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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
September 8, 2020**

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**CALL TO ORDER:**

Mayor Gagné called the Zoom meeting for the Omak City Council to order at 7:00 PM. Mayor Gagné shared with Council that people have been reaching out to her as the fires continue to burn in Okanogan County. Both Mayor Carlene Anders of Pateros and Mayor Soo Ing-Moody of Twisp have also reached out. Mayor Gagné said that both women's communities have dealt with fire. The people that have come to help Chief Bowling is a tremendous thing and are she praised them all for the work being done.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief – Absent/Fires
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Wayne Beetchenow, Assistant Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

**CORRESPONDENCE AND MAYOR'S REPORT:**

**Proclaiming – Honoring the Odom Corporation for 86 Years of Service to the Community**

Mayor Gagné read the proclamation into the record.

**CONSENT AGENDA:**

Member Foth moved, seconded by Member Clark, to approve the consent agenda consisting of minutes from the August 17, 2020; claims checks numbered 103312-103395, in the amount of \$691,758.11; August manual checks numbered 103170, 103171 and 103175 in the amount of \$692.87; August payroll checks numbered 103172-103174, 103280-103309 and various ACH's in the amount of \$288,518.78; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Ordinance 1893 – 1<sup>st</sup> Read – Interfund Loan from Current Expense to Street Fund**

City Administrator McDaniel explained that the Jasmine Street project obligations resulted in cash flow issues for the Street Fund. A short term interfund loan was made from Current Expense to the Street fund in the amount of \$250,000. This will ensure the Street Fund is healthy until the City receives reimbursement from the Transportation Improvement Board. Mr. McDaniel told Council that TIB is also having cash flow issues due to reduces fuel tax revenues and the affect of I-976. The repayment to Current Expense will be made by the end of the 2020 Fiscal.

**Resolution 56-2020 – Accepting the Jasmine Street Improvements Contract as Complete**

Member Clark moved, seconded by Member Cariker, to approve Resolution 56-2020. Administrator McDaniel explained that P.O.W. Contracting has completed the Jasmine Street Improvement Project according to the specifications. This Resolution will allow the City to accept the project as complete, pay the final progress estimate and release retainage. Member Freel asked about the number of asphalt layers of asphalt as the road seemed wavy. Assistant Public Works Director Beetchenow thought there was only one pass but was uncertain. Member Freel asked if future specs can include two layers of asphalt so the roads turn out better. Administrator McDaniel said he would follow up with Member Freel and in the future will make sure the City is getting the best product. As there were no further questions or comments, council voted and unanimously approved the motion.

**Resolution 57-2020 – Approve Sale of Surplus Property – 2010 Sewer Vector Truck**

Member Clark moved, seconded by Member Gaines, to approve Resolution 57-2020. Assistant Public Works Director Beetchenow explained to Council that the City has a new Vector truck and would like to surplus the old one. The dealer offered the City of Omak \$75,000 but, there was local interest in the truck. APWD Beetchenow would like to see the old Vector Truck stay local. Member Gaines asked about the \$75,000 value and if that was a minimum and the reason why Mr. Beetchenow would like it to stay local. APWD Beetchenow said the Vector Truck is a valuable piece of equipment and having another one in our area is beneficial. Administrator McDaniel added that \$75,000 is the minimum and if we don't find someone local to purchase the



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truck, it will go to public auction and the City will receive the bid amount. As there were no further questions or comments, Council voted and unanimously approved the motion.

**Resolution 58-2020 – Approve Omak Municipal Airport land Lease with CCT/BIA Fire Mgmt.**

Member Clark moved, seconded by Member Gaines, to approve Resolution 58-2020. City Administrator McDaniel explained to Council that this land lease agreement with the Colville Confederated Tribes/BIA Fire Management is the same as in past years. The agreement has been reviewed by City Attorney Howe and is a one-year lease from June 1, 2020 to May 31, 2021. As there were no questions or comments, Council voted and unanimously approved the motion.

**Resolution 59-2020 – Approve Supplement No. 4 – Consulting Agrmt. – G&O – Engh/SR215/US97**

**Improvements**

Member Clark moved, seconded by Member Gaines, to approve Resolution 59-2020. Administrator McDaniel explained to Council that City Engineers, Gray & Osborne, Inc. will need to secure a sub-consultant, Herman Traffic Engineering, Inc., for the traffic signal revision design. This is a no cost change order and the Resolution just recognizes the sub-contractor. He also told Council they are waiting on the third right of way acquisition. As there were no questions or comments, Council voted and unanimously approved the motion.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Dave Womack reported on the Infrastructure Committee Meeting. He told Council that the committee discussed the Jasmine Street project and the request from a property owner for a curb cut. Since the project was complete, committee denied the request at this time. Member Dave Womack deferred to City Administrator McDaniel to update Council on the remaining topics. Mr. McDaniel told Council that committee discussed the Selland Construction Change Order No. 1, relocation of an electrical panel. The contractor has been paid by the City. Staff has reached out to J-U-B Engineers, Inc. as they may be responsible for some of the additional expense for the relocation. With funds leftover from the water well project, the Department of Natural Resources would like to pursue the design of a water reservoir. Administrator McDaniel is waiting to see if the City has enough funds to commit to a design and then he will ask J-U-B, Engineers, Inc. to create a design agreement. He also updated committee about the water/sewer project and the Inserta Valve that was going to be installed. He said as they got further into the project P.O.W. said it made sense to have three valves for better isolation. P.O.W. was able to put in three valves for about the same cost as one Inserta Valve. Mr. McDaniel said that a change order was not needed as there are contingency funds for this.

Police Chief Koplín told Council that the last couple of days his officers have been busy with the fires. They have been assisting Okanogan County with evacuation notices from Omak to Bridgeport. He is cataloging expenses in anticipation of state reimbursement. He is very proud of his officer as they are putting in long hours and some have even canceled vacation to come in and help. He told Council that both Public Works and the Fire Department are knocking it out of the park. He understands that the Public Works Department has also been putting in long hours. He reported that he offered a position to Aaron Pennycooke and he will be going to the academy. The Civil Service Secretary is working to advertise a lateral position to establish a new list.

Administrator McDaniel said "ditto" to what Chief Koplín said regarding the fire support. He also acknowledged the girls in the office for screening calls. He was grateful to be a part of the efforts. He did tell Council that there are communication problems with AT&T as they lost a fiber line. His city cell carrier is Verizon and he can be reached on that number.

Member Cariker thanked everyone for their efforts. She reviewed the Planning Commission minutes and asked Building Official Wells how the discussion went regarding the nightly rentals. Mr. Wells said that Contract Planner, Kurt Danison provided the Commissioners with ordinances from Twisp and Pateros. The Planning Commission will hold a Public Hearing on October 6, 2020 regarding the codes changes which include the nightly rentals. Currently, the city does not have anything in place for nightly rentals.

Member Walt Womack asked if there was a current fire protection agreement in place with the old CCT Mill site. Member Clark replied that there was one in place.

Member Clark wanted to thank Clerk Connie Thomas and her staff for getting vouchers out well before the meeting. This allows time for the committee to get in and review the expenses. Kudos!

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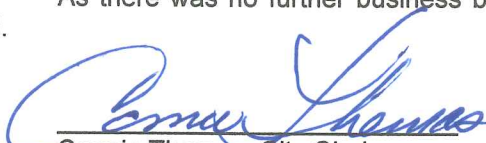
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Member Dave Womack asked if Council Committee had met to discuss the parking issue in the Wildwood area. Administrator McDaniel said that he was on vacation and wanted to ensure Chief Bowling was a part of that conversation. He has spoke with a couple of the property owners in the area

Member Gaines asked if there were generators for the water wells. She recalls the City purchased a generator. There was discussion about the generators the City has for the water pumps and sewer lift stations in the event of an emergency. Member Gaines also asked if Chief Kevin Bowling was still interim for the City of Okanogan Fire Department. Member Clark said that as of September 1, 2020 the appointed their own Chief.

Mayor Gagné told Council that budget discussions would begin next month. She also had an opportunity to spend time at City Hall while the electronics were not working in the Water Department. She said that everyone was working hard to get those connections back.

As there was no further business before Council, Mayor Gagné adjourned the Zoom meeting at 7:35 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor