






AGENDA
OMAK CITY COUNCIL MEETING
Monday, May 16, 2022 – 7:00 PM



- A. CALL TO ORDER
- B. FLAG SALUTE
- C. CITIZEN COMMENTS
- D. CORRESPONDENCE AND MAYOR'S REPORT
- E. CONSENT AGENDA:
 - 1. Approval of minutes from May 2, 2022
 - 2. Approval of 2022 Claims & Manual Checks
- F. OLD BUSINESS:
 - 1. Ord. 1912 – 2nd Read - Amending the 2022 Budget – Various Funds 
- G. NEW BUSINESS:
 - 1. Omak Pilots Committee
 - 2. Shoreline Master Program Periodic Update – Public Participation Plan & Community Survey 
 - 3. Res. 33-2022 – Appr. Public Works Contract – Schmitt Electric – Stampede Power Upgrade 
 - 4. Res. 34-2022 – Appr. Public Works Contract – Cates & Erb, Inc. – Sewer System Repairs 
 - 5. Res. 35-2022 – Appr. Changes to Personnel Policy & Bargaining Unit Agr. - Juneteenth 
 - 6. Res. 36-2022 – Supplement No. 6 – Gray & Osborne – Engh Road Design 
- H. OTHER BUSINESS:
 - 1. Council Committee Reports
 - 2. Staff Reports

 **Action by City Council**

In accordance with the order from Governor Inslee, our Council Meeting will be conducted using Zoom Meetings. If you need support or, accommodations to view the meeting at City Hall, contact the City Clerk in advance by phone at 509-826-1170 or by e-mail clerk@omakcity.com for assistance.

The City of Omak is inviting you to a scheduled Zoom meeting
Monday, May 16th, 2022 @ 7:00pm

Topic: City Council Meeting

Time: May 16, 2022 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87424793251?pwd=aHV0a0tKOTFKVktSbVFrRmRVNWg1Zz09>

Meeting ID: 874 2479 3251

Passcode: 998604

One tap mobile

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+16699006833,,87424793251#,,,,*998604# US (San Jose)

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MEMORANDUM

To: Omak City Council
Cindy Gagnè, Mayor

From: Todd McDaniel

Date: May 2, 2022

Subject: Ordinance 1912 Amending Budget- Various Funds

The Attached Ordinance 1912- Amending the 2022 Budget for the City of Omak Recognizing Additional Revenues and Appropriating Additional Expenditures in Various Funds, is forwarded for your consideration.

This Ordinance Amends the 2022 budget to include The Actual Beginning Fund Balance for Current Expense, includes the additional revenues and offsetting expenses for the Co-responder position, re-appropriates funding for a Current Expense vehicle not received in the 2021 fiscal, re-appropriates a vehicle purchase in the Equipment Rental Capital fund not received in 2021, and appropriates a new vehicle purchase in the Equipment Rental Capital fund for the Public Works Department.

001 Current Expense Ending Fund Balance estimate is increased by \$171,568.68 to \$1,167,850.68.

508 Equipment Rental Ending Fund Balance estimate is decreased by \$92,500 to \$686,571.00

I approve this Ordinance and urge it Adoption

ORDINANCE NO. 1912

**AN ORDINANCE AMENDING THE 2022 BUDGET FOR THE CITY OF OMAK
RECOGNIZING ADDITIONAL REVENUES AND APPROPRIATING ADDITIONAL
EXPENDITURES IN VARIOUS FUNDS**

WHEREAS, the City of Omak adopted the 2022 Budget by passage of Ordinance No. 1908 on December 6, 2021; and

WHEREAS, Actual beginning fund balances are now known after the close of the 2021 Fiscal year; and

WHEREAS, an additional source of grant revenue has been secured for the employment of a Co-Responder; and

WHEREAS, an additional purchase of a fleet vehicle was approved by Resolution 11-2022 to meet the unanticipated needs of the Public Works and Police Departments; and

WHEREAS, the COVID Pandemic continues to hinder the delivery of goods and materials. Two fleet vehicles expected to be delivered and paid for out of the 2021 budget were not received by the close of the fiscal year. Re-appropriation is needed for accurate accounting and reporting; and

WHEREAS, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

WHEREAS, the City of Omak is desirous of amending its budget pursuant to RCW 35A.33.090.

THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:

- Section 1. Ordinance No. 1908 adopting the 2022 Budget, shall be amended to Include changes to the budget as shown in Attachment "A" of this ordinance.
- Section 2. This ordinance shall become effective from and after the date of its passage by Council by a vote of one more than the majority of all Councilmembers, approval by the Mayor and publication as required by law.

PASSED by the City Council of the City of Omak, this _____ day of _____, 2022.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael Howe, City Attorney

Filed with City Clerk: _____
Passed by City Council: 1ST Reading _____
2nd Reading _____
Date Published: _____
Date Effective: _____

On the _____ day of _____, 2022, the City Council of the City of Omak passed Ordinance No. 1912.

DATED this ____ day of _____ 2022

Connie Thomas, City Clerk

2022 BUDGET AMENDMENT ORDINANCE NO. 1911 ATTACHMENT "A"

Description	2022 Budget	Revenue	Expenditure	Revised Budget
<u>Current Expense Fund</u>				
<u>ARPA Beginning Fund Balance</u>				
001.308.31.00.00	\$0.00	\$667,537.00		\$667,537.00
<u>Beginning Fund balance</u>				
001.308.91.00.00	\$2,095,475.00		\$437,168.32	\$1,658,306.68
<u>Mental Health Block Grant</u>				
001.33.93.10.00	\$0.00	\$47,200.00		\$47,200.00
<u>Substance Abuse Block Grant</u>				
001.333.93.20.00	\$0.00	\$47,200.00		\$47,200.00
<u>001 Revenue Total</u>	\$5,298,570.00	\$94,400.00		\$5,392,970.00
Total Fund	\$7,395.270.00	\$324,768.68		\$7,720.038.68
<u>Ending Fund Balance</u>				
001.508.91.00.00	\$996,282.00	\$171,568.68		\$1,167,850.68
<u>Salaries and Wages</u>				
001.564.20.11.00	\$0.00		\$33,400.00	\$33,400.00
<u>FICA</u>				
001.564.20.21.00	\$ 0.00		\$2,555.00	\$2,555.00
<u>Industrial Insurance</u>				
001.564.20.22.00	\$0.00		\$170.00	\$170.00
<u>Unemployment</u>				
001.564.20.23.00	\$0.00		\$70.00	\$70.00
<u>PFML Premium</u>				
001.564.20.23.10	\$0.00		\$50.00	\$50.00
<u>Retirement</u>				
001.564.20.24.00	\$0.00		\$3,420.00	\$3,420.00
<u>All other Benefits</u>				
001.564.20.25.00	\$0.00		\$5,300.00	\$5,300.00
<u>Operating Supplies</u>				
001.564.20.31.00	\$0.00		\$2,235.00	\$2,235.00

Description	2022 Budget	Revenue	Expenditure	Revised Budget
<u>Salaries and Wages</u>				
001.566.20.11.00	\$0.00		\$33,400.00	\$33,400.00
<u>FICA</u>				
001.566.20.21.00	\$0.00		\$2,555.00	\$2,555.00
<u>Industrial Insurance</u>				
001.566.20.22.00	\$0.00		\$170.00	\$170.00
<u>Unemployment</u>				
001.566.20.23.00	\$0.00		\$70.00	\$70.00
<u>PFML Premium</u>				
001.566.20.23.10	\$0.00		\$50.00	\$50.00
<u>Retirement</u>				
001.566.20.24.00	\$0.00		\$3,420.00	\$3,420.00
<u>All other Benefits</u>				
001.566.20.25.00	\$0.00		\$5,300.00	\$5,300.00
<u>Operating Supplies</u>				
001.566.20.31.00	\$0.00		\$2,235.00	\$2,235.00
<u>Police Dept. Vehicles</u>				
001.594.21.64	\$0.00		\$58,800.00	\$58,800.00
Expenditure Total	\$6,397,763.00		\$153,200.00	\$6,550,963.00
Total Fund	\$7,395,270.00		\$324,768.68	\$7,720,038.68

Current Expense Fund

This Ordinance recognizes an increase of \$230,368.68 in Actual Beginning Fund Balance, reclassifies \$667,537.00 of Beginning Fund balance as restricted ARPA Beginning Fund Balance, and recognizes and additional \$94,400.00 in grant revenue.

Further, this Ordinance appropriates an additional \$153,200.00 for vehicle purchase and employee costs. The Ending Fund Balance is increases by 171,568.68, the balance of the unappropriated revenues.

Description	2022 Budget	Revenue	Expenditure	Revised Budget
<u>EQ. Rental Capital Purchase Fund</u>				
<u>Ending Fund balance</u> 508.508.51.00.00	\$779,017.00		\$92,500.00	\$686,517.00
<u>One Ton Dump Truck</u> 508.594.48.64.68	\$0.00		\$ 50,500.00	\$50,500.00
<u>PWD Ford F150</u> 508.594.48.64.75	\$0.00		\$42,000.00	\$ 42,000.00
<u>508 Expenditure Total</u>	\$484,089.00		\$ 92,500.00	\$576,589.00
508 Fund Total	\$1,263,106.00			\$1,263,106.00

Equipment Rental Fund

This Ordinance appropriates an additional \$92,500.00 in expenditure, for the purchase of one new vehicle and one not received during the 2021 budget year. Ending Fund Balance is reduced by the like amount.



heart of the okanogan

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LETTER OF TRANSMITTAL

May 9, 2022

Honorable Mayor & Council
City of Omak
P.O. Box 72
Omak, WA 98841

Subject: *Shoreline Master Program Periodic Update – Public Participation Plan and Community Survey.*

Honorable Mayor and Council;

The Omak Planning Commission has completed review of the Public Participation Plan and community survey developed as part of the City's effort to complete the periodic update of the Shoreline Master Program. These items are part of the required work products in the contract with the Department of Ecology grant for the update effort.

The Planning Commission reviewed both items during its regular meeting on May 3, 2022 and acted to recommend that the City Council accept both the participation plan and survey for implementation of the SMP update effort.

Thank you for your time and consideration.

Sincerely,

Stacey Oakland Chairman
Omak Planning Commission

ATTACHMENTS:
PPP and Survey

City of Omak
Shoreline Master Program Periodic Review
Public Participation Plan 2022-2023

Project Description

Omak is conducting a periodic review of its Shoreline Master Program (SMP) and is seeking to engage with the public and stakeholders for input and comments. The SMP helps our community plan for the future, balancing shoreline development with environmental protection, and provide for access to public shores and waters. The City wants to know what YOU value about shorelines and any issues YOU would like the SMP to address.

What is the SMP?

The SMP is a tool to plan and regulate the use of Washington shorelines. The SMPs are local land use policies and regulations that guide the use of Washington shorelines, public and private. The SMP's aim is to protect the shoreline for future generations, provide for public access to public waters and shores, and plan for shoreline use. The City's SMP includes our community's goals, policies, regulations, and programs focused on development, conservation, use, and restoration of our shorelines.

Why Do We Care About Shoreline Management?

The Shoreline Management Act (SMA) is intended to prevent inherent harm in developing Washington's shorelines. The SMA requires all counties and most cities with shorelines to develop and implement a SMP.

What is a Periodic Review?

The Periodic review is meant to look at what has changed in the community and in the rules and bring our SMP, from 2018, up to date. It is required every eight years, under RCW 90.58.080(4) to make sure the City stays current and complies with the requirements of the SMA. The Periodic review includes this public participation plan.

Why Is Public Participation Important?

Since public use and enjoyment is the primary purpose of the SMA, the public needs an opportunity to participate. A Public Participation Plan (Plan) is required to describe how the City will encourage early and continuous public participation throughout the process of reviewing the SMP. This Plan describes the steps that Omak will take to provide opportunities for public engagement and public comment.¹ This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

Public Participation Goals

- Provide the public, all generations, including school age children, with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners, and stakeholders about their concerns, questions and priorities for the process.
- Encourage the public to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide online workshops, meetings and hearings for both informal and formal public input at project milestones prior to decision-making by local officials.

¹ This plan is in addition to any other minimum requirements for public participation required by Omak Municipal Code.

- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, the County PUD and Native American tribes.

The following is a general timeline that includes anticipated public participation opportunities. An up-to-date timeline will be posted and maintained on the City’s website:

**SMP Periodic Review
Timelines and Process**

Tasks

**PROJECT OVERVIEW AND INITIATE
PUBLIC PARTICIPATION
May 2022 – June 2022**

June 7, 2022 PC meeting

- SMP Update Power point
- Review public participation plan
- Announce launch of website and survey
- Engage with public and stakeholders

**PERIODIC REVIEW CHECKLIST
July – October 2022**

October 4, 2022 PC Meeting

- Review periodic update checklist
- Engage with public and stakeholders

**DRAFT UPDATED MASTER PROGRAM
September – December 2022**

December 6, 2022 PC Meeting

- Complete draft SMP
- Review draft code amendments
- Online open house refresh with draft code amendments
- Initiate public review and comment period

**PUBLIC REVIEW PROCESS
December 2022 - February 2023**

February 7, 2023 PC Meeting

- Public hearing
- Revisit and revise based on comments
- Planning Commission Public Hearing
- Engage with public and stakeholders
- Recommendation to City Council

**COUNCIL APPROVAL
March – June 2023**

April 3, 2023

- Final draft SMP
- City Council Public hearing

**STATE APPROVAL & ADOPTION
May – June 2023**

April 17, 2023

- Submit draft amendments and checklist to Ecology for review
- Revise documents as needed
- Approval and adoption
- Submit final draft and checklist to Ecology for final determination

Opportunities for Community Input - Outreach

Omak is committed to providing multiple opportunities for community input throughout the process. The City will attempt to use a variety of outreach approaches, as appropriate, to inform the community and encourage their participation, including the following:

Website	The City's website will include an SMP webpage where interested parties can access status updates, draft documents, official notices, links to online workshops, meetings and hearings, minutes and other project information. The webpage, expected to go live in early June 2022, will be the primary repository of all information related to the SMP process. The page will include who to contact for more information and an email link for questions and comments.
Survey	A community survey will be conducted during the months of June and July 2022 to solicit specific feedback from interested parties and results will be posted on the webpage.
Open House	Omak will initiate the SMP process with an online community open house on May 7, 2022. Public comments received during the Open House will be posted on the webpage.
Mailing Lists	An email list of interested parties will be created, advertised and maintained by the City. The list will be used to notify interested parties regarding SMP progress and participation opportunities. Interested parties will be added to the list by contacting the Clerk's Office.
Comments	Interested parties will be encouraged to provide comments to Omak by letter, email and/or participation in online meetings. All comments will be forwarded to the Planning Commission and Omak City Council. The webpage will be the central repository for information under consideration. Documents will be available for review on the City's webpage and at City Hall with advance notice and copies will be provided at the established copying cost.
Planning Commission	The Planning Commission will be the primary forum for detailed review and recommendations to the Omak City Council. Interested parties are encouraged to attend online workshops, meetings and hearings and provide comments during Planning Commission review and deliberations and/or City Council workshops and public hearings. Official notices will be published as established in City policy.
City Council	The City Council will receive monthly updates on the update process, proposed revisions and timelines.
News Media	The local news media will be kept up-to-date on the process and receive copies of all official notices.
Field Trips	Interested parties, such as seniors, community centers, Tribes, recreationalists, and schools will be invited on sponsor led field trips as requested. Provide comment forms for instant feedback.
Festivals, Fairs, Farmers Markets	Set up information tables or booths to distribute information and speak with community. Provide comment forms for instant feedback.

Social Media	Engage with community via blog, Facebook, Instagram, Twitter.
Workshops/Presentations	Make presentations to stakeholder groups, community organizations, and neighborhood associations as requested. Provide comment forms for instant feedback.

Stakeholders

Omak will engage, at a minimum, with the following stakeholders:

Shoreline Property Owners	Individual Shoreline Users
Home and residential property owners Homeowner associations Business and industry owners Railroads Public property owners Public and private utilities	Shoreline area residents Shoreline users – those who fish, swim, paddle, boat and walk Residents generally interested in local planning Non-English speaking populations Tourists and visitors
Shoreline User Groups	Local and Regional Organizations
Boating and paddling organizations Swimming clubs Fishing groups Beach watcher organizations Research, academic and educational institutions Sporting groups	Business groups such as the Chamber of Commerce Environmental organizations Conservation organizations Restoration and enhancement organizations Land use organizations Property rights organizations Ethnic organizations Neighborhood associations Real estate associations Tourism agencies
State Agencies	Tribes
Department of Ecology Department of Fish and Wildlife Department of Natural Resources Department of Commerce Puget Sound Partnership Department of Health Department of Archaeology and Historic Preservation Department of Transportation	Confederated Tribes of the Colville Reservation Northwest Indian Fisheries Commission Yakama Indian Nation
Federal Agencies	Local Officials
U.S. Fish and Wildlife Service NOAA Fisheries U.S. Army Corps of Engineers	Planning Commission SMP advisory groups Appointed Officials

Federal Emergency Management Agency U.S. Environmental Protection Agency	Elected officials
Neighboring Jurisdictions	
Okanogan County City of Okanogan	

Public Hearings

The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the SMP prior to submittal of a draft plan to the City Council for its review prior to submittal to the Department of Ecology in April 2023. The City Council will hold one public hearing before final adoption in April 2023.

The City will publish notices of all hearings that will state who is holding the comment period and/or hearing, the date and time, and the location of any public hearing. Notices will be published per official policy and comply with all other legal requirements such as the Americans with Disabilities Act. A notice will be sent to the email list (above) and the Department of Ecology.

Roles and Responsibilities

Stakeholders have various roles in the SMP planning and reviewing process. For example, the public's role is to attend meetings and provide oral or written comments. User groups may develop position papers that they present to the planning commission. State and federal agencies may provide technical expertise and information about laws and regulations. The City of Omak Planning Commission will act as the Shoreline Advisory Committee for this planning effort. The Commission may engage a technical committee, with members requested to provide suggestions and review scientific studies and other data about the local shoreline, analyze the inventory and characterization information, and provide science-based recommendations about shoreline issues. Providing there is an interest, the Commission may also form a citizens committee to review the public participation plan, shoreline policy issues, inventory and characterization, and recommends goals, policies and regulations. This committee also may help organize and conduct public participation events.

Appointed and elected officials also are stakeholders. A planning commission usually reviews all available information and recommendations from advisory committees, hears public comment at workshops and public hearings, and makes a recommendation to the City Council. The Council considers available info and the planning commission recommendation, then decides whether to adopt that recommendation or make changes to it. The Council's decision is sent to Ecology for review and approval.

The SMA is a cooperative partnership between local and state government. Omak has the primary responsibility for initiating planning, updates, and administering the regulatory program. The Department of Ecology (Ecology) acts in a support and review role and provides assistance to make sure the SMP complies with the SMA. Ecology approves and adopts SMPs.

The primary contact for the City of Omak SMP update is:

Kurt Danison, Contract Planner
509-322-4037, kdanison@ncidata.com

The primary contact for the City is:

Cindy Hicks, Deputy Clerk
509-826-1170, deputyclerk@omakcity.com

The Washington State Department of Ecology is responsible for providing technical assistance to the City and must approve the City's updated SMP. The primary contact person at Ecology is:

Lennard Jordan, Shoreline Planner, Central Regional Office
lennard.jordan@ecy.wa.gov

The City Council's role is to review the draft SMP update, gather public input, make changes as desired, and locally adopt the final SMP, if needed.

What Happens at the End of the Periodic Review?

At the end of the review, we will know whether we need to revise our SMP. The final steps will include the adoption of a resolution, motion, or ordinance following notice and a public hearing. This includes, at a minimum, findings that a review and evaluation has occurred and identifying the revisions made, or that a revision was not needed and the reasons therefore.

What Happens If You Don't Like the SMP?

An interested party may file an appeal with the Washington State Shorelines Hearings Board within 60 days of the publication date of the written notice of the final action.

SURVEY

City of Omak Shoreline Master Program Update

The City of Omak is conducting a periodic review and update of its Shoreline Master Program (SMP) as required by state law. The SMP applies to all lakes over 20 acres, and larger streams (over 20 cubic feet per second) as well as associated wetlands and uplands at least 200 feet on a horizontal plane from the Ordinary-High-Water-Mark of the shoreline. The Okanogan River and any associated wetlands are within the jurisdiction of the SMP. This project will focus on updating policies and regulations to ensure consistency with current state law. Please help guide this project by providing your input to the following questions. Skip any that do not apply to you.

1. What is your relationship to Shorelines in Omak? (Check all that apply)

- I recreate along shorelines (e.g. walk beaches or trails, camp near shorelines, etc.).
- I paddle, boat or fish on the water bodies.
- I have a business dependent on Omak shorelines (e.g. marina, aquaculture, etc.).
- I own, rent or have access to, property within 200 feet of the Okanogan River?
 - o If yes, name all that apply: _____
- Other (please specify) _____

2. The state Shoreline Management Act requires local SMPs to balance three goals: Use & Development, Public Access, and Resource Protection along our local shorelines of the state.

Which of the following SMP Governing Principles do you support (select all that apply):

- Ensuring local regulations are consistent with state laws & rules
- Achieving local planning policies through both regulatory & non-regulatory means
- Avoiding unconstitutional infringement upon and taking of private property rights
- Applying SMP regulations only to shoreline areas & applying SMP planning functions more broadly across watersheds
- Protect shoreline ecological functions
- Other (please specify) _____

3. What types of use and development activities would you like to see maintained and/or increased in the Shoreline? (select all that apply):

- Public access to the shoreline (visual and/or physical)
- Private access to the shoreline (stairs to the water)
- Commercial development
- Education opportunities
- Underwater dive parks
- Docks, boat ramps, mooring buoys, marinas, etc.
- Residential development
- Aquaculture (shellfish, finfish)
- Fishing
- Marine Trades (boat building and repair, etc.)
- Water quality
- Other (please specify)

Questions #4-9: For Recent Permit Applicants

4. Have you inquired about, applied for, or been issued a shoreline permit by the City of Omak? If yes, which type or permit (select one and describe the type of development):

- Shoreline Exemption _____
- Shoreline Conditional Use Permit _____
- Shoreline Variance _____
- Shoreline Substantial Development Permit _____

5. Were there any barriers you ran into when attempting to permit a project in Shoreline Jurisdiction? Were the barriers financial, regulatory, or other? (describe):

6. When presented with the SMP Regulations, were you able to easily comprehend the intent of the regulations, and did you clearly understand the permitting process?

7. Did you fully understand what was expected from you (i.e. applications, reports, fees) and the reasons for certain requirements such as special reports?

8. Could you easily get your questions answered in a meaningful and timely manner? (describe):

9. If you answered questions #4-9, what could be done to improve the regulations, process, etc?

10. Are there any sections of the SMP or specific provisions that you think the City needs to revise? (describe):

11. Are there any changes to local circumstance, new information, or improved data the City needs to consider regarding the SMP? (describe):

12. Is there anything else you would like to share about the SMP periodic review and update?

13. How would you prefer to contribute to the update effort?

- Workshop
- Field Trip
- Survey
- Interview
- Email
- Online Meeting
- Not interested

14. Zip code _____

Thank you for your time!

For more information about the SMP periodic review/update, please see the project website.

For questions or to sign up to be notified of SMP periodic review/update events, please contact:

Kurt Danison, Contract Planner
509-322-4037, kdanison@ncidata.com

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Wayne Beetchenow
Public Works Director

Date: May 16, 2022

Subject: **Resolution No. 33-2022** Approving the Public Works Contract with Schmitt Electric, Inc. for Stampede Power Upgrade

The attached Resolution **33-2022, a Resolution of the Omak City Council Approving the Public Works Contract with Schmitt Electric, Inc., is forwarded for your consideration.**

The vendor row of the triangle park that Stampede uses, needs to have the power upgraded and brought up to code. Stampede has requested this upgrade, and it is budgeted through the Hotel Motel fund. Electricians were contacted for estimates, and, Schmitt Electric Inc was chosen to complete the work.

This project has been discussed with committee and it has been recommended to complete the project.

Public Works will assist in the excavation need to complete the upgrade.

Schmitt Electric Inc. has submitted an estimate for \$20,669.00 not including sale tax, fees and permits or unforeseen code violations.

I support this Resolution and recommend its approval.

RESOLUTION NO. 33-2022

A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING THE PUBLIC WORKS CONTRACT WITH SCHMITT ELECTRIC, INC. FOR STAMPEDE POWER UPGRADE

WHEREAS, the Public Works Department and the Omak Stampede request power upgrade at the vendor areas of the Eastside Park; and

WHEREAS, funding was approved in the 2022 budget in Hotel/Motel Electrical Improvements Vendor Row; and

WHEREAS, the project was approved by resolution 23-2020 but was not completed due to the covid-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED BY THE OMAK CITY COUNCIL, that the Public Works Contract, a copy of which is attached as **Exhibit "A"**, be awarded to Schmitt Electric, Inc., and that the Mayor is authorized to execute all documents necessary to effect this action.

PASSED BY THE CITY COUNCIL this ____ day of _____, 2022.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

PUBLIC WORKS CONTRACT

THIS AGREEMENT made and entered into between the City of Omak, State of Washington, acting under and by virtue of Title 35 R.C.W. as amended, hereinafter referred to as "The City," and

SCHMITT ELECTRIC, INC
P.O. Box 2093
Wenatchee, WA 98807

for its heirs, executors, administrators, successors and assigns, hereinafter referred to as "The Contractor,"

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

1. The Contractor shall do all work and furnish all labor, tools, and equipment necessary to install and complete the following for the City of Omak, Washington:

Stampede Power Upgrade

in accordance with the most recent and approved Electrical Code Standards, the recommended manufacturers installation, and as described in the attached Scope of Work.

The Contractor shall provide and bear the expense of all, labor, equipment, tools, and work of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in these contract documents. *EXCEPTION OF EXCAVATION + BACK FILL.*

2. The City of Omak hereby promises and agrees with the Contractor to employ, and does employ the Contractor to do and cause to be done the above described work and to complete and finish the same in accordance with the attached scope of work and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached scope of work the schedule of unit or itemized prices at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
4. It is further provided that no liability shall attach to the City by reason of entering into this contract, except as expressly provided herein.
5. The Contractor hereby certifies by execution of this contract that he is registered or licensed as may be required by the laws of the State of Washington, Chapter 18.27 R.C.W.
6. The Contractor hereby agrees to allow the City to retain ten percent (10%) of the contract amount for a period of 30 days from the date of completion of the project in lieu of posting a payment and performance bond as provided in Chapter 39.08.010 RCW.
7. Amounts exceeding the estimated proposal of \$500.00 and the scope changes must be approved by the Public Works Director.
8. The applicant will provide proof of all required licenses and permits to the City prior to receiving a notice to proceed by the Omak P.W. Director. The contractor will be required to pay prevailing wages, submit a "Statement of

Intent to Pay Prevailing Wages" to the Department of Labor and Industries, and upon completion of the project, must file an "Affidavit of Wages Paid" as well. An approved "Affidavit of Wages Paid" must be provided before final payment is issued.

IN WITNESS, WHEREOF, the said Contractor has executed this instrument on the day and year wrote below, and the City of Omak has caused this instrument to be executed by its Mayor as authorized by the City Council, duly attested by its Clerk, and the seal of said City hereunto affixed on the day and year last written below.

Executed by the Contractor this 5TH day of MAY, 2022

CONTRACTOR: SCHMITT ELECTRIC

By: Jason Butler SUPERINTENDENT
Signature Title

PRINTED NAME: JASON BUTLER

ADDRESS: 1114 WALLA WALLA AVE, WENATCHEE
WENATCHEE WA 98801
City State Zip

PHONE: 509 881 7397

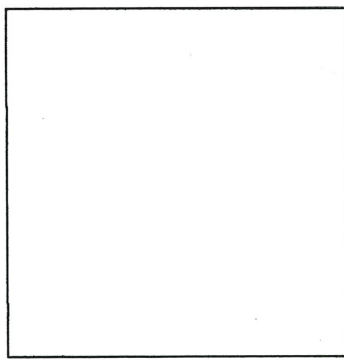
FAX Number: _____

State of Washington Contractor's License Number: SCHMIE 1390AB

Federal Tax I.D. Number: 91-0894622 UBI Number: 600093256-001

Executed this _____ day of _____, 2022

CITY OF OMAK



Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Wayne Beetchenow
Public Works Director

Date: May 16, 2022

Subject: **Resolution No. 34-2022** Approving the Public Works Contract with Cates and Erb, Inc

The attached Resolution **34-2022, a Resolution of the Omak City Council Approving the Public Works Contract with CATES AND ERB, INC, is forwarded for your consideration.**

This is a contract to replace three sewer manholes that are currently failing. This work will make the repairs needed to reduce the risks discussed in resolution. 26-2022 declaration of emergency for sewer system repairs.

I support this Resolution and recommend its approval.

RESOLUTION NO. 34-2022

A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING THE PUBLIC WORKS CONTRACT WITH CATES AND ERB, INC. FOR EMERGENCY MANHOLE REPAIRS

WHEREAS, The City of Omak has the need to replace failing manholes; and

WHEREAS, resolution 26-2022 declaration of an emergency condition allows for expedited purchasing; and

WHEREAS, the Public Works Department has received the signed Public Works Contract, Scope of Work and detailed proposal.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OMAK, That the Public Works Contract, a copy of which is attached hereto as **Exhibit "A"**, with Cates and Erb, Inc. for emergency manhole replacement is approved. The Mayor is authorized to execute all necessary documents.

PASSED AND APPROVED this _____ day of _____, 2022.

SIGNED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

SEWER MANHOLE REPLACEMENT
E-51, E-52, E-53
Scope of Work

The City of Omak is seeking bids for the removal and replacement of a sewer manhole located at 616 Ferry St, Omak, WA 98841

Scope of work:

The City of Omak will be responsible for bypass pumping during construction.

The contractor will provide all labor, materials, equipment, supplies and tools necessary to remove and replace the supplied manhole.

Contractor will be responsible for securing and paying the cost of all necessary permits required for the work, including City of Omak Business License.

The successful bidder will be required to execute a Public Works Contract with the City of Omak. (see attached sample)

The contract will require payment of prevailing wages to all workmen engaged in repairs and resurfacing of tennis courts. Intent to pay prevailing wage and affidavit of wages paid must be filed with the Washington State Department of Labor and Industries at contractors expense.

Contractor will be required to provide a Certificate of Insurance for Commercial General Liability Insurance in the amount of \$1,000,000.00 with the City of Omak named as additional insured.

This project will be a Limited Public Works Process authorized under RCW 39.04.155

The Contractor must be licensed by the State of Washington.

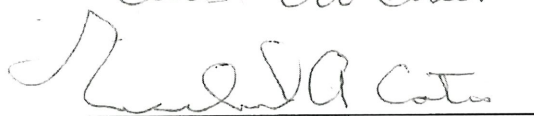
The Contractor will be responsible for clean up of work site upon completion of project.

The manhole replacement will occur within the boundaries of the Colville Indian Reservation, and as such is subject to their Tribal Employment Rights Ordinance. Contractors are instructed to contact the tribal TERO Office by calling (509) 634-2735 between 7:30 a.m. and 4:00 p.m. Monday through Friday to determine what the requirements of the Tribal Employment Rights Ordinance will be with respect to this project.

Award of contract by the City of Omak will be based upon what is considered the most responsive bid. The City of Omak reserves the right to reject any or all bids authorized by law and to award the contract to other than the lowest bidder at its discretion and in the best interest of the City of Omak.

City of Omak
SEWER MANHOLE REPLACEMENT
E-51, E-52, E-53
Bid Form

1.	Removal and Installation	\$ <u>54,303.00</u>
2.	Washington State Sales Tax @ 8.4%	\$ <u>4561.45</u>
	Total Bid Amount	\$ <u>58,864.45</u>

Cates + Erb Inc.


BIDDER (CONTRACTOR)

5-13-2022

DATE

BY 

Authorized Signature

V.P.

Title

MICHAEL A. CATES

(Please print of type name)

ADDRESS:

P.O. Box 2027

Owens Wa. 98841

Phone: 509-826-4752

Fax: 509-826-2160

Washington State Contractor's License Number: CATES ET 066 M Q

UBI Number: 601558661

Federal TIN: 91-1641023

Note:

- (1) If bidder is a co-partnership, so state, and give the name of the firm that transacts business in the City of Omak.
- (2) If the bidder is a corporation, this proposal must be executed by its duly authorized officials.

PUBLIC WORKS CONTRACT

THIS AGREEMENT made and entered into between the City of Omak, State of Washington, acting under and by virtue of Title 35 R.C.W. as amended, hereinafter referred to as "The City," and

**Cates and Erb
PO Box 2027
616 S Ferry St
Omak WA 98841**

for its heirs, executors, administrators, successors and assigns, hereinafter referred to as "The Contractor,"

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

1. The Contractor shall do all work and furnish all labor, tools, and equipment necessary to install and complete the following for the City of Omak, Washington:

REPLACEMENT OF THREE MANHOLES

in accordance with the most recent and approved Electrical Code Standards, the recommended manufacturers installation, and as described in the attached Scope of Work.

The Contractor shall provide and bear the expense of all, labor, equipment, tools, and work of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in these contract documents.

2. The City of Omak hereby promises and agrees with the Contractor to employ, and does employ the Contractor to do and cause to be done the above described work and to complete and finish the same in accordance with the attached scope of work and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached scope of work the schedule of unit or itemized prices at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
4. It is further provided that no liability shall attach to the City by reason of entering into this contract, except as expressly provided herein.
5. The Contractor hereby certifies by execution of this contract that he is registered or licensed as may be required by the laws of the State of Washington, Chapter 18.27 R.C.W.
6. The Contractor hereby agrees to allow the City to retain ten percent (10%) of the contract amount for a period of 30 days from the date of completion of the project in lieu of posting a payment and performance bond as provided in Chapter 39.08.010 RCW.
7. Amounts exceeding the estimated proposal of \$500.00 and the scope changes must be approved by the Public Works Director.

8. The applicant will provide proof of all required licenses and permits to the City prior to receiving a notice to proceed by the Omak P.W. Director. The contractor will be required to pay prevailing wages, submit a "Statement of Intent to Pay Prevailing Wages" to the Department of Labor and Industries, and upon completion of the project, must file an "Affidavit of Wages Paid" as well. An approved "Affidavit of Wages Paid" must be provided before final payment is issued.

IN WITNESS, WHEREOF, the said Contractor has executed this instrument on the day and year wrote below, and the City of Omak has caused this instrument to be executed by its Mayor as authorized by the City Council, duly attested by its Clerk, and the seal of said City hereunto affixed on the day and year last written below.

Executed by the Contractor this _____ day of _____, 2022

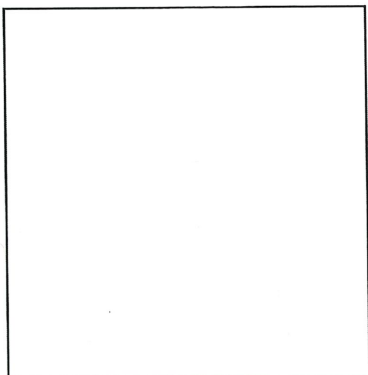
CONTRACTOR: CATES + ERB INC
By: [Signature] V.P.
Signature Title
PRINTED NAME: MICHAEL A. CATES
ADDRESS: P.O. Box 2027
Omak Wa 98841
City State Zip
PHONE: 509-826-4752
FAX Number: 509-826-2160

State of Washington Contractor's License Number: CATES ET 066 M Q

Federal Tax I.D. Number: ~~401558681~~ UBI Number. 601558681
91-1641023

Executed this _____ day of _____, 2022

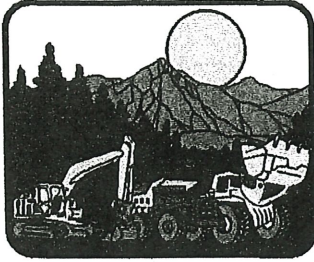
CITY OF OMAK



Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk



Cates & Erb, Inc.

PO Box 2027, Omak, WA 98841

May 12, 2022

Attn: Wayne Beetchenow
City of Omak
PO Box 72
Omak, WA 98841

RE: Manholes Proposal

Dear Mr. Beetchenow:

We are pleased to give you the following proposal to install three furnished manholes. This price includes excavation, backfill (using existing material), labor and base gravel for this installation.

Manhole E51	\$ 17,592.00
Manhole E52	\$ 19,987.00
Manhole E53	\$ 16,724.00
Sub Total-	\$ 54,303.00
8.4% Sales Tax-	\$ 4,561.45
	=====
Total Proposal:	\$ 58,864.45

Exclusions:

- Manhole
- Manhole Cover
- Sewer by-pass diversion requirements

If you have any questions, please don't hesitate to contact us.

Sincerely,

Debbi Cox For

Mike Cates, V.P.

Spreadsheet Report
SSMH E51 E52 E53

City Of Omak
Sewer Man Hole E51, E52, E53

Project name SSMH E51 E52 E53
Client City of Omak
Labor rate table WA Okan Cty 03032022
Equipment rate table BCCD2021
Job size 764 lf
Report format Sorted by 'Bid Item/Group phase/Phase'
'Detail' summary

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
1	01-54-36.00	01-54-36.50	MH E51 Equipment Mobilization Mobilization Or Demob. Mobilization or demobilization, dozer, loader, backhoe or excavator, 70 H.P., to 150 H.P., 1 mile Mobilization Or Demob. Equipment Mobilization	2.00 ea	B34N	4.0	1	2.00 mh/ea	125.09 /ea	62.54 /mh	WA Okan Cty 03032022	250	-
						4.0						250	
						4.0						250	
	03-35-29.00	03-35-29.35	Tooled Concrete Finishing Control Joints, Saw Cut Sawcut in asphalt, 2" depth	24.00 lf	C27	2.4	2	10.00 lf/mh	5.86 /lf	58.55 /mh	WA Okan Cty 03032022	141	0.14 /lf
						2.4						141	
						2.4						141	
	31-00-10.00	31-00-10.10	Traffic Control, x FLAGGERS Flagger, One(1), x	1.00 day	FLGR	8.0	1	8.00 mh/day	520.00 /day	65.00 /mh	WA Okan Cty 03032022	520	100.00 /day
						8.0			/MH			520	
						8.0						520	
	31-23-16.00	31-23-16.16	Excavation Structural Excavation For Minor Structures Sirt excvt for minor sirt, bank meas, for sprd and mat fings, elvtr pils, and small bldng fndtn, commn earth, 1-1/2 cy bucket, machin excvtn, hydric backhoe Shoring, commn earth, 1-1/2 cy bucket, machin excvtn, hydric backhoe	59.00 bcy	B12B	6.6	2	9.00 bcy/mh	8.24 /bcy	74.20 /mh	WA Okan Cty 03032022	486	-
						6.0	2	1.00 vlf/mh	74.20 /vlf	74.20 /mh	WA Okan Cty 03032022	445	-
						12.6						932	
						12.6						932	
	31-23-23.00	31-23-23.13	Fill Structural fill Backfill, bulk, 6" to 12" lifts, excavator backfilling, bedding/50% Exg Structural fill	54.00 ecy	B10C	4.1	2	13.20 ecy/mh	5.52 /ecy	78.12 /mh	WA Okan Cty 03032022	320	0.00 /ecy
						4.1						320	
						1.1	3	6.25 lcy/mh	10.46 /lcy	65.38 /mh	WA Okan Cty 03032022	73	/lcy
						0.3	3	6.25 lcy/mh	10.46 /lcy	65.38 /mh	WA Okan Cty 03032022	21	/lcy
						1.4						94	
	31-23-23.20	31-23-23.20	Hauling Hauling, 12cy Dump Truck, 1hr/hr, Bedding	27.00 lcy	B34B	2.7	1	10.00 lcy/mh	6.25 /lcy	62.54 /mh	WA Okan Cty 03032022	169	10.00 /lcy

Spreadsheet Report
SSM/E51 E52 E53

Cates and Erb

Material Amount	Sub Cost/Unit	Sub Amount	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
-	-	-	2.0	2	1.00 mh/ea	75.00 /ea	2.00 mh	75.00 /mh	150	-	-	200.09 /ea	400
			2.0		2.00 hrs		2.00 hrs		150				400
			2.0		2.00 hrs		2.00 hrs		150				400
3	-	-	2.4	1	10.00 lf/mh	2.26 /lf	2.40 mh	22.57 /mh	54	-	-	8.25 /lf	198
3			2.4		2.40 hrs		2.40 hrs		54				198
3			2.4		2.40 hrs		2.40 hrs		54				198
100	-	-	-	-	-	-	-	-	-	-	-	620.00 /day	620
100	/MH				hrs		hrs					/MH	620
100					hrs		hrs						620
-	-	-	3.3	1	18.00 bcy/mh	7.70 /bcy	3.28 mh	138.57 /mh	454	-	-	15.94 /bcy	941
-	-	-	3.0	1	2.00 vlf/mh	69.28 /vlf	3.00 mh	138.57 /mh	416	75.00 /vlf	450	218.48 /vlf	1,311
			6.3		6.28 hrs		6.28 hrs		870		450		2,252
			6.3		6.28 hrs		6.28 hrs		870		450		2,252
0	-	-	5.4	2	10.00 ecy/mh	11.95 /ecy	5.40 mh	119.47 /mh	645	-	-	17.87 /ecy	965
			5.4		5.40 hrs		5.40 hrs		645				965
-	-	-	0.4	1	18.75 lcy/mh	2.51 /lcy	0.37 mh	47.02 /mh	18	-	-	12.97 /lcy	91
-	-	-	0.1	1	18.75 lcy/mh	2.51 /lcy	0.11 mh	47.02 /mh	5	-	-	12.97 /lcy	26
			0.5		0.48 hrs		0.48 hrs		23				117
270	-	-	2.7	1	10.00 lcy/mh	8.53 /lcy	2.70 mh	85.30 /mh	230	-	-	24.79 /lcy	669

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
		31-23-23.20	Hauling Hauling, 12cy Dump Truck, 1r/hr, out excess	27.00 lcy	B34B	2.7	1	10.00 lcy/mh	6.25 /lcy	62.54 /mh	WA Okan Cty 03032022	169	-
			Hauling, 12cy Dump Truck, 1r/hr, CRTC	9.00 lcy	B34B	0.9	1	10.00 lcy/mh	6.25 /lcy	62.54 /mh	WA Okan Cty 03032022	56	18.00 /lcy
			Hauling, 0.5r/hr, Dispose of Exlg MH	1.00 rt	B34D	2.0	1	0.50 r/mh	125.09 /rt	62.54 /mh	WA Okan Cty 03032022	125	300.00 /rt
			Hauling			8.3						519	
		31-23-23.24	Compaction, Structural Compaction, structural, common fill, 8" lifts, vibratory plate	54.00 ecy	A1D	5.4	1	10.00 ecy/mh	5.56 /ecy	55.57 /mh	WA Okan Cty 03032022	300	-
			Compaction, structural, select fill, 8" lifts, vibratory plate	9.00 ecy	A1D	2.3	1	4.00 ecy/mh	13.89 /ecy	55.57 /mh	WA Okan Cty 03032022	125	-
			Compaction, Structural Fill			7.7 21.5						425 1,358	
31-25-00.00		31-25-13.10	Erosion And Sedimentation Controls Synthetic Erosion Control Const. Fence Netting	100.00 lf	CLAB2	2.0	2	50.00 lf/mh	1.11 /lf	55.57 /mh	WA Okan Cty 03032022	111	4.00 /lf
			Synthetic Erosion Control Erosion And Sedimentation Controls			2.0 2.0						111 111	
32-12-16.00		32-12-16.14	Asphalt Paving Asphaltic Concrete Paving, Parking Lots & Driveways Asphaltic Paving, x Asphaltic Concrete Paving, Parking Lots & Driveways Asphalt Paving	2.00 ton									
33-49-00.00		33-49-13.10	Storm Drainage Structures Storm Drainage Manholes, Frames & Covers Sewer Drainage Manholes, Remove Exlg MH, 9vlf Sewer Drainage Manholes, Frames, and Covers, concrete, precast, 4' I.D., 8' deep, excludes footing, excavation, backfill Sewer drainage manholes, frames, and covers, concrete, precast, 4' I.D., excludes footing, excavation, backfill, frame and cover, add for depths over 8' Sewer Cut Exlg PVC and Replace Sewer Cut Exlg RCP and Replace Sewer Fusion HDPE	1.00 ea 1.00 ea 4.00 vlf 2.00 ea 1.00 ea 0.00 ea	B12B B12B B12B B6 B6 B6	10.0 10.0 7.5 4.0 4.0 3	2 2 2 3 3 3	10.00 mh/ea 10.00 mh/ea 1.88 mh/vlf 2.00 mh/ea 4.00 mh/ea 4.00 mh/ea	742.00 /ea 742.00 /ea 139.13 /vlf 130.75 /ea 261.50 /ea 0.00 /ea	74.20 /mh 74.20 /mh 74.20 /mh 65.38 /mh 65.38 /mh 65.38 /mh	WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022	742 742 557 262 262 0	0.00 /ea /ea /vlf 125.00 /ea 250.00 /ea 0.00 /ea
			Sewer drainage by pass	1.00 ls	B12B	8.0	2	8.00 mh/ls	593.60 /ls	74.20 /mh	WA Okan Cty 03032022	594	/ls

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Material Amount	Sub Cost/Unit	Sub Amount	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
-	-	-	2.7	1	10.00 lcy/mh	8.53 /lcy	2.70 mh	85.30 /mh	230	-	-	14.79 /lcy	399
162	-	-	0.9	1	10.00 lcy/mh	8.53 /lcy	0.90 mh	85.30 /mh	77	-	-	32.78 /lcy	295
300	-	-	2.0	2	0.50 ft/mh	150.00 /ft	2.00 mh	75.00 /mh	150	-	-	575.09 /ft	575
732	-	-	8.3				8.30 hrs		687				1,939
-	-	-	5.4	1	10.00 ecy/mh	0.51 /ecy	5.40 mh	5.09 /mh	27	-	-	6.07 /ecy	328
-	-	-	2.3	1	4.00 ecy/mh	1.27 /ecy	2.25 mh	5.09 /mh	11	-	-	15.16 /ecy	136
732	-	-	7.7				7.65 hrs		39				464
			21.8				21.83 hrs		1,394				3,484
400	-	-	-	-	-	-	-	-	-	-	-	5.11 /lf	511
400	-	-	-	-	-	-	hrs	-	-	-	-	-	511
400	-	-	-	-	-	-	hrs	-	-	-	-	-	511
-	425.00 /ton	850	-	-	-	-	hrs	-	-	-	-	425.00 /ton	850
		850	-	-	-	-	hrs	-	-	-	-	-	850
0	-	-	2.5	1	2.50 mh/ea	346.42 /ea	2.50 mh	138.57 /mh	346	-	-	1,088.42 /ea	1,088
	-	-	2.5	1	2.50 mh/ea	346.42 /ea	2.50 mh	138.57 /mh	346	-	-	1,088.42 /ea	1,088
	-	-	1.5	1	0.38 mh/vif	51.96 /vif	1.50 mh	138.57 /mh	208	-	-	191.09 /vif	764
250	-	-	2.0	1	1.00 mh/ea	47.02 /ea	2.00 mh	47.02 /mh	94	-	-	302.77 /ea	606
250	-	-	2.0	1	2.00 mh/ea	94.04 /ea	2.00 mh	47.02 /mh	94	-	-	605.54 /ea	606
0	-	-	-	1	2.00 mh/ea	0.00 /ea	0.00 mh	47.02 /mh	0	-	-	0.00 /ea	0
	-	-	2.0	1	2.00 mh/lfs	277.13 /lfs	2.00 mh	138.57 /mh	277	-	-	870.73 /lfs	871

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
			Storm Drainage Manholes, Frames & Covers			43.5						3,157	
			Storm Drainage Structures			43.5						3,157	
2	01-54-36.00	01-54-36.50	1 MH E51 MH E52 Equipment Mobilization Mobilization Or Demob. Mobilization or demobilization, dozer, loader, backhoe or excavator, 70 H.P. to 150 H.P., 1 miles	1.00 ea	B34N	93.9	1	2.00 mh/ea	6,468.49 /ea	62.54 /mh	WA Okan Cty 03032022	0	-
	03-35-29.00	03-35-29.35	Tooled Concrete Finishing Control Joints, Saw Cut Sawcut in asphalt, 2" depth	0.00 lf	C27		2	10.00 lf/mh	0.00 /lf	58.55 /mh	WA Okan Cty 03032022	0	0.14 /lf
	31-23-16.00	31-23-16.16	Excavation Structural Excavation For Minor Structures	77.00 bcy	B12B	8.6	2	9.00 bcy/mh	8.24 /bcy	74.20 /mh	WA Okan Cty 03032022	635	-
			Sit excav for minor str, bank meas, for sprd and mat fings, elivr pits, and small bling fndn, commn earth, 1-1/2 cy bucket, machin excvtn, hydrfc backhoe	12.00 vif	B12B	12.0	2	1.00 vif/mh	74.20 /vif	74.20 /mh	WA Okan Cty 03032022	890	-
			Shoring, commn earth, 1-1/2 cy bucket, machin excvtn, hydrfc backhoe			20.6						1,525	
			Structural Excavation For Minor Structures			20.6						1,525	
	31-23-23.00	31-23-23.13	Excavation Fill Structural fill Backfill, bulk, 6" to 12" lifts, excavator backfilling, bedding/50% Extg Structural fill	71.00 ecy	B10C	5.4	2	13.20 ecy/mh	5.92 /ecy	78.12 /mh	WA Okan Cty 03032022	420	-
			Fill By Borrow And Utility Bedding Fill CRTc, crushed stone, 3/4" to 1/2", excludes compaction, MH Base Fill CRTc, crushed stone, 3/4" to 1/2", excludes compaction, Surface Fill By Borrow And Utility Bedding	7.00 lcy 4.00 lcy	B6 B6	1.1 0.6	3 3	6.25 lcy/mh 6.25 lcy/mh	10.46 /lcy 10.46 /lcy	65.38 /mh 65.38 /mh	WA Okan Cty 03032022 WA Okan Cty 03032022	73 42	0.00 /lcy 0.00 /lcy
			Fill By Borrow And Utility Bedding			1.8						115	
	31-23-23.20	31-23-23.20	Hauling Hauling, 12cy Dump Truck, 1r/1hr, Bedding Hauling, 12cy Dump Truck, 1r/1hr, out excess Hauling, 12cy Dump Truck, 1r/1hr, CRTc	36.00 lcy 36.00 lcy 11.00 lcy	B34B B34B B34B	3.6 3.6 1.1	1 1 1	10.00 lcy/mh 10.00 lcy/mh 10.00 lcy/mh	6.25 /lcy 6.25 /lcy 6.25 /lcy	62.54 /mh 62.54 /mh 62.54 /mh	WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022	225 225 69	10.00 /lcy - 18.00 /lcy

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Material Amount	Sub Cost/Unit	Sub Amount	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
500			12.5				12.50 hrs		1,366				5,023
500			12.5				12.50 hrs		1,366				5,023
1,735	850.00 /ea	850	45.0			3,834.01 /ea	45.01 hrs		3,834		450	13,337.81 /ea	13,338
-	-	-	-	2	1.00 mh/ea	0.00 /ea	0.00 mh	75.00 /mh	0	-	-	0.00 /ea	0
0	-	-	-	1	10.00 lf/mh	0.00 /lf	0.00 mh	22.57 /mh	0	-	-	0.00 /lf	0
-	-	-	-	1	18.00 bcy/mh	7.70 /bcy	4.28 mh	138.57 /mh	593	-	-	15.94 /bcy	1,228
-	-	-	-	1	2.00 vlf/mh	69.28 /vlf	6.00 mh	138.57 /mh	831	175.00 /vlf	2,100	318.48 /vlf	3,822
-	-	-	-				10.28 hrs		1,424		2,100		5,049
-	-	-	-				10.28 hrs		1,424		2,100		5,049
-	-	-	-	2	10.00 ecy/mh	11.95 /ecy	7.10 mh	119.47 /mh	848	-	-	17.87 /ecy	1,268
-	-	-	-				7.10 hrs		848				1,268
0	-	-	-	1	18.75 lcy/mh	2.51 /lcy	0.37 mh	47.02 /mh	18	-	-	12.97 /lcy	91
0	-	-	-	1	18.75 lcy/mh	2.51 /lcy	0.21 mh	47.02 /mh	10	-	-	12.97 /lcy	52
-	-	-	-				0.59 hrs		28				143
360	-	-	-	1	10.00 lcy/mh	8.53 /lcy	3.60 mh	85.30 /mh	307	-	-	24.79 /lcy	892
-	-	-	-	1	10.00 lcy/mh	8.53 /lcy	3.60 mh	85.30 /mh	307	-	-	14.79 /lcy	532
198	-	-	-	1	10.00 lcy/mh	8.53 /lcy	1.10 mh	85.30 /mh	94	-	-	32.79 /lcy	361

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
		31-23-23.20	Hauling Hauling, 0.5m/hr, Dispose of Extg MH	1.00 rt	B34D	2.0	1	0.50 r/mh	125.09 /rt	62.54 /mh	WA Okan Cty 03032022	125	400.00 /rt
			Hauling			10.3						644	
		31-23-23.24	Compaction, Structural Compaction, structural, common fill, 8" lifts, vibratory plate	71.00 ecy	A1D	7.1	1	10.00 ecy/mh	5.56 /ecy	55.57 /mh	WA Okan Cty 03032022	395	-
			Compaction, structural, select fill, 8" lifts, vibratory plate	9.00 ecy	A1D	2.3	1	4.00 ecy/mh	13.89 /ecy	55.57 /mh	WA Okan Cty 03032022	125	-
			Compaction, Structural Fill			9.4						520	
						26.8						1,699	
31-25-00.00		31-25-13.10	Erosion And Sedimentation Controls Synthetic Erosion Control Const. Fence Netting	100.00 lf	CLAB2	2.0	2	50.00 lf/mh	1.11 /lf	55.57 /mh	WA Okan Cty 03032022	111	4.00 /lf
			Synthetic Erosion Control			2.0						111	
			Erosion And Sedimentation Controls			2.0						111	
33-49-00.00		33-49-13.10	Storm Drainage Structures Storm Drainage Manholes, Frames & Covers Sewer Drainage Manholes, Frames, and Covers, concrete, precast, 4' I.D., 8' deep, excludes footing, excavation, backfill Sewer Drainage Manholes; Remove Extg MH, 12' w/	1.00 ea	B12B	12.0	2	12.00 mh/ea	890.40 /ea	74.20 /mh	WA Okan Cty 03032022	890	0.00 /ea
			Sewer drainage manholes, frames, and covers, concrete, precast, 4' I.D., excludes footing, excavation, backfill, frame and cover, add for depths over 8'	1.00 ea	B12B	12.0	2	12.00 mh/ea	890.40 /ea	74.20 /mh	WA Okan Cty 03032022	890	/ea
			Sewer drainage by pass	4.00 vlf	B12B	7.5	2	1.88 mh/vlf	139.13 /vlf	74.20 /mh	WA Okan Cty 03032022	557	0.00 /vlf
			Sewer Cut Extg PVC and Replace	1.00 ls	B12B	8.0	2	8.00 mh/ls	593.60 /ls	74.20 /mh	WA Okan Cty 03032022	594	/ls
			Sewer Cut Extg RCP and Replace	3.00 ea	B6	6.0	3	2.00 mh/ea	130.75 /ea	65.38 /mh	WA Okan Cty 03032022	392	125.00 /ea
			Sewer Fusion HDPE	0.00 ea	B6		3	2.00 mh/ea	0.00 /ea	65.38 /mh	WA Okan Cty	0	175.00 /ea
				0.00 ea	B6		3	4.00 mh/ea		65.38 /mh	WA Okan Cty		/ea
			Storm Drainage Manholes, Frames & Covers			45.5						3,323	
			Storm Drainage Structures 2 MH E52	1.00 ea		45.5			6,658.54 /ea			3,323	
3	01-54-36.00	01-54-36.50	MH E53 Equipment Mobilization Mobilization Or Demob.			94.8						6,659	

Spreadsheet Report
SSIMH E51 ES2 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
		01-54-36.50	Mobilization Or Demob. Mobilization or demobilization, dozer, loader, backhoe or excavator, 70 H.P. to 150 H.P., 1 miles	2.00 ea	B34N	4.0	1	2.00 mh/ea	125.09 /ea	62.54 /mh	WA Okan Cty 03032022	250	-
			Mobilization Or Demob. Equipment Mobilization			4.0						250	
						4.0						250	
03-35-29.00		03-35-29.35	Tooled Concrete Finishing Control Joints, Saw Cut Sawcut in asphalt, 2" depth	24.00 lf	C27	2.4	2	10.00 lf/mh	5.86 /lf	58.55 /mh	WA Okan Cty 03032022	141	0.14 /lf
			Control Joints, Saw Cut			2.4						141	
			Tooled Concrete Finishing			2.4						141	
31-00-10.00		31-00-10.10	Traffic Control, x FLAGGERS Flagger, One(1), x	1.00 day	FLGR	8.0	1	8.00 mh/day	520.00 /day	65.00 /mh	WA Okan Cty 03032022	520	100.00 /day
			FLAGGERS			8.0			/MH			520	
			Traffic Control, x			8.0						520	
31-23-16.00		31-23-16.16	Excavation Structural Excavation For Minor Structures Srt excvt for minor strct, bank measr, for sprt and mat flngs, elvr pils, and small bldng fndn, commn earth, 1-1/2 cy bucket, machin excv'n, hydric backhoe	47.00 bcy	B12B	5.2	2	9.00 bcy/mh	8.24 /bcy	74.20 /mh	WA Okan Cty 03032022	387	-
			Shoring, commn earth, 1-1/2 cy bucket, machin excv'n, hydric backhoe	8.00 vlf	B12B	8.0	2	1.00 vlf/mh	74.20 /vlf	74.20 /mh	WA Okan Cty 03032022	594	-
			Structural Excavation For Minor Structures			13.2						981	
			Excavation			13.2						981	
31-23-23.00		31-23-23.13	Fill Structural fill Backfill, bulk, 6" to 12" lifts, excavator backfilling, Bedding / 50% Extg Structural fill	44.00 ecy	B10C	3.3	2	13.20 ecy/mh	5.92 /ecy	78.12 /mh	WA Okan Cty 03032022	260	-
			Fill By Borrow And Utility Bedding Fill CRTC, crushed stone, 3/4" to 1/2", excludes compaction, MH Base	7.00 lcy	B6	1.1	3	6.25 lcy/mh	10.46 /lcy	65.38 /mh	WA Okan Cty 03032022	73	/lcy
			Fill CRTC, crushed stone, 3/4" to 1/2", excludes compaction, Surface	2.00 lcy	B6	0.3	3	6.25 lcy/mh	10.46 /lcy	65.38 /mh	WA Okan Cty 03032022	21	/lcy
			Fill By Borrow And Utility Bedding			1.4						94	
31-23-23.20		31-23-23.20	Hauling Hauling, 12cy Dump Truck, 1r/1hr, Bedding	22.00 lcy	B34B	2.2	1	10.00 lcy/mh	6.26 /lcy	62.54 /mh	WA Okan Cty 03032022	138	10.00 /lcy
			Hauling, 12cy Dump Truck, 1r/1hr, out excess	25.00 lcy	B34B	2.5	1	10.00 lcy/mh	6.25 /lcy	62.54 /mh	WA Okan Cty 03032022	156	-

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Material Amount	Sub Cost/Unit	Sub Amount	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
-	-	-	2.0	2	1.00 mh/ea	75.00 /ea	2.00 mh	75.00 /mh	150	-	-	200.09 /ea	400
			2.0				2.00 hrs		150				400
			2.0				2.00 hrs		150				400
3	-	-	2.4	1	10.00 lf/mh	2.26 /lf	2.40 mh	22.57 /mh	54	-	-	8.25 /lf	198
			2.4				2.40 hrs		54				198
			2.4				2.40 hrs		54				198
100	-	-	-	-	-	-	-	-	-	-	-	620.00 /day	620
						/MH	hrs						620
							hrs						620
-	-	-	2.6	1	18.00 bcy/mh	7.70 /bcy	2.61 mh	138.57 /mh	362	-	-	15.94 /bcy	749
-	-	-	4.0	1	2.00 vlf/mh	69.28 /vlf	4.00 mh	138.57 /mh	554	75.00 /vlf	600	218.48 /vlf	1,748
			6.6				6.61 hrs		916		600		2,497
			6.6				6.61 hrs		916		600		2,497
-	-	-	4.4	2	10.00 ecy/mh	11.95 /ecy	4.40 mh	119.47 /mh	526	-	-	17.87 /ecy	786
			4.4				4.40 hrs		526				786
-	-	-	0.4	1	18.75 lcy/mh	2.51 /lcy	0.37 mh	47.02 /mh	18	-	-	12.97 /lcy	91
-	-	-	0.1	1	18.75 lcy/mh	2.51 /lcy	0.11 mh	47.02 /mh	5	-	-	12.97 /lcy	26
			0.5				0.48 hrs		23				117
220	-	-	2.2	1	10.00 lcy/mh	8.53 /lcy	2.20 mh	85.30 /mh	188	-	-	24.79 /lcy	545
-	-	-	2.5	1	10.00 lcy/mh	8.53 /lcy	2.50 mh	85.30 /mh	213	-	-	14.79 /lcy	370

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
		31-23-23.20	Hauling Hauling, 12cy Dump Truck, 1rthr, CRTG	9.00 lcy	B34B	0.9	1	10.00 lcy/mh	6.25 /lcy	62.54 /mh	WA Okan Cty 03032022	56	18.00 /lcy
			Hauling, 0.5rthr, Dispose of Extg MH	1.00 rt	B34D	2.0	1	0.50 rt/mh	125.09 /rt	62.54 /mh	WA Okan Cty 03032022	125	250.00 /rt
			Hauling			7.6						475	
		31-23-23.24	Compaction, Structural Compaction, structural, common fill, 8" lifts, vibratory plate	44.00 ecy	A1D	4.4	1	10.00 ecy/mh	5.56 /ecy	55.57 /mh	WA Okan Cty 03032022	244	-
			Compaction, structural, select fill, 8" lifts, vibratory plate	9.00 ecy	A1D	2.3	1	4.00 ecy/mh	13.89 /ecy	55.57 /mh	WA Okan Cty 03032022	125	-
			Compaction, Structural Fill			6.7						370	
						19.0						1,199	
31-25-00.00		31-25-13.10	Erosion And Sedimentation Controls Synthetic Erosion Control Const. Fence Netting	100.00 lf	CLAB2	2.0	2	50.00 lf/mh	1.11 /lf	55.57 /mh	WA Okan Cty 03032022	111	4.00 /lf
			Synthetic Erosion Control			2.0						111	
			Erosion And Sedimentation Controls			2.0						111	
32-12-16.00		32-12-16.14	Asphalt Paving Asphaltic Concrete Paving, Parking Lots & Driveways Asphaltic Paving, x Asphaltic Concrete Paving, Parking Lots & Driveways Asphalt Paving	2.00 ton									
33-49-00.00		33-49-13.10	Storm Drainage Structures Storm Drainage Manholes, Frames & Covers Sewer Drainage Manholes, Frames, and Covers, concrete, precast, 4' I.D., 8' deep, excludes footing, excavation, backfill Sewer Drainage Manholes, Remove Extg MH, 8vlf Sewer drainage manholes,frames,and covers,concrete,precast,4'rd, excludes footing,excavation,backfill,frame and cover,add for depths over 8' Sewer drainage by pass Sewer Cut Extg PVC and Replace Sewer Cut Extg RCP and Replace Sewer Fusion HDPE Storm Drainage Manholes, Frames & Covers	1.00 ea 1.00 ea 3.00 vlf 1.00 ls 2.00 ea 1.00 ea 3.00 ea	B12B B12B B12B B12B B6 B6 B6	8.0 8.0 5.6 8.0 4.0 2.0 6.0	2 2 2 2 3 3 3	8.00 mh/ea 8.00 mh/ea 1.88 mh/vlf 8.00 mh/ls 2.00 mh/ea 2.00 mh/ea 2.00 mh/ea	593.60 /ea 593.60 /ea 139.13 /vlf 593.60 /ls 130.75 /ea 130.75 /ea 130.75 /ea	74.20 /mh 74.20 /mh 74.20 /mh 74.20 /mh 65.38 /mh 65.38 /mh 65.38 /mh	WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022 WA Okan Cty 03032022	594 594 417 594 262 131 392	/ea /ea /vlf /ls /ea /ea /ea /ea
						41.6						2,983	

Spreadsheet Report
SSIMH E51 E52 E53

Cates and Erb

Material Amount	Sub Cost/Unit	Sub Amount	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
162	-	-	0.9	1	10.00 lcy/mh	8.53 /lcy	0.90 mh	85.30 /mh	77	-	-	32.78 /lcy	285
250	-	-	2.0	2	0.50 rft/mh	150.00 /ft	2.00 mh	75.00 /mh	150	-	-	525.09 /ft	525
632	-	-	7.6				7.60 hrs		628				1,735
-	-	-	4.4	1	10.00 ecy/mh	0.51 /ecy	4.40 mh	5.09 /mh	22	-	-	6.07 /ecy	267
-	-	-	2.3	1	4.00 ecy/mh	1.27 /ecy	2.25 mh	5.09 /mh	11	-	-	15.16 /ecy	136
632	-	-	6.7				6.65 hrs		34				403
400	-	-	19.1				19.13 hrs		1,210				3,041
400	-	-	-				-	-	-	-	-	5.11 /ft	511
400	-	-	-				hrs						511
400	-	-	-				hrs						511
-	300.00 /ton	600	-				-	-	-	-	-	300.00 /ton	600
-	-	600	-				hrs						600
-	-	-	2.0	1	2.00 mh/ea	277.13 /ea	2.00 mh	138.57 /mh	277	-	-	870.73 /ea	871
-	-	-	2.0	1	2.00 mh/ea	277.13 /ea	2.00 mh	138.57 /mh	277	-	-	870.73 /ea	871
-	-	-	1.1	1	0.38 mh/vlf	51.96 /vlf	1.13 mh	138.57 /mh	156	-	-	191.09 /vlf	573
-	-	-	2.0	1	2.00 mh/lfs	277.13 /lfs	2.00 mh	138.57 /mh	277	-	-	870.73 /lfs	871
250	-	-	2.0	1	1.00 mh/ea	47.02 /ea	2.00 mh	47.02 /mh	94	-	-	302.77 /ea	606
175	-	-	1.0	1	1.00 mh/ea	47.02 /ea	1.00 mh	47.02 /mh	47	-	-	352.77 /ea	353
425	-	-	6.0	1	2.00 mh/ea	94.04 /ea	6.00 mh	47.02 /mh	282	-	-	224.79 /ea	674
			16.1				16.13 hrs		1,410				4,818

Spreadsheet Report
SSIMH E51 E52 E53

Cates and Erb

Bid Item	Group	Phase	Description	Takeoff Quantity	Crew	Labor Man Hrs	Labor Count	Labor Productivity	Labor Cost/Unit	Labor Price	Labor Rate Table	Labor Amount	Material Price
			Storm Drainage Structures 3 MH E53	1.00 ea		41.6	90.3		6,185.00 /ea			2,983 6,185	

Spreadsheet Report
SSMH E51 E52 E53

Cates and Erb

Material Amount	Sub Amount	Sub Cost/Unit	Equip Hours	Equip Count	Equip Productivity	Equip Cost/Unit	Equip Quantity	Equip Price	Equip Amount	Other Price	Other Amount	Total Cost/Unit	Total Amount
425	1,560	600.00 /ea	16.1	600	16.1	3,740.49 /ea	16.13 hrs		1,410			600	4,818
			46.3		46.3		46.27 hrs		3,740			12,685.80 /ea	12,686

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Percent of Total
Labor	19,312		279,051 hrs			35.56%
Material	5,029					9.26%
Subcontract	1,450					2.67%
Equipment	12,238		141,388 hrs			22.54%
Other	3,150					5.80%
	41,179	41,179				75.83%
Labor OT	2,511			13,000 %	C	4.62%
Field OH	2,058			5,000 %	T	3.79%
	4,570	45,749				84.25%
Home Office OH	2,287			5,000 %	T	4.21%
Prime Marain	4,804			10,000 %	T	8.65%
	7,091	52,840				97.31%
Bond Fee - Rate	1,029			2,500 %	C	1.90%
Gen. Liability Ins.	434			0,800 %	T	0.80%
	1,463	54,303				100.00%
Sales Tax Prolect		54,303			T	100.00%
Total		54,303				

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd, McDaniel
Administrator

Date: May 16, 2022

Subject: Resolution 35-2022 Juneteenth Paid Holiday

The attached Resolution 35-2022, Approving Changes to the Personnel Policy and the Bargaining Unit Agreements for the inclusion of Juneteenth as a Paid Holiday, is forwarded for your consideration.

Juneteenth celebrates a significant event in the emancipation of slavery in the United States. General Gordon Grainger issued General Order No. 3, on Texas soil, on June 19th, 1865, proclaiming freedom for all enslaved people in Texas. Although slavery was made illegal after President Lincoln's Emancipation Proclamation of 1863, it continued in the western parts of the nation, that lacked enforcement by the Union soldiers. June 19th has been celebrated annually since this historic event. June 19th was recognized by Washington State and the Federal governments in 2021.

This resolution will authorize the mayor to execute agreements with the Public Works and Police bargaining units for inclusion into their labor contracts. It will also be necessary to include it into the Personnel Policy for the Non-represented employees.

I support this Resolution and urge its Adoption

RESOLUTION NO. 35-2022

A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING CHANGES TO THE PERSONELL POLICY AND THE BARGANING UNIT AGREEMENTS FOR THE INCLUSUION OF JUNETEENTH AS A PAID HOLIDAY.

WHEREAS, on June 19, 1865, Union army general Gordan Granger, issued General Order No.3, proclaiming freedom for enslaved people in Texas; and

WHEREAS, the celebration of this historic event has come to be known as Juneteenth and celebrated annually on the 19th of June; and

WHEREAS, the Juneteenth National Independence Day Act, of 2021 recognizes Juneteenth as a federal holiday; and

WHEREAS, HB 1016 was signed by the Governor on May 13, 2021, recognizing Juneteenth as a Washington State Legal Holiday, beginning June 19th, 2022; and

WHEREAS, it is necessary to recognize the inclusion of this additional holiday into the personnel policy and bargaining unit agreements.

NOW, THEREFORE BE IT RESOLVED by the Omak City Council, approving changes to the Personnel Policy and the Bargaining unit contracts for the inclusion of Juneteenth as a paid holiday. The mayor is authorized to execute all necessary documents to effect this change.

PASSED AND APPROVED BY THE OMAK CITY COUNCIL this _____ day of _____, 2022.

SIGNED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael Howe, City Attorney

MEMORANDUM OF AGREEMENT

City of Omak, Washington

and

The Washington State Council of County and City Employees

Council 2, AFSCME, Local 846-W

WHEREAS the City of Omak and the Washington State Council of County and City Employees, Council 2, AFSCME representing Local 846-PW Public Works Department Employees are currently working under the 2020-2022 Collective Bargaining Agreement (CBA) and;

WHEREAS June 19th was recognized as both Federal and State Holiday in June of 2021 and;

WHEREAS the State of Washington will begin to recognize June 19th as a paid holiday in 2022 and;

WHEREAS Article 17.1 of the above referenced CBA was negotiated prior to the official recognition of June 19th as a paid holiday and therefore does not reference June 19th as a paid holiday.

THEREFORE, BE IT AGREED that June 19th shall be added to the list of holidays enumerated in Article 17.1 of the 2020-2022 CBA and employees shall be compensated for that day as per Article 17.3 of the same CBA.

IN WITNESS WHEREOF, the parties indicate their agreement to abide by the terms and conditions set forth above by their signatures set forth below.

FOR THE EMPLOYER:

FOR THE UNION:

Cindy Gagne
Mayor

Date

Jordan Verstegen
President Local 846-PW

Date

Todd McDonald
City Administrator

Date

Tom Cash
Council 2 Staff Representative

Date

LETTER OF AGREEMENT

By and Between the

CITY OF OMAK

And

TEAMSTERS LOCAL 760

**Representing the Officers and Sergeants
of the Omak Police Department**

THIS LETTER OF AGREEMENT (LOA) is entered into by and between the City of Omak (Employer) and Teamsters Local No. 760 (Union), representing the police department employees of the City of Omak, for the purpose of amending the existing terms and conditions of the Collective Bargaining Agreement (CBA).

WHEREAS the parties have negotiated and agreed to a Collective Bargaining Agreement (CBA) for years 2021-2023 between the City of Omak and Teamsters Local No. 760 (Union); and

WHEREAS the parties desire to modify and clarify the existing language of the CBA; and

WHEREAS the parties intend to modify the CBA Article 16 - Holidays for the purpose of recognizing June 19th, a state and federal holiday commemorating the emancipation of enslaved people in the United States and known as "Juneteenth".

NOW THEREFORE, the parties have negotiated and mutually agreed to the following:

Effective upon ratification by both parties, Article 13.2 Annual Leave and Article 16.1 Holidays shall be amended and read as follows:

13.2 Annual leave allowances which are a combination of vacation leave and holidays (Article 16) shall be earned annually based on the following schedule:

A.	From hire through the fourth (4th) year:	15.34	hours per month
B.	For the fifth (5th) year:	18.67	hours per month
C.	For the sixth (6th) year:	19.34	hours per month
D.	For the seventh (7th) year:	20	hours per month
E.	For the eighth (8th) year:	20.67	hours per month
F.	For the ninth (9th) year:	21.34	hours per month
G.	For the tenth (10th) year:	22	hours per month
H.	For the eleventh (11th) year:	22.67	hours per month
I.	For the twelfth (12th) year:	23.34	hours per month
J.	For the thirteenth (13th) year:	24	hours per month
K.	For the fourteenth (14th) year:	24.67	hours per month
L.	For the fifteenth (15th) year:	25.34	hours per month

Such hours will be accrued month-by-month beginning with the first full month's employment but may not be used by the employee until after the end of six (6) months of continuous employment. Annual leave earned in the first six (6) months

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: May 16, 2022

Subject: Resolution 36-2022 Supplement No.6 G&O/Engh Design

The Attached Resolution **36-2022 Approving Supplement No. 6 to the Consulting Agreement between the City of Omak and Gray and Osborne Inc., for the Engh Road/Sr215/US97 Intersection Improvements,** is forwarded for your consideration.

Supplement No. 6 Extends the Design contract through December of 2023 and increases the contract amount an additional \$15,470, for additional design work needed to satisfy WSDOT concerns and delays in ROW Acquisition.

This project is scheduled for bid opening on 5/18/2022. An additional Supplement to this agreement will be forth coming for the Construction Administration phase of this Project.

I approve this Ordinance and urge it Adoption

RESOLUTION NO. 36-2022

A RESOLUTION APPROVING SUPPLEMENT NO. 5 TO THE CONSULTING AGREEMENT BETWEEN THE CITY OF OMAK AND GRAY AND OSBORNE INC. FOR THE ENGH ROAD/SR215/US 97 INTERSECTION IMPROVEMENTS

WHEREAS, Resolution 29-2015 approved a Consulting Agreement with Gray & Osborne, Inc. for the Engh Road/SR215/US97 Intersection Improvements project; and

WHEREAS, the attached Supplemental Agreement Number 6, will amend the original executed agreement with Gray & Osborne, Inc. dated August 5th, 2015; and

WHEREAS, the amendment as detailed in Exhibit "A" changes the project completion to December 31st, 2023 and increase the agreement amount by \$15,470.00 to maximum payable amount of \$125,132.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Omak that Washington State Supplemental Agreement No. 6, attached hereto as Exhibit "A", is approved. The Mayor is authorized to execute the said agreement on behalf of the City.

INTRODUCED AND PASSED this _____ day of _____, 2022.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

EXHIBIT A



**Washington State
Department of Transportation**

Supplemental Agreement Number <u>6</u>		Organization and Address	
Original Agreement Number		Gray & Osborne, Inc. 1130 Rainier Avenue S., Suite 300 Seattle, WA 98144 Phone: (206) 284-0860	
Project Number STPUS-Z924(003)	Execution Date	Completion Date 12/31/2023	
Project Title Engh Road - SR 215/US 97 Intersection Improvements	New Maximum Amount Payable \$125,132		
Description of Work This supplemental scope of work provides for additional costs incurred in the preliminary engineering phase of the project.			

The Local Agency of City of Omak
desires to supplement the agreement entered in to with Gray & Osborne, Inc.
and executed on 08/05/2015 and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
See attached Exhibit A-1.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Revised Completion Date 12/31/2023

III

Section V, PAYMENT, shall be amended as follows:

The Contract amount shall be supplemented by \$15,470 for a new maximum amount payable of \$125,132.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: _____ By: _____

Consultant Signature

Approving Authority Signature

Date

EXHIBIT A

Summary of Payments

	Basic Agreement	Supplement No. 1	Supplement No. 2	Supplement No. 3	Supplement No. 4	Supplement No. 5	Supplement No. 6	Total
Direct Salary Cost	\$25,082	\$0	\$0	\$0	(\$4,921)	\$0	\$4,832	\$24,993
Overhead (Including Payroll Additives)	\$44,144	\$0	\$0	\$0	(\$8,661)	\$0	\$9,188	\$44,671
Direct Non-Salary Costs	\$934	\$0	\$0	\$31,977	\$15,058	\$0	\$0	\$47,969
Fixed Fee	\$7,525	\$0	\$0	\$0	(\$1,476)	\$0	\$1,450	\$7,499
Total	\$77,685	\$0	\$0	\$31,977	\$0	\$0	\$15,470	\$125,132

EXHIBIT A-1

SCOPE OF WORK

CITY OF OMAK ENGH ROAD – SR 215/US 97 INTERSECTION IMPROVEMENTS SUPPLEMENTAL AGREEMENT NO. 6

INTRODUCTION

This scope amends the Scope of Work approved by the City of Omak on August 5, 2015.

This scope of work includes additional costs incurred by Gray & Osborne, Inc. during the preliminary Engineering phase of the project. The following described tasks are added to the scope of work for the associated phase:

Additional services related to the Preliminary Engineering phase consist of the following:

1. Redesign of the traffic signal system required due to requested changes made by WSDOT. This work originally consisted of an induction loop detection system, which was originally required by WSDOT and communicated to G&O during field meetings with WSDOT traffic operations staff. Final review and approval by WSDOT of the signal system required the system to be changed to a radar detection system.
2. Additional design documentation package requirements that were not included in the scope of the original agreement.

The costs associated with this item are shown in Exhibit B-1a.

EXHIBIT B-1a

CONSULTANT FEE DETERMINATION - SUMMARY SHEET (COST PLUS FIXED FEE)

Project: City of Omak - Engh Road - SR 215/US 97 Intersection Improvements

Additional Engineering Costs: Preliminary Engineering
Direct Salary Cost (DSC):

Discipline Required	Estimated Hours	Estimated Rate	Estimated Amount
Principal-In-Charge	4	\$32 to \$58	\$200
Project Manager/Engineer	28	\$32 to \$55	\$1,232
E.I.T./Design/Civil Engineer	60	\$24 to \$36	\$2,160
Survey Tech./CADD Tech./Drafter	40	\$15 to \$31	\$1,240

Subtotal Direct Labor Costs (DLC): \$ 4,832

Indirect Labor Costs (Overhead) @ 190.15% x DLC: \$ 9,188

Fee @ 30% x DLC: \$ 1,450

Subconsultant Cost

TOTAL ESTIMATED COST: \$ 15,470



Development Division
Contract Services Office
PO Box 47408
Olympia, WA 98504-7408
7345 Linderson Way SW
Turnwater, WA 98501-6504

TTY: 1-800-833-6388
www.wsdot.wa.gov

March 18, 2021

Gray & Osborne, Inc.
1130 Rainier Avenue S. #300
Seattle, WA 98144

Subject: Acceptance FYE 2019 ICR – Risk Assessment Review

Dear Melissa Drysdale:

Based on Washington State Department of Transportation's (WSDOT) Risk Assessment review of your Indirect Cost Rate (ICR), we have accepted your proposed FYE 2019 ICR of 190.15%. This rate will be applicable to Local Agency Contracts in Washington only. This rate may be subject to additional review if considered necessary by WSDOT. Your ICR must be updated on an annual basis.

Costs billed to agreements/contracts will still be subject to audit of actual costs, based on the terms and conditions of the respective agreement/contract.

This was not a cognizant review. Any other entity contracting with your firm is responsible for determining the acceptability of the ICR.

If you have any questions, feel free to contact our office at **(360) 705-7019** or via email consultantrates@wsdot.wa.gov.

Regards;

ERIK K. JONSON
Contract Services Manager

EKJ:ah