
AGENDA
OMAK CITY COUNCIL MEETING
Zoom Meeting
Monday, November 16, 2020 – 7:00 PM

- A. CALL TO ORDER
- B. GREETING
- C. CITIZEN COMMENTS
- D. CORRESPONDENCE AND MAYOR'S REPORT
- E. CONSENT AGENDA:
 - 1. Approval of minutes from November 2, 2020 & November 9, 2020 Budget Workshop minutes
 - 2. Approval of Claims
- F. PUBLIC HEARING:
 - 1. Final Hearing - 2021 Budget
- G. NEW BUSINESS:
 - 1. Ord. 1884 – 1st Read – Amending the 2020 Budget, Garbage Fund
 - 2. Ord. 1885 – 1st Read – Adopting the Final 2021 Budget
- H. OTHER BUSINESS:
 - 1. Council Committee Reports
 - 2. Staff Reports



In accordance with the "Stay Home, Stay Healthy" order from Governor Inslee, our Council Meeting will be conducted using Zoom Meetings (information on next page).
If you need support, contact the City Clerk in advance of the meeting by calling 509-826-1170 or e-mail clerk@omakcity.com for assistance.

The City of Omak is inviting you to a scheduled Zoom meeting
November 16th, 2020 @ 7:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86718922025?pwd=WTVvVGhZUIVZTXA4V0ZZTVp3RlZvUT09>

Meeting ID: 867 1892 2025

Passcode: 174910

One tap mobile

+12532158782,,86718922025#,,,,,0#,,174910# US (Tacoma)

+16699006833,,86718922025#,,,,,0#,,174910# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 867 1892 2025

Passcode: 174910

Find your local number: <https://us02web.zoom.us/u/kbduEIYsjg>

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: November 16, 2020

Subject: Ordinance 1897 Amending Budget - Garbage Fund

The Attached Ordinance 1897- Amending the 2020 Budget for the City of Omak, Appropriating Additional Expenditures in the Garbage Fund, is forwarded for your consideration.

We have had an increased demand for garbage services. As a result of the extra demand, the cost for contracted services and B&O tax costs have increases. The Ordinance appropriates an additional \$30k for these costs.

I did not capture the additional revenues in this ordinance, but I estimate revenues will exceed my 2020 estimates by \$70k.

I approve this Ordinance and urge it Adoption

ORDINANCE NO. 1897

**AN ORDINANCE AMENDING THE 2020 BUDGET FOR THE CITY OF OMAK
APPROPRIATING ADDITIONAL EXPENDITURES IN THE GARBAGE FUND**

WHEREAS, the City of Omak adopted the 2020 Budget by passage of Ordinance No. 1885 on December 2, 2019; and

WHEREAS, the contract with Sunrise Disposal for garbage collection and disposal, is based on per unit pricing; and

WHEREAS, the service volume for garbage is exceeding 2020 estimates; and

WHEREAS, an additional appropriation is needed to support the additional costs for the contracting and administration of the higher volume of garbage services; and

WHEREAS, the City of Omak is desirous of amending its budget pursuant to RCW 35A.33.090.

THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1885 adopting the 2020 Budget, shall be amended to include changes to the budget as shown in Attachment "A" of this ordinance.

Section 2. This ordinance shall become effective from and after the date of its passage by Council by a vote of one more than the majority of all Councilmembers, approval by the Mayor and publication as required by law.

PASSED by the City Council of the City of Omak, this _____ day of _____, 2020.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael Howe, City Attorney

Ordinance No. 1897
November 16, 2020
Page 2 of 3

Filed with City Clerk: _____
Passed by City Council: 1ST Reading _____
2nd Reading _____
Date Published: _____
Date Effective: _____

On the _____ day of _____, 2020, the City Council of the City of Omak
passed Ordinance No. 1897.

DATED this ___ day of _____ 2020

Connie Thomas, City Clerk

2020 BUDGET AMENDMENT ORDINANCE NO. 1897 ATTACHMENT "A"

Description	2020 Budget Revenue	Expenditure	Revised Budget
<u>Garbage Fund (#403)</u>			
<u>Ending Fund balance</u>			
403.508.80.00.00	\$ 177,330.50	\$30,000.00	\$ 147,330.50
<u>Collection Disposal Contract</u>			
403.537.60.47.00	\$ 1,000,000.00	\$20,000.00	\$1,020,000.00
<u>Garbage B&O Expenditure</u>			
403.537.90.47.00	\$ 102,000.00	\$ 10,000.00	\$ 112,000.00
403 Expenditure Total	\$ 1,228,099.00	\$30,000.00	\$1,258,099.00
403 Fund Total	\$ 1,405,429.50		\$1,405,429.50

Garbage Fund

This Ordinance Appropriates an additional \$30,000 and reduces the ending fund balance by a like amount.

MEMORANDUM

To: Omak City Council
Cindy Gagné, Mayor

From: Todd McDaniel

Date: November 16, 2020

Subject: Ordinance 1898 Adopting the 2021 Budget

The Attached Ordinance 1898 - Adopting the Budget for the City of Omak, Washington, for the Fiscal Year Ending December 31, 2021, is forwarded for your consideration.

This a "Two Read" Ordinance to adopt the budget for fiscal year 2021. The 2021 Budget document fairly estimates all revenues and expenditure, necessary to perform essential government services.

There are no significant changes to this document since the November 9th Budget Workshop.

I approve this Ordinance and urge it Adoption

ORDINANCE NO. 1898

**AN ORDINANCE ADOPTING THE BUDGET FOR THE
CITY OF OMAK, WASHINGTON, FOR THE
FISCAL YEAR ENDING DECEMBER 31, 2021**

WHEREAS, the Mayor of the **CITY OF OMAK**, Washington completed and placed on file with the City Clerk, a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said **CITY** for the fiscal year ending December 31, 2021, and notices were published that the Council of the said **CITY** would meet on the 16th day of November, 2020, at the hour of 7:00 P.M. for the final 2021 Budget Public Hearing in the Council Chambers at the City Hall of said **CITY**, for the purpose of making a budget for said fiscal year and giving taxpayers within the limits of Omak an opportunity to be heard upon said budget; and

WHEREAS, the City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the **CITY OF OMAK** for the purposes set forth in said budget; and

WHEREAS, the estimated expenditures set forth in said budget being all necessary to carry on the government of said **CITY** for said year and being sufficient to meet the various needs of said **CITY** during said period.

NOW, THEREFORE, the City Council of the **CITY OF OMAK** do ordain as follows:

Section 1. The budget for the **CITY OF OMAK**, Washington for the Year 2021 is hereby adopted at the fund level in its final form and content as set forth in the document entitled **City of Omak Final 2021 Budget**, copies of which are on file in the Office of the City Clerk.

Section 2. Estimated resources for each separate fund for the City of Omak, and aggregate expenditures for all such funds for the year 2021 are set forth in summary form, as shown in "Exhibit A", and are hereby appropriated for expenditure at the fund level during the Year 2021 as set forth in the **City of Omak Final 2021 Budget**.

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 4. The ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR this 7th
day of December, 2020.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM

Michael Howe, City Attorney

1ST Reading: _____
2nd Reading: _____
Filed with City Clerk: _____
Passed by City Council: _____
Date Published: _____
Date Effective: 1/1/2021

On the _____ day of _____, 2020, the City Council of the City
of Omak passed Ordinance No. 1898, which was published in full text on the date
stated above.

Dated this _____ day of _____, 2020.

Connie Thomas, City Clerk

ORDINANCE 1898
2021 CITY OF OMAK BUDGET

Exhibit "A"

SUMMARY OF REVENUES AND EXPENDITURES BY FUND

Fund	Beginning Fund Balance	2021 Revenue	2021 Expenditures	Ending Fund Balance
Current Expense Fund	\$ 1,413,470.60	\$ 4,469,936.19	\$ 4,871,350.72	\$ 1,012,056.07
Special Revenue Funds				
City Streets	\$179,860.35	\$1,504,486.00	\$1,575,835.69	\$108,510.66
Cemetery	\$35,637.85	\$73,310.00	\$68,589.53	\$40,358.32
Library	\$51,219.07	\$147,737.00	\$151,097.37	\$47,858.70
Hotel/Motel Tax	\$202,979.97	\$146,385.00	\$213,640.00	\$135,724.97
	\$0.00	\$16,000.00	\$0.00	\$16,000.00
Block Grant	\$190.71	\$100.00	\$0.00	\$290.71
Stampede Arena	\$254,524.24	\$76,200.00	\$63,837.50	\$266,886.74
Drug Enforcement	\$9,045.68	\$6,035.00	\$5,600.00	\$9,480.68
Total Special Revenue Funds	\$733,458	\$1,970,253	\$2,078,600	\$625,111
Capital Improvement Fund				
Real Estate Excise Tax	\$148,668.56	\$41,750.00	\$121,477.00	\$68,941.56
Proprietary Funds				
Water	\$1,519,936.55	\$1,423,048.82	\$1,713,886.48	\$1,229,098.89
Water Reserve	\$492,431.70	\$3,500.00	\$0.00	\$495,931.70
Sewer	\$618,989.17	\$2,851,624.92	\$2,239,455.71	\$1,231,158.38
Sewer Reserve	\$1,041,749.08	\$7,400.00	\$0.00	\$1,049,149.08
Garbage	\$312,644.78	\$1,402,100.00	\$1,345,477.19	\$369,267.59
Storm Drain	\$176,116.93	\$266,447.00	\$250,245.83	\$192,318.10
Airport	\$183,171.84	\$426,960.00	\$373,584.21	\$236,547.63
Total Proprietary Funds	\$4,345,040	\$6,381,081	\$5,922,649	\$4,803,471
Internal Service Funds				
Equipment Rental Operations	\$ 178,867.78	\$ 668,307.00	\$ 741,119.54	\$ 106,055.24
Equipment Rental Capital Purchases	\$ 753,042.43	\$ 293,077.00	\$ 339,191.00	\$ 706,928.43
Total Internal Service Funds	\$931,910	\$961,384	\$1,080,311	\$812,984
Fiduciary Funds				
State Building Permit Fees	\$ 837.00	\$ 750.00	\$ -	\$ 1,587.00
State Agency Deposits	\$ 14,232.15	\$ 20,892.15	\$ -	\$ 35,124.30
Total Fiduciary	\$ 15,069.15	\$ 21,642.15	\$ -	\$ 36,711.30
Permanent Funds				
Cemetery Endowment	\$ 170,948.98	\$ -	\$ -	\$ 170,948.98
Revolving Travel Fund				
Advanced Travel	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Total All Funds	\$ 7,760,565.42	\$ 13,846,046.08	\$ 14,074,387.77	\$ 7,532,223.73