
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
February 1, 2021**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Darren Duncan, Interim Police Chief - absent
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné told Council that the Department of Ecology has adopted the WIRA 49 plan. City Administrator McDaniel will elaborate on that during the staff report.

Mayor Gagné told Council that currently the Planning Commission has a vacant position and a second vacancy is pending. If you know of someone who would like to serve on that board, please have them contact City Hall. She also explained that the Library Board would like Council to participate in their board meetings. She said that Member Gaines was assigned but is unable to attend the meetings. The meetings are held the second Monday of the month at 1:30pm. She would like to have a Councilmember that would enjoy being a part of that board. Contact her if you are interested.

CONSENT AGENDA:

Member Foth moved, seconded by Member Cariker, to approve the consent agenda consisting of minutes from the January 19, 2021 meeting; 2021 claims checks numbered 104196-104249, in the amount of \$172,851.80; January 2021 payroll checks numbered 104102-104104, 104166-104195 and ACH payments in the amount of \$297,221.39; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Resolution 05-2021 – Approving Gray & Osborne, Inc. for General Engineering Services

Member Freel moved, seconded by Member Clark, to approve Resolution 05-2021. Public Works Director Mears explained to Council that every three years, the City does a formal selection process for general engineering services. The City advertised in the Omak Chronicle requesting Statement of Qualifications. The firms were reviewed and scored by a selection committee and, Gray & Osborne, Inc. was selected as the most qualified firm. He said that the agreement has been reviewed by City Attorney Howe. Mr. Mears told Council that a minor change in the agreement was an overall average increase of \$30 per item. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

Resolution 06-2021 – Approve Purchas of Fleet Vehicle through WA State Purchasing Co-Op

Member Clark moved, seconded by Member Dave Womack, to approve Resolution 06-2021. Mr. Mears explained to Council that this purchase is to replace a one-ton fleet vehicle through the Washington State Purchasing Cooperative. The Ford F350 with a chassis and an installed eleven-foot dump bed. Mr. Mears told Council the purchase price is \$50,582.69 which is over budget by \$2,583. The cost overage is due to supply & demand resulting from the COVID pandemic impacts. Mr. Mears said that he discussed the overage with City Administrator McDaniel and the Equipment Rental Fund can absorb the overage. There was discussion about cost savings by using a current dump bed and retrofitting it and, the cost of a gas versus a diesel vehicle. Member Dave Womack asked what the City would do with the old vehicle. Mr. Mears stated that it would be surplus. As there was no further discussion and no comments from the audience, Council voted and unanimously approved the motion.

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OTHER BUSINESS:

Committee/Staff Reports:

Member Clark reported that due to the cyberattack at Okanogan County, the Solid Waste Advisory Committee (SWAC) meeting has been postponed. Mayor Gagné asked how often the SWAC Committee met. Member Clark reported that it has been every other month as there is not a lot going on.

Building Official Wells told Council that Santiago Sagebrush Village, LLC pulled their Binding Site Plan application for the manufactured home park. Member Freel asked why and, Mr. Wells said that it was due to the traffic and archeological issues. Santiago Sagebrush Village, LLC was not aware of the traffic problems that already exist in that area of Engh Road and Highway 97 in addition, the costs that would be borne on them making it too much to pursue.

Public Works Director Mears told Council that the Asotin Storm Drain project was underway and, the Airport Well Project should be closing out. He shared that the City received a congratulatory email from the Drinking Water State Revolving Fund (DWSRF) for the Julia Maley Arsenic Treatment Plant. He is waiting on the official letter. The Public Works Crew has been busy with snow and today it's the storm drains.

City Administrator McDaniel reminded Council that he spent the last couple of years with the WRIA 49 planning unit committee for the Okanogan Watershed Plan Amendment. The Planning Unit was tasked with identifying the consumptive use of permit exempt well over the next twenty years and to identify projects to mitigate these consumptive withdrawals. The plan amendment has been approved by the Department of Ecology. The plan included an adaptive management element. The Planning Unit will start meeting again to determine how they will administer the element.

Administrator McDaniel told Council that an hour ago, he emailed a spread sheet to them that details the actual 2021 beginning fund balances. He advised that the numbers are unaudited and, there may be slight changes up until the annual report is complete. The City is in really good shape and better than he expected.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:14 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor