
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
October 3, 2022**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Todd McDaniel, City Administrator
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Dan Christensen, Chief of Police
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Tyler Wells, Building Official
Dave Womack	

CITIZEN COMMENTS:

Mayor Gagné asked if there was anyone in attendance that was not on the agenda who would like to address City Council? Citizen Calvin True asked to address Council. Mayor Gagné added him to the end of "New Business"

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné shared with Council that she attended the Miss Omak Stampede Queen's Pageant. There were a lot of people in attendance at the theater and Mackenzie Scott of Tonasket was selected as 2023 Miss Omak Stampede.

PUBLIC HEARING:

De-Annexation of Agricultural Land from the Incorporated Area of the City

Mayor Gagné opened the public hearing at 7:01pm. She called on staff to provide a report. Building Official Tyler Wells summarized the staff report. He informed Council that on August 12, 2022, the city received two separate petitions to exclude agricultural land from the City of Omak from Shellrock Properties, LLC and Elias Sandoval. On September 6, 2022, Council approved the hearing date by Resolution 51-2022. The de-annexation includes four parcels totaling approximately 73.96 acres of land located on properties sound and southwest of Mid Valley Hospital in the South Omak (Shellrock Point). The land is used for orchard and there are no city utilities. The petitions were reviewed by City of Omak Building/Planning and City Administration Staff, Okanogan County Planning Department and the County Assessor's Office. There were no comments received. Notices were mailed out and posted at the location. Mr. Wells went on to summarize the analysis stating there are many constraints to the development of these properties. Access now is provided through Panorama Point Road which is an extension of Hendrick Loop Road off Kermel Road in Okanogan County. The elevations also provide problems when taking into mind water and sewer utilities being extended into the properties. Excluding these properties from the City of Omak has the greatest public interest. Staff recommends City Council to effect the exclusion of the parcels and from the incorporated area of the City of Omak by ordinance. There were no public comment received. Mayor Gagné closed the hearing at 7:06pm.

CONSENT AGENDA:

Member Gaines moved, seconded by Member Foth, to approve the consent agenda consisting of minutes from the September 19, 2022, meeting; claims checks numbered 107822-107879 issued, in the amount of \$553,751.36; September 2022 payroll checks numbered 107742-107744, 107798-107820 and, ACH payments in the amount of \$365,395.60; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Update on City Projects – Dave Durnford, Resident Inspector, Gray & Osborne, Inc.

Mr. Durnford was in attendance to inform Council about the status of the ongoing city projects. The pipe bursting sewer project is on schedule with no changes or substantial costs. The crew has been working in the south end of the city and on Dewberry Street. The most recent schedule is to pave this project and the Eng

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Road project which started today. Member Gaines asked if the project was on schedule. Mr. Durnford said that for the overall project the contractor is on schedule. The contract completion is the end of December 2022. They have sixty working days and are working five days a week. There are three projects in one contract.

Ordinance 1915 – Approving Petition to Exclude Agricultural Land from the Incorporated area of the city

Member Clark moved, seconded by Member Cariker, to approve Ordinance 1915. Building Official Wells had nothing further to add. As there were no questions or comments, Council voted and unanimously approved the motion

Resolution 56-2022 – Approving the Purchase Agreement with Datec-Digital Camera System

Member Clark moved, seconded by Member Cariker, to approve Resolution 56-2022. Chief Christensen informed Council that he has demoed the camera system. The camera system will allow the Police Department to monitor evidence, facilities, and city property. This purchase would include cameras for public works, City of Omak, airport, and the wastewater treatment plant. The 2023 budget allowed funding for a fenced security yard and overhead cover parking for police vehicles. This money will be diverted to improve city security. Member Womack informed Council that the Personnel/Finance Committee met and supports the purchase. As there were no further questions or comments, Council voted and unanimously approved the motion

Resolution 57-2022 – Approve Mutual Aid Agreement with Okanogan County Public Health

Member Foth moved, seconded by Member Clark, to approve Resolution 57-2022. City Administrator McDaniel informed Council that he was contacted by Laurie Jones with Okanogan County Public Health. The health department would like to host a vaccine event in Eastside Park on October 14th and October 28th from 9a-2p. The Okanogan County Health Department has done a similar event at the Okanogan County Fairgrounds. As there were no further questions or comments, Council voted and unanimously approved the motion

Resolution 58-2022 – Accepting Grant from WA State Recreation and Conservation Office

Member Gaines moved, seconded by Member Cariker, to approve Resolution 58-2022. City Administrator McDaniel reminded Council the grant application for the skate park was submitted to RCO in 2020. With the COVID pandemic, RCO has been slow to make the award. The original project was estimated at \$418,465 and the grant will cover \$350,000 leaving a \$68,465 match or in-kind service. He also informed Council there is a group that will support the construction and help raise funds. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 59-2022 – Approve Task Order No. 70-22-020 J-U-B Engineering Contract-Airport Reservoir

Member Clark moved, seconded by Member Freel, to approve Resolution 59-2022. City Administrator McDaniel reminded Council the water system project has been ongoing since 2016. Previous phases of the project funded a well installation, distribution system and the design and specifications for a water reservoir. The State Capital Budget includes \$4.3 million dollars for the water reservoir project. With the COVID pandemic, the project eligibility was hung up. The engineers cost of the project is now \$5.9 million dollars. J-U-B Engineering will provide bidding services for the project. Administrator McDaniel met with the Personnel/Finance Committee to discuss the increase in projects costs. They recommend the city goes out to bid to determine costs which will determine how the city will proceed. Member Womack said that he is not willing to sign a blank check for six million dollars. If the bids come in around \$5.5 to 5.8 million, he would consider approving a contract if they came in higher, he would have a hard time supporting the project. As there were no further questions or comments, Council voted and unanimously approved the motion

Resolution 60-2022 – Guaranteeing Funding for the Construction of the Omak Airport Reservoir

Member Cariker moved, seconded by Member Freel, to approve Resolution 60-2022. City Administrator McDaniel explained the approval of this resolution is to guarantee the Department of Commerce, the funding of the Omak Airport Reservoir. The project has been appropriated \$4,250,000 in the State Capital Budget. The engineer's cost estimates are between \$5.6 and \$5.9 million dollars. Administrator McDaniel informed Council that he is actively seeking additional funding. The Department of Natural Resources has a request into the 2023 state budget to help with funding. He has looked into the application for a Community Aviation Revitalization Board (CARB) loan and has talked with County Commissioners about .09 funds for the project. Administrator McDaniel explained the CARB loan would be debt and he is trying to keep the city out of that. Member Womack echoed the same reservations he had with the previous resolution. Administrator

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McDaniel explained that Council will have the option to award the bid or not. As there were no further questions or comments, Council voted and unanimously approved the motion

Resolution 61-2022 – Approve Operational Agreement with Okanogan County Sheriff North Central Washington Special Response Team (NCWSRT)

Member Clark moved, seconded by Member Cariker, to approve Resolution 61-2022. Police Chief Christensen informed Council the City of Omak participates with and has members assigned to the NCWSRT. This is a good program and, it brings resources that Omak does not have. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 62-2022 – Approving Sole Source Purchase of Clarifier Parts

Member Foth moved, seconded by Member Cariker, to approve Resolution 62-2022. Public Works Director Beetchenow explained to Council one of the clarifiers was rebuilt a few years ago. These parts are to rebuild clarifier #1 at the Wastewater Treatment Facility. The crew is confident upon receiving the parts, they can rebuild the clarifier. The engineers estimate to rebuild is \$471,000 and Mr. Beetchenow expected the parts and materials to come in at \$175,000. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 63-2022 – Approving Professional Service Agreement with Highlands Associates

Member Clark moved, seconded by Member Gaines, to approve Resolution 63-2022. City Administrator McDaniel informed Council the annual renewal for Highlands Associates is up at the end of December 2023. The new agreement includes an increase of \$3/hour and an increase in mileage rates. Contract Planner Kurt Danison has not recommended an increase in planning costs for the 2023 budget. Administrator McDaniel said that Building Official Wells has been helping more with city planning. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 64-2022 – Approving Professional Services Agreement for Security Services

Member Gaines moved, seconded by Member Womack, to approve Resolution 64-2022. Point of Order was made. Mayor Gagné asked about the pending attorney review on the agreement. Public Works Director Beetchenow informed Council that Attorney Howe has reviewed the agreement and asked the city to specify hours of service which was done. The services will be at night for eight hours. Member Cariker asked about locations. Mr. Beetchenow explained the scope of the schedule will be as needed in different locations. Member Freel asked if there were any other issues besides a schedule and there were none. Member Louie confirmed the security was on a trial basis only through the end of 2023. As there were no further questions or comments, Council voted and unanimously approved the motion.

Citizen Calvin True

Calvin True, resident on Dewberry; addressed Council and said that he had questions about the water line project on Dewberry but they were answered by the inspector at the beginning of the meeting.

OTHER BUSINESS:

Committee/Staff Reports:

Police Chief Christensen highlighted the Kick'n it with the Cops" community event. He said Officer Pennycooke and Rochelle Danielson are putting the event together. They are raising money so they can purchase t-shirts for the youth. The event will take place on October 29th at the Eastside Park Soccer Fields. The event will take place prior to the Zombie Fun Run and Harvest Fest. Member Womack asked if a Code Enforcement Officer has been hired. Chief Christensen said an offer was extended and accepted with a tentative start date of October 17th. Mayor Gagné asked about the fundraising efforts for the Kick'n it with the Cops event. Chief Christensen explained that he will use some criminal justice funds and Mrs. Danielson is reaching out to organizations for sponsorships.

Public Works Director Beetchenow informed Council that Aaron Randall completed his six-month probationary period and they hired Tyler Lemons as a full-time crew member.

Clerk Thomas informed Council the Clerk's Budget is out in electronic format. Because that will change this week, she didn't print hard copies. City staff will be meeting with Mayor Gagné this week to form the Mayor's Budget.

Member Foth was impressed by the tour given by FYRE prior to the Council meeting.

Member Cariker agreed with Member Foth. She reminded everyone of the Zombie Fun Run and Harvest Festival that will take place on October 29th.

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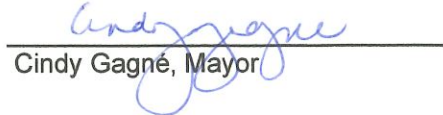
Member Freel thanked Michelle Sandoval, Mady Sandoval and Leeanne Montoya of FYRE. They have a great organization and, he can't wait to see what they do in the future.

Member Gaines appreciates the great sweeping job done by the public works crew. It's appreciated. She also asked about paving the roads within the Eastside Park. Public Works Director Beetchenow is hoping the contract approved with the Department of Health will help with a paving project.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:44 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor