
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
November 21, 2022**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM, established a quorum and all joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Mike Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief - absent
Barry Freel	Dan Christensen, Police Chief
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CITIZEN COMMENTS

Department of Revenue – Raquel Rice

Mayor Gagné noted for the record there was no representative from the Washington State Department of Revenue in attendance.

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné informed Council that item number seven on the agenda will be struck.

CONSENT AGENDA:

Member Foth moved, seconded by Member Louie, to approve the consent agenda consisting of minutes from the November 1, 2022, November 7, 2022, and November 14, 2022, meetings; 2022 claims checks numbered 108069-108123 in the amount of \$522,807.00. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

PUBLIC HEARING:

Final 2023 Budget Hearing

Mayor Gagné opened the public hearing at 7:02pm. City Administrator McDaniel stated the 2023 Budget was kicked off in October with the Clerk's Budget. The department heads met with Mayor Gagné and on October 14, 2022, the Mayor's Budget was available. Two Budget Workshops were publicized and held on November 1, 2022, and November 14, 2022. A public hearing for city revenue sources and ad-valorem tax was advertised and held on November 7, 2022. City Council set the Ad-Valorem tax at one percent. Outside of the Budget Workshops, staff made changes and corrections to the Public Works wages lines. City insurance came in with a higher premium requiring an increase in those expenditure lines. With the increase in premiums, an appropriation of more revenue may be needed for the Equipment Rental Fund. During the Budget Workshop, fuel costs in Equipment Rental were increased for 2023. The major changes for 2023 includes an additional police officer; the expansion of the C.O.R.E program, an Administrative Assistant for Public Works, a part-time Court Clerk, a water reservoir at the airport, a treatment facility for the Julia Maley Well and equipment rental purchases. He informed Council the 2023 budget fairly recognizes revenues and appropriates the necessary expenditures for delivery of services in 2023. This budget confirms the ability of the city to continue service and operations into the future. He asked if there were any questions. Member Gaines asked about the increase in the city insurance premiums. She asked what specifically increased premium amount. Administrator McDaniel explained that he has reached out to the city's broker Martin-Morris and at this time, Mr. Davis is reviewing the information. Both Scott Davis of Martin-Morris and a representative from Cities Insurance Association of Washington (CIAW) will be in attendance on December 5, 2022, to address Council. There was no other public comment. Mayor Gagné closed the hearing at 7:08pm.

OLD BUSINESS

Ordinance 1916 – 2nd Read – Amending 2022 Budget – Various Funds

Member Foth moved, seconded by Member Clark to approve Ordinance 1916. Administrator McDaniel informed Council this is the second reading of this ordinance. The appropriation affects the current expense

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fund, street fund, library fund, capital improvement fund and equipment rental. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Ordinance 1919 – 2nd Read – Amending 2022 Budget – Affordable Housing

Member Cariker moved, seconded by Member Gaines to approve Ordinance 1919. Administrator McDaniel informed Council this is the second reading of this ordinance. This ordinance recognized the expenditure and revenue in the Affordable Housing fund. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS

Approve Fireworks Permit for Pyro Spectaculars Way North for the Christmas on Main Event

Member Womack moved, seconded by Member Clark to approve the Fireworks Permit. Administrator McDaniel informed Council the permit was being issued to the same company used last year for the event. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Ordinance 1920 – 1st Read – Adopting the Final 2023 Budget

City Administrator McDaniel said he had nothing further to add. There were no questions or comments from Council or the audience.

Resolution 69-2022 Purchase of a Fleet Pickup

Member Clark moved, seconded by Member Cariker to approve Resolution 69-2022. Public Works Director Beetchenow informed Council the 2022 budget included \$43,000 to replace a ¾ ton fleet pickup but, the opportunity was missed. This purchase is funded in the 2023 budget for \$70,000 and, the ordering window opened on November 14, 2022. Member Freel questioned if it was the same pickup being replaced. Mr. Beetchenow confirmed it was with the addition of a plow. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 70-2022 Interlocal Agreement with Okanogan County for Building Inspection Services

Member Foth moved, seconded by Member Clark to approve Resolution 70-2022. Building Official Wells informed Council, the Interlocal Agreement is a contingency plan for 2023. This will allow Okanogan County Building Department to cover inspections when needed. The agreement is the same as in 2022 including compensation amounts. This agreement has been reviewed by City Attorney Howe. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 71-2022 Approve Contract with Schmitt Electric – Public Works Contract

Member Womack moved, seconded by Member Clark to approve Resolution 71-2022. Public Works Director Beetchenow informed Council the Public Works contract with Schmitt Electric is to install soft starts at the Eastside Well on two pumps. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 72-2022 Approve Acceptance of a Department of Justice COPS Grant

Member Cariker moved, seconded by Member Clark to approve Resolution 72-2022. Police Chief Christensen informed Council the Police Department has received a four-year grant to fund a new officer position. The city will receive \$125,000 for three years and the city will be required to hold the position the fourth year. He informed Council that only two agencies in the State of Washington were awarded this grant and Omak is one of them. Administrator McDaniel explained the grant is online and will be managed by Rochelle Danielson. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Building Official Wells informed Council that Marshalls opened last Sunday and it's nice to see something new like that come into our city.

Police Chief Christensen informed Council the new patrol vehicle was in the parking lot for Council to view.

City Administrator McDaniel informed Council the bid opening for the airport water reservoir project was held. The low bid was approximately \$5.1 million and with engineer consulting costs, the project will be approximately \$5.5 million. He would like to hold a Council Committee meeting to discuss the project and how

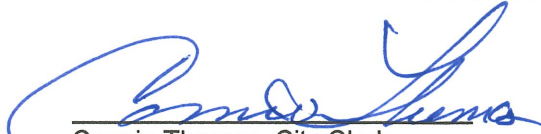
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to move forward. He also informed Council that late Friday he received a call from the Recreation and Conservation Office (RCO) about the skate park. They informed him that RCO would fund the grant match for the Skate Park. He told Council that he has received five applications for the Fire Chief position. He plans to focus on scheduling interviews sometime before Christmas. There is a good pool of applicants.

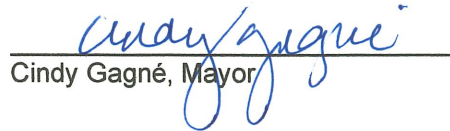
Member Gaines asked about the status of the Engh Road/Highway 97 project. Public Works Director Beetchenow explained that he is attending a meeting with the engineers and the Washington State Department of Transportation (WSDOT) tomorrow. The contractors are waiting for temperatures to reach thirty-seven degrees so they can stripe the asphalt. Member Womack asked about opening the lanes without striping. Mr. Beetchenow plans to have that discussion with WSDOT.

Mayor Gagné recognized the security guard from Pacific Security in the gallery. Mike introduced himself. Public Works Director Beetchenow informed Council that his staff report includes information from Pacific Security for hourly and daily incidents that occur.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:20 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor