<i>*per 100 cubic feet over minimum Over minimum 1,000 cubic feet*</i>				
1) 5/8 x 3/4 inch 1,000 cubic feet minimum	\$ 33.34	\$ 33.34	\$ 34.34	\$ 37.09
2) 3/4 inch straight 1,000 cubic feet minimum	\$ 36.77	\$ 36.77	\$ 37.87	\$ 40.90
3) 1 inch 1,000 cubic feet minimum	\$ 39.07	\$ 39.07	\$ 40.24	\$ 43.46
4) 1 1/2 inch 1,000 cubic feet minimum	\$ 54.54	\$ 54.51	\$ 56.15	\$ 60.64
5) 2 inch 1,000 cubic feet minimum	\$ 77.49	\$ 77.49	\$ 79.82	\$ 86.21
6) 3 inch 1,000 cubic feet minimum	\$ 84.26	\$ 84.26	\$ 86.79	\$ 93.73

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
7) 4 inch 1,000 cubic feet minimum	\$ 91.20	\$ 91.20	\$ 93.94	\$ 101.46
8) 6 inch or larger 1,000 cubic feet minimum	\$ 123.77	\$ 123.77	\$ 127.48	\$ 137.68
b) Commercial Service (Within the City)				
<i>*per 100 cubic feet over minimum Over minimum 1,000 cubic feet*</i>	\$ 0.71	\$ 0.71	\$ 0.73	\$ 0.79
1) 5/8 x 3/4 inch 1,000 cubic feet minimum	\$ 33.34	\$ 33.34	\$ 34.34	\$ 37.09
2) 3/4 inch straight 1,000 cubic feet minimum	\$ 36.77	\$ 36.77	\$ 37.87	\$ 40.90
3) 1 inch 1,000 cubic feet minimum	\$ 39.07	\$ 39.07	\$ 40.24	\$ 43.46
4) 1 1/2 inch 1,000 cubic feet minimum	\$ 54.51	\$ 54.51	\$ 56.15	\$ 60.64
5) 2 inch 1,000 cubic feet minimum	\$ 77.49	\$ 7,749.00	\$ 79.82	\$ 86.21
6) 3 inch 1,000 cubic feet minimum	\$ 84.26	\$ 84.26	\$ 86.79	\$ 93.73
7) 4 inch 1,000 cubic feet minimum	\$ 91.20	\$ 91.20	\$ 93.94	\$ 101.46
8) 6 inch or larger 1,000 cubic feet minimum	\$ 123.77	\$ 123.77	\$ 127.48	\$ 137.68
MISCELLANEOUS SERVICES (Within the City)				
	2020	2021	2022	2023
a) Miscellaneous Services				
<i>*per 100 cubic feet over minimum Over minimum 1,000 cubic feet*</i>	\$ 0.71	\$ 0.71	\$ 0.73	\$ 0.79
1) Multiple Dwellings Meter size minimum plus \$13.74 \$14.84 per each additional unit (allows add'l 400cf/unit)	\$ 13.34	\$ 13.34	\$ 13.74	\$ 14.84
2) Multiple Businesses in One Building Meter size minimum plus \$13.74 \$14.84 per additional business (allows add'l 400cf/additional business)	\$ 13.34	\$ 13.34	\$ 13.74	\$ 14.84
3) Motels Occupied or Not Meter size minimum plus \$10.31 \$11.14 per each unit (allows add'l 300cf/additional unit)	\$ 10.01	\$ 10.01	\$ 10.31	\$ 11.14
b) After Hours Call Out				
1) Minimum Fee	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
c) Shut Off				
1) Delinquent Account Shut off Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
d) Hydrant Meter Permit				
1) Non-Refundable Fee	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
e) Hydrant Meter Damage				
1) Deposit Required <i>*Refundable upon return of meter device, complete, in good condition, and payment received for all water and meter rental charges*</i>	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
f) Hydrant Meter Rental				
1) Hydrant Meter Rental Charge (per day)	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00

2023 Fee Schedule, City of Omak				
Resolution 03-2023				
g) Deposit Required for Meter Testing				
1) 5/8 x 3/4 inch	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
2) 1 inch	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
3) 1 1/2 inch	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
4) 2 inch	\$ 70.00	\$ 70.00	\$ 70.00	\$ 70.00

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: January 3, 2023

Subject: Ordinance 1921 Non-Union Salary Schedule

The Attached Ordinance 1921- Establishing the Salary Schedule for All Non-Union Personnel for Fiscal Year 2023, is forwarded for your consideration.

This Ordinance establishes the 2023 wage and benefits for Non-Union Employee's. This Ordinance approves a 6% increase to most of the job classifications.

The C.O.R.E program continues to develop, and the position of Program manager has been created along with positions for Outreach Specialists. The positions are Full-time and funded through grant dollars.

State Minimum Wage increased 8.6%. Minimum wage is only paid seasonal pool employees. Pool Manager and Pool Supervisor's positions were increased by the same percentage.

Public works has had difficulty recruiting and retaining Seasonal/Part time workers. This Wage is increased from \$15.00 per hour to \$20.00.

Volunteer Firefighters stipends were increased \$5.00 for Drill, practices, and calls.

These increases are incorporated into the 2023 Budget.

I approve this Ordinance and urge it Adoption

ORDINANCE NO. 1921

**AN ORDINANCE ESTABLISHING THE SALARY SCHEDULE FOR
ALL NON-UNION PERSONNEL FOR FISCAL YEAR 2023**

THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:

Section 1. The salaries of “non-union” personnel are established and effective as of January 1, 2023, and are outlined in the 2023 Salary Schedule, which is shown as Attachment “A”.

Section 2. Effective January 1, 2023, the City of Omak shall provide 100% medical coverage through AWC Asuris Northwest Health, Healthfirst 250 Plan; 100% dental coverage through Washington Dental Service, Plan C; family vision coverage at a \$25 deductible through Vision Service Plan with a variable premium cost based upon the number of dependents covered, and \$10,000 worth of life insurance coverage through Standard Insurance Life Insurance, for all full-time “non-union” employees only. Premiums for the medical and dental coverage for enrolled and qualified family members will be paid at 30% premium cost from the employee, and 70% premium cost from the City.

Section 3. Effective January 1, 2023, the Salary Schedule for positions in the “non-union” employee group will increase by 6.0% from the 2023 rate, except for positions listed in Section 4,5,6,7,8, and 9.

Section 4. Effective January 1, 2023, the C.O.R.E Program Manager will be paid a salary of \$70,400 to \$80,000, and the C.O.R.E Outreach Specialist will be paid a salary of \$57,200.00 to 65,000.00.

Section 5. Effective January 1, 2023, the Pool Manager will be paid \$19.57 per hour; Pool Shift Supervisor will be paid \$16.11 per hour, Pool WSI will be paid the Washington State Minimum Wage Rate of \$15.74 per hour.

Section 6. Effective January 1, 2023, Temporary Police Officer’s will be paid \$29.08 per hour and Stampede Temporary Police will be paid \$38.40 per hour.

Section 7. Effective January 1, 2023, the Seasonal Public Works Employees will be paid \$20.00 per hour.

Section 8. Effective January 1, 2023, stipend for Volunteer Fire fighters will be paid \$20.00 per drill/Practice, \$25.00 per Fire Call, and \$50.00 per day as On-call Supervisor.

Section 9. Effective January 1, 2023, Full-time Employee’s, except for Department Heads, will receive additional pay of \$50 per month for 5 years of service, or \$100 per month for 10 years of service, or \$150 per month for 15 years of service, or

\$200 per month for 20 years of service.

Section 10. Any other ordinance or section thereof that may conflict with the above section is hereby repealed.

Section 11. This ordinance shall be in full force and effect on and after the date of its passage, approval by the Mayor and publication as required by law.

PASSED AND APPROVED BY THE CITY COUNCIL this _____ day of _____ 2023.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

Filed with City Clerk: _____
Passed by City Council: _____
Date Effective: 1/1/2023

On the _____ day of _____, 2023, the City Council of the City of Omak passed Ordinance No. 1921.

DATED this _____ day of _____ 2023.

Connie Thomas, City Clerk

2023 Non-Union Employees		Attachment "A"						
Salary Schedule		Department	Description	Annual Salary/Range		Monthly Salary		Hourly wage/range
<u>Elected Officials</u>		Mayor		N/A	\$15,600.00	N/A	\$1,300.00	N/A
		City Council-\$200 per meeting		N/A	N/A	N/A		N/A
<u>Full-Time Administrative</u>		City Administrator		\$101,805.79	\$115,688.40	\$8,483.82	\$9,640.70	Exempt
<u>Full-Time Department Heads</u>		Police Chief		\$93,936.69	\$106,746.24	\$7,828.05	\$8,895.52	Exempt
		Fire Chief		\$85,877.30	\$97,587.84	\$7,156.44	\$8,132.32	Exempt
		City Clerk		\$78,590.27	\$89,307.12	\$6,549.19	\$7,442.26	Exempt
		Public Works Director		\$83,828.87	\$95,256.00	\$6,985.74	\$7,938.34	Exempt
<u>Full-Time Administrative Staff</u>		Building Official		\$68,829.45	\$78,215.28	\$5,735.79	\$6,517.94	Exempt
		Assistant Public Works Director		\$69,881.65	\$79,410.96	\$5,823.47	\$6,617.58	Exempt
		Deputy Clerk		\$55,531.45	\$63,103.92	\$4,627.62	\$5,258.66	\$26.70 \$30.34
<u>Full-Time Community Outreach Response Engagment (C.O.R.E)</u>		C.O.R.E Program Manager		\$70,400.00	\$80,000.00	\$5,866.67	\$6,666.67	\$33.85 \$38.46
		Outreach Specialist		\$57,200.00	\$65,000.00	\$4,766.67	\$5,416.67	\$27.50 \$31.25
<u>Full-Time Office Staff & Police Secretary</u>		Grade 5	0-6 months employment		\$39,940.80		\$3,328.40	\$19.20
		Grade 4	After 6 months employment		\$47,038.56		\$3,919.88	\$22.62
		Grade 3	After 2 years employment		\$49,391.76		\$4,115.98	\$23.75
		Grade 2	After 3 years employment		\$51,770.40		\$4,314.20	\$24.89
		Grade 1	Upon supervisor's recommendation and Mayors approval		\$54,110.88		\$4,509.24	\$26.02
<u>Full-Time Code Enforcement/Animal Control</u>		Grade 5	0-6 months employment		\$41,378.16		\$3,448.18	\$19.89
		Grade 4	After 6 months employment		\$43,731.36		\$3,644.28	\$21.02
		Grade 3	After 2 years employment		\$48,908.40		\$4,075.70	\$23.51
		Grade 2	After 3 years employment		\$52,482.72		\$4,373.56	\$25.23
		Grade 1	Upon supervisor's recommendation and Mayors approval		\$59,567.76		\$4,963.98	\$28.64
<u>Part-time Temporary Court Administrator</u>								\$29.69
<u>Part-time Temporary/Seasonal Employees</u>		Pool Manager						Hourly Wage \$19.57
		Pool Shift Supervisor						\$16.11
		Pool WSI State Minimum Wage						\$15.74
		Temporary Police Officer						\$29.08
		Stampede Temporary Police						\$38.40
		Seasonal or Part/time Public Works Employees						\$20.00
<u>Volunteer Firefighters</u>		Drills-Per Practice						Stipend \$20.00
		Fires-Per Call						\$25.00
		On Call Supervisor/per day						\$50.00
Monthly Longevity for Full-Time Employees with the exception of Department Heads:								
		5 years	\$50 per month					
		10 years	\$100 per month					
		15 years	\$150 per month					
		20 years	\$200 per month					
Knowledge and Expeirence shall be a factor in determining probationary wage and pay grade, within the published schedule, as determined in the initial employment offer.								