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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
December 5, 2022**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM, established a quorum and all joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Mike Foth	Tyler Wells, Building Official - absent
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Dan Christensen, Police Chief
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

**CITIZEN COMMENTS**

Mayor Gagné asked if there was anyone not on the agenda, in attendance who would like to address Council. Will Knowlton introduced himself to Council. He informed them that he is an applicant for the Omak Fire Chief position and, he will be available after the meeting if anyone has questions of him.

**CORRESPONDENCE AND MAYOR'S REPORT:**

Mayor Gagné informed Council that she will give her report at the end of the meeting.

**CONSENT AGENDA:**

Member Gaines moved, seconded by Member Louie, to approve the consent agenda consisting of minutes from November 21, 2022; 2022 claims checks numbered 108149-108198 in the amount of \$374,607.79; November manual checks numbered 107976-107977, 108061, 108068 and 108124 in the amount of \$36,814.73; November payroll checks numbered 108062-108067, 108125-108148 and ACH payments in the amount of \$356,709.47. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**PUBLIC HEARING:**

**Final Project Performance – Asotin Street & Railroad Avenue Storm Drain Improvement Project**

Mayor Gagné opened the public hearing at 7:02pm. Public Works Director Wayne Beetchenow provided Council a timeline for the project. He explained that in 2018 during a high-water event, a sink hole developed on Asotin Street along our levee. It also stopped the flow of water to the Asotin Street storm pump and Railroad Avenue. At that time, the hole was filled in. Upon later investigation, the city found the storm drain pipe collapsed and was deteriorated beyond repair. On June 3, 2019, Resolution 42-2019 was approved by Council. This Resolution authorized the submission of the Community Development Block Grant application (CDBG). The city was awarded a CDBG grant and on November 18, 2019, Council approved Resolution 76-2019 accepting the CDBG grant Contract in the amount of \$458,173. On September 30, 2020, bids were opened for the project with the low bidder being Burly Brothers d.b.a. JR Construction. On October 19, 2022, Resolution 70-2022 was approved to award the storm drain improvement project contract. Work began January 2021, and the final paving was completed in July 2022. The project included the upgrade of the Asotin Street Storm lift station and installation of approximately 1,000 feet of fifteen-inch mainline pipe. As there were no questions or comments, Mayor Gagné closed the public hearing at 7:04pm.

**OLD BUSINESS:**

**Ordinance 1920 – 2<sup>nd</sup> Read – Adopting the Final 2023 Budget**

Member Foth moved, seconded by Member Cariker, to approve Ordinance 1920. City Administrator McDaniel informed Council the ordinance is unchanged. The budget document is a good representation of what we know now. He explained the budget is a living breathing document and there are still items that are unsettled. This document good and will move us forward in 2023. As there were no questions or comments, Council voted and unanimously approved the motion.

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**NEW BUSINESS:**

**Resolution 73-2022 – Accepting the Contract for the Asotin Street & Railroad Avenue Stormwater System Improvement Project G&O#19049 as Complete**

Member Gaines moved, seconded by Member Clark, to approve Resolution 73-2022. Public Works Director Beetchenow had nothing further to add. The City of Omak awarded a contract for the construction for the Asotin Street and Railroad Avenue Stormwater System Improvement Project to Burly Products d.b.a. JR Construction. The project is satisfactorily complete in accordance with the contract, plans and specification. As there were no questions or comments, Council voted and unanimously approved the motion

**Resolution 74-2022 – Approving the Purchase of a Backhoe**

Member Cariker moved, seconded by Member Clark, to approve Resolution 74-2022. Public Works Director Beetchenow informed Council that this backhoe was previously approved by Resolution 04-2022 in the amount of \$149,763.69 and it was ordered. The city was notified of a contract price increase in the amount of \$157,645 and with the trade in will result in a lower cost to the city. Member Gaines wanted to ensure the trade in value is the best price. Mr. Beetchenow said that he relies on his mechanics and believes they have reviewed that. As there were no further questions or comments, Council voted and unanimously approved the motion

**Resolution 75-2022 – Approving Change Order No. 1 to the Contract with Burly Products D.B.A. JR Construction for the 2022 Sewer and Water Project**

Member Gaines moved, seconded by Member Louie, to approve Resolution 75-2022. Public Works Director Beetchenow informed Council a section of sewer line was found to be constructed of reinforced concrete and was unable to be bursted. This change order will compensate Burly Products for work performed. A portion of the change order will be offset by savings in the original quantities. Member Gaines asked where the work was done. Mr. Beetchenow explained that it was near Granite Street. As there were no further questions or comments, Council voted and unanimously approved the motion.

**Resolution 76-2022 – Accept the Bid and Approve Contract with Whitley Fuel, LLC for 2023 Fuel**

Member Womack moved, seconded by Member Clark, to approve Resolution 76-2022. City Administrator McDaniel informed Council the city explained to Council the bid for fuel services is annual. The city advertised for fuel bids in the Omak Chronicle on November 16, 2022. The city received a single response from Whitley Fuel, LLC. and he recommends approval of the resolution. There was discussion about the bid price and applicable taxes. As there were no further questions or comments, Council voted and unanimously approved the motion.

**Scott Davis, Martin Morris Agency**

Scott Davis introduced himself to Council. Mr. Davis is the owner of Martin Morris in Ephrata. He explained to Council that he worked for Canfield and Associates for ten years and then went out on his own as a broker. He has been the broker for the City of Omak for approximately fifteen years. Mr. Davis was in attendance to discuss and answer questions about the 2022-2023 insurance premium increase. He informed Council that Wes Crago of CIAW intended to be in attendance but could not make it. He explained to Council that a fifteen percent increase in premiums were anticipated by Cities Insurance Association of Washington (CIAW). When the City received their renewal premium it reflected a forty four percent increase. He and Mr. Crago plan to attend the December 19, 2022, Council meeting to answer questions.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Clark informed Council that SWAC met for the first time since June 6<sup>th</sup>. He learned the Okanogan County Landfill took in 39.6 tons of waste compared to 37 tons last year. He also learned of new legislation that requires landfills to turn methane gas into a usable fuel source. There is also legislation related to the construction of composting facility sites and transporting vegetation to other parts of the state. The legislation did not take into consideration the areas with Apple Magot quarantine and moving vegetation may be prohibited in areas.

Public Works Director Beetchenow said that he wanted to highlight a couple items in his Department Head Report. He informed Council that, Jeremi Judd recently passed his Water Distribution Manager 2 exam and is now a Certified Group 2 Operator. He also informed Council the installation of the UV System at the

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Wastewater Treatment Plant was completed today. The plant was shut down for three hours during the process.

Member Cariker reminded everyone of the Christmas on Main events happening on Saturday, December 10<sup>th</sup>. The Omak Mirage will be showing the "Grinch" movie at noon. Visits with Santa will begin at 2:30 followed by the parade at 5pm and fireworks and smore's to follow.


Member Clark thanked Nick Buckner and Matt Featherly of the city crew for going above and beyond for a citizen in need.

Member Womack asked the Personnel/Finance Committee to meet after Council tonight. He also thanked Mr. Beetchenow and crew for keeping the streets clear. They look good!

Member Gaines has a question about Mr. Beetchenow's Department Report and asked about the city not being able to order any vehicles from Ford in 2023. Mr. Beetchenow explained that Ford is only allocating so many vehicles. Resolution 69-2022 for the purchase of a fleet pickup will be void. Mr. Beetchenow will be brainstorming ideas to replace fleet vehicles.

Mayor Gagné thanked the Omak Fire Department for the hours spent putting out the fire on Main Street on Thanksgiving Day. This was impressive work. She informed Council that on Saturday, Santa will be at the old Branded Brew building on Main Street. At Omak City Hall from noon – 3pm there will be a sensory Santa Event. She reminded everyone the December 19<sup>th</sup> Council will begin at 6pm with a Holiday Social with food and drink.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:45 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor