
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
October 5, 2020**

CALL TO ORDER:

Mayor Gagné called the Zoom meeting for the Omak City Council to order at 7:00 PM.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief – Absent/Fires
Barry Freel	Jeff Koplin, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CORRESPONDENCE AND MAYOR'S REPORT:

Mayor Gagné told Council that she received feedback from citizen Jim Mastey. He expressed that he was grateful for the new speed reader sign that was installed by the City. It's catching the traffic coming from Mid Valley Hospital. She also received correspondence from a bike rider who lives on Hale Street. She routinely finds herself biking up Ross Canyon. She expressed concerns about the low visibility around the corner approaching Wildwood. Mayor Gagné suggested Ross Canyon be included in the Safe Routes to School Grant and discussed in Council Committee.

CONSENT AGENDA:

Member Clark moved, seconded by Member Dave Womack, to approve the consent agenda consisting of minutes from the September 21, 2020; claims checks numbered 103473-103532, in the amount of \$497,658.28; September manual checks numbered 103310, 103399 and 13401 in the amount of \$1,123.88; September payroll checks numbered 103442-103398 and 103442-103472 and various ACH's in the amount of \$311,530.97; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Paul Quick & Students – Omak High School Future Farmers of America (FFA)

Mayor Gagné welcomed Mr. Quick and students. The students introduced themselves, Corbin Hale, Sentinel for the Omak FFA Chapter and Kacie Vejraska, President of the Omak FFA. Sentinel Hale explained to Council that FFA is preparing a Living to Serve Grant competitive application. If they win, the award would be \$3,000. The grant funds can be used for safety, hunger, health, nutrition and community engagement. They propose to use the funds for a new community sign. FFA President Vejraska explained that they would like to replace the current Omak Pioneers red/black sign located at 800 Riverside Drive. Sentinel Hale explained that the proposed monument would be a permanent structure either metal or concrete, representative of our community. Chelan and Pateros both have these types of signs and our community should have a sign to welcome visitors. They plan to landscape using native plants to save water and labor and make the site more welcoming. FFA President Vejraska said the project is also educational based and they will arrange team lead workshops on the native plants and the community will also be engaged in the form of a competition. Sentinel Hale said they are looking at using as much of the \$3,000 as possible on the building materials therefore, they are asking City Council to waive any building fees. Mr. Quick asked if Council had any questions or comments. Member Dave Womack asked if the Washington State Department of Transportation (WSDOT) owned the lot? Mr. Quick replied that they do own the lot and, they have contacted WSDOT and both parties agree about the landscaping and signage. They have provided FFA with parameters and provided Civil Engineering information on the lot size. He said there will be a two hundred square foot, footprint to build in. There are also limits on the size of the sign. Member Dave Womack asked Building Official Wells about the cost of the building permit. Mr. Wells said that monument signs do not require a building permit so there will not be any fees. Mayor Gagné as about a perpetual maintenance plan and if that was in the scope of the project. Mr. Quick explained that they wanted to use steel and or concrete that will last one hundred years. The native landscaping will help keep invasive materials from taking over the monument. He said the FFA would plan a cleanup team every two

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years. Mayor Gagné said this a good plan and the Omak High School FFA program is very well run and they are always engaged in the community. She thanked them for their attendance.

Resolution 62-2020 – Accept Contract for Eastside Park Lift Station Project G&O#19002 as Complete

Member Foth moved, seconded by Member Gaines, to approve Resolution 62-2020. Public Works Director Mears explained that Cates & Erb have completed the Eastside Park Lift Station Project and it's working well with no issues. Gray & Osborne, Inc. has reviewed and recommends the City accept the project as physically complete. The approval of this Resolution will start the final closeout of the project. As there were no questions or comments, council voted and unanimously approved the motion.

Resolution 63-2020 – Accept Proposal – Audio/Video Equipment Installation for City Hall

Member Gaines moved, seconded by Member Cariker, to approve Resolution 63-2020. Public Works Director Mears explained to Council that he has been working with City Administrator McDaniel to acquire audio/video equipment. On August 26, 2020 the City advertised request for proposals as per RCW 39.04.270. The City received three inquiries and two complete proposals. The Council Infrastructure Committee met and agreed to recommend the project go to Dimensional Communications. City Administrator McDaniel explained to Council that CARES Act Funds would be used for this purchase. He did explain to committee that the initial cost was presented to committee was \$60,000 and the proposal is \$84,000. The additional cost was overlooked in the proposal and it was for equipping the small conference room. Members of the Infrastructure Committee said they were fine with the increase. Member Gaines did want to ensure that the microphones at each Council seat would be utilized in addition she wanted the video to be adequate. PWD Mears explained that the microphone update was in the proposal. He also talked with Vision IT about upgrading the City internet but, the equipment will be hardwired in and should not have an issue with bandwidth. Mayor Gagné asked if there was a timeline for installation. PWD Mears said it will be prior to end of year as the CARES Act Funds need to be spent by the middle of December 2020. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 64-2020 – Approve Public Works Contract-Whitney Equipment-Asotin Lift Station Impeller

Member Gaines moved, seconded by Member Clark, to approve Resolution 64-2020. Public Works Director Mears explained to Council that the pumps at the Asotin Lift Station were looked at and the impellers have reached a point of failure. Mr. Mears and Assistant Public Works Director Beetchenow communicated and it was determined the impellers should be replaced prior to the end of 2020 rather than waiting until 2021. There is concern of a potential failure which could result in a bypass with callouts and overtime costs. Member Freel asked about the age of the lift station, PWD Mears replied that it was five years old and, Member Freel and asked if that was normal. PWD Mears explained to Council that he had hoped the lift station would have lasted longer but, the casino flow was picked up. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 65-2020 – Approve Amendment No. 10 – Gray & Osborne – Dewberry Water Loop Improvements

Member Gaines moved, seconded by Member Clark, to approve Resolution 65-2020. Public Works Director Mears explained to Council that Amendment No. 10 is for the design of the Dewberry Avenue Water Loop in the amount of \$50,000. Member Gaines asked what area was included. Mr. Mears explained that the design would include and 8" service line and the project would be on Dewberry Avenue from Locust Street east to Kenwood Street. As there were no further questions or comments, Council voted and unanimously approved the motion.

Resolution 66-2020 – Approve Amendment No. 2 – Interagency Agreement with DNR – Airport Water Improvements

Member Clark moved, seconded by Member Gaines, to approve Resolution 66-2020. Administrator McDaniel explained to Council that the Airport Water Infrastructure project is nearly complete. The DNR has some remaining funds from this project and asked the city to complete a reservoir design. This agreement will recognize that the Department of Natural Resources will pay for the design and any overages. They are looking for a shovel ready project in the event stimulus money becomes available. Member Dave Womack told Council that the Infrastructure Committee met and discussed this project and recommend approval. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 67-2020 – Approve Task Order 70-15-055-004 – J-U-B Engineers – Airport Water

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Improvements

Member Gaines moved, seconded by Member Cariker, to approve Resolution 67-2020. Administrator McDaniel explained to Council that this contract with J-U-B Engineers, Inc. for design and specifications for a water reservoir for the Omak Airport. The contract is not to exceed \$228,395. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 68-2020 – Approve Lease Agreement with Ricoh USA, Inc. – Copier/Printer for City

Hall

Member Gaines moved, seconded by Member Clark, to approve Resolution 68-2020. Administrator McDaniel explained to Council that the current lease agreement with Ricoh USA, Inc. will expire in December. Clerk Thomas has talked with our Ricoh representative who has provided rates based on state pricing. He explained that the cost of ink cartridges is increasing, and we have expended over \$2,000 this year on ink. A color copier should provide a savings in ink. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 69-2020 – Approve Joint Resolution – Okanogan Watershed Plan for Water Inventory

Area (WRIA 49)

Member Gaines moved, seconded by Member Clark, to approve Resolution 69-2020. Administrator McDaniel told Council that the Okanogan Watershed Plan for Water Inventory Area he has spanned almost two years. Last Thursday, the Planning Unit met and by consensus the plan was moved forward. He explained that the Council agenda included a letter from the Planning Unit which included support of the Okanogan County Farm Bureau as one of the organizations. Mr. McDaniel said that today, the Okanogan County Farm Bureau (OCFB) forwarded a letter to the Okanogan Conservation District formally requesting the OCFB's support be removed from the Planning Unit's letter. Mr. McDaniel explained to Council the process and each organizations effort's in developing the watershed plan addendums over the past two years. He told Council that during the WRIA 49's meeting on October 1, 2020, it was the consensus of the Planning Unit to recommend the Watershed Plan Addendum be sent to the Initiating Governments for approval. The plan will be sent to the Department of Ecology for them to approve or reject. If the plan is rejected, it will go to rule making at the state level. At that point, the state will decide the fate of the Okanogan. Member Freel asked that in-light of the recent letter from the OCFB, if Council could pause and vote on this resolution during the next Council meeting? Mr. McDaniel said the plan is required to be received by the Department of Ecology on October 30, 2020 and if they don't meet the deadline, it will automatically go to rulemaking, he is leery because of the tight timeline. There was further discussion as to why the OCFB pulled out, if the Planning Unit wants rulemaking and the workshops that were held by the Planning Unit. Mayor Gagné clarified that the City of Omak is one of the Initiating Governments that have been empowered to develop the Okanogan Watershed Plan Addendum per RCW 90.94.020 along with the Okanogan County Commissioners and the Oroville Tonasket Irrigation District. The Okanogan County Farm Bureau is secondary and a member. She again reiterated the two-year process and said that personally, she appreciated the work and clarity of the product. She thinks the purpose of the City was to ensure it was fair, did we engage, was there a consensus when this was drawn? At this point, there was a withdrawal of someone's consensus outside of the meeting forum. Mayor Gagné asked Mr. McDaniel if there was a WRIA meeting scheduled to address the letter from the OCFB? Mr. McDaniel stated there was not. There was further discussion about the timeline and Mr. McDaniel explained that the Planning Unit did take the time to create the document as a group. As there were no questions or comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Member Clark told Council that he attended a SWAC Meeting for the first time in six months. The meeting was via ZOOM. He reported that in January 2021 there will be no single-use plastic carryout bags and that paper bags will be at a cost to the customer and any green or brown bags must be compostable. Customers will be required to bring their own back to all retail and grocery stores. He directed those that want more information on Washington's Plastic Bag Ban to visit the Washington State Department of Ecology website.

Dave Womack reported on the Infrastructure Committee Meeting. He told Council that the committee discussed WRIA, the purchase of the audio/video equipment and a request to install a speed bump at Fifth and Benton Street. He explained that committee recommends not installing the speed bump. PWD Mears talked

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about the Peterbilt dump truck with an injector issue. It was sent off and received a rough estimate for repairs of about \$5,000. Member Dave Womack said they discussed the Nissen approach off Jasmine Street. The Committee would like time to drive by the location and view the site. Member Foth said that he looked at the site and thinks the City should move forward with the approach but not until spring. The other members will view the site and reach out to Administrator McDaniel. He will schedule a meeting when all committee members have had time to visit the site.

Building Official Wells told Council that the Planning Commission will be meeting tomorrow night and will hold a Public Hearing for zoning code amendments and subdivision. The proposed changes are on the City website.

Fire Chief Bowling told Council that the burn ban in the City limits was lifted on October 1st. The County burn ban is still in effect.

Police Chief Koplin told Council that Aaron Pennycooke completed his first day of Police Academy and expects him to do well. He also thanked City Administrator McDaniel for the work he has done with WRIA.


Public Works Director Mears said that he has a Microsoft Teams Meeting with the Washington State Department of Transportation regarding the Safe Routes to School application.

City Clerk told Council that departments began meeting with Mayor Gagné working toward creating the Mayor's Budget. The Mayor's Budget will be presented to Council on October 19, 2020.


Member Clark asked if the Omak Police Department is issuing Concealed Weapon Permits. Chief Koplin explained the office is still closed to the public and that fingerprinting is a problem. There have been some fingerprints done for permits but, it has been minimal and strict precautions have been taken and after the customer has left, the front office has been disinfected.

Member Gaines asked if staff has heard where the City ranked in the Recreation and Conservation Grant process. Administrator McDaniel said that City Planner, Kurt Danison was checking into today but, he hasn't heard anything yet.

As there was no further business before Council, Mayor Gagné adjourned the Zoom meeting at 8:15 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor