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**AGENDA**  
**OMAK CITY COUNCIL MEETING**  
**Zoom Meeting**  
**Monday, September 21, 2020 – 7:00 PM**

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**A. CALL TO ORDER**

**B. FLAG SALUTE**

**C. CITIZEN COMMENTS**

**D. CORRESPONDENCE AND MAYOR'S REPORT**

**E. CONSENT AGENDA:**

1. Approval of minutes from September 8, 2020
2. Approval of Claims

**F. OLD BUSINESS:**

1. Ord. 1893 – 2nd Read – Interfund Loan from Current Expense to Street Fund 

**G. NEW BUSINESS:**

1. Res. 61-2020 – Approve Contract Amendment with J-U-B Engineering for Airport Water Imprv. 

**H. OTHER BUSINESS:**

1. Council Committee Reports
2. Staff Reports

 **Action by City Council**

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In accordance with the "Stay Home, Stay Healthy" order from Governor Inslee, our Council Meeting will be conducted using Zoom Meetings (information on next page).

If you need support, contact the City Clerk in advance of the meeting by calling 509-826-1170 or e-mail [clerk@omakcity.com](mailto:clerk@omakcity.com) for assistance.

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**The City of Omak is inviting you to a scheduled Zoom meeting.**

Join Zoom Meeting

<https://us02web.zoom.us/j/89592930113?pwd=ZkExMGxOUUFiemVJZFpSTTdMUT09>

Meeting ID: 895 9293 0113

Passcode: 740910

One tap mobile

+12532158782,,89592930113#,,,,,0#,,740910# US (Tacoma)

+16699006833,,89592930113#,,,,,0#,,740910# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 895 9293 0113

Passcode: 740910

Find your local number: <https://us02web.zoom.us/j/89592930113?pwd=ZkExMGxOUUFiemVJZFpSTTdMUT09>

# MEMORANDUM

To: Omak City Council  
Cindy Gagnè, Mayor

From: Todd McDaniel, Administrator

Date: September 21, 2020

Subject: Resolution 61-2020 Amending Task order 70-15-055-003 with J-U-B,  
Engineers Inc.

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The Attached **Resolution 61-2020, of the Omak City Council, Amending Task Order No, 70-15-055-003 to the contract for Engineering Services with JUB Engineers Inc. Airport Water Infrastructure**, is forwarded for your consideration.

J-U-B was hired by agreement to provide design and construction services for the Omak Airport Water Improvement Project. During the design phase additional services were needed to address firebase operations, system controls and advisory systems, and considerations for future developments of a reservoir and DNR facility.

These additional services were at a cost to J-U-B. This amendment increases the contract price for the design services by \$25,563.18, to compensate J-U-B for the additional services.

The additional service costs were negotiated with consultation of the Airport Committee and DNR Staff.

I approve this resolution and urge its adoption

**RESOLUTION NO. 61-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL AMENDING TASK ORDER No. 70-15-055-003 TO THE CONTRACT FOR ENGINEERING SERVICES WITH J-U-B ENGINEERS, INC. FOR AIRPORT WATER INFRASTRUCTURE PROJECT**

**WHEREAS**, the City of Omak engaged the firm of J-U-B Engineers, Inc. to provide professional engineering services for the Omak Airport in 2015 by adoption of Resolution No. 42-2015 on December 7, 2015; and

**WHEREAS**, the City and the Washington State Department of Natural Resources (DNR) has entered into an interagency agreement for design and construction of water infrastructure by Resolution 55-2019; and

**WHEREAS**, the engineering services of J-U-B Engineers, Inc. were secured to provide engineering design and construction services for this project by Resolution 56-2019; and

**WHEREAS**, during the design phase J-U-B provided additional services to address operational and future development needs; and

**WHEREAS**, the City staff in consultation with DNR staff have negotiated the costs of these additional services provided by J-U-B.

**NOW, THEREFORE BE IT RESOLVED** by the Omak City Council that Task Order No. 70-15-055-003 to contract for engineering services with J-U-B Engineers, Inc., a copy of which is attached hereto and marked Exhibit "A", is hereby amended to include the cost of additional services, and the Mayor is authorized and directed to execute that document on behalf of the City.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney



J-U-B ENGINEERS, INC.

## J-U-B ENGINEERS, Inc. AGREEMENT FOR PROFESSIONAL SERVICES

### Authorization for Additional Services

**CLIENT:** City of Omak

**Project Name:** City of Omak Airport Water Infrastructure

**J-U-B Project Number:** 70-19-028

1. *Additional Services.* The following additional items of work on the project referenced above have been or will be provided by J-U-B ENGINEERS, Inc. (J-U-B). These Additional Services are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this Project, dated July 25, 2019. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

Additional services generally include the following items of work:

Alternate water line alignments, hydrant spacing, hydraulic modeling of revised DNR flow needs, coordination of alternate fiber routing, coordinating additional subconsultant work, evaluation of DNR backflow prevention options, alternate DNR service line routes/materials. CAD drafting for revised water line alignments, additional details for backflow prevention and additional service metering options. Extra surveying work for additional extents of DNR services. Increased geotechnical investigations and conceptual design for improved confidence in future reservoir site feasibility. Feasibility considerations include reviewing conceptual project plans, subsurface conditions, laboratory test results, geotechnical analysis which yielded recommendations on earthwork, shallow foundation design, concrete slab-on-grade floors, and reservoir overflow disposal. Increased geotechnical scope also required a larger drill rig. Additional electrical components: auto dialer alarm system, various SCADA communications/routing (e.g. fiber, cellular, etc.), and backup generator transfer switch implementation.

2. *Verbal Authorization by CLIENT, if Applicable.* J-U-B was verbally authorized by the CLIENT to provide these Additional Services by:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

3. *Payment for Additional Services.* Unless otherwise noted below, J-U-B will provide these Additional Services on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

Other Basis for Payment:

On a time and materials basis not to exceed \$25,563.18. This not-to-exceed maximum has been agreed upon by the City of Omak and J-U-B ENGINEERS. Any effort involved beyond this amount for this work will not be requested by J-U-B ENGINEERS, Inc.

4. *Schedule of Services.* Due to the Additional Services, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

As described in Section 1 above.

Dated this 9th day of September, 2020,

**CLIENT**

**J-U-B ENGINEERS, Inc.**

By: \_\_\_\_\_

Project Representative or Authorized Signatory for CLIENT

By: 

Project Representative or Authorized Signatory for J-U-B

Cindy Gagne, Mayor

Print or Type Name and Title

Layne L. Merritt, P.E., Area Manager

Print or Type Name and Title

# Memorandum

To: Cindy Gagné  
Omak City Council

From: Ken Mears  
Public Works Department

Date: September 21, 2020

**Subject                      Public Works Department Report**

On Thursday, September 17<sup>th</sup>, we attended a walkthrough of the Airport Water Project. The project is almost complete and awaiting water quality testing results to activate it for use. We will be bringing a closeout resolution to the City Council very soon.

The LED stop signs were installed at Ash and Central street on Wed. the 16<sup>th</sup>.

We received proposals for the City Hall Audio/Video Systems upgrade.

The department and Todd and the Mayor have been working with the Cod Spring Emergency and Land Use of the Eastside park.

The Omak Airport Taxiway Seal Coat and Crack Seal Project is substantially complete with only a few items outstanding.

Completed the sale of the Vactor Truck to the City of Okanogan, which excepted delivery this week.

We have been working on Budget items for the Public Works Department with the Clerk. She is amazing!

Preparing to advertise for bids of the Asotin Stormwater project this month and should have a selected contractor for your approval in October.

**The Public Works Crew responded quickly and with the knowledge and training to keep the water and sewer systems critical to the city during the fire and power outage. We are very proud and thankful for their dedication and efforts to support our community.**