
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
November 2, 2020**

CALL TO ORDER:

Mayor Gagné called the Zoom meeting for the Omak City Council to order at 7:00 PM.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné shared with Council that she received a plaque from The Washington State department of Ecology for Outstanding Performance at the Wastewater Treatment Plant in 2019. She congratulated Public Works Director Mears, the Wastewater Treatment Plant Operators and the Public Works Team.

CONSENT AGENDA:

Member Foth moved, seconded by Member Clark, to approve the consent agenda consisting of minutes from the October 19, 2020 and the October 26, 2020 Budget Workshop; claims checks numbered 103603-103664, 103712-103715 with checks 103623, 103712 & 103713 being voided, in the amount of \$631,259.69; October payroll checks numbered 103534-103536, 103665-103680, 103697-103711 *103681-103695 are voided) and various ACH's in the amount of \$303,381.86. Administrator McDaniel explained that City Clerk Thomas found that the payment to POW Contracting was rolled into the Gray & Osborne payment. The change did not affect the total claims amount but, it did result in some voided checks. As there was no discussion and no further comments, Council voted and unanimously approved the motion.

PUBLIC HEARING:

2021 Budget Revenue Sources – Consideration of 2021 Ad Valorem Revenue Taxes

Mayor Gagné opened the Public Hearing at 7:02pm. Administrator McDaniel explained the City is required once a year to fix the Ad-Valorem Tax. The maximum one percent amounts to a \$8,655.70 increase for 2021. Council has already attended a Budget Workshop where expenditures and revenues were discussed. Administrator McDaniel said that he did take some time to plot revenues (his screen was shared). He showed Council that property tax revenues are split between the Current Expense and Street Funds. He explained that the property tax makes up about thirteen percent of our tax revenue. Over time the city has averaged a 2.78% increase in the overall revenue for taxes. To continue the level of service to our community, he recommends Council approve the Ordinance for the maximum one percent. The document also has the Certified Levy amount of \$885,962.73. This calculation includes an estimate for new construction and state utility rates that may be available to the City. As there were no questions, Mayor Gagné closed the public hearing at 7:05pm.

NEW BUSINESS:

Resolution 71-2020 Approving Professional Services Agreement – Highlands Associates

Member Gaines moved, seconded by Member Clark, to approve Resolution 71-2020. Contract Planner Kurt Danison thanked the City of Omak for being a long-term client and trusting his services. He told Council that Building Official Wells is a great asset to the community. Mr. Danison explained that his time to the City has been reduced because he is not having to support the daily planning. He looks forward to another year working for the City of Omak. As there were no questions or comments, council voted and unanimously approved the motion.

Resolution 72-2020 – Approving the Designation of an Official Newspaper for the City of Omak

2021

Member Gaines moved, seconded by Member Cariker, to approve Resolution 72-2020. Administrator McDaniel told Council that requests for bids were sent to Wenatchee World and the Omak-Okanogan County Chronicle. The Chronicle provided the lowest bid and he recommends they be designated official newspaper

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for the City of Omak in 2021. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 73-2020 – Approve Operational Agreement with North Central Washington Narcotics

Task Force

Member Clark moved, seconded by Member Freel, to approve Resolution 73-2020. Police Chief Koplin told Council that this was an annual agreement with the North Central Washington Narcotics Task Force. He explained that the Task Force continues to work with the police department and have assisted them in multiple cases this year. They also provided resources to the city during the protests. He said that it's a valued partnership and recommends approval of the agreement. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 74-2020 – Approving MOA with Okanogan County Community Coalition

Member Clark moved, seconded by Member Cariker, to approve Resolution 74-2020. Police Chief Koplin told Council that the Resolution renews the annual agreement with the Okanogan County Community Coalition. The agreement provides reimbursement for overtime paid to officers when conducting compliance checks and MIP Emphasis Patrols. He recommends approval of the agreement. As there were no questions or comments, Council voted and unanimously approved the motion.

Ordinance 1894 – Authorize Ad Valorem Taxes for 2021 Fiscal Calendar Year

Member Foth moved, seconded by Member Gaines, to approve Ordinance 1894. Administrator McDaniel again stated that the Ordinance will establish the amount of property taxes collected for 2021. The Ordinance increases the levied amount, by the maximum allowed increase of one percent. The actual levy rate including estimated new construction and state utilities will be \$885,962.73. As there were no questions or comments, Council voted and unanimously approved the motion.

Ordinance 1895 – Amending Omak Municipal Code, Title 17 - Subdivisions

Member Gaines moved, seconded by Member Cariker, to approve Ordinance 1895. Building Official Wells told Council that this was a simple change to the Omak Municipal Code (OMC). The process to deviate from the City's street design standards in OMC, Title 19 the code reflects a type II action. OMC, Title 17.36.010 reads that it should be reviewed as a type III action. This amendment will correct the conflicts and clarify that it's a type II action. As there were no questions or comments, Council voted and unanimously approved the motion.

Ordinance 1896 – Amending Omak Municipal Code, Title 18 - Zoning

Member Cariker moved, seconded by Member Gaines, to approve Ordinance 1896. Building Official Wells told Council that this Ordinance is also correcting and clarifying the Omak Municipal Code. While reading the OMC, Title 18, Zoning to understand the city process, he found several conflicts in the section. The Planning Commission held a public hearing and approved the amendments. They are simple wording changes to correct conflicts and clarify code regulations. As there were no questions or comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Building Official Wells told Council that his department is getting busier. He received plans for the Meadowlark Senior Housing Development last week and, the Meadow Point Development will fund tomorrow.

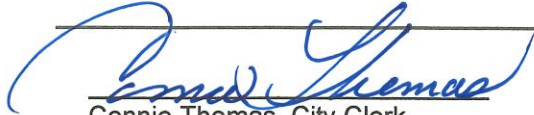
Public Works Director Mears said that he has been working with Tyler on the two developments. Meadowlark plans were sent to Gray & Osborne, City Engineers for review. The sewer water project on Montvu Drive and Granite Street is progressing. The paving for that project has been pushed out to November 12, 2020.

City Clerk Thomas reminded Council of the Budget Workshop on November 9, 2020 at 6PM. Administrator McDaniel explained that it will be another hybrid meeting. He asked those that intend to come, reach out to Clerk Thomas.

Member Cariker told Council about the modified Halloween Harvest Festival. They gave away all one hundred goody bags and a lot of people stayed for the movie. For Halloween 2020, it went well.

As there was no further business before Council, Mayor Gagné adjourned the Zoom meeting at 7:16 PM.

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Connie Thomas, City Clerk



Cindy Gagné, Mayor