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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
December 21, 2020**

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**CALL TO ORDER:**

Mayor Gagné called the Zoom meeting for the Omak City Council to order at 7:00 PM. and she took roll call to establish a quorum.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplin, Police Chief - Absent
Steve Clark	Darren Duncan, Police Sergeant
Walt Womack	Ken Mears, Public Works Director
Michelle Gaines	Connie Thomas, City Clerk
Dave Womack	Todd McDaniel, City Administrator

**CORRESPONDENCE AND MAYOR'S REPORT:**

**Affirm Appointment of Erin Mundinger to the Planning Commission**

Mayor Gagné asked Council to affirm the appointment of Erin Mundinger to the Planning Commission. Member Foth moved, seconded by Member Clark, to approve the appointment. As there was no discussion or comments, Council voted and unanimously approved the motion.

**Affirm Appointments to the Building Code Appeal Board**

Mayor Gagné asked Council to affirm the appointments of Randy Reed, Dan Higbee, Shea Brewer, Mark Brown and Dale Erickson to the Building Code Appeal Board. Member Clark moved, seconded by Member Freel, to approve the appointments. As there was no discussion or comments, Council voted and unanimously approved the motion.

**CONSENT AGENDA:**

Member Clark moved, seconded by Member Foth, to approve the consent agenda consisting of minutes from the December 7, 2020 Council meeting; claims checks numbered 103970-104015 in the amount of \$249,843.73; November manual checks numbered 103716, 103724 and 103723, checks 103721 and 103722 were voided in the amount of \$491.44. As there was no discussion or comments, Council voted and unanimously approved the motion.

**OLD BUSINESS:**

**Ordinance 1900 – 2<sup>nd</sup> Read – Amending the 2020 Budget – Library Fund**

Member Gaines moved, seconded by Member Clark, to approve Ordinance No. 1900. City Administrator McDaniel explained to Council that the library had unforeseen failures with the HVAC system which resulted in additional expenses. This Ordinance appropriates an additional \$5,000 to the Library Fund. As there was no discussion or comments, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Resolution 80-2020 – Approving Grant Agreement with TIB – Seal Coat Project**

Member Gaines moved, seconded by Member Freel to approve Resolution 80-2020. Public Works Director Mears told Council that the City of Omak was awarded a Transportation Improvement Board (TIB) Grant for a seal coat project in 2021. The project area is Ash Street, west to Granite Street and south to Fourth Avenue. Member Gaines said that she is thrilled to see another seal coat grant from TIB. As there was no discussion or further comments, Council voted and unanimously approved the motion.

**Resolution 81-2020 – Accepting Contract for Airport Taxiways & Apron Areas as Complete**

Member Clark moved, seconded by Member Gaines, to approve Ordinance No. 81-2020. Public Works Director Mears explained to Council that the airport taxiways and apron maintenance project was physically complete on October 20, 2020. There an overrun in the contract totals for additional materials. The additional materials were approved by the Federal Aviation Administration (FAA) and the original contract totals were amended and, the final contract amount is \$250,152.95. The FAA agreement allows for fifteen percent overrun. Administrator McDaniel added that a change order was not required as the original contract allowed for overrun.

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He consulted with City Attorney Howe who concurred that a change order was not required. This project is one hundred percent funded ninety percent by the Airport Improvement Program and ten percent CARES Act Funds. As there was no discussion or comments, Council voted and unanimously approved the motion.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Cariker wished everyone a nice holiday season. She also told Council that they gave out one hundred fifty bags during the Santa drive through event this past Saturday.

Member Freel told Council that he received several comments from the community about the fireworks and it was a great show.


Member Clark and Member Dave Womack wished everyone a Merry Christmas and Happy New Year.

Member Gaines said that the fireworks show was appreciated by all and she had a great view from her living room.

Mayor Gagné said the drive through Santa was really a success and that they have all kinds of ideas for next year.

As there was no further business before Council, Mayor Gagné adjourned the Zoom meeting at 7:11 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor