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**AGENDA**  
**OMAK CITY COUNCIL MEETING**  
**Zoom Meeting**  
**Monday, November 1, 2021 – 7:00 PM**

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- A. CALL TO ORDER
- B. FLAG SALUTE
- C. CITIZEN COMMENTS
- D. CORRESPONDENCE AND MAYOR'S REPORT
  - 1. Interview and Selection of Candidate for Councilmember Position #7:
    - Meyer Louie
    - Carl Christensen
- E. CONSENT AGENDA:
  - 1. Approval of minutes from October 18, 2021, Council Meeting & October 25, 2021, Budget Workshop
  - 2. Approval of Claims & Payroll
- F. PUBLIC HEARINGS:
  - 1. 2022 Budget Revenue Sources – Consideration of 2022 Ad Valorem Revenue Taxes
  - 2. City of Omak Capital Facilities Plan
- G. NEW BUSINESS:
  - 1. Mara Machulsky – Northwest Solutions – City of Omak Legislative Consultant
  - 2. Ord. 1907 Authorize Ad Valorem Taxes for 2022 Fiscal Calendar Year 
  - 2. Res. 53-2021 Aprv. Agreement with North Central Washington Narcotics Task Force 
  - 3. Res. 54-2021 Approve 2021-2026 Capital Facilities Plan 
  - 4. Res. 55-2021 Approve Purchase of VFD for Wastewater Treatment Facility 
- H. OTHER BUSINESS:
  - 1. Council Committee Reports
  - 2. Staff Reports

 **Action by City Council**

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In accordance with the "Stay Home, Stay Healthy" order from Governor Inslee, our Council Meeting will be conducted using a Hybrid Model incorporating Zoom Meetings (information on next page).  
If you need support, contact the City Clerk in advance of the meeting by calling 509-826-1170 or e-mail [clerk@omakcity.com](mailto:clerk@omakcity.com) for assistance.

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**The City of Omak is inviting you to a scheduled Zoom meeting  
Monday, November 1, 2021 @ 7:00pm**

Join Zoom Meeting

<https://uso2web.zoom.us/j/87551416217?pwd=dThrd2YzSVNGcTM3M1dNb3k4aitxQTo9>

Meeting ID: 875 5141 6217

Passcode: 016123

One tap mobile

+12532158782,,87551416217#,,,,\*016123# US (Tacoma)

+16699006833,,87551416217#,,,,\*016123# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 875 5141 6217

Passcode: 016123

Find your local number: <https://uso2web.zoom.us/j/87551416217?pwd=dThrd2YzSVNGcTM3M1dNb3k4aitxQTo9>

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OCT 27 2021

CITY OF OMAK



WASHINGTON STATE

*heart of the Okanogan*

**COPY**

**CITY OF OMAK  
APPLICATION FOR COUNCIL POSITION**

Name: Meyer A. Louie  
 Street Addr: (please print) 409 South Birch Street, Omak, WA 98841  
 Mailing Addr: P.O. Box 1375, Omak, WA 98841

Phone No.: (360) 556-0709 Cell: Same

E-mail: meyerlouie@yahoo.com

Are you a Registered Voter residing within the city limits of the City Omak?  
 (Yes)  (No)

Have you lived the 12 preceding consecutive months within the City Omak?  
 (Yes)  (No)

Employer: Retired (at present)

Job Title: \_\_\_\_\_

Employer's Address: \_\_\_\_\_  
 \_\_\_\_\_

Other Organizations you are a member of or participate in:  
Omak Food Bank  
AARP

**On a separate page, please explain your interest in serving on the Omak City Council, and your goals for the future of the community.**

**Applications are due at Omak City Hall by 4:00 PM, Friday, October 8, 2021.**

**QUESTIONS FOR  
CITY COUNCIL POSITION  
CANDIDATES**

On a separate piece of paper, please answer the questions below. This will be a part of your application packet.

1. What is the most important issue you feel the City faces today?
  
2. Have you ever attended Council meetings or been involved in any part of the planning or development process for the City or, other organizations?
  
3. In the case of a controversial issue that comes before the Council, what factors will you consider in making your decision?

## **Omak City Council Position Candidate**

Explanation of my interest in serving on the Omak City Council, and my goals for the future of the community.

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My hometown, Omak, has always been important to me over the years. Over many years, I have lived in Spokane, Oregon, Seattle area, and even Canada, but Omak has always been with me. My hope was to someday return to my hometown for good. Last year, I retired from college math teaching, bought a house in Omak, and I have fulfilled that dream of coming home. Growing up here, I acquired great small-town values, I learned a good work ethic growing up on a farm on the Omak flat, and I still have many friends here from those growing up years.

Coming back to Omak and once again becoming a member of the community, I have asked myself how I can help this special place to continue to thrive, grow, and prosper. After perusing the City of Omak website recently, I noticed there was a vacancy on the City Council. That piqued my interest immediately. The light came on, I immediately thought that would be a wonderful was to serve my community, and that's why I am applying for the position. The operative word is "serve," and that's what I'd like to do as my contribution in helping Omak to continue to grow, thrive, and prosper.

My goals for the future of the greater Omak community:

1. Improve communication by building bridges across the entire community;
2. Help restore confidence in local government again.

We need to build bridges between the west side and the east side, between tribal and local communities, and between voters and their elected officials. Voter apathy is for real; we need to improve communication and build bridges to restore confidence in government once again. It will take great effort. Let's not kid ourselves, it will not be easy. But we must try, persevere, and be diligent daily in our efforts to improve our situation.

## Omak City Council Position Candidate Questions

1. What is the most important issue you feel the City faces today?

Lack of communication between stakeholders and voter apathy and lack of confidence in government. They go hand in hand. Voters and constituents have lost a lot of hope in what government can do for them, so many people in the community have thrown their hands up and given up. We need to bring back that confidence again, and it starts by communicating, listening, empathizing, respecting, and helping each other.

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2. Have you ever attended Council meetings or been involved in any part of the planning or development process for the City or other organizations?

I attended City Council meetings regularly in Lacey, Washington, my previous residence. I got to know and interact with several of the Council members; it was a great way to really understand the important issues facing the City Council and the Lacey community. My interest and involvement got me interested in running for a Council position, but my professional circumstances at the time did not allow me to run at that time. I asked one of the Lacey City Council members out to lunch one day. I asked him what it took for him to get elected. We sat for over an hour discussing what he did to be successful in his bid. I was willing, but the timing was not quite right at that time.

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3. In the case of a controversial issue that comes before the Council, what factors will you consider in making your decision?

First of all, hear all sides, listen. Really listen, speak later. Respect the person and their position, even if, deep inside, I don't agree with everything they are presenting or supporting. Think it over, sleep on it, talk about it with colleagues. Then, and only then...in making a decision, I will seek to the best of my ability to answer the question: what alternative will best serve the greater good of the Omak community?



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JUL 28 2021  
CITY OF OMAK

**CG COPY**

**CITY OF OMAK  
APPLICATION FOR COUNCIL POSITION**

Name: Carl Christensen  
(please print)  
Street Addr: 222 Ash St. South.  
Mailing Addr: P O Box 4196

Phone No.: \_\_\_\_\_ Cell: 509-322-1585

E-mail: chriscarl9@hotmail.com

Are you a Registered Voter residing within the city limits of the City Omak?  
(Yes) X (No) \_\_\_\_\_

Have you lived the 12 preceding consecutive months within the City Omak?  
(Yes) X (No) \_\_\_\_\_

Employer: Omak School District

Job Title: Bus Driver

Employer's Address: \_\_\_\_\_  
\_\_\_\_\_

Other Organizations you are a member of or participate in:  
Palestine Masonic Lodge, Retired Washington  
State Patrol Association



1. What is the most important issue you feel the City faces today?

I believe that the infrastructure of the city streets is one of the most important issues we are facing and will face in the future. With the increase in our daily population due to our centralized businesses for the entire county. Having sustainable funding and project coordination to insure that our road systems meet the needs of our community. The change in our current social environment has left our city vulnerable and does not promote the beauty that this city once held. Finding and securing funding will be a paramount function as a council member. Working with the several entities that interact and utilize the City of Omak will be important. Having legislative checks and balances will help facilitate a well managed city.

2. Have you ever attended Council meetings or been involved in any part of the planning or development process for the City or, other organizations?

I have attended council meetings and keep informed of how our city is managed. As Fair Manager I had to attend Commission meetings regularly. As Undersheriff of Kittitas County I attended Commission meetings. I am familiar with the Open Public Meetings act, Robert's Rules of Order, and how to effectively hold public hearings. I have sat on many boards and committees and understand the function of government. I keep myself informed of current events and hold excellent situational awareness. Having grown up and lived on the Colville Confederated Reservation and am familiar and have family members who are tribal members. I do have a deep understanding of what our community is represented of.

3. In the case of a controversial issue that comes before the Council, what factors will you consider in making our decision?

I have worked most of my life in law enforcement. I am a rule follower. I understand the great value of our Constitution. All authorities are derived from this great document. Ultimately our State Constitution and laws create the authority for the City of Omak. That is my basis, and in practicality I understand hearing testimony, evaluating evidence, and considering all relevant facts to build my ability to critically analyze information and make decisions rooted in law and order. Hearing differing perspectives is valuable and an important skill that I have honed in my many years. I want to see the City of Omak prosper.

To: Mayor Cindy Gagné, City Council, Administrator McDaniel

From: Carl G. Christensen

I would like to take this opportunity to submit my name for the vacant City Council position for the City of Omak. I have lived most of my life in the City of Omak having grandparents and myself residents of this city. I was born in Omak at the Biles Coleman Hospital. My roots run deep and my concern for the city has only grown. I drive bus for the Omak School District.

Obviously, my son is the Chief of Police, but his appointment has increased my interest in the operations and fiscal responsibilities of legislative actions of the city. My interests have truly grown in the best interest of the city and the greater community. I grew up on a dairy farm 5 miles out of town and spent my nearly all my life here. I have worked in county infrastructure as the Okanogan Fair manager, I was a City Police Officer, a WSP Trooper, Deputy Sheriff in this county. I have a strong interest in public safety and am a strong supporter of city streets, water, and sewer. Those main infrastructure systems that maintain a viable healthy community in Omak.

I am more than happy to meet with the community and representatives of the City of Omak.

Please accept this email as my interest for the vacant council position.

Respectfully,

Carl G. Christensen

# MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Todd McDaniel

Date: November 1, 2021

Subject: Ordinance 1907 Fixing 2022 Ad Valorem Taxes

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The Attached **Ordinance 1907- An Ordinance Fixing the Amount of the City of Omak's Financial Requirements to be Raised by ad Valorem Taxes Upon All Taxable Property, Both Real and Personal, Within the City of Omak, Okanogan County, Washington, for the Ensuing Fiscal and Calendar Year 2022,** is forwarded for your consideration.

Ordinance 1907 establishes the amount of property taxes to be collected for the fiscal year 2022. This Ordinance increases the levied amount, by the max allowable increase of 1% and includes and adjustment for a one-time correction to the 2020 levy amount.

The actual levy rate for 2020 was \$861,131.25. The 2022 levy amount includes the recovery of the one-time error correction amount and the 1% allowable annual increase of \$8,613.25. The total increase for the 2022 Levy amount is \$17,282.46 or 2.0069%.

The 2022 Levy Certification will be \$887,500 and includes estimates for new construction and State Utility contributions. This amount is included in the proposed 2022 budget.

This revenue source has typically been split between the Current Expense and the Street funds. The additional revenue is needed for the cost of services as identified in the proposed 2022 budget.

I support this ordinance and recommends it adoption

**ORDINANCE NO. 1907**

**AN ORDINANCE FIXING THE AMOUNT OF THE CITY OF OMAK'S FINANCIAL REQUIREMENTS TO BE RAISED BY AD VALOREM TAXES UPON ALL TAXABLE PROPERTY, BOTH REAL AND PERSONAL, WITHIN THE CITY OF OMAK, OKANOGAN COUNTY, WASHINGTON, FOR THE ENSUING FISCAL AND CALENDAR YEAR 2022**

**WHEREAS**, the City Council of the CITY OF OMAK, has properly given notice of the public hearing held November 1, 2021 to consider the City of Omak's budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

**WHEREAS**, the City Council of the CITY OF OMAK, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Omak requires an increase in property tax revenue from the previous year in order to discharge the expected expenses and obligations of the City of Omak and in its best interest; and

**WHEREAS**, the City of Omak's actual levy amount from 2021 was \$861,131.25; and

**WHEREAS**, the population of the City of Omak is less than 10,000.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OMAK DOES ORDAIN AS FOLLOWS:**

**Section 1.** An increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2022 levy in the amount of \$ 878,413.71, which is a 2.006947884 percent increase of the previous year's tax levy of \$861,131.25, or a total increase of \$17,282.46. This increase excludes revenue resulting from the addition of new construction and improvement to property and any increase in the value of state assessed property, any additional amounts resulting from annexations that occurred, and refunds made.

**Section 2.** This ordinance must be approved by a majority of the members of the Omak City Council and upon adoption of this ordinance fixing the amount of property taxes to be levied, the City Administrator shall certify the same to the Board of County Commissioners as required by statute.

**Section 3.** Upon adoption of this ordinance fixing the amount of ad valorem taxes to be levied, the City Administrator shall certify the same to the County Assessor of Okanogan County, Washington for the purpose of having said taxes extended on the tax rolls as provided by law and said Assessor is hereby authorized to extend said taxes accordingly.

**Section 4.** This ordinance shall be in full force and effect on and after the date of its passage, approval by the Mayor and publication as required by law.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF OMAK**, this 1st day of November, 2021.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Connie Thomas, City Clerk

\_\_\_\_\_  
Michael D. Howe, City Attorney

Filed with City Clerk: \_\_\_\_\_  
Passed by City Council: \_\_\_\_\_  
Date Published: \_\_\_\_\_  
Date Effective: \_\_\_\_\_

**SUMMARY OF ORDINANCE NO.1907 OF THE City of Omak, Washington.**

On the \_\_\_\_\_ of \_\_\_\_\_, 2021, the City Council of the City of Omak, passed Ordinance No. 1907.

A summary of the content of said ordinance provides as follows:

**AN ORDINANCE fixing the amount of the CITY OF OMAK'S financial requirements to be raised by ad valorem taxes upon all taxable property, both real and personal, within the CITY OF OMAK, OKANOGAN COUNTY, WASHINGTON, for the ensuing Fiscal and Calendar Year 2022. An increase in the regular property tax levy excluding amounts resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property is hereby authorized for the 2022 levy in the amount of \$878,413.71, which is a 2.006947884 percent increase of the previous year's levy or \$17,282.46.**

The full text of this ordinance will be mailed upon request.

Dated this \_\_\_\_\_ day of November 2021.

\_\_\_\_\_  
Connie Thomas, City Clerk

## LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Todd McDaniel, City Administrator for the City of Omak, do hereby certify to Okanogan County legislative authority that the City Council of the City of Omak requests that the following levy amounts be collected in 2022 as provided in the City's budget, which was adopted following a public hearing held on November 1, 2021.

Regular Levy:                 \$ 887,500.00

Excess Levy:                 \$ None

Refund Levy:                 \$ None

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Ordinance / Resolution No. 1907
RCW 84.55.120

WHEREAS, the City Council of City of Omak has met and considered its budget for the calendar year 2022; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 861,131.25; and,

WHEREAS, the population of this district is less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2022 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 17,282.00 which is a percentage increase of 2.0069478 % from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 1 day of November, 2021.

Three horizontal lines for signatures on the left and right sides.

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc.

To ask about the availability of this publication in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. For tax assistance, call (360) 534-1400.

## LEVY CERTIFICATION

In accordance with RCW 84.52.020, I, Todd McDaniel, City Administrator for the City of Omak, do hereby certify to Okanogan County legislative authority that the City Council of the City of Omak requests that the following levy amounts be collected in 2022 as provided in the City's budget, which was adopted following a public hearing held on November 1, 2021.

Regular Levy:                 \$ 887,500.00

Excess Levy:                 \$ None

Refund Levy:                 \$ None

Signature:  \_\_\_\_\_

Date: 11/1/21





WASHINGTON STATE

*heart of the Okanogan*

2 North Ash • P.O. Box 72  
Omak, WA 98841  
(509) 826-1170  
Fax: (509) 826-6531  
www.omakcity.com

Hearing Impaired - call WA Relay Services 7-1-1

November 1, 2021

The City of Omak is requesting a 2.0006947884% increase to the 2021 levy rate. This request includes the lawful annual increase of 1% and recovery of the one-time correction to the levy rate made in 2020.

Todd McDaniel  
Administrator



## MEMORANDUM

**To:** Omak City Council  
Cindy Gagné, Mayor

**From:** Daniel J. Christensen, Police Chief

**Date:** November 1, 2021

**Subject:** Resolution 53-2021 – Authorizing Narcotic Task Force Agreement

The attached Resolution No. 53-2021, Authorizing the Operational Agreement Between North Central Washington Narcotics Task Force and the City of Omak for 2022, is submitted for your review.

This Resolution authorizes the Mayor to execute the agreement for 2022. There are no changes to the agreement and the membership dues for the inclusion remain \$5,600 a year.

I support this Resolution and request Council approval.

**RESOLUTION NO. 53-2021**

**OPERATIONAL AGREEMENT BETWEEN  
NORTH CENTRAL WASHINGTON NARCOTICS TASK FORCE  
AND THE CITY OF OMAK FOR 2022**

**THE CITY COUNCIL OF THE CITY OF OMAK**, Washington do hereby resolve that the North Central Washington Narcotics Task Force Operational Agreement, between the **CITY OF OMAK**, a municipal corporation, and **NORTH CENTRAL WASHINGTON NARCOTICS TASK FORCE**, (NCWNTF) effective from January 1, 2022 through December 31, 2022, is attached as Exhibit "A", and the Mayor is hereby authorized and directed to execute the same for and on behalf of the CITY; and the City Clerk is authorized and directed to attest her signature.

**INTRODUCED AND PASSED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney

## NORTH CENTRAL WASHINGTON

### NARCOTICS TASK FORCE

### OPERATIONAL AGREEMENT

THIS OPERATIONAL AGREEMENT is entered into pursuant to RCW 10.93 and RCW 39.34 and describes the duties and responsibilities of each jurisdiction and the operation of the North Central Washington Narcotics Task Force (NCWNTF). The participating jurisdictions are listed in Attachment A. This Agreement shall supersede all previous Task force Agreements upon its execution.

#### I. PROJECT DESCRIPTION

- 1.1 The North Central Washington Narcotics Task Force shall operate within the participating jurisdictions. The Task Force shall continue to be composed of personnel assigned from federal law enforcement agencies, the Washington State Patrol, law enforcement agencies within the counties, tribal law enforcement and the prosecutors' offices.
- 1.2 Each agency will participate for a period effective January 1, 2022 through the end of December 31, 2022.

#### II. BOARD OF DIRECTORS AND STRUCTURE OR ORGANIZATION

- 2.1 Overall governance of the NCWNTF's operations, including the setting of investigative priorities and general operating procedures as outlined in the task force grant, will be vested in a Board of Directors consisting of the chief law enforcement officer or agent from each participating jurisdiction

including state and federal and the Okanogan and Ferry County Prosecutors. The participating jurisdictions recognize that two or more jurisdictions may employ the same chief law enforcement officer or agent. In such event, the chief law enforcement officer or agent shall be entitled to cast a vote for each represented jurisdiction.

- 2.2 Each jurisdiction represented on the Board or by members of the Board of Directors shall have an equal vote in the conduct of its business. A quorum at a scheduled board meeting shall constitute seven votes. Each Board member may designate a subordinate to attend any particular Board meeting, which designee shall have full voting authority. When the board votes on any matter, a majority of those voting at a duly called meeting at which a quorum is present shall be required to conduct business. The Board shall have the authority to act and amend the policies and procedures which govern the actions of the Task Force.
- 2.3 The Board of Directors may assign or delegate such duties as it chooses to an Executive Committee selected from its members. The Executive Committee shall consist of three members of the Board who shall be appointed by the Chairperson.
- 2.4 The Board of Directors shall elect a chairperson from among its members to serve for one year. The Board of Directors shall meet at least four times a year. The chairman shall have the authority to call a special meeting of the board upon at least seven days notice to each board member.

- 2.5 The Board of Directors shall designate a Task Force Commander and a Financial Coordinator for the North Central Washington Narcotics Task Force. All persons assigned to the NCWNTF shall work under the immediate supervision and direction of the Task Force Commander. In the event that the Task Force Commander or the Financial Coordinator is gone for an extended period of time, the Executive Board will meet to determine a temporary replacement of that position. All persons assigned to the NCWNTF shall adhere to the rules and regulations as set forth in the NCWNTF's Policy and Procedures Manual, as well as their individual departmental rules, policies and procedures.
- 2.6 Personnel assigned to or otherwise participating in activities of the NCWNTF shall be deemed to be continuing under the employment of the jurisdiction assigning said individuals, or otherwise permitting their participation, and said subject employer(s) jurisdiction(s) shall remain liable for all acts or neglect of their said employee(s) and each such employer jurisdiction further agrees to indemnify and hold harmless all of the other jurisdictions/parties to this agreement, including their officers, agents and employees from all damages of every kind and nature whatsoever that may be claimed or accrued by reason of the acts or neglect of their assigned and/or participating employee(s).
- 2.7 Employees hired directly by the NCWNTF shall be special employees of the Okanogan County Sheriff's Office and are exempt from Civil Service hiring.

Guild membership is allowed to obtain the sheriff's office medical and dental benefits only – as approved by the Guild.

- 2.8 Any duly sworn peace officer, while assigned to duty with the NCWNTF as herein provided and working at the direction of the Executive Board, its chairperson, and the Task Force Commander, shall have the same powers, duties, privileges and immunities as are conferred upon him/her as a peace officer in the participating jurisdictions that employ him/her.
- 2.9 Participating agencies may withdraw from the NCWNTF by written statement of termination directed to the chairperson of the Board. Termination of an agency's participation will take place automatically thirty (30) days after receipt of such written notice or immediately upon written notification that said agency is unable to sustain the required funding.

### III. CONTEMPLATED NCWNTF TASKS

- 3.1 The general priority will be to continue investigations centering on narcotics trafficking, attempting to impact the highest-level dealers and wholesalers possible. When a determination of specific priorities must be made, the Board will direct the Task Force Commander. The NCWNTF will be responsible for accomplishing the Board's objectives.

### IV. NCWNTF OBJECTIVES

- 4.1 This section identifies specific targeted measures to be attained by the North Central Washington Narcotics Task Force during the program year.
  - A. Continue to disrupt drug organizations within the participating jurisdictions.

- B. Continue to gather and report intelligence data relating to illegal drug activities within the participating jurisdictions.
- C. Continue to make arrests that will impact the highest-level dealer and wholesaler as possible.
- D. Continue to effectively prosecute drug traffickers.
- E. Continue to promote law enforcement cooperation through multi-agency investigations.
- F. Continue to impact drug trafficking organizations.

#### V. FINANCIAL COMMITMENT

- 5.1 The agreed contribution fees of each participating jurisdiction are set out in the schedule, which is included as Attachment B. Agencies that are unable to pay all of their participation fee will be reviewed for membership on a case by case basis. Contributions will be monetary unless otherwise approved by the board. The board may impose sanctions such as ineligibility to share multi-agency forfeited assets, equipment distribution and abstaining from the voting process.

#### VI. BUDGET

- 6.1 The Financial Coordinator, under the supervision of the Board Chairperson, shall be responsible for the accounting of NCWNTF expenditures.
- 6.2 Forfeited assets will stay with the NCWNTF. The distribution of multi-agency forfeited assets will be decided by the Executive Board. Funds derived from asset forfeitures or court orders shall be held by the Task Force and used to fund its future operations. Equipment purchased with



Task Force funds will belong to the NCWNTF. In the event, the NCWNTF is disbanded; such NCWNTF equipment derived from seizures will be distributed in proportion to that agency's contribution, both monetary and in-kind services. However, if less than all agencies terminate, equipment derived from seizures will remain with the NCWNTF. Any equipment loaned to the NCWNTF by an agency will be returned to that agency.

- 6.3 The NCWNTF will maintain a fund to be used for drug buys and for the purchase of information. This fund will continue to serve as the basis for enforcement work and will not be used for normal expense.

## VII. CONCLUSION

Law enforcement agencies continue to be faced with the responsibility of increased narcotics investigations with decreasing resources. The North Central Washington Narcotics Task Force has proven its ability to make significant impacts on crime. The NCWNTF is an extremely efficient use of law enforcement expenditures. The cost effectiveness of the NCWNTF for city, county and tribal resources is enhanced by the participation of the Okanogan and Ferry County Prosecutor's Offices, the Washington State Patrol, Colville Tribal Police Department and other federal enforcement authorities. This integrated law enforcement approach to narcotics investigations has been proven as a positive approach to combating the increasing lawlessness that surrounds narcotics within our respective counties.

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Attachment A  
List of Participating Agencies

City of Okanogan

City of Twisp

City of Brewster

City of Winthrop

City of Omak

City of Tonasket

City of Oroville

Washington State Patrol

City of Pateros

United States Port of Entry

United States Border Patrol

Colville Tribal Police Department

Okanogan County Sheriff's Office

Okanogan County Prosecuting Attorney's Office

Homeland Security Investigations

Ferry County Prosecuting Attorney's Office

Ferry County Sheriff's Office

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Attachment B - Schedule of Cash Contributions

**\$3,300.00**

City of Okanogan

City of Brewster

Ferry County Sheriff's Office

**\$5,300.00**

City of Omak

**\$6,300.00**

Okanogan County Sheriff's Department

**\$2,300.00**

City of Oroville

City of Pateros

City of Winthrop

City of Twisp

City of Tonasket

City of Coulee Dam

NORTH CENTRAL WASHINGTON NARCOTICS

TASK FORCE CONTINUED

OPERATIONAL AGREEMENT

Agreement to Participate

Support for Continuation of NCWNTF

\_\_\_\_\_  
MAYOR, City of Pateros

  
\_\_\_\_\_  
MAYOR, City of Omak

\_\_\_\_\_  
MAYOR, City of Coulee Dam

\_\_\_\_\_  
MAYOR, City of Brewster

\_\_\_\_\_  
MAYOR, City of Oroville

\_\_\_\_\_  
MAYOR, City of Twisp

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MAYOR, City of Okanogan

\_\_\_\_\_  
MAYOR, City of Tonasket

\_\_\_\_\_  
MAYOR, City of Winthrop

## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Kurt Danison

Date: November 1, 2021

Subject: Resolution 54-2021 2021-2026 Capital Facilities Plan

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The Attached **Resolution 54-2021, Declaring Support and Adoption of the 2021-2026 Capital Facilities Plan**, is forwarded for your consideration.

This plan updates the 2013 Capital Facilities Plan (CFP). The updates started in 2018. The planning Commission and Staff has assisted with the update and review. The CFP is a tool that helps identify and prioritize city services and costs. The plan assists in the eligibility for funding opportunities.

I support this Resolution and recommends it adoption

**RESOLUTION No. 54-2021**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OMAK,  
WASHINGTON, DECLARING SUPPORT AND ADOPTION OF THE  
2021-2026 CAPITAL FACILITIES PLAN**

**WHEREAS**, the City of Omak maintains a wide range of public facilities and services needed to administer, operate, and maintain City owned improvements; and

**WHEREAS**, in 2019, the City contracted with Highlands Associates to begin the process of updating the 2011 Capital Facilities Plan; and

**WHEREAS**, through the course of 2019, 2020 and early 2021, inventory and background information was provided through interviews with City staff, examination of City planning documents, City budgets and conversations with State regulatory agencies and City engineers; and

**WHEREAS**, City Council reviewed the draft document during several Council meetings in 2021, and the Planning Commission reviewed the proposed capital improvements; and

**WHEREAS**, the Omak City Council held a public hearing on November 1, 2021, allowing for public comment and testimony on the draft 2021 Capital Facilities Plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON**, that the 2021 Capital Facilities Plan, dated September 2021, for the years 2021 through 2026, is hereby approved.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, 2021.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney

**CITY OF OMAK  
STAFF REPORT  
UPDATED CAPITAL FACILITIES PLAN**

**TO:** CITY COUNCIL  
**FROM:** KURT DANISON, CONTRACT PLANNER  
**SUBJECT:** UPDATED CFP  
**DATE:** 10/29/21

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**Project Description:**

After several years of effort, the 2021 Capital Facilities Plan (CFP), a document which is a prerequisite for several state funding sources that details the City's capital needs and provides projections for the next 6 years, is ready for adoption by the City Council.

**Chronology:**

The city directed Highlands Associates to work on updating the 2013 CFP in the later part of 2018, early 2019. Work on the document continued through 2020 and 2021 with the effort slowed by the COVID pandemic and work on related planning documents that provide important information for capital planning needs.

The updated CFP was reviewed by the Planning Commission during several meetings in 2021 and a hearing before Council scheduled on November 1, 2021.

**Applicable Codes and City Standards:**

The CFP is a requirement of the Public Works Board in order to qualify for funding. There are no local codes or standards that require adoption of a CFP.

**SEPA, Critical Areas and Shorelines:**

A SEPA Checklist was completed and provided to Agencies sent the CFP for review and comment. A DNS was issued on September 28, 2021 with no appeals received.

Many of the projects listed in the CFP will occur in Shorelines and/or Critical Areas and will be subject to the review and approval of permits as appropriate prior to construction.

**City Council Public Hearing:**

The City of City Council is holding an open record public hearing on November 1, 2021.

**Comments Received:**

The application and related materials were mailed or e-mailed to commenting agencies (see list in project file). As of the date this staff report was prepared, no comments have been received.

**Recommendation by Planning Staff:**

Planning staff recommends that the Council take the following action:

Move to recommend approval of the CFP and adopt Resolution \_\_-21.



# MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Ken Mears, Public Works Director

Date: November 1st, 2021

Subject: **Resolution No. 55-2021** Approving the Purchase of Variable Frequency Drive for the Wastewater Treatment Plant.

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The attached **Resolution 55-2021, A Resolution of the Omak City Council Approving Purchase of Variable Frequency Drive for the Wastewater Treatment Plant,** is forwarded for your consideration.

The Wastewater Treatment Plant influent pumps, which handle the waste coming into the plant, run using a Variable Frequency Drive or VFD. Unfortunately, one of these pumps has a failed VFD and needs to be replaced so the operators can monitor the pump daily.

We have obtained three quotes for the VFD replacement and received two back, with the third vendor deciding not to submit. Total Energy Management has submitted the lowest quote and performed work with the city in the past.

I support this Resolution and recommend its approval.

**RESOLUTION NO. 55-2021**

**A Resolution of the Omak City Council Approving Purchase of Variable Frequency Drive (VFD) for the Wastewater Treatment Plant**

**WHEREAS**, the Sewage Treatment Plant needs to replace the Variable Frequency Drive (VFD) at the sewage plant; and

**WHEREAS**, this purchase exceeds five thousand dollars, requiring Omak City Council Approval for purchase; and

**WHEREAS**, three quotes were requested and two were received for the needed equipment; and

**WHEREAS**, Total Energy Management provided the lowest priced quote for the replacement.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Omak, do hereby approve the purchase of Variable Frequency Drive (VFD) from Total Energy Management as attached in "Exhibit A," in the amount of \$5,367.00.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney



October 28, 2021

**City of Omak – Wastewater Treatment Plant Influent VFD Replacement**

**Attention:** Jesus Arciniega

**Re:** Quote

**Total Energy Management** will provide the following:

- **Influent VFD** shall be an ACS550-U1-059A-4.
  - Includes installation and programming.
  - Excludes any third party testing.
- **VFD as described above: \$5,367.00**

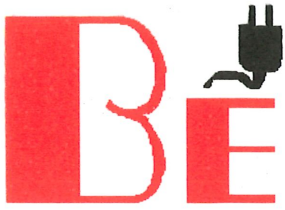
Terms: Net 30   Freight: Not Included   Quote Valid for 45 Days   Does Not Include WSST

**Offered By:**

10/28/2021

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**Ryan Harris, Controls Division, Total Energy Management**



# BECKSTEAD ELECTRIC, INC.

Industrial • Commercial • Residential Contracting

92 - 9<sup>th</sup> Street, Wenatchee, WA 98801-1578

Phone (509) 663-1148, Fax (509) 665-0502

e-mail: [beinc@becksteadelectric.com](mailto:beinc@becksteadelectric.com)

**DATE:** October 8, 2021

**Quote #:** 2021-295

## **PROPOSAL**

**LICENSE:** BECKSE\*I066PO

**TO:** City of Omak

**OFFICE:**

**CELL:** 509-846-3107

**EMAIL:** [wwtp@omakcity.com](mailto:wwtp@omakcity.com)

**ATTN:** Jesus Arciniego

**JOB:** Replace bad VFD

1 - ABB ACS550 Standard Drive

**Material & Labor:** \$6,265.00 + Permit + Tax

**Payable as follows:** Amount due upon completion. Projects that are longer in duration will be invoiced monthly based on progress completed and payment is due upon receipt of invoice. A 1.5% monthly service charge will be issued to invoices past 30 days due. This quote includes a 3% discount for cash or check payments. If paying by credit card the discount will be added back into the quoted amount. This quote is valid for 30 days.

Authorized Signature Robbi Beckstead (TC)

**ACCEPTANCE OF PROPOSAL:** The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Please sign and return one copy upon acceptance of this proposal.**

Signature \_\_\_\_\_ Date \_\_\_\_\_