
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
May 2, 2022**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Todd McDaniel, City Administrator
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Dan Christensen, Chief of Police
Steve Clark	Wayne Beetchenow, Public Works Director
Meyer Louie	Connie Thomas, City Clerk
Michelle Gaines	Tyler Wells, Building Official
Dave Womack	Russ Tallant, Sergeant

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné informed Council that a couple of officers attended out of state training in Idaho. City staff discussed the travel and felt it was a worthy training. Sergeant Tallant informed Council that it was good training and there are items he will be implementing in Omak. The training was drug investigation and offered a smorgasbord of different classes. He and Detective Bowling only shared one class together and both received a smattering of information. Detective Bowling will also be implementing new processes learned from this training. Mayor Gagné added that employees at the Sheriff's Office were unable to attend the training which provided the openings for Omak.

CONSENT AGENDA:

Member Womack moved, seconded by Member Gaines, to approve the consent agenda consisting of minutes from the April 18, 2022, meeting; claims checks numbered 107034-107088 issued, in the amount of \$163,663.87; April 2022 payroll checks numbered 106870-106873, 106954-106978 and, ACH payments in the amount of \$320,334.25; voided checks 106979-107033; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Request for Fireworks Permit – J&M Liquidations, LLC

Member Foth moved, seconded by Member Cariker, to approve the Fireworks Permit for J&M Liquidations, LLC. Fire Chief Bowling informed Council that J&M Liquidation is again seeking permission to sell fireworks for the Fourth of July and, it requires Council approval. Member Gaines asked if there were any discussions with the Colville Tribes about canceling the sale of fireworks. Chief Bowling said there has been no discussion. Administrator McDaniel said if the city were to ban firework sales and use, it needs to be done a year in advance. Member Womack recalled a year when Safe & Sane Fireworks were not allowed but the Colville Tribes did sell and, it was difficult to regulate. Administrator McDaniel said staff can reach out and have the discussion with the Colville Tribe. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

Ordinance 1912 – 1st Reading – Amending the 2022 Budget – Various Funds

Mayor Gagné informed Council that this is a first read. Administrator McDaniel informed Council the ordinance recognizes and increase of \$230,368.68 in actual beginning fund balance, re-classifies \$667,737 of the beginning fund balance as restricted ARPA (American Rescue Plan Act) beginning fund balance, and recognizes an additional \$94,400 in grant revenue. The ordinance also appropriates an additional \$153,200 for a vehicle ordered in 2021 that will be purchased in 2022 and the Co-Responder position. The funds are strong.

Ordinance 1913 – Amending the 2022 Non-Union Salary Schedule

Member Gaines moved, seconded by Member Cariker to approve Ordinance 1913. City Administrator McDaniel corresponded with the Personnel/Finance Committee, staff and, Mayor regarding a temporary part-time position Court Administrator for the Municipal Court. Denise Hardy retired and staff was not cross trained in court administration. He felt it was in the best interest of the city to bring on Danyle Gaines for the remainder of the year. She will work twelve hours a week to assist while Clerk Thomas and train new employees. This will allow Clerk Thomas to continue training new staff. The salary for this position is \$28/hour. There will be a

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savings in salary and wages due to delays in hiring allowing which allows the budget to absorb the cost of this position. Member Louie confirmed this position is without benefits. Administrator McDaniel confirmed there is not medical with the position. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 28-2022 – Approve Professional Services Agreement with J-U-B Engineers, Inc.

Member Foth moved, seconded by Member Clark, to approve Resolution 28-2022. Public Works Director Beetchenow informed Council the agreement with J-U-B Engineers, Inc. will allow them to assist the city with the ALP (Airport Layout Plan) update and Narrative report. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 29-2022 – Guaranteeing Grant Matching Funds to WSDOT Aviation

Member Gaines moved, seconded by Member Cariker, to approve Resolution 29-2022. Public Works Director Beetchenow explained to Council the resolution guarantees match funds of \$17,220.95 to the Washington State Department of Transportation Aviation for the ALP update and Narrative report for the Omak Airport. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 30-2022 – Authorizing Submission – Application for Federal Assistance

Member Gaines moved, seconded by Member Foth to approve Resolution 30-2022. Public Works Director Beetchenow informed Council the Resolution will authorize the Mayor to apply with the FAA for 90% funding of the ALP Update & Narrative Report project to cover the cost of the plan. Administrator McDaniel explained that during the 2022 budget preparation, staff was unsure of what needed to be done. The amount exceeds the budget but will be expanded over two fiscals. Additional appropriations can be made during the next budget cycle. Funding is 90% federal, 4% state and the City of Omak will be responsible for the balance. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 31-2022 – Approving an Award of Contract for 2022 sewer/Water System Imprv.

Member Gaines moved, seconded by Member Louie to approve Resolution 31-2022. Administrator McDaniel explained to Council the project is three phases and funded in the budget. The award is for the water and sewer line upgrades in the areas of Hemlock Street and a water line upgrade on Dewberry Street. The city received two bids, one from Selland Construction and the other from JR Construction. JR Construction was the lowest responsive bidder. Based on evaluations from Gray & Osborne, City Attorney Mick Howe, city staff recommends approval of the contract with Burly Products, Inc. dba JR Construction. Today, the city received a Bid Protest from Selland Construction questioning the lowest responsive bidder, JR Construction. Gray & Osborne, City Attorney Howe and staff still believes JR Construction is the responsive, responsible bidder. This Resolution awards the bid in accordance with RCW 39.04. If there is no further action by Selland Construction, the Mayor will execute the construction contract with Burly Products, Inc. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 32-2022 – Approve Amendment No. 4 – Professional Service Agreement with Gray & Osborne

Member Gaines moved, seconded by Member Womack to approve Resolution 32-2022. Public Works Director Beetchenow explained to Council the Resolution will allow Gray & Osborn, Inc. to provide engineering services for construction administration and inspection services for the 2022 Sewer and Water System Improvements project. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Out of State Travel – Omak Police Officers - Posthumous Acceptance

Mayor Gagné advised Council that she needed to go back to the Out of State Travel and get Posthumous Acceptance from Council. Member Womack moved, seconded by Member Cariker to approve the Out of State Travel for the Omak Police Officers. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Member Foth reminded Chief Bowling that the Community Support and Public Safety Committee would like to meet with him on Monday, May 16th at 6pm.

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Building Official Tyler Wells did not have any official business to report but on a personal note he thanked Mayor Gagné and City Administrator McDaniel for allowing him the opportunity to continue coaching. He was hired this year as the head baseball coach for the Omak Pioneers and the administrative support and flexibility has allowed him to still coach. The Omak Pioneers had a good year. They have not won a game in five years and this year won seven. He invited all to an end of year game versus the Okanogan Bulldogs tomorrow at the Omak Eastside Park. Omak secured fourth place in the league and will go onto district playoffs which has not been done in ten or more years.

Fire Chief Bowling informed Council that the new fire truck is done and sitting in Florida. They had a virtual inspection on Thursday morning and the truck will be delivered to the dealership in Yakima where additional equipment will be added prior to final delivery. He said it should be by the end of May.

Sergeant Tallant informed Council that Chief Christensen submitted to all a briefing. He told Council while away at training it was busy and came back to one hundred fifty reports to approve. He also shared with Council that today he watched an officer on day shift handle seventeen calls for service and he did a remarkable job! Other officers are doing well and, Officer Schaefer is taking care of a lot of problems.

Public Works Director Beetchenow reported that employee Nick Buckner received a 94% grade on his sewer operators' class with California State University Sacramento.

Clerk Thomas informed Council that new employee Veronica Castro started employment today.

City Administrator McDaniel informed Council the City's Outreach Specialist, Rochelle Danielson started today. She is involved and organized.

Member Foth informed Council that he along with other Councilmembers received a message from citizen Patrick Dunn regarding a burned-out streetlight at 214 S Main Street. He asked if staff could check into that. He also mentioned at 425 Jasmine Street there are poles but no lights on them. He feels if there is light in that area, it will help reduce the crime. Member Cariker said she mentioned years ago about increasing lighting on streets. She feels it would be beneficial to look at the costs involved. Sergeant Tallant told Council that a block watch group chose a location and as a group, they installed a light in the area they wanted. There was further discussion about lighting and getting information out to the community about crime prevention tips.

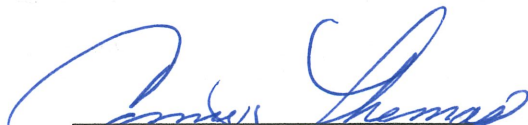
Member Cariker informed Council that on May 20th, Kiwanis Builders Club will be hosting a dance from 6pm to 8pm at the Middle School Multi-Purpose Room. The cost is \$5 pr family.

Chief Christensen was in attendance via Zoom. He informed Council that he is away at FBI Law Enforcement Executive Development Association Command training. He thanked Sergeant Tallant for stepping up to cover while he is away. He congratulated Officer Schaefer for recovering a stolen motorcycle.

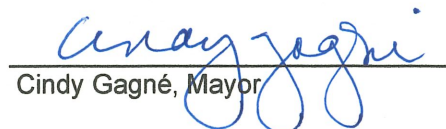
Member Foth thanked Chief Christensen for speaking at TRANGO as it was very informative.

Mayor Gagné informed Council the city held their Arbor Day Celebration this past Friday. Several third-grade classes attended, and they are very smart and asked a lot of questions. Rotary helped stuffed goody bags that were handed out to the students. The City also hosted a retirement party for Denise Hardy that day.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:36 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor