
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
October 18, 2021**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council held via Zoom to order at 7:00 PM, established a quorum and all joined in a moment of silence.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Dan Christensen, Police Chief
Steve Clark	Ken Mears, Public Works Director
Vacant Position	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CONSENT AGENDA:

Member Clark moved, seconded by Member Cariker, to approve the consent agenda consisting of minutes from the October 4, 2021, meeting; 2021 claims checks numbered 105730-105792, 105794-105797 (Voided Check 105799) in the amount of \$417,612.13; September manual checks numbered 105456, 105630, 105631 in the amount of \$1,154.71. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Resolution 49-2021 – Approve Extension of Engineering Services with Gray & Osborne, Inc.

Member Clark moved, seconded by Member Cariker, to approve Resolution 49-2021. Public Works Director Mears explained to Council that Gray & Osborne, Inc. was formally selected in February of 2021 to provide "On Call" engineering services to the City of Omak. Gray & Osborne continues to provide excellent service to the city in addition, we also have several projects scheduled for 2022. This Resolution is to extend the engineering agreement with Gray & Osborne through December 31, 2022. Public Works Director Mears supports the resolution and recommends adoption. As there was no discussion or comments from the audience, Council voted and unanimously approved the motion.

Resolution 50-2021 – Approve Purchase of Stampede Chutes from WW Livestock Systems

Member Clark moved, seconded by Member Gaines, to approve Resolution 50-2021. Public Works Director Mears reminded Council that the purchase of the chutes was discussed during the October 4th Council meeting. This Resolution is to approve the purchase and allow the city to order the product. If ordered, the delivery date is six months out. The Omak Stampede will provide volunteer time to offset cost of installation to ensure the purchase and installation does not exceed the \$80,000. Member Freel asked about the current financial health of the Hotel/Motel Fund. Administrator McDaniel explained that the Hotel/Motel Committee has not met to discuss the 2022 requests but, he anticipates the ending fund balance in 2022 to be \$51,000. The purchase of the chutes will not happen until 2022 leaving that fund in a healthy position. There was discussion amongst Councilmembers about the three quotes received. They expressed concern over High Hog and the note of Canadian funds, freight cost, tax. They also had questions about the credit reflected on the WW Livestock Systems quote. Council wanted to ensure the city is accepting the lowest quote. Administrator McDaniel told Council that he and Public Works will review the quotes and if WW Livestock Systems is NOT the lowest quote, he will bring another resolution back to Council. As there was no further discussion or comments from the audience, Council voted and unanimously approved the motion.

Resolution 51-2021 – Approve Public Works Contract with PumpTech, LLC-Okoma Well Pump

Member Foth moved, seconded by Member Clark, to approve Resolution 51-2021. Public Works Director Mears explained to Council that PumpTech, LLC will remove the pump and well column. This will allow another contractor access to the well so they can perform a video assessment and provide the city a recommendation on a possible refurbish. PumpTech, LLC will then replace the pump and well column. Member Freel asked the age of the pump and when it was last cycled. Mr. Mears said that it was shut down in 1998 or 1999 but put into emergency service prior to 2018. Member Freel also asked if after assessment and if the pump is not operable, why would PumpTech put it back? Mr. Mears explained that there will be more

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information known after the assessment. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 52-2021 – Approve Amendment to the City of Omak Water System Plan

Member Gaines moved, seconded by Member Clark, to approve Resolution 52-2021. Public Works Director Mears explained to Council that the City of Omak Water System Plan was updated and approved in 2017. With the recent annexation of the Housing Authority of Okanogan property, an amendment is needed to the Water System Plan. Mr. Mears has been working with the Department of Health and Gray & Osborne, Inc. to draft this amendment. The amendment will recognize the additional water services supplied to the newly annexed area. As there was no questions or comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Member Freel told Council that the Okanogan County Council of Governments did not meet in October.

Member Cariker told Council that the LEOFF 1 Board met and reviewed items that were presented to them.

Building Official Wells said he attended a training out of town, returned to Omak and tested online. He successfully passed the test and is now a Certified Commercial Plans Examiner. Mayor Gagné shared his certificate and congratulated Mr. Wells.

Police Chief Christensen told Council that the department received their new TASERS and Axon is scheduled to be onsite Thursday for training and issuance of the TASERS. Officer's have completed the first portion of the TASER course online. Chief Christensen also received and set up the body camera's and, some of the Officer's started wearing them last Tuesday. There is a ninety-day review of the body camera policy by the Teamsters Local Union. He also told Council that he met with Mayor Gagné to review his budget. His department continues to be busy, non-stop, all day.

Public Works Director Mears told Council that he spoke with Gray & Osborne and a subcontractor will be onsite to inspect the City Pool in November. The engineers are also scheduled to inspect the City of Okanogan swimming pool while they are here. He will keep City Council up to as to their findings. Mr. Mears said that he and Librarian Alyssa Collins have been working on the book drop. He also attending budget meetings with Mayor Gagné, and it went smooth.

City Administrator McDaniel said the City Clerk's Budget went out Thursday the 14th due to a COVID case in the office. The Mayor started her budget meetings with the Department Heads this past Friday and the budget is looking good. The first Council Budget Workshop will be on Monday, October 25th at 6PM. The Budget Workshop's will be conducted via Zoom. The city will accommodate Council and members of the public who want attend in an in-person meeting (masks will be required). Because this is decision time, the city wants to make sure everyone can participate. Administrator McDaniel told Council that he, Mayor Gagné and City Clerk attending an Entrance Conference with the Washington State Auditor. They anticipate the audit will be completed by December. Administrator McDaniel welcomes the auditor's as it is an opportunity to find out what the City is doing either right or wrong.

Member Foth told Council that they are working to coordinate a Hotel/Motel meeting either Wednesday or Thursday of this week.

Member Cariker reminded Council that the Halloween Harvest Festival is on Saturday, October 30th. The Omak Theater will be showing a free movie, Casper at noon. At 2:30 will be registration for the Zombie Fun Run and the run will begin at 3pm. The Harvest Fest will start at 3:15pm and end at 5pm. There will be smores, crafts, costume contests and pie eating contests. Prizes are provided by WaFed Bank. She invited Council to come down and participate because it's a fun event.

Member Clark asked if the fall clean-up was the first weekend in November. City Clerk Thomas said yes, it's Saturday, November 6th and the information is available on the Cit's website omakcity.com.


Member Womack asked the status of the vacant Council position. City Clerk Thomas explained that no applications have been received to date. The deadline for the applications was October 8th. The position was advertised in the Omak Chronicle paper and online for two consecutive weeks in September. She also has the information on the City's website. She said that information is still on the website and, she has removed reference to the deadline. Member Womack said he had hoped to have that position filled prior to the budget workshops.

**OMAK CITY COUNCIL
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Mayor Gagné reminded everyone that the City of Omak is still down a position on the Library Board, two positions on the Planning commission and of course the City Council position. There is a lot of opportunity for citizens to get involved. Member Cariker is right, if you have never participated in the Halloween Harvest Festival, it is a fun event. Do consider coming out, it's a good time.

Member Womack asked if there will be an agenda for the Budget Workshop. City Clerk Thomas said the agenda will go out on Friday just like our regular Council agenda's.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:28 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor