
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
July 6, 2020**

CALL TO ORDER:

Mayor Gagné called the Zoom meeting for the Omak City Council to order at 7:00 PM. Rather than the flag salute, she asked that everyone in attendance take a moment of silence.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief – Fire Call
Barry Freel	Jeff Koplín, Police Chief - Absent
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

CORRESPONDENCE AND MAYOR'S REPORT:

Proclaiming Wednesday, July 29, 2020 as "Grand Columbia Council – Scout Me in Day"

Mayor Gagné read a proclamation declaring Wednesday, July 29, 2020 as "Scout Me in Day" in Omak Washington.

Mayor Gagné told Council that she has received a lot of emails. She will be putting the information out to the Council Committees at some point. She said the emails received were regarding the following; Rodeo Trail bike lane, fireworks, a survey from Lael Duncan, Executive Director of Okanogan County Community Action and Stacey Okland shared a listening program for those impacted by COVID-19 stress. Mayor Gagné thanked Clerk Thomas for including census information on the utility statements. She urged Council to answer the census if they haven't already. She said that citizen, Jim Mastey inquired about the status of the radar signs that were planned to be installed on Jasmine Street. Mayor Gagné told him it has been discussed and staff is working on it. Mayor Gagné told Council that she attended the Association of Washington Cities virtual conference and if anyone would like information, she will be happy to share that.

Mayor Gagné asked that an item be added to new business as item number 3, Resolution 45-2020 to award the contract for Omak Municipal Airport Taxiways and Apron project to C.R. Contracting.

CONSENT AGENDA:

Member Clark moved, seconded by Member Cariker, to approve the consent agenda consisting of minutes from the June 15, 2020; claims checks numbered 102933-103012, in the amount of \$726,638.20; June manual checks numbered 102830, 102834-102836, 102898, 102900 and voided check 102899 in the amount of \$34,903.39; June payroll checks numbered 102831-102833, 102901-102931 and various ACH's in the amount of \$302,161.49; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Resolution 44-2020 – Approve Agreement with Gray & Osborne, Inc. – 5th Avenue Sidewalk

Design

Member Clark moved, seconded by Member Gaines, to approve Resolution 44-2020. Public Works Director told Council that the consulting agreement with Gray & Osborne is for design only. The 5th Avenue Sidewalk will connect the Community Center on Benton Street to Fifth Avenue and then to Highway 97. This is funding by the Transportation Improvement Board (TIB). The estimated cost of design is \$28,500 and the total project is \$256,357. The City will fund 5% and TIB will fund 95%. As there were no questions or comments, Council voted and unanimously approved the motion.

Ordinance 1892 – 1st Read – Approve Budget Amendment – CARES Act – Current Expense Fund

Mayor Gagné told Council that Ordinance 1892 was a first read. Administrator McDaniel told Council that the budget amendment will recognize \$148,200 CARES Act funds from the Washington State Department of Commerce for the COVID pandemic. \$75,000 of these funds have been obligated to Economic Alliance who will get relief funds out to our local businesses. The remaining funds were allocated within the current expense operating funds. The grant money will not have any effect on the estimated ending fund balance.

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Resolution 45-2020 – Award Omak Municipal Airport Contract for Taxiway & Apron Maintenance Project to C.R. Contracting

Member Clark moved, seconded by Member Gaines, to approve Resolution 45-2020. Public Works Director told Council that this resolution to award was missed with COVID-19 and the handling of other projects. He apologized for the walk-on. He explained to Council that C.R. Contracting was the lowest, responsible and responsive bid for \$219,892.65. If approved, they will start the project this week. As there were no questions or comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Building Official, Tyler Wells told Council that he had been in contact with Collin Thompson of the Office of Rural and Farmworker Housing. He is hopeful that they will start the Meadow Point Housing development in August. The City of Omak has received a Conditional Use Permit application for a mini storage at 83 Copple Road. Tomorrow, July 7, 2020, the Planning Commission will be holding an open record public hearing for the request to deviate from street design standards in reference to the conditional use permit application. On July 21, 2020, the Hearing Examiner will hold a public hearing for the Conditional Use Permit application. Building Official Wells updated Council on another delay of the effective date of the 2018 building codes. The Washington State Building Code Council has extended the 2018 code effective date out to February 1, 2021.

Public Works Director Mears told Council that it's been busy, and they are getting a lot done in the community. The airport taxiway project will begin this week and the airport water well is close to completion. He thanked Building Official Wells for his guidance on the roofing. He said the Jasmine Street project is going well and he has addressed concerns and questions with residence. The sewer and water infrastructure project are going well, and the Eastside Park Lift Station project is moving forward. A change order for the lift station project will come to Council. Mr. Mears told Council that he is currently working with Colville Tribal Public Safety and WSDOT on a crosswalk & sidewalk project near East Omak School. Member Clark referenced the inquiry from Mr. Mastey. He asked if the signage had been ordered. Mr. Mears said that after the last council meeting, he made the request to order signage. He will follow up on the status and report back to Council at the next meeting.

City Administrator McDaniel told Council that he had emailed to them the year to date financials. Under the circumstances with COVID-19, things are looking good. There will be a substantial reduction in the RV Park Rentals as the City is having to refund reservations. Staff has been and will continue to be very conscious about spending. He told Council that he had a request about parking in the Wildwood area. The Omak Municipal Code strictly prohibits parking on the street in the Wildwood Development. He has asked Public Works to order and install no parking signs and then the City will begin enforcement.

Member Cariker asked that City Administrator set up Committee Meetings regarding the emails received by Mayor Gagné.

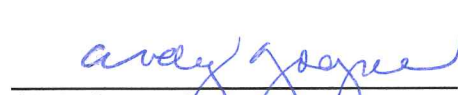
Member Gaines had a question about the Public Works Director's staff report. She asked what the "Sage parking request" was. Mr. Mears said that it was the Sage Shop located at 309 N Main Street. They are putting in a storm infiltrator and will hot mix the parking lot versus a gravel lot. The project meets city standards and the request was approved. Mr. Mears did say that they will be paving a portion of city property and it will improve the area.

Member Clark wanted to compliment those who were involved in hanging the Omak High School Graduate banners in town. It was very positive and, kudos should go out to those responsible. Mayor Gagné believed the project was in part done by the Omak Chamber of Commerce.

As there was no further business before Council, Mayor Gagné adjourned the Zoom meeting at 7:19 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor