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**AGENDA**  
**OMAK CITY COUNCIL MEETING**  
**Monday, April 6, 2020 – 7:00 PM**

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- A. CALL TO ORDER
- B. FLAG SALUTE
- C. CITIZEN COMMENTS
- D. CORRESPONDENCE AND MAYOR'S REPORT
- E. CONSENT AGENDA:
  - 1. Approval of minutes from March 16, 2020
  - 2. Approval of Claims & Payroll
- F. PUBLIC HEARING:
  - 1. Comprehensive Park & Recreation Plan
- G. NEW BUSINESS:
  - 1. Ord. 1889 – Declaring an Emergency in the City of Omak due to the COVID-19 Pandemic 
  - 2. Res. 22-2020 – Guaranteeing Funding Match – Construction Phase of Airport Pavement Proj. 
  - 3. Res. 23-2020 – Apprv. Public Works Contract – Schmitt Electric – Stampede Power Upgrade 
  - 4. Res. 24-2020 – Award Jasmine Street Imprv. Project – POW Contracting 
  - 5. Res. 25-2020 – Approve Agreement with Gray & Osborne – Jasmine Street Improvements 
  - 6. Res. 26-2020 – Approve Amendment No. 9 – Gray & Osborne – Sewer/Water Imprv. 
  - 7. Res. 27-2020 – Adopt Comprehensive Park and Recreation Plan 
  - 8. Res. 28-2020 – Amend Interagency Agreement with DNR – Airport Water Improvements 
- H. OTHER BUSINESS:
  - 1. Council Committee Reports
  - 2. Staff Reports

 Action by City Council

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In accordance with the "Stay Home, Stay Healthy" order from Governor Inslee, our Council Meeting will be conducted using Zoom Meetings. Join Zoom Meeting <https://zoom.us/j/876339301?pwd=bUhhnenJsRFQ4T1VBSTlETkEvSXRtUT09>  
Meeting ID: 876 339 301, Password: 759842, Dial in (253)-215-8782

Contact the City Clerk in advance of the meeting by calling 509-826-1170 or e-mail [clerk@omakcity.com](mailto:clerk@omakcity.com) for assistance.

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## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Todd McDaniel, City Administrator

Date: April 6, 2020

Subject: Ordinance 1889 Emergency Declaration COVID-19

The attached Ordinance 1889, Declaring an Emergency in the City of Omak Due to the COVID-19 Pandemic, is forwarded for your consideration.

This Ordinance formally recognizes the COVID-19 Pandemic as public health threat in the City of Omak. It will allow the Elected Officials and Department Heads to efficiently respond to potential needs related to this public health crisis.

The Covid-19 pandemic is recognized by the State Department of Health and the United States Center for Disease Control and Prevention. Information from these agencies forecast that we will see a significant impact to our city's health and welfare.

It is still unknown what the immediate impact to our community will be. At this point we have not allocated any significant resources due to the ensuing pandemic.

I approve this Ordinance and urge its adoption

**ORDINANCE NO. 1889**

**AN ORDINANCE DECLARING AN EMERGENCY IN THE CITY OF OMAK DUE TO THE COVID-19 PANDEMIC**

**WHEREAS**, on January 21, 2020, the Washington State Department of Health confirmed the first case of the novel coronavirus (COVID-19) in the United States in Snohomish County, Washington, and local health departments and the Washington State Department of Health have since that time worked to identify, contact, and test others in Washington State potentially exposed to COVID-19 in coordination with the United States Centers for Disease Control and Prevention (CDC); and

**WHEREAS**, COVID-19, a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person; and

**WHEREAS**, the CDC identifies the potential public health threat posed by COVID-19 both globally and in the United States as "high", and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

**WHEREAS**, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19, beginning on January 27, 2020; and

**WHEREAS**, this worldwide outbreak of COVID-19 and the effects of its extreme risk of person to-person transmission throughout the Washington State and the residents of Okanogan County significantly impacts the life and health of our people, as well as the economy of the region, and is a public emergency that affects the life, health, property or the public peace; and

**WHEREAS**, on February 29, 2020 the Governor of the State of Washington declared that a state of emergency exists in all counties in the State of Washington; and

**WHEREAS**, The Washington State Military Department, State Emergency Operations Center, is coordinating resources across state government to support the Department of Health and local officials in alleviating the impacts to people, property, and infrastructure, and is assessing the magnitude and long-term effects of the incident with the Washington State Department of Health; and

**WHEREAS**, Okanogan County Department of Public Health and the Okanogan County Emergency Management Department has reported that conditions created by the Public Health threat from COVID-19 virus pandemic presents a public health and safety concern in Okanogan County and have recommended the city take appropriate actions to help slow the spread of the virus;

**NOW, THEREFORE,**

**THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, DO ORDAIN as follows:**

1. A state of emergency is declared due to the COVID-19 Virus national pandemic in the City of Omak.
2. This emergency necessitates utilization of emergency powers granted pursuant to RCW 35A.33.080, RCW 38.52.070(2) and RCW 39.04.280
3. That City of Omak elected officials and City of Omak department heads are hereby directed to effectuate emergency procedures to address necessary steps to maintain continuity of operations of city government.
4. Elected officials and departments are authorized to enter into contracts and incur obligations in order to address emergency responses specific to the COVID-19 pandemic.
5. Elected officials and department heads are authorized to exercise the powers vested in this ordinance in light of the extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) in order to prepare for, prevent and respond to this emergency. The requirements of competitive bidding and public notice are hereby waived for emergency related procurements pursuant to RCW 35A.33.080, RCW 38.52.070(2) and purchasing/contracting requirements pursuant to RCW 39.04.280.

**BE IT FURTHER ORDAINED** that all city employees are deemed essential for the reliable delivery of public services and the Omak City Council grants authority to City of Omak Department Heads to approve alternative staffing options for all employees; to ensure all essential city services can be reliably delivered, to protect the health of the employees and the public at large; to reduce the person to person spread of the COVID-19 virus.

**BE IT FURTHER ORDAINED** that the emergency authority granted under this ordinance shall expire on June 30, 2020, or sooner if the Omak City Council determines that the extraordinary measures contained herein are no longer required for the protection of the public peace, safety and welfare of the City of Omak

**BE IT FURTHER ORDAINED** that pursuant to RCW 35A.12.130, this ordinance having been passed by a vote of the majority plus one of the entire Omak City Council shall take effect immediately upon adoption.

**PASSED BY THE CITY COUNCIL** this 6th day of April 2020.

APPROVED:

\_\_\_\_\_  
Cindy Gagné, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Howe, City Attorney

ATTEST:

\_\_\_\_\_  
Connie Thomas, City Clerk

## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Ken Mears, Public Works Director

Date: April 6th, 2020

Subject: **Resolution No. 22-2020** Guaranteeing Grant Matching Funds to the Washington State Department of Transportation.

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The attached **Resolution 22-2020, A RESOLUTION OF THE CITY OF OMAK GUARANTEEING FUNDING MATCH FOR THE CONSTRUCTION PHASE OF THE PAVEMENT MAINTENANCE PROJECT**, is forwarded for your consideration.

This resolution guarantees match funds for \$14,709.00 for the construction phase of the pavement maintenance project.

The total funding for this project is \$293,170. The FAA will fund 90%, the State 5%, and the City 5% of this cost. There is a difference in the totals because of a few items not reimbursable from WSDOT.

We previously passed Resolution No. 57-2019 for the grant agreement of this project. WSDOT needs confirmation of the match money availability. The money is allocated in the approved 2020 Budget.

The attached resolution will provide the council's formal support and a guarantee of match funds.

I recommend this resolution for adoption.

**RESOLUTION NO. 22-2020**

**A RESOLUTION OF THE CITY OF OMAK GUARANTEEING FUNDING  
MATCH FOR THE CONSTRUCTION PHASE OF THE PAVEMENT  
MAINTENANCE PROJECT**

**WHEREAS**, the City of Omak will be submitting an Airport Application to the Washington State Department of Transportation (WSDOT) Aviation for the construction phase of a pavement maintenance project to include crack repair, seal coat and re-marking of the taxiways and apron areas at Omak Municipal Airport; and,

**WHEREAS**, the total project funding is to be comprised of \$14,608 from WSDOT Aviation, with a local match amount of \$14,709 from the City of Omak funds. The calculation for the total match is 10% (approximately 5% from WSDOT, 5% from Omak) of the overall project amount of \$293,170. FAA AIP grant 3-53-0042-010-2020 provides for 90% of the project cost.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Omak, Washington, supports this project and allocates \$14,709 in the 2020 budget to fulfill the local match contribution requirement.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney

## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Ken Mears, Public Works Director

Date: April 6th, 2020

Subject: **Resolution No. 23-2020** Approving Public Works Contract with Schmitt Electric for Stampede Power Upgrade.

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The attached **Resolution 23-2020, A Resolution of the Omak City Council Approving the Public Works Contract with Schmitt Electric, Inc. for Stampede Power Upgrade;** is forwarded for your consideration.

The Vendor Row of the Triangle park that Stampede uses needs to have some power upgraded and brought up to code. Stampede has requested this upgrade, and it is budgeted through the Hotel Motel fund. Electricians were contacted for estimates, and Schmitt Electric is the only one that has submitted an estimate.

Also, we have reached out to the committee of Hotel Motel and informed them that there is an estimated over the budget cost of around \$1,350.00. The responses have been received to move forward with the contract.

Public Works will assist in the excavating needed to complete this upgrade.

Schmitt Electric, Inc. has submitted a quote estimate for \$17,793.86 plus any required permits and fees. The quote has been adjusted for the sales tax increase from 8.2% to 8.4% effective April 2020.

I recommend this resolution.



**RESOLUTION NO. 23-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING THE PUBLIC WORKS CONTRACT WITH SCHMITT ELECTRIC, INC. FOR STAMPEDE POWER UPGRADE**

**WHEREAS**, the Public Works Department and the Omak Stampede request power upgrade at the vendor areas of the Eastside Park; and

**WHEREAS**, funding was approved in the 2020 budget in Hotel/Motel Electrical Improvements Vendor Row; and

**WHEREAS**, the completed project is estimated to cost \$17,793.86 plus any required permits or fees.

**NOW, THEREFORE, BE IT RESOLVED BY THE OMAK CITY COUNCIL**, that the Public Works Contract, a copy of which is attached as **Exhibit "A"**, be awarded to Schmitt Electric, Inc., with an estimated quote of \$17,793.86, and that the Mayor is authorized to execute all documents necessary to effect this action.

**PASSED BY THE CITY COUNCIL** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney

# EXHIBIT A

## PUBLIC WORKS CONTRACT

THIS AGREEMENT made and entered into between the City of Omak, State of Washington, acting under and by virtue of Title 35 R.C.W. as amended, hereinafter referred to as "The City," and

**SCHMITT ELECTRIC, INC**  
**P.O. Box 2093**  
**Wenatchee, WA 98807**

for its heirs, executors, administrators, successors and assigns, hereinafter referred to as "The Contractor,"

### WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this Agreement, the parties hereto covenant and agree as follows:

1. The Contractor shall do all work and furnish labor, tools, and equipment necessary to install and complete the following for the City of Omak, Washington:

#### Stampede Power Upgrade

~~\$ 17,793.86~~ 8.2% + 8.4% Sales Tax  
\$ 17,761.03

in accordance with the most recent and approved Electrical Code Standards, the recommended manufacturers installation, and as described in the attached Scope of Work.

The Contractor shall provide and bear the expense of labor, equipment, tools, and work of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in these contract documents.

2. The City of Omak hereby promises and agrees with the Contractor to employ, and does employ the Contractor to do and cause to be done the above described work and to complete and finish the same in accordance with the attached scope of work and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached scope of work the schedule of unit or itemized prices at the time and in the manner and upon the conditions provided for in this contract.
3. The Contractor for himself/herself, and for his/her heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.
4. It is further provided that no liability shall attach to the City by reason of entering into this contract, except as expressly provided herein.
5. The Contractor hereby certifies by execution of this contract that he is registered or licensed as may be required by the laws of the State of Washington, Chapter 18.27 R.C.W.
6. The Contractor hereby agrees to allow the City to retain ten percent (10%) of the contract amount for a period of 30 days from the date of completion of the project in lieu of posting a payment and performance bond as provided in Chapter 39.08.010 RCW.
7. Amounts exceeding the estimated proposal of \$500.00 and the scope changes must be approved by the Public Works Director.

8. The applicant will provide proof of all required licenses and permits to the City prior to receiving a notice to proceed by the Omak P.W. Director. The contractor will be required to pay prevailing wages, submit a "Statement of Intent to Pay Prevailing Wages" to the Department of Labor and Industries, and upon completion of the project, must file an "Affidavit of Wages Paid" as well. An approved "Affidavit of Wages Paid" must be provided before final payment is issued.

IN WITNESS, WHEREOF, the said Contractor has executed this instrument on the day and year wrote below, and the City of Omak has caused this instrument to be executed by its Mayor as authorized by the City Council, duly attested by its Clerk, and the seal of said City hereunto affixed on the day and year last written below.

Executed by the Contractor this 12 day of MARCH, 2020

CONTRACTOR: SCHMITT ELECTRIC

By: Jason Butler GENERAL FOREMAN  
Signature Title

PRINTED NAME: JASON BUTLER

ADDRESS: P.O. Box 2093

WENATCHEE WA 98807  
City State Zip

PHONE: 509 881 7397

FAX Number: \_\_\_\_\_

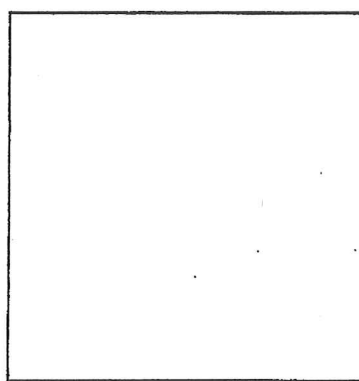
State of Washington Contractor's License Number: schmiei 390d6

Federal Tax I.D. Number: 91-0894622 UBI Number: 6000 932 56-001

\*\*\*\*\*

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2020

CITY OF OMAK



\_\_\_\_\_  
Cindy Gagné, Mayor

ATTEST:

\_\_\_\_\_  
Connie Thomas, City Clerk

**Stampede Power Upgrade**

**SCOPE OF WORK**

**February 28, 2020**

This project will involve the Installation of a New 600 Amp Service and Two 200 Amp Panels at Vendors Area.

The Omak Public Works Department requires the service of a licensed electrician for the electrical upgrade.

**Work performed must be completed no later than June 30<sup>th</sup>, 2020. Anticipated Notice to Proceed will be submitted if approved by City Council on or before April 7th, 2020.**

**Materials and Labor: \$16,415.00 See attached: Estimate from Schmitt Electric, INC**

**Tax: \$1,378.86 (8.4%)**

**Total \$17,793.86 + Any required permits or fees**

# MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Ken Mears, Public Works Director

Date: April 6th, 2020

Subject: **Resolution No. 24-2020** Award Jasmine Street Improvements Project.

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The attached **Resolution 24-2020, A Resolution of the Omak City Council Approving Award of the Contract for Jasmine Street Improvements Project G&O #18048;** is forwarded for your consideration.

The Jasmine Street Improvements Project G&O #18048 was advertised in the Daily Journal of Commerce and the Omak Chronicle on February 26th, 2020, and again in the Chronicle March 4th, 2020.

Bids were opened Wednesday, March 11th publicly, 2020, at 11:00 am in the Omak City Council Chambers. 6 Bids were received and reviewed for accuracy by Gray and Osborne Inc.

Gray and Osborne recommend the Award to POW Contracting, as the lowest, responsible and responsive bid of \$583,623.40 with the Engineers Estimate of \$625,000.00.

I recommend this resolution and urge adoption.

**RESOLUTION NO. 24-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING AWARD OF THE CONTRACT FOR JASMINE STREET IMPROVEMENTS PROJECT G&O #18048**

**WHEREAS**, the Jasmine Street Improvements Project was advertised for bids in the Daily Journal of Commerce and the Omak Chronicle, February 26th, 2020 and again on March 4th, 2020; and

**WHEREAS**, bids were received until 11:00 am on Wednesday, March 11th, 2020 and then opened and publicly read aloud; and

**WHEREAS**, a total of six bids were received; and

**WHEREAS**, the City's Consulting Engineers, Gray & Osborne, Inc., have reviewed the bids for the correctness of extensions of prices per unit and total cost, and it is their recommendation to award the contract to, POW Contracting, as the low, responsive, responsible bidder for the contract work to be done.

**NOW, THEREFORE BE IT RESOLVED** by the Omak City Council, that the contract for the Jasmine Street Improvements Project G&O #18048, attached as Exhibit "A", be awarded to POW Contracting, for \$583,623.40. The Mayor is authorized and directed to execute all necessary contract documents.

**PASSED AND APPROVED BY THE OMAK CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney



# EXHIBIT A



March 13, 2020

Mr. Todd McDaniel  
City Administrator  
City of Omak  
PO Box 72  
Omak, Washington 98841

SUBJECT: REVIEW OF BIDS, JASMINE STREET IMPROVEMENTS  
CITY OF OMAK, OKANOGAN COUNTY, WASHINGTON  
G&O #18048

Dear Mr. McDaniel:

On March 11, 2020, the City of Omak received six bids for the Jasmine Street Improvements project. The bids ranged from \$583,623.40 to \$907,785.00. The Engineer's Estimate was \$625,000.00. Each proposal was checked for correctness of extensions of the prices per unit and the total price. No corrections were required. We have provided a bid summary with this letter. The bidders and their respective bid amounts, including sales tax where applicable, are as follows:

- |    |   |                     |
|----|---|---------------------|
| 1. | POW Contracting (Pasco, WA).....                  | \$583,623.40        |
|    | <b>Engineer's Estimate.....</b>                   | <b>\$625,000.00</b> |
| 2. | JR Construction (Post Falls, ID).....             | \$669,660.00        |
| 3. | Pipkin Construction (Wenatchee, WA).....          | \$714,699.00        |
| 4. | Smith Excavation (Cashmere, WA).....              | \$749,970.00        |
| 5. | Hurst Construction, LLC (East Wenatchee, WA)..... | \$789,647.50        |
| 6. | Granite Construction (Yakima, WA).....            | \$907,785.00        |

The lowest responsive bidder, POW Contracting of Pasco, WA, is currently a Washington State registered and licensed contractor and appears to have the relevant qualifications and experience to successfully perform the work the project will require. To our knowledge, the lowest bidder has not claimed bid error and no formal bidding protests have been recorded. In accordance with RCW 39.04, we have verified the lowest bidder, POW Contracting of Pasco, WA has met the responsibility criteria. The Mandatory Bidder Responsibility Checklist, including documentation, is attached for the City's file.



Mr. Todd McDaniel  
March 13, 2020  
Page 2

We have also reviewed the Supplemental Bidder Criteria information submitted by POW Contracting and note that they have included one instance of liquidated damages being assessed on a project within the last five years. We have discussed this issue with both POW Contracting and the City. In addition, we have worked with POW Contracting on many projects within the last five years, including six projects within the City of Omak, and these projects have all been completed within the allowable contract time. Therefore, it is our opinion that this one instance of an assessment of liquidated damages does not constitute a pattern of failing to meet contract time requirements.

Based on our evaluation, we recommend that the project be awarded, contingent on TIB approval, to the lowest responsive, responsible bidder:

POW Contracting  
1105 E. Columbia St.  
PO Box 4772  
Pasco, WA 99302

Please contact us if you have any questions and/or require additional information.

Sincerely,

GRAY & OSBORNE, INC.

Tim DeVries, P.E.

TD/tlf  
Encl.

cc: Mr. Ken Mears, Public Works Director, City of Omak  
Mr. Jason Phelps, P.E., Project Engineer, TIB



### Mandatory Bidder Responsibility Checklist

The following checklist will be used in documenting that a Bidder meets the mandatory responsibility criteria. The Engineer should print a copy of documentation from the appropriate website to include with this checklist in the contract file.

<b>General Information</b>							
Owner/Project Name: City of Omak/ Jasmine Street Improvements	Project Number: G&O#18048						
Bidder's Business Name: POW Contracting	Bid Submittal Deadline: 11:00 A.M. 3/11/2020						
<b>Contractor Registration</b>							
<a href="https://secure.lni.wa.gov/verify/">https://secure.lni.wa.gov/verify/</a>							
License Number: POWCO**037R4	Status: Active: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
Effective Date (must be effective on or before Bid Submittal Deadline): 12/24/1997	Expiration Date: 01/04/2022						
<b>Current UBI Number</b>							
<a href="https://secure.lni.wa.gov/verify/">https://secure.lni.wa.gov/verify/</a>							
UBI Number: 601 837 639	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>						
<b>Industrial Insurance Coverage/Worker Compensation</b>							
<a href="https://secure.lni.wa.gov/verify/">https://secure.lni.wa.gov/verify/</a>							
Account Number: 945,922-00	Account Current: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>						
<b>Employment Security Department Number</b>							
Employment Security Department Number: 623923007							
<ul style="list-style-type: none"> <li>• Has Bidder provided account number on the Bid Form? <span style="float: right;">Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></span></li> <li>• And/or have you asked the Bidder for documentation from Employment Security Department on account number? <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span></li> </ul>							
<b>State Excise Tax Registration Number</b>							
<a href="https://secure.lni.wa.gov/verify/">https://secure.lni.wa.gov/verify/</a>							
Tax Registration Number: 601 837 639	Account: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/>						
<b>Certification of Compliance with Wage Payment Statutes Clause Signed</b>							
(See Proposal for Required Clause or Signed Certification Form) <span style="float: right;">Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></span>							
<b>Not Disqualified from Bidding</b>							
<a href="http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/default.asp">http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/default.asp</a>							
Is the Bidder listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries? <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span>							
<b>Public Works Requirements Training</b>							
<a href="https://secure.lni.wa.gov/verify/">https://secure.lni.wa.gov/verify/</a>							
Contractor: <table style="margin-left: 20px; border: none;"> <tr> <td>Is Exempt from this Requirement</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Has Completed Training</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Has Not Completed Training</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		Is Exempt from this Requirement	<input checked="" type="checkbox"/>	Has Completed Training	<input type="checkbox"/>	Has Not Completed Training	<input type="checkbox"/>
Is Exempt from this Requirement	<input checked="" type="checkbox"/>						
Has Completed Training	<input type="checkbox"/>						
Has Not Completed Training	<input type="checkbox"/>						
<b>Excluded Parties Listing System (Federal Funded Projects)</b>							
<a href="https://www.sam.gov/">https://www.sam.gov/</a>							
Does the Bidder have an Active Exclusion? <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span>							
<b>Checked by:</b>							
Name: Tim DeVries, P.E.	Date: 3/12/2020						

## POW CONTRACTING

### Owner or tradesperson

Principals  
AINSWORTH, LARRY DALE, PRESIDENT

AINSWORTH, SHELLEY  
ALISON, SECRETARY  
JOHNSON, JANET LOUISE, VICE  
PRESIDENT  
(End: 12/18/2017)

PO BOX 4772  
PASCO, WA 99301-4772  
509-542-8507  
FRANKLIN County

Doing business as  
**POW CONTRACTING**

WA UBI No.  
**601 837 639**  
Parent company  
**PIPE OF WASHINGTON INC**

Business type  
**Corporation**  
Governing persons  
**LARRY  
DALE JR  
AINSWORTH  
JANET L JOHNSON;  
T RAY JOHNSON;  
SHELLEY ALISON AINSWORTH;**

## License

Verify the contractor's active registration / license / certification (depending on trade) and any past violations.

### Construction Contractor

**Active**  
Meets current requirements.

### License specialties

**GENERAL**

### License no.

**POWCO\*\*037R4**

### Effective — expiration

**12/24/1997— 01/04/2022**

### Bond

**Philadelphia Indemnity Ins Co**

\$12,000.00

### Bond account no.

**PB02218100010**

### Received by L&I

**11/26/2018**

### Effective date

**12/24/2018**

### Expiration date

**Until Canceled**

### Bond history

### Insurance

**Phoenix Insurance Company, The**

\$1,000,000.00

### Policy no.

**CO9J250597COF**

### Received by L&I

**09/26/2019**

### Effective date

**10/01/2019**

### Expiration date

**10/01/2020**

### Insurance history

### Savings

No savings accounts during the previous 6 year period.

### Lawsuits against the bond or savings

Cause no.

[Open](#)

19-2-00462-36L  
Complaint filed by  
**STRIPE RITE INC**

Complaint date  
**06/27/2019**

Complaint against bond(s) or savings  
**PB02218100010,YLI2424351**

Complaint amount  
**\$43,364.70**

Cause no.  
**18-2-02463-39**

Complaint filed by  
**PASO ROBLES TANK INC**

Complaint date  
**09/12/2018**

[Open](#)

Complaint against bond(s) or savings  
**YLI2424351**

Complaint amount  
**\$0.00**

Cause no.  
**11-6-cv031-34lr**

Complaint filed by  
**CONSOLIDATED SUPPLY CO**

Complaint date  
**08/03/2016**

[Open](#)

Complaint against bond(s) or savings  
**21084074**

Complaint amount  
**\$0.00**

**L&I Tax debts**  
No L&I tax debts are recorded for this contractor license during the previous 6 year period, but some debts may be recorded by other agencies.

**License Violations**  
No license violations during the previous 6 year period.

### Certifications & Endorsements

**OMWBE Certifications**  
No active certifications exist for this business.

**Apprentice Training Agent**  
Registered training agent. [Check their eligible programs and occupations.](#)

### Workers' Comp

Do you know if the business has employees? If so, verify the business is up-to-date on workers' comp premiums.

L&I Account ID  
**945,922-00**

**Account is current.**

Doing business as  
**POW CONTRACTING**

Estimated workers reported  
**Quarter 4 of Year 2019 "31 to 50 Workers"**

L&I account contact  
**TO / KRISTINE HATHAWAY (360)902-4811 - Email: HATK235@lni.wa.gov**

### Public Works Requirements

Verify the contractor is eligible to perform work on public works projects.

**Required Training- Effective July 1, 2019**  
Exempt from this requirement.

**Contractor Strikes**  
No strikes have been issued against this contractor.

**Contractors not allowed to bid**  
No debarments have been issued against this contractor.

### Workplace Safety & Health

Check for any past safety and health violations found on jobsites this business was responsible for.

Inspection results date  
**11/04/2019**

No violations

Inspection no.  
**317956446**  
Location  
**Stratford Rd.  
Moses Lake, WA 98837**

Inspection results date  
**10/28/2019** [Violations](#)

Inspection no.  
**317956191**  
Location  
**Pateros Well Pump #4  
Pateros, WA 98846**

Inspection results date  
**10/21/2019** No violations

Inspection no.  
**317955924**  
Location  
**Intersection of Lakeshore Dr.  
Moses Lake, WA 98837**

Inspection results date  
**02/25/2019** No violations

Inspection no.  
**317952755**  
Location  
**423 NW Albion Drive  
Pullman, WA 99163**

Inspection results date  
**11/17/2017** [Violations](#)

Inspection no.  
**317946711**  
Location  
**City Hall, 111 S 1st St,  
Dayton, WA 99328**

Inspection results date  
**06/30/2016** No violations

Inspection no.  
**317941035**  
Location  
**Allyn St and Columbia st.  
Goldendale, WA 98620**

Inspection results date  
**02/23/2016** [Violations](#)

Inspection no.  
**317938813**  
Location  
**111 E. Westshore Dr. NE.  
Moses Lake, WA 98837**

Inspection results date  
**08/18/2014** No violations

Inspection no.  
**317405157**  
Location

Cornor of East Broadway  
Moses Lake, WA 98837

Inspection results date  
05/12/2014

No violations

Inspection no.  
317298719

Location  
S. 1st Street and Arlington  
Yakima, WA 98902

## Debarred Contractors List

A debarred contractor may not bid on, or have a bid considered on, any public works contract. You can search and filter this list using the options presented below.

Company Name:   
WA UBI Number: 601 837 639  
License Number:   
Principal:   
RCW: All  
From: MM/DD/YYYY  To: MM/DD/YYYY

Penalty Due:

Wage Due:

[Apply Filters](#) [Reset](#)

[Download all debarment data](#) 

Show  per page

Showing 0 records

[First](#)[Previous](#)[Next](#)[Last](#)

[Company Name](#) [UBI](#) [License](#) [Principals](#) [Status](#) [RCW](#) [Debar Begins](#) [Debar Ends](#) [Penalty Due](#) [Wages Due](#)

There are no records that match your search criteria.

Show  per page

Showing 0 records

[First](#)[Previous](#)[Next](#)[Last](#)

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : pow contracting\***  
**Record Status: Active**

**ENTITY** Pipe of Washington, Inc. Status: Active

DUNS: 016393634 +4: CAGE Code: 1LP62 DoDAAC:

Expiration Date: 11/20/2020 Has Active Exclusion?: No Debt Subject to Offset?: Yes

Address: 1100 E Columbia St Ste B4

City: Pasco

State/Province: WASHINGTON

ZIP Code: 99301-4355

Country: UNITED STATES

**BIDDER REFERENCE**

Project Number: G&O#18048 Date: March 12, 2020

Project Name: Jasmine Street Improvements

Contractor/Superintendent: POW Contracting

Reference: Dave Ellis

Representing: Gray & Osborne Phone: 509-453-4833

Did the Contractor complete the Various Sewer Projects

Project Name

within the time and contract amount?

Yes, they have completed several projects on time and on budget.

What were some strengths and weaknesses of the Superintendent (i.e., coordinating subconsultants, schedule of work)? Strength is underground work. A potential weakness is that subcontractors have claimed that they have been slow to pay them for their work.

Were there any change orders on this Project? Yes.

What was the nature of the change orders? Changed site conditions.

Was the Contractor responsive? Yes.

What was the quality of his workmanship? Good workmanship, particularly for underground work.

Would you award another contract to this Contractor? Yes



**BIDDER REFERENCE**

Project Number: G&O#18048 Date: March 12, 2020

Project Name: Jasmine Street Improvements

Contractor/Superintendent: POW Contracting/Rod Shearer

Reference: Mike Meskimen

Representing: Gray & Osborne Phone: 509-453-4833

Did the Contractor complete the Okanogan 5<sup>th</sup> Ave  
Project Name  
within the time and contract amount?

Yes.

What were some strengths and weaknesses of the Superintendent (i.e., coordinating subconsultants, schedule of work)? Experienced in underground work; less familiar with building roads.


Were there any change orders on this Project? Yes.

What was the nature of the change orders? Changed site conditions.

Was the Contractor responsive? Yes.

What was the quality of his workmanship? The project turned out well.

Would you award another contract to this Contractor? Yes

BIDDER		ENGINEER'S ESTIMATE		POW CONTRACTING		JR CONSTRUCTION		PIPKIN CONSTRUCTION		SMITH EXCAVATION		HURST CONSTRUCTION		GRANITE CONSTRUCTION			
BIDDER ADDRESS				PO Box 4772		3999 St. Joe Ave.		PO Box 3181		PO Box 284		PO Box 990		80 Pond Rd.			
				Pasco, WA 99302		Post Falls, ID 83854		Wenatchee, WA 98807		Cashmere, WA 98815		Wentachee, WA 98807		Yakima, WA 98901			
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.				945,922-00		628,020-00		879,334-00		030,166-01		058,747-00		571,672-04			
WASHINGTON STATE CONTRACTOR'S REG. NUMBER				POWCO**037R4		BURLYPC880KD		PIPKIC*066JA		SMITHE*952B1		HURSTCL962DE		GRANICC916DL			
BID BOND OR OTHER GOOD FAITH TOKEN				5% BID BOND		5% BID BOND		5% BID BOND		5% BID BOND		5% BID BOND		5% BID BOND			
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	
1	Mobilization, Cleanup, and Demobilization	1	LS	\$47,000.00	\$47,000.00	\$35,000.00	\$35,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$65,000.00	\$19,500.00	\$19,500.00	\$70,000.00	\$70,000.00	\$93,800.00	\$93,800.00
2	SPCC Plan	1	LS	\$500.00	\$500.00	\$650.00	\$650.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$250.00	\$250.00
3	Project Temporary Traffic Control	1	LS	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$25,000.00	\$25,000.00	\$12,000.00	\$12,000.00
4	Clearing and Grubbing	1	LS	\$2,500.00	\$2,500.00	\$53,000.00	\$53,000.00	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$12,500.00	\$12,500.00	\$15,000.00	\$15,000.00	\$4,700.00	\$4,700.00
5	Excavation, Embankment and Grading, Incl. Haul	400	CY	\$50.00	\$20,000.00	\$25.00	\$10,000.00	\$25.00	\$10,000.00	\$85.00	\$34,000.00	\$56.00	\$22,400.00	\$60.00	\$24,000.00	\$180.00	\$72,000.00
6	Unsuitable Foundation Excavation, Incl. Haul	30	CY	\$40.00	\$1,200.00	\$200.00	\$6,000.00	\$30.00	\$900.00	\$69.00	\$2,070.00	\$74.00	\$2,220.00	\$70.00	\$2,100.00	\$22.00	\$660.00
7	Rock Excavation	20	CY	\$100.00	\$2,000.00	\$300.00	\$6,000.00	\$300.00	\$6,000.00	\$200.00	\$4,000.00	\$150.00	\$3,000.00	\$200.00	\$4,000.00	\$400.00	\$8,000.00
8	Pulverize Existing Asphalt	6,420	SY	\$3.00	\$19,260.00	\$1.20	\$7,704.00	\$4.00	\$25,680.00	\$1.70	\$10,914.00	\$4.00	\$25,680.00	\$4.00	\$25,680.00	\$3.00	\$19,260.00
9	Cement-Treated Base	5,130	SY	\$4.50	\$23,085.00	\$2.38	\$12,209.40	\$13.00	\$66,690.00	\$5.50	\$28,215.00	\$5.00	\$25,650.00	\$6.00	\$30,780.00	\$6.00	\$30,780.00
10	Cement	190	TN	\$185.00	\$35,150.00	\$197.00	\$37,430.00	\$100.00	\$19,000.00	\$210.00	\$39,900.00	\$210.00	\$39,900.00	\$200.00	\$38,000.00	\$204.00	\$38,760.00
11	Controlled Density Fill	10	CY	\$200.00	\$2,000.00	\$200.00	\$2,000.00	\$150.00	\$1,500.00	\$220.00	\$2,200.00	\$446.00	\$4,460.00	\$250.00	\$2,500.00	\$250.00	\$2,500.00
12	Locate Existing Utilities	4	EA	\$500.00	\$2,000.00	\$400.00	\$1,600.00	\$300.00	\$1,200.00	\$800.00	\$3,200.00	\$575.00	\$2,300.00	\$750.00	\$3,000.00	\$300.00	\$1,200.00
13	Crushed Surfacing Top Course	300	TN	\$35.00	\$10,500.00	\$22.00	\$6,600.00	\$28.00	\$8,400.00	\$56.00	\$16,800.00	\$70.00	\$21,000.00	\$80.00	\$24,000.00	\$50.00	\$15,000.00
14	Crushed Surfacing Repair	2,550	SY	\$8.00	\$20,400.00	\$5.00	\$12,750.00	\$4.00	\$10,200.00	\$9.80	\$24,990.00	\$18.00	\$45,900.00	\$12.00	\$30,600.00	\$14.00	\$35,700.00
15	Commercial HMA, Cl. 1/2-In. PG 64H-28	870	TN	\$100.00	\$87,000.00	\$100.00	\$87,000.00	\$110.00	\$95,700.00	\$90.00	\$78,300.00	\$108.00	\$93,960.00	\$95.00	\$82,650.00	\$115.00	\$100,050.00
16	Commercial HMA Pavement Repair	820	SY	\$45.00	\$36,900.00	\$22.00	\$18,040.00	\$25.00	\$20,500.00	\$65.00	\$53,300.00	\$61.00	\$50,020.00	\$60.00	\$49,200.00	\$105.00	\$86,100.00
17	Perforated Corrugated Polyethylene Underdrain	90	LF	\$40.00	\$3,600.00	\$30.00	\$2,700.00	\$55.00	\$4,950.00	\$60.00	\$5,400.00	\$35.00	\$3,150.00	\$75.00	\$6,750.00	\$42.00	\$3,780.00
18	Storm Sewer Pipe, 8-In. Diam. (Incl. Bedding)	40	LF	\$50.00	\$2,000.00	\$40.00	\$1,600.00	\$60.00	\$2,400.00	\$45.00	\$1,800.00	\$36.00	\$1,440.00	\$55.00	\$2,200.00	\$55.00	\$2,200.00
19	Storm Sewer Pipe, 12-In. Diam. (Incl. Bedding)	310	LF	\$55.00	\$17,050.00	\$50.00	\$15,500.00	\$70.00	\$21,700.00	\$48.00	\$14,880.00	\$60.00	\$18,600.00	\$60.00	\$18,600.00	\$85.00	\$26,350.00
20	Catch Basin, Type 1	3	EA	\$1,800.00	\$5,400.00	\$1,500.00	\$4,500.00	\$1,300.00	\$3,900.00	\$1,500.00	\$4,500.00	\$2,700.00	\$8,100.00	\$2,250.00	\$6,750.00	\$3,250.00	\$9,750.00
21	Concrete Inlet	8	EA	\$1,500.00	\$12,000.00	\$1,500.00	\$12,000.00	\$1,250.00	\$10,000.00	\$1,450.00	\$11,600.00	\$1,200.00	\$9,600.00	\$1,750.00	\$14,000.00	\$1,550.00	\$12,400.00
22	Inlet Protection	5	EA	\$1,000.00	\$5,000.00	\$5,000.00	\$25,000.00	\$1,000.00	\$5,000.00	\$500.00	\$2,500.00	\$645.00	\$3,225.00	\$500.00	\$2,500.00	\$700.00	\$3,500.00
23	Catch Basin, Type 2, 48-In. Diam.	4	EA	\$4,000.00	\$16,000.00	\$2,400.00	\$9,600.00	\$3,500.00	\$14,000.00	\$3,000.00	\$12,000.00	\$4,600.00	\$18,400.00	\$4,000.00	\$16,000.00	\$5,750.00	\$23,000.00
24	Infiltration Trench	120	LF	\$120.00	\$14,400.00	\$100.00	\$12,000.00	\$100.00	\$12,000.00	\$100.00	\$12,000.00	\$106.00	\$12,720.00	\$240.00	\$28,800.00	\$150.00	\$18,000.00
25	Infiltration Trench Bioretention Soil Media	100	LF	\$20.00	\$2,000.00	\$50.00	\$5,000.00	\$50.00	\$5,000.00	\$65.00	\$6,500.00	\$42.00	\$4,200.00	\$25.00	\$2,500.00	\$80.00	\$8,000.00
26	Adjust Catch Basin	1	EA	\$800.00	\$800.00	\$350.00	\$350.00	\$350.00	\$350.00	\$300.00	\$300.00	\$360.00	\$360.00	\$350.00	\$350.00	\$875.00	\$875.00
27	Adjust Manhole	2	EA	\$800.00	\$1,600.00	\$250.00	\$500.00	\$350.00	\$700.00	\$950.00	\$1,900.00	\$675.00	\$1,350.00	\$600.00	\$1,200.00	\$875.00	\$1,750.00
28	Abandon Catch Basin	1	EA	\$500.00	\$500.00	\$350.00	\$350.00	\$400.00	\$400.00	\$150.00	\$150.00	\$1,650.00	\$1,650.00	\$500.00	\$500.00	\$250.00	\$250.00
29	Bank Run Gravel for Trench Backfill	30	CY	\$40.00	\$1,200.00	\$22.00	\$660.00	\$20.00	\$600.00	\$40.00	\$1,200.00	\$129.00	\$3,870.00	\$50.00	\$1,500.00	\$81.00	\$2,430.00
30	Trench Excavation Safety Systems	1	LS	\$500.00	\$500.00	\$800.00	\$800.00	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,900.00	\$2,900.00
31	Adjust Valve Box	12	EA	\$500.00	\$6,000.00	\$150.00	\$1,800.00	\$300.00	\$3,600.00	\$500.00	\$6,000.00	\$415.00	\$4,980.00	\$300.00	\$3,600.00	\$725.00	\$8,700.00
32	Erosion/Water Pollution Control	1	LS	\$2,205.00	\$2,205.00	\$7,000.00	\$7,000.00	\$4,000.00	\$4,000.00	\$1,200.00	\$1,200.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00	\$500.00	\$500.00
33	Cement Conc. Traffic Curb and Gutter	4,450	LF	\$22.00	\$97,900.00	\$18.00	\$80,100.00	\$28.00	\$124,600.00	\$26.00	\$115,700.00	\$31.00	\$137,950.00	\$30.00	\$133,500.00	\$28.00	\$124,600.00
34	Cement Conc. Valley Gutter	190	LF	\$30.00	\$5,700.00	\$22.00	\$4,180.00	\$35.00	\$6,650.00	\$35.00	\$6,650.00	\$40.00	\$7,600.00	\$50.00	\$9,500.00	\$52.00	\$9,880.00
35	Cement Conc. Pedestrian Curb	130	LF	\$30.00	\$3,900.00	\$22.00	\$2,860.00	\$30.00	\$3,900.00	\$37.00	\$4,810.00	\$40.00	\$5,200.00	\$25.00	\$3,250.00	\$38.00	\$4,940.00
36	Stormwater Swale	50	SY	\$25.00	\$1,250.00	\$50.00	\$2,500.00	\$20.00	\$1,000.00	\$55.00	\$2,750.00	\$70.00	\$3,500.00	\$50.00	\$2,500.00	\$46.00	\$2,300.00
37	Cement Conc. Driveway Entrance	330	SY	\$75.00	\$24,750.00	\$45.00	\$14,850.00	\$63.00	\$20,790.00	\$95.00	\$31,350.00	\$100.00	\$33,000.00	\$105.00	\$34,650.00	\$101.00	\$33,330.00
38	Cement Conc. Sidewalk	930	SY	\$55.00	\$51,150.00	\$50.00	\$46,500.00	\$55.00	\$51,150.00	\$70.00	\$65,100.00	\$66.00	\$61,380.00	\$45.00	\$41,850.00	\$62.00	\$57,660.00
39	Cement Conc. Curb Ramp	6	EA	\$1,800.00	\$10,800.00	\$800.00	\$4,800.00	\$1,300.00	\$7,800.00	\$2,600.00	\$15,600.00	\$2,700.00	\$16,200.00	\$2,500.00	\$15,000.00	\$2,750.00	\$16,500.00
40	Quarry Spalls	70	TN	\$50.00	\$3,500.00	\$22.00	\$1,540.00	\$30.00	\$2,100.00	\$65.00	\$4,550.00	\$84.00	\$5,880.00	\$80.00	\$5,600.00	\$75.00	\$5,250.00
41	Mailbox Support, Type 1	3	EA	\$500.00	\$1,500.00	\$150.00	\$450.00	\$250.00	\$750.00	\$300.00	\$900.00	\$350.00	\$1,050.00	\$350.00	\$1,050.00	\$325.00	\$975.00
42	Permanent Signing	1	LS	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,700.00	\$4,700.00	\$4,000.00	\$4,000.00	\$4,100.00	\$4,100.00
43	Painted Curb	350	LF	\$8.00	\$2,800.00	\$20.00	\$7,000.00	\$3.00	\$1,050.00	\$2.20	\$770.00	\$2.50	\$875.00	\$2.25	\$787.50	\$2.30	\$805.00
44	Paint Line	2,000	LF	\$1.00	\$2,000.00	\$3.00	\$6,000.00	\$2.00	\$4,000.00	\$1.10	\$2,200.00	\$1.25	\$2,500.00	\$1.10	\$2,200.00	\$1.15	\$2,300.00
	Subtotal:				\$625,000.00		\$583,623.40		\$669,660.00		\$714,699.00		\$749,970.00		\$789,647.50		\$907,785.00
	Sales Tax @ 0%				\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
	<b>TOTAL CONSTRUCTION COST</b>				<b>\$625,000.00</b>		<b>\$583,623.40</b>		<b>\$669,660.00</b>		<b>\$714,699.00</b>		<b>\$749,970.00</b>		<b>\$789,647.50</b>		<b>\$907,785.00</b>
	Sealed bids were opened at the City of Omak, 2 North Ash Street, Omak, Washington 98841, on Wednesday, March 11, 2020, 11:00 AM; local time.																
	I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.																
																	
	<b>TIM DEVRIES, P.E.</b>																

DATE: 03/2020  
DRAWN: TLF  
CHECKED: TD  
APPROVED: TD

## MEMORANDUM

To: Omak City Council  
Cindy Gagné, Mayor

From: Ken Mears  
Public Works Director

Date: April 6th, 2020

Subject: **Resolution No. 25-2020** Approving consulting agreement with Gray & Osborne, Inc. for Jasmine Street Improvements Construction.

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The attached **Resolution 25-2020, A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING A CONSULTANT SUPPLEMENTAL AGREEMENT WITH GRAY AND OSBORNE INC FOR JASMINE STREET IMPROVEMENTS CONSTRUCTION PHASE;** is forwarded for your consideration.

The Washington State Transportation Improvement Board requires in TIB format a signed Consultant Supplemental Agreement as part of the grant process. This agreement recognizes construction administration services with G&O for \$175,087.

I support this Resolution and recommend its adoption.

**RESOLUTION NO. 25-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING A  
CONSULTANT SUPPLEMENTAL AGREEMENT WITH GRAY &  
OSBORNE, INC. FOR JASMINE STREET IMPROVEMENTS  
CONSTRUCTION PHASE**

**WHEREAS**, the City of Omak has been approved and has accepted a grant from the Washington State Transportation Improvement Board (T.I.B) for construction along Jasmine Street from Haussler Road to 6<sup>th</sup> Avenue West; and

**WHEREAS**, the required dollar match for this grant is adequately funded in the 2020 budget, by Resolution 02-2018; and

**WHEREAS**, Gray & Osborne, Inc. was reaffirmed as the City Engineering and Consulting Firm by Resolution 74-2019; and

**WHEREAS**, a Washington State Transportation Improvement Board, Consultant Supplemental Agreement No. 1 has been prepared, that identifies the scope of work, responsibilities and cost of construction administration for this project.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Omak, Washington approves the Consultant Supplemental Agreement No.1 with Gray and Osborne Inc. for Jasmine Street Improvements Construction Phase, a copy of which is attached as Exhibit "A". The Mayor is authorized to execute the Consultant Agreement on behalf of the City, and the City Clerk is authorized to attest to the Mayor's signature.

**INTRODUCED** and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Connie Thomas, City Clerk

\_\_\_\_\_  
Michael D. Howe, City Attorney



Transportation Improvement Board  
**Consultant Supplemental Agreement**

# EXHIBIT A

Agency **City of Omak**

Project Number **6-E-987(006)-1**

Project Name **Jasmine Street Improvements**

Consulting Firm **Gray & Osborne, Inc.**

Supplement Phase **Supplement 1 for Construction Phase**

The City of Omak desires to supplement the agreement entered into with Gray & Osborne and executed on September 4, 2018.

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

Section II, **SCOPE OF WORK**, is hereby amended to include:

1. Provide project management to include management of engineering resources, risk management assessment, monitoring of Contractor's compliance with schedule, and assist City with TIB coordination during construction phase of project.
2. Assist in contract execution (Contractor and City), preconstruction conference (prepare agenda and meeting minutes), and issue formal Notice to Proceed.
3. Provide construction survey staking in compliance with the contract documents.
4. Provide support from office to include material submittal review, correspondence, review and processing of monthly pay estimates, teleconferences and other items to support Contractor inquiries and field activities.
5. Provide on-site inspection services to witness and document the Contractors compliance with contract requirements to include methods, equipment and materials. This scope assumes: Full-time inspection, 8 hours per day for 60 days, and part-time inspection for this Scope of Work.
6. Prepare record drawings based on the Contractor's submittal of his drawings (including markups) and the inspector's markups. One original copy of the final record drawings will be provided to the City.
7. Assist the City in negotiation of change orders as may be applicable.
8. Provide Contractor with timely interpretation of contract document language as may be requested. Answer Contractor-sponsored requests for information (RFIs).
9. Assist the City in preparing project closeout paperwork in compliance with state law and TIB requirements.

Section IV, **TIME FOR BEGINNING AND COMPLETION**, is amended to change the Completion Date

SUPPLEMENTAL COMPLETION DATE December 31, 2021

Section V, **PAYMENT**, shall be amended as follows as set forth in Exhibit A

MAXIMUM AMOUNT PAYABLE \$175,087



Transportation Improvement Board  
Consultant Supplemental Agreement

EXHIBIT A-1			
	Original Agreement	Supplement	Total
Direct Salary Cost	\$21,930	\$25,202	\$47,142
Overhead (including Salary Additives)	\$39,474	\$45,382	\$84,856
Fixed Fee	\$9,211	\$10,589	\$19,800
Reimbursables	\$4,746	\$4,504	\$9,250
Subconsultant Cost	\$14,039	\$0	\$14,039
Total	\$89,400	\$85,687	\$175,087

If you concur with this supplement and agree to the changes as stated above, please sign and date in the appropriate spaces below.

Agency Signature	Date
Consultant Signature <i>Michael B. J. O.</i>	Date <i>3/23/2020</i>



Transportation Improvement Board  
**Consultant Supplemental Agreement**

**EXHIBIT B-1 (CONSULTANT FEE DETERMINATION SHEET - COST PLUS FIXED FEE)**

Prepared by Michael Meskimen, P.E., Gray & Osborne, Inc.				Date March 23, 2020
Project Jasmine Street Improvements (Construction Engineering)				
<b>Direct Salary Cost (DSC)</b>				
Classification	Man Hours		Rate	Cost
Principal-In-Charge	2	x	\$40 to \$61	\$100
Project Manager	40	x	\$36 to \$61	\$1,600
Civil Engineer	104	x	\$28 to \$41	\$3,432
Field Inspector	484	x	\$25 to \$44	\$14,520
Professional Land Surveyor	28	x	\$35 to \$46	\$1,120
Survey Crew (2 Person)	70	x	\$51 to \$68	\$4,200
AutoCAD/GIS Tech./Engineering Intern	8	x	\$15 to \$40	\$240
<b>TOTAL DSC</b>				<b>\$25,212</b>
<b>OVERHEAD (OH Cost including Salary Additives)</b>				
<b>OH Rate x DSC or 180% x \$25,212</b>				<b>\$45,382</b>
<b>FIXED FEE (FF)</b>				
<b>FF Rate x DSC or 42% x \$25,212</b>				<b>\$10,589</b>
<b>REIMBURSABLES</b>				
<b>Misc. Expenses, including mileage, per diem, reproductions, etc.</b>				<b>\$4,504</b>
<b>GRAND TOTAL</b>				<b>\$85,687</b>

## MEMORANDUM

To: Cindy Gagné, Mayor

From: Ken Mears, Public Works Director

Date: April 6th, 2020

Subject: **Resolution No. 26-2020** Approving Amendment No. 9 with G&O for 2020 Sewer and Water System Improvements.

---

The Attached Resolution: **26-2020, A Resolution of the Omak City Council Approving Amendment No. 9 to the Professional Engineering Services Agreement with Gray & Osborne, Inc. for 2020 Sewer and Water System Improvements,** is forwarded for your consideration.

The Cities Engineering Consultant has written up the Scope of Work for the construction engineering services, as are explained in detail in Exhibit "A" & "B". The project is construction administrative services for the 2020 Sewer and Water System Improvements.

I support this resolution.



**RESOLUTION NO. 26-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL APPROVING AMENDMENT NO. 9  
TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH GRAY &  
OSBORNE, INC. FOR 2020 SEWER AND WATER SYSTEM IMPROVEMENTS**

**WHEREAS**, the City of Omak extended the contract with Gray & Osborne, Inc. to provide On-Call Engineering Services by the approval of Resolution 74-2019; and

**WHEREAS**, it is necessary to secure professional engineer consulting services for the 2020 Sewer and Water System Improvements; and

**WHEREAS**, the scope of work and engineering cost for providing these services is \$269,000.

**NOW, THEREFORE BE IT RESOLVED** by the Omak City Council, that **Amendment No. 9 to the Contract for Professional Engineering Services** between the City of Omak and Gray & Osborne, Inc., a copy of which is attached hereto as Exhibit "A" and "B" is hereby approved. The Mayor is authorized to execute this document on behalf of the City.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael D. Howe, City Attorney

# EXHIBIT A

## AMENDMENT NO. 9 TO CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES

THIS AMENDMENT, by and between the City of Omak, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency), April 2, 2018 for additional services related to the Agency's On-Call Engineering Services.

City of Omak – 2020 Sewer and Water System Improvements

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF OMAK**

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: \_\_\_\_\_  
(Print)

Date: 3/18/2020

Date: \_\_\_\_\_

"Equal Opportunity/Affirmative Action Employer"

## EXHIBIT "A"

### SCOPE OF WORK

#### CITY OF OMAK

#### 2020 SEWER AND WATER SYSTEM IMPROVEMENTS

Based on our understanding of the project, this Scope of Work presents the professional engineering services requested by the City of Omak for construction administration and inspection services for the 2020 Sewer and Water System Improvements project.

More specifically, the work will include:

**Project Management** – The objective is to act as liaison between the City and the Contractor through the course of construction. This task will include the following:

- The City's instructions to the Contractor will be issued through the Engineer who will have authority to act on behalf of the City to the extent provided in the Contract Documents.
- Coordinate, review project costs, and provide cost information and supporting cost documentation to the City Clerk to aid in any audits.
- Assist the City in community relations to include responding to questions and concerns of the public regarding the proposed project construction.

**Preconstruction Conference** – The objective is to coordinate and conduct a preconstruction conference for the project. This task will include the following:

- Coordinate and conduct a preconstruction conference and prepare and distribute meeting minutes to attendees.

**Construction Staking** – The objective is to provide construction staking in accordance with the Contract Documents. This task will include the following:

- Provide three separate site visits for field surveys consisting of offset alignment staking and benchmarks for grade control to assist the Contractor in construction of the project.

**Construction Contract Administration** – The objective is to provide contract administration support services during construction of the project. This task includes the following:

- Coordinate and conduct on-site construction meetings every two weeks or as may be required by on-site construction activities with the Contractor and the City. Prepare and distribute minutes of meetings to all attendees.
- Review the Contractor's monthly progress payment requests and prepare monthly progress estimates based on the Resident Inspector's judgement of the value of work completed during the pay period.

- Represent the City's interest in negotiation of change orders with the Contractor. Prepare change orders for execution by the Contractor subject to approval and authorization of the City.
- Provide notices of substantial and physical completion and recommend final acceptance of the project. Obtain bonds, warranties, and record drawings from the Contractor. Prepare the "Certificate of Completion of Public Works Contract" form and assist the City with release of the retained percentage or retainage bond.

**Office Engineering** – The objective is to provide engineering support services for the project during construction. This task includes the following:

- Review shop drawings and submittals for compliance with design intent and general conformity to the Contract Documents.
- Review proposals from the Contractor to substitute an "or equal" product for a specified product based on design intent and general conformity to the Contract Documents.
- Respond to the Contractor's requests for information (RFIs), questions, and provide interpretation of the Contract Documents that address and clarify design intent. Maintain records of telephone meetings concerning design intent.
- Estimate the added or reduced cost of changes during the course of construction to be used in negotiation of change orders. Evaluate the impact of change orders on the construction schedule and recommend eligible time extensions.
- Prepare record drawings from field observations and information provided by the Contractor.

**Resident Construction Inspection** – The objective is to provide resident construction inspection for the project to monitor conformance of the Contractor's work with the Contract Documents. This task includes the following:

- Provide resident construction inspection to monitor conformance of the Contractor's work with the Contract Documents.
- Prepare and maintain daily logs, lists of construction deficiencies or other construction issues, weekly schedule reports, job site photos, quantity measurements, and correspondence for the project.
- Review and comment on the Contractor's construction schedule. Monitor the Contractor's progress in relation to the schedule for the project.
- This scope of work and resulting maximum amount payable is based on providing full-time inspection services for 140 consecutive working days (1,120 hours). An amendment to this agreement shall be executed to reimburse the Engineer for inspection time required beyond this limit, should the allowable inspection time be extended.

**Construction Management System Server Development** – The objective is to develop and maintain a server dedicated to allowing each entity involved in the project a means to access and provide comments on project files quickly and efficiently.

- Develop and maintain a CMS server for the project and provide tiered access to designated personnel for the various project entities.

#### **BUDGET**

The maximum amount payable to the Engineer for completion of all work associated with this Scope of Work, including contingencies, salaries, overhead, direct non-salary costs and net fee shall be as shown in Exhibit "B." This amount shall not be exceeded without prior written authorization of the City.

**EXHIBIT "B"**  
**ENGINEERING SERVICES**  
**SCOPE AND ESTIMATED COST**

*City of Omak*  
**2020 Sewer and Water System Improvements - Construction Administration and Inspection Services**

Tasks	Principal Hours	Project Manager Hours	Project Engineer Hours	Field Inspector Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours	Professional Land Surveyor Hours	Field Survey (2 person) Hours
Project Management	8	80					
Preconstruction Conference		4	8				
Construction Staking			2			24	100
Construction Contract Administration	8	196	124				
Office Engineering	8	80	140		40		
Resident Construction Inspection				1,120			
Hour Estimate:	24	360	274	1,120	40	24	100
Fully Burdened Billing Rate Range:*	\$135 to \$200	\$119 to \$200	\$119 to \$148	\$81 to \$145	\$50 to \$132	\$118 to \$152	\$170 to \$224
Estimated Fully Burdened Billing Rate:*	\$150	\$145	\$140	\$110	\$130	\$140	\$180
Fully Burdened Labor Cost:	\$3,600	\$52,200	\$38,360	\$123,200	\$5,200	\$3,360	\$18,000

Total Fully Burdened Labor Cost: \$ 243,920

Direct Non-Salary Cost:

Mileage & Expenses (Mileage @ current IRS rate)  
 CMS \$ 20,080  
 \$ 5,000

**TOTAL ESTIMATED COST: \$ 269,000**

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

## MEMORANDUM

To: Omak City Council  
Cindy Gagnè, Mayor

From: Todd McDaniel, Administrator

Date: April 6, 2020

Subject: **Resolution 27-2020** Adopting Comprehensive Park Plan

---

The Attached **Resolution 27-2020, Adopting the 2020 Comprehensive Park Plan**, is forwarded for your consideration.

The City has elected to have a 6-year park plan to better identify condition, public use, public need, future improvement and funding sources. Some funding agencies require us to have a current plan as a condition to apply for park grants and loans.

This plan was completed by Canyon Wren Conservation with help from Highlands Associates and City staff.

I approve this resolution and urge its adoption

**RESOLUTION NO. 27-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL ADOPTING THE 2020  
COMPREHENSIVE PARK AND RECREATION PLAN**

**WHEREAS**, an updated Comprehensive Park and Recreation Plan is required to maintain eligibility for grants from the Washington State Recreation and Conservation Office (RCO), Interagency Committee for Outdoor Recreation and other organizations; and

**WHEREAS**, the plan is required to contain an inventory of existing park facilities, an analysis and determination of the community's desires, and an evaluation of alternatives for meeting community park and recreation needs; and

**WHEREAS**, Highlands Associates, in conjunction with Canyon Wren Conservation, did prepare and review with the City Council a Comprehensive Park and Recreation Plan.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OMAK DOES RESOLVE THE FOLLOWING:**

**Section 1.** The Park Board of the City of Omak advertised and held a public workshop and park tour on the draft Comprehensive Park & Recreation Plan on March 14, 2020.

**Section 2.** The Omak City Council advertised and held a public hearing on the draft Comprehensive Park and Recreation Plan on Monday April 6, 2020.

**Section 3.** The 2020 Comprehensive Park and Recreation Plan is adopted, a copy of which is attached hereto as Exhibit "A" to this Resolution, and three copies of the document are on file in Omak City Hall.

**APPROVED AND PASSED BY THE CITY COUNCIL OF THE CITY OF OMAK, WASHINGTON, this \_\_\_\_ day of \_\_\_\_\_, 2020.**

**APPROVED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

\_\_\_\_\_  
Connie Thomas, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael Howe, City Attorney



## City of Omak



## Parks and Recreation Plan

April 7, 2020

Omak City Council

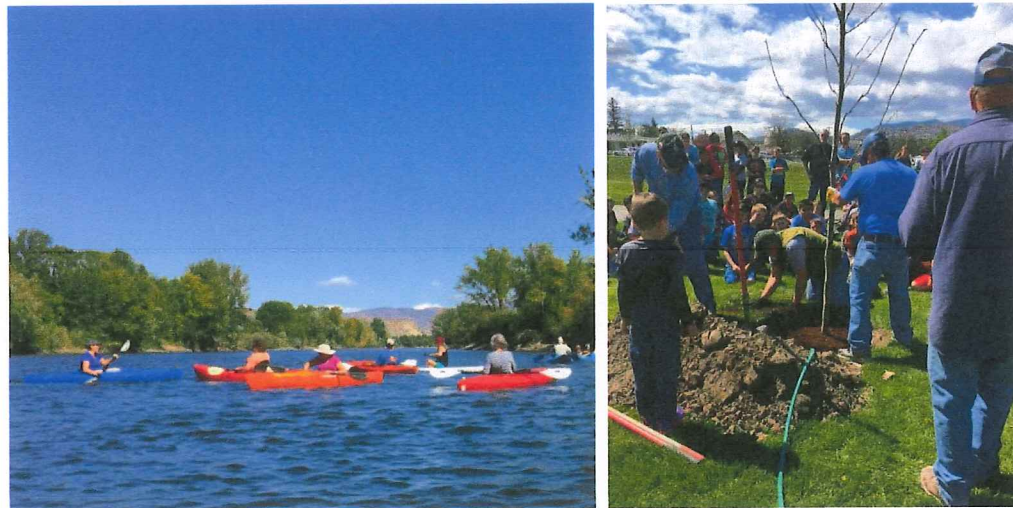
Cindy Gagne	Mayor
Michael Foth	Position #1
Michelle Gaines	Position #2
Natalie Carriker	Position #3
Dave Womack	Position #4
Barry Freel	Position #5
Steve Clark	Position #6
Walt Womack	Position #7

Omak Park Board

Bob Clark	Chair
Sarah Spence	
Joe LaGrou	

## Vision

Omak's parks provide attractive open spaces and facilities for sports, wellness, and connection with nature, distributed throughout the community for residents and visitors, providing a focus on the river, and encouraging walking and bicycling. The City of Omak will foster community involvement and partnerships that support the operation, improvement, and utilization of its parks.



*Community members engage in healthy lifestyles utilizing our local parks.*

## Summary

In carrying out the Parks and Recreation Plan, the City of Omak (the City) will:

- Continue development of the Eastside Park in partnership with the Omak Stampede Inc, Omak Stampede Indian Encampment and Confederated Tribes of the Colville Reservation (Tribes), guided by the Park's master plan;
- Improve access to and along the Okanogan River which runs through the City;
- Improve use and public benefit from Omak's various small neighborhood parks;
- Increase walk-ability and make the City more bike friendly;
- Continue ongoing partnerships with the Omak School District, and encourage new partnerships that support operation, maintenance and improvement of the parks;
- Encourage involvement and consider input from City residents, planning area residents and visitors through an engaged and active Park Board;
- Replace recreational facilities at the end of their service life or as needed to improve function and safety as funding allows;
- Pursue funding to tackle the capital improvements identified in this plan.

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## Introduction

Omak is fortunate to have a nice set of parks and open spaces. Some are well-known and offer a variety of recreational facilities, such as the Eastside and Civic League parks. The park system also includes small open spaces which may not be readily recognizable as parks, such as Patterson, Johnny's, and Ivy parks. Two large relatively natural open spaces adjoin the Okanogan River and the river itself provides a recreational corridor through town. Although arterial streets bustle with traffic, quiet side streets offer pleasant walking and bicycling. In addition to the City's parks and right-of-ways, school district playfields and track are accessible to the public after hours and between events. Portions of a flood control levee along the river are open to the public, providing great opportunities to walk beside and enjoy the river. The City has been engaging additional owners with land underlying the levee to open an additional length of the levee as a riverfront trail.

Washington State Recreation and Conservation Office (RCO) is a major source of funding for recreational facilities within the state. RCO grants have provided significant funding for City park facilities in the past. To maintain funding eligibility, the City must have a comprehensive plan that is approved by the RCO and has been adopted within the past six years.

This Parks and Recreation Plan provides a comprehensive approach to development and management of the City parks and recreation facilities for the next six years. The Plan will:

- Establish goals and objectives for the City's park system;
- Describe the planning area and provide an inventory of existing City parks, open spaces, and recreation facilities, their condition and capacity;
- Describe public involvement in development of the Plan;
- Analyze demand and need for the City's recreational facilities;
- Provide an action plan and six-year capital improvement program;
- Provide the City resolution approving the plan;
- Qualify the City for Washington Recreation and Conservation Office grant funding.

The Plan builds upon and updates previous plans prepared by Kurt Danison and Highlands Associates adopted by the City in 2006, 2010, and 2012. It considers the results of public input surveys prepared and distributed by the Omak Park Board in 2018 and 2019 as well as direct input from the Park Board, park users and other residents, City staff, civic leaders and the Omak City Planner. This revision was written by immediate past Park Board member Todd Thorn.

## Description of Planning Area

### Location and Setting

Omak is situated in North Central Washington along the Okanogan River approximately 45 miles south of the Canadian border and 90 miles north of Wenatchee. The City is located along the western boundary of the Colville Indian Reservation and extends within a portion of the Reservation. Figure 1 shows the City's location within Washington State.

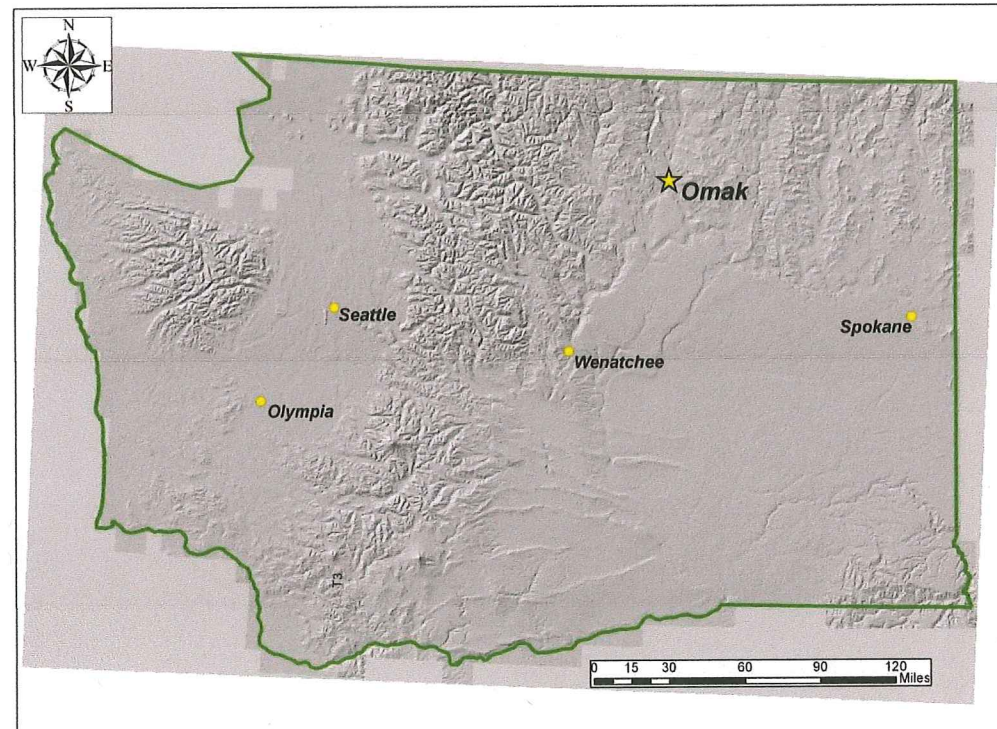


Figure 1. Location of Omak within Washington State.

Omak's location in the Okanogan Valley provides a four-season climate with contrasting hot summer and cold winter seasons. The elevation (825-1,000 feet MSL) and location at the eastern toe of Washington's North Cascades mountains result in abundant dry sunny weather. Annual precipitation is about 13 inches falling mostly as snow.

Three highways come together here, making the City a hub for Okanogan County and the surrounding region. U.S. 97 is a major north/south transportation corridor in Washington, extending from British Columbia to California, and is designated the Okanogan Trails Scenic Byway. The scenic North Cascades Highway (S.R. 20) is the primary route east/west route through the County and provides access from the Methow Valley into Omak and the Central Okanogan Valley. S.R. 155 is part of the Coulee Corridor Scenic Byway and provides a link from the Okanogan Valley through the Colville Indian Reservation to the Grand Coulee Dam area and Spokane to the east. All three highways are heavily used for commerce and recreational travel. Figure 2 shows Omak's central location within Okanogan County.

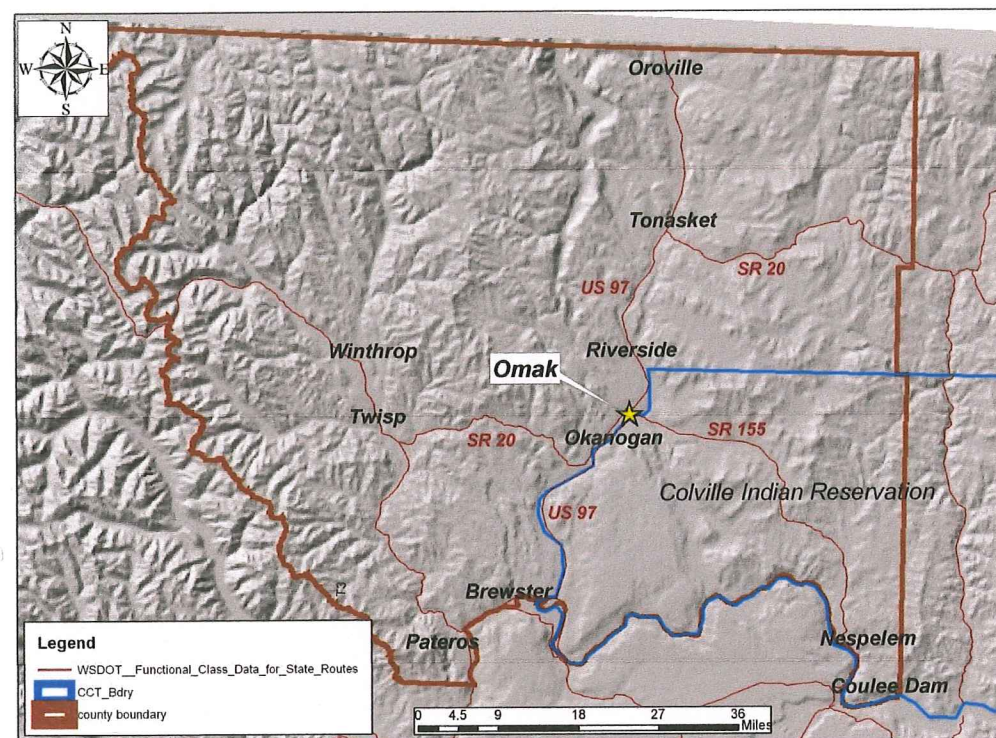


Figure 2. Location of Omak within Okanogan County.

The county seat is located a few miles south of Omak in the City of Okanogan. Many homes on small acreage, farms, ranches, and fruit orchards surround both towns within the valley bottom and wide terraces. The broad Okanogan Valley is bounded by steep hills and mountains extending east and west, which become forested at higher elevations. The Okanogan River drains an expansive watershed extending well north of the international border and over to the crest of Cascades. Considerable public land within the county is managed by the U.S. Forest Service, Washington Department of Natural Resources, and Department of Fish and Wildlife, all of which allow dispersed recreational use. Recreation within the Colville Reservation is generally limited to tribal members with the exception of specific sites or activities that may be permitted by the Tribe.

### Demographics

Omak is the population center of Okanogan County. The April 1, 2018 population estimate from the Washington Office of Financial Management indicates a population of 4,985 within the City of Omak, and a population of 42,490 countywide. An estimated one-half of the County's total population lives within a 40-mile radius of the City.

The City of Omak had a 2010 U.S. Census population of 4,845, almost equally divided between the sexes (47.57% male, 52.43% female). Census data offers general characteristics of the City's population including the following information: about 25% of the population was under 18 years of age and 18% of the population was over 65; the City and surrounding area is a diverse community with 17% Native American and a Hispanic or Latino population of 13%. For 2017 the Census estimated a slight population



decrease for Omak at 4,787, the percentages of females and those under the age of 18 increasing. The 2017 census estimated 18% of the population to be Native American and 19.6% Hispanic. The April 1, 2018 official population from the Washington State Official of Financial Management was 4,985.

The population of Omak grew steadily from the early 1900's through the 1970's, reaching 4,440 in 1975. Population then declined to 4,000 by 1980 and only surpassed that peak by the mid-1990's. Growth continued up to 2010, declining again slightly through 2017 according to U.S. Census estimates. Table 1 contains historic population data and notes the percent of change by decade from 1970 through 2010, for the five-year period from 2010-2015 and annually from 2015 through 2018. Average annual growth in population from 1990 to 2000 was 1.39%, but since 2000 has slowed to less than 1% per year.

**Table 1. City Population Trend Since 1970**

Year	Population	% Change
1970	4,164	
1980	4,007	-3.77%
1990	4,117	2.75%
2000	4,721	14.67%
2010	4,845	3.00%
2015	4,784	-1.28%
2016	4,774	-0.21%
2017	4,787	0.27%
2018	4,985	3.79%

For planning purposes, annual growth rates for the City of .05%, 1%, and 2% are projected over five year increments to 2040. Table 2 shows these projections. Omak's population history indicates that .05% growth is the slowest rate to be expected over time. The second (1%) and third (2%) rates reflect moderate rates of growth, corresponding with electrical load increases noted by the Public Utility District in recent years. Recent annexations of areas intended for commercial development and new home construction are expected to facilitate increasing growth of the City.

**Table 2. Projected City Populations at .5%, 1% and 2% Annual Growth Rates**

	2018	2020	2025	2030	2035	2040
Population at .5% per year	4,985	5,035	5,136	5,266	5,399	5,535
Population increase		50	126	280	413	548
Population at 1% per year	4,985	5,085	5,292	5,562	5,845	6,143
Population increase		100	254	573	854	1,150
Population at 2% per year	4,985	5,186	5,614	6,198	6,843	7,556
Population increase		202	519	1,200	1,832	2,350

School district enrollment provides another way to look at the local population. Omak School District enrollment decreased from 2008 through 2014 but has been rising since. Table 3 provides enrollment figures for the District beginning with the 2007/2008 school year.

**Table 3. Omak School District Enrollment Data**

Year	Total Enrollment	% Change from Previous Year
2007-08	1,805	10.33%
2008-09	1,754	-2.83%
2009-2010	1,702	-2.96%
2010-11	1,509	-11.34%
2011-2012	1,469	-2.65%
2012-2013	1,424	-3.06%
2013-2014	1,403	-1.47%
2014-2015	1,415	0.86%
2015-2016	1,423	0.57%
2016-2017	1,482	4.15%
2017-2018	1,515	2.23%

*City population projections, school district enrollment, and visitor records all point to slow but steady increases in demand for recreational facilities in the future.*

Records kept by Omak’s Visitor Information Center show a steady increase in the visiting population, attributed to the increasing emphasis on drawing tourism into the area, primarily for scenic and natural resource enjoyment.

City population projections, school district enrollment, and visitor records all point to slow but steady increases in demand for recreational facilities in the future.

**Economics**

As the largest community in the central Okanogan Valley, Omak is the central location for retail trade, cultural activities, and organized recreation. The local economy historically depended on resource industries including orchards, cattle ranching, logging, and wood products manufacturing, but the two Tribal mills in the Omak area have been closed much of the last decade. Increasing acreage devoted to agriculture and recent positive markets for cattle have resulted in some stabilization of the economic base. The local economy is increasingly dependent on tourism, retail sales, and services.

Local cultural and tourism venues that attract visitors include the Omak Stampede, Omak Performing Arts Center, and 12 Tribes Casino. The Stampede Arena and Grounds host additional events through the year and the Eastside Park’s ball fields and swimming pool attract visitors from throughout the service area. Camping is also offered at the park and the City has several hotels and motels. People throughout the county visit Omak to shop at its large retail and downtown stores. As well, two county and one regional health clinic and the Mid-Valley Hospital are located in Omak, and most other professional services.

Funding of the City's parks and recreation facilities and programs comes from the City’s general fund, which is dependent upon sales, utilities, and property taxes. Park maintenance and smaller improvements are supported by the general fund, also referred to as current expense. Major capital improvements rely upon grant funding.

### Planning Area Boundaries

Omak park planning must address the needs of people who live in Omak or who visit either for recreational pursuits or for business and commerce. The Planning Area consists of the lands within the incorporated boundaries and Urban Growth Area (UGA) of the City of Omak (Figure 3). However, this plan strives to meet the needs of a service area and tourist population that is significantly larger than that found within the boundaries of the planning area.

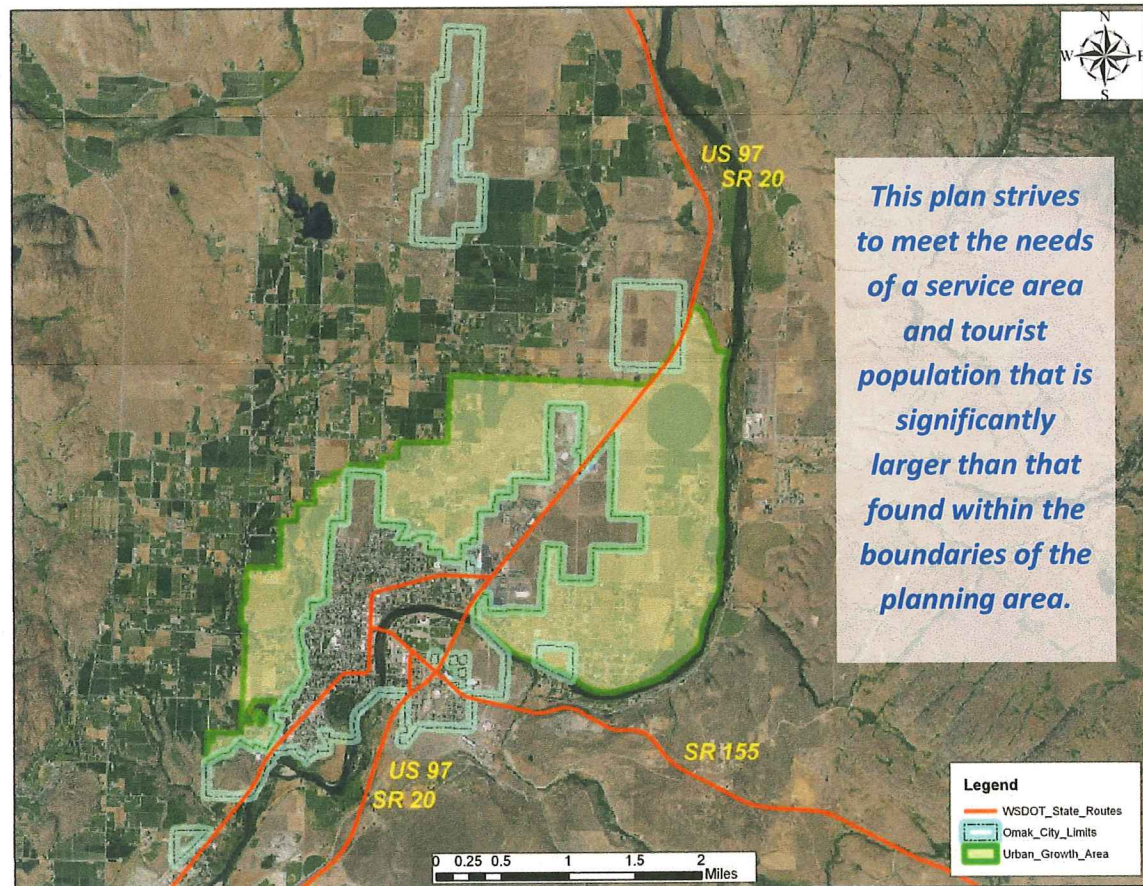


Figure 3. Omak Urban Growth Area.

The Omak School District, which includes the primary user population for Omak parks, encompasses approximately 370 square miles and constitutes the principal service area for the City's park system. The service area can also be considered to encompass Okanogan County and much of north central Washington. Figure 4 shows the extent of the service area. Residents from the nearby communities of Okanogan, Riverside, and Conconully depend on the recreational opportunities available in Omak. Events including, but not limited to, athletic and equestrian competitions, the Omak Stampede, World Famous Suicide Race and Indian Encampment, Arts in the Park, the Omak Farmers Market, and myriad community events draw people from throughout the county, region, and beyond to Omak's parks. Records from the Visitor's Center in the Eastside Park indicate that visitors from around the world make use of Omak's park facilities.

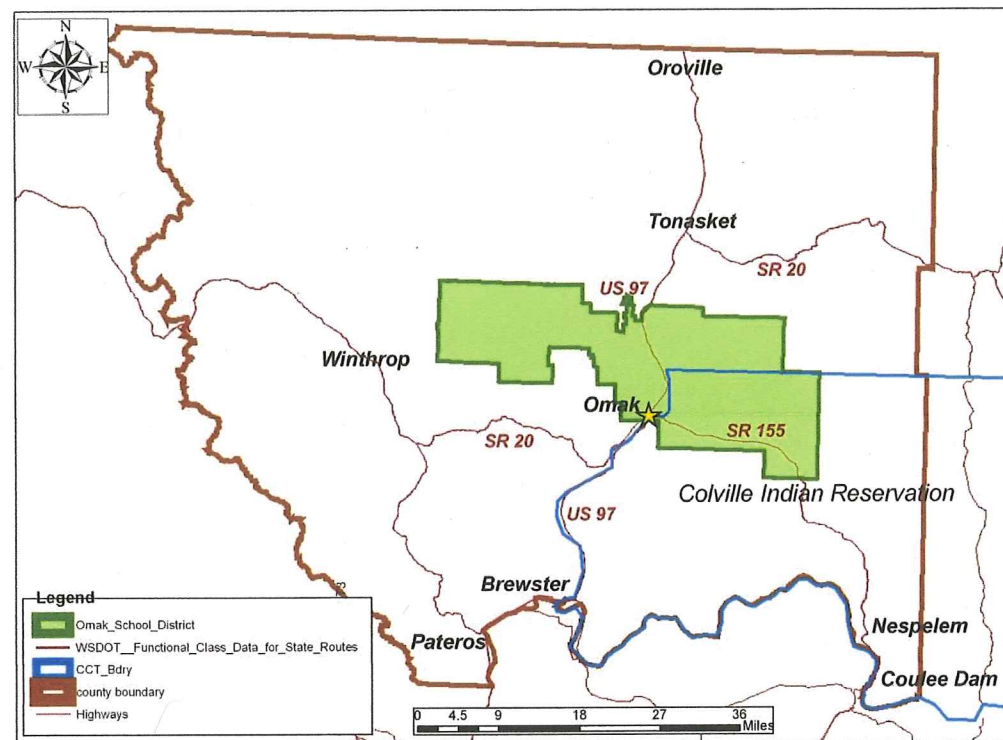


Figure 4. Service Areas: Omak School District area within Okanogan County.

### Goals and Objectives

Omak has long recognized that parks and recreation make a substantial contribution to the "quality of life" for Omak area residents. At the same time, resources available to support recreation are limited, so the City must prioritize among many possible alternatives and desires. Well-defined parks and recreation goals and objectives are intended to guide the City's decisions in addressing residents' most important recreational needs.

Goals are broad statements of intent or ambition. Objectives provide more specific measurable targets to aid in achieving goals. The goals and objectives in this plan align with the City's Comprehensive Plan Community Facilities Element (2005).

**Goal 1: Provide recreational opportunities for all ages and for the diverse population of the community and its visitors.**

*Objectives:*

- Recruit Park Board membership representing the age and cultural diversity of the Planning Area.
- Strengthen involvement, coordination, and support from the Tribes and tribal membership, particularly regarding the Eastside Park.
- Assess and balance the provision of facilities that invite participation from the full range of ages and abilities.

**Goal 2: Maintain and improve parks facilities to provide positive recreational experiences for residents and visitors.**

*Objectives:*

- Maintain park facilities and open space in excellent condition.
- Upgrade or replace facilities at end of service life or when appropriate, to improve public benefits or reduce maintenance and operational costs.
- Carry out an assessment of the swimming pool condition to develop a plan and schedule for its replacement.

**Goal 3: Encourage involvement by residents and partnerships with other organizations in the development and management of parks.**

*Objectives:*

- Coordinate with the Tribes, Omak School District, other public agencies, and other entities in planning for parks and recreational facilities.
- Encourage and foster partnerships to maintain and improve Omak's neighborhood parks.
- Recruit and support an active, ambitious Park Board to assist in public outreach and advise the City regarding implementation of this plan.

**Goal 4: Balance provision of facilities for organized sports and events with neighborhood parks and trails.**

*Objectives:*

- Improve linkage between parks with pedestrian and bicycle-friendly pathways.
- Install signage or other identifying markers for each park and open space, welcoming use appropriate to each park's setting.
- Continue redevelopment of the Eastside Park, guided by its master plan and continued evaluation of community and Tribes recreational needs.

**Goal 5: Increase water access to and enjoyment of the Okanogan River.**

*Objectives:*

- Provide/improve trails that utilize the River Overlook and Aston Island open space areas.
- Increase the length of flood control levee accessible to public trail use.
- Develop additional access points to the Okanogan River that balance human use with ecosystem function.

**Goal 6: Broaden and increase sources of funding for recreational features and programs.**

*Objectives:*

- Encourage and honor contributions by volunteers, local organizations, businesses, and Tribes.
- Search for and connect with grant agencies and foundations with goals matching the City's recreational goals and objectives.
- Evaluate formation of a parks and recreation district to build additional capacity supporting recreation within the Planning Area.

### Park and Open Space Inventory

The Omak park system includes 16 different parks and open spaces, ranging in size from .15 acres to over 76 acres. Total acreage for the system is about 125 acres. The system is diverse, from the Eastside Park with its Stampede stadium, ball fields, and campground, to compact neighborhood or pocket parks, and expansive, relatively natural open spaces. The Okanogan River also merits consideration as an open space within the City. Features, condition, and needs of each park and open space are described in this section and summarized in Table 4. Figure 5 provides an overview of park locations.

**Table 4. Park Inventory Summary.**

Park/Open Space Name	Acreage	Primary Purpose
Aston Island open space	19.00	River front; forested floodplain, wildlife and nature observation, informal trail
Civic League Park	1.50	At City center; lawn, band shell, playground equipment, restroom facilities, picnic tables, events
Dalton-Klessig Park	1.00	Neighborhood park; lawn, walking trail, memorial trees/benches, rest area, play equipment
Eastside Park	76.60	Destination park; 8,000 seat rodeo arena, swimming pool, baseball and soccer fields, Native American dance pavilion, camping with RV hookups, exercise and river levee trails, basketball courts, picnic area, skate park, visitors center and Stampede museum, veteran memorial
Ivy Park	.25	Green space; lawn
Johnny's Park	.25	Green space; lawn
Julia Maley Park	.15	Neighborhood park with playground equipment
Kiwanis Park	.25	Neighborhood park; children's ball field and basketball court
Koala Parcel	.35	Open space reserved for future park development
Law Enforcement Memorial	.15	Green space/stormwater retention area; hardscaped, law enforcement memorial
Maley Park	.50	Green space; lawn, shade trees
Oak Street Park	3.00	Neighborhood park; ball fields and concession stand
Okanogan River		Water of Statewide Significance; 2.7 miles of river lie within or bound city limits
Omak Pioneer Park	1.00	Neighborhood park on river levee; river overlook with benches and gazebo
Patterson Park	.25	Green space; lawn, bench
River Overlook open space	28	Covered landfill with shrub steppe vegetation; river front (overlook only at this time), walking trail
Suicide Race Hill	.58	Open space, site of start and hill for World Famous Suicide Race

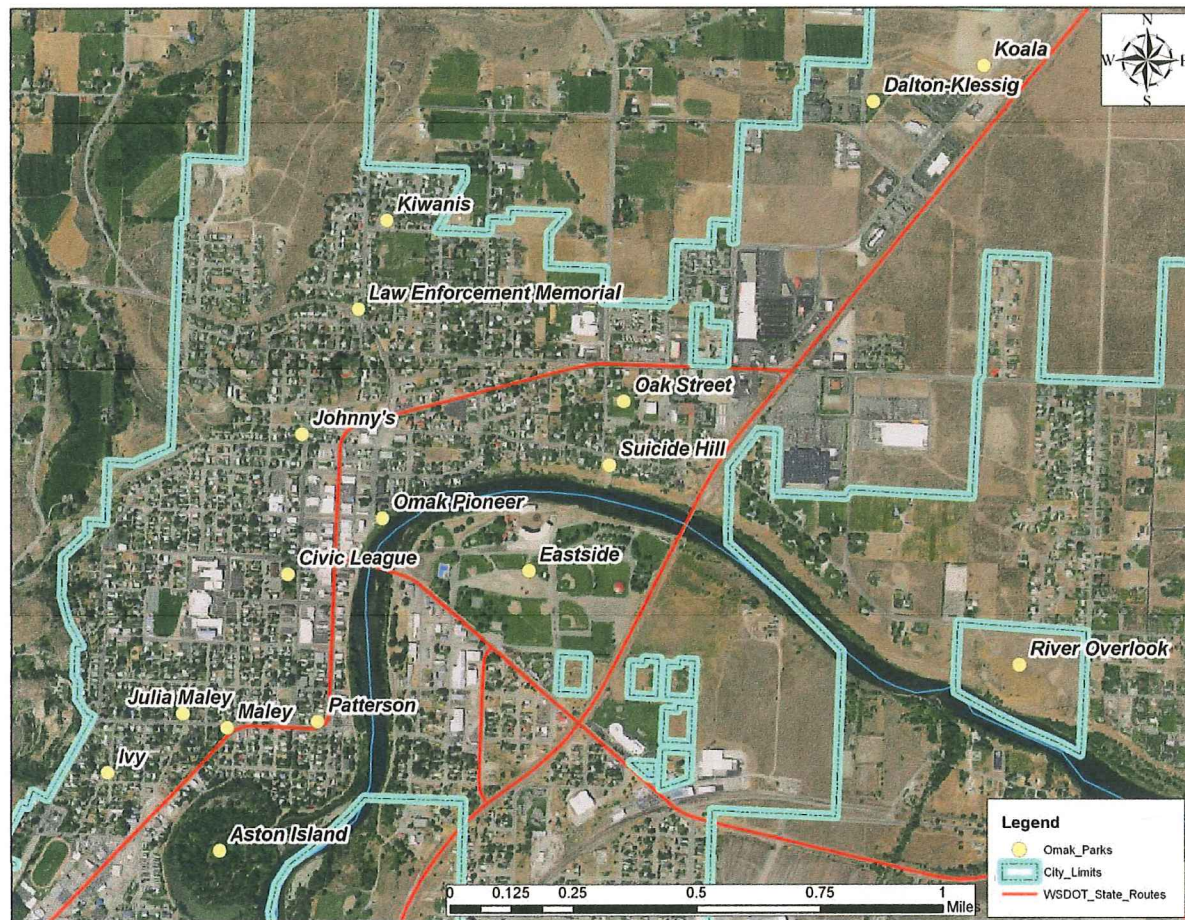


Figure 5. Park Locations.

### Aston Island Open Space

Aston Island is a forested riverfront floodplain area, lying within a former meander bend of the Okanogan River. It is bounded by the river and flood control levee. The City maintains driving access for mosquito control, a sewer line, and law enforcement. The area is otherwise undeveloped. It is accessible for walking and provides access to the river shoreline. Challenges to recreational use include regular flooding, considerable poison ivy, homeless use, and limited parking at the access point crossing the levee. Nonetheless, Aston Island has great potential for improved river access, nature appreciation, trails, and as an outdoor classroom.

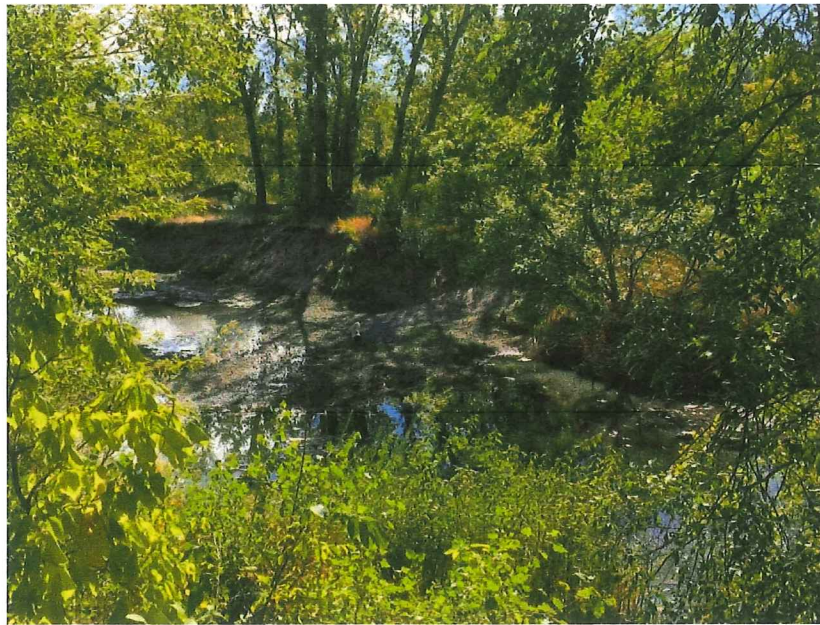


Figure 6. A side channel of the Okanogan River in the Aston Island Open Space.

### Civic League Park

Civic League Park may be the heart of Omak, located a block off Main Street and the central business district. The Omak Library occupies a portion of the property. The park is a frequent gathering place, hosting events such as the Omak Farmer's Market, Art in the Park, and performances set on the band shell. It provides a spacious lawn well shaded by mature trees, with picnic tables, playground equipment, band shell, and rest room.



Figure 7. Civic League Park bandshell, restroom and play equipment in background.



### Dalton-Klessig Park

Elizabeth Felgenhauer donated this park to the City in memory of her parents and grandparents. It is located close by several health clinics and an assisted living facility in north Omak. The park is landscaped with lawn and a variety of young trees. It offers a paved walking path, gazebo, benches, and play equipment, and is intended to serve as a peaceful outdoor space.



Figure 8. Dalton-Klessig Park.

### Eastside Park

Eastside Park is a large destination park, drawing visitors from around the world for the Omak Stampede each August, and people from throughout the greater service area who utilize its various facilities throughout the year. Both activities and facilities within the park have been developed and are managed in partnership with the Omak Rodeo and Native American Center Association (ORNAC) and Tribes. The park is located within the City, east of the river on the Colville Indian Reservation. The Stampede originated and has a long history and popularity with Tribal members, as well as participation by Native American riders. A Tribal encampment occurs during the Stampede and a dance pavilion, built by the Tribe in 2010, provides a space for their dancing and other activities.

Along with the 8,000 seat arena, the park is home to a seasonal swimming pool, seven baseball fields, four soccer fields, four tennis courts, two basketball courts, playground equipment, skate park, a 68-space full service RV park, two picnic shelters and cooking areas, three restroom facilities, a fitness trail, a small dog park, the Buell Stevens Veterans Memorial Garden, Tourist Information Center, and Stampede Museum. The park is located adjacent the Okanogan River, enabling riverfront walking on .6 miles of river levee.

Given its size, scope of facilities, and cooperative development and management, the park has a master plan initially adopted in 1997 with revisions in 2005 and 2009. The master plan has provided a comprehensive list of park development and redevelopment projects. Completed projects include construction of a new arena, dance pavilion, skate park, dog park, and relocation of soccer fields. Remaining priorities include construction of an improved skate park, a baseball quadplex, repair or replacement of the swimming pool, improvement of the levee trail, parking, tree planting, relocation of the Veterans Garden, and improvement of the arena concourse and Native American encampment facilities. A number of these projects are identified in this plan's six-year capital improvement plan.

The park's location along the river and length of shoreline on the inside of a river bend provide significant potential for improved river access, a goal of this plan.



Figure 9. Eastside Park campground/RV park and dance pavilion (red roof visible past trees).



Figure 10. Eastside Park and Stampede Stadium viewed from Suicide Race Hill.

### Ivy Park

Ivy Park provides a small patch of lawn in a triangle bordered by Ivy and Granite Streets and 5<sup>th</sup> Avenue in south Omak. Ideas suggested to improve its utility include stormwater retention, landscaping to reduce water use and mowing (hardscaping with native plants), and/or a garden. Any redevelopment will need to require minimal maintenance unless the park is adopted by committed volunteers, an organization, or a school. The park is not identified with a sign or other park feature.



Figure 11. Ivy Park.

### Johnny's Park

Johnny's Park consists of a sloping lawn with shrubs and several shade trees. It is located at the corner of Ash Street and West Cherry Avenue and is crossed by a private driveway. The park is not identified by a sign or other park feature.



Figure 12. Johnny's Park.

### Julia Maley Park

Julia Maley Park is a neighborhood park donated to the City by John and Julia Maley. The park had offered shade trees, picnic facilities, and playground equipment, but a portion of the space was recently utilized for development of a city well and protective enclosure. A mural painted in 2005 by local children and adults on the east retaining wall of an adjacent alley faces the park. The City plans to install new play equipment and landscape the remaining park area bordering 4<sup>th</sup> Avenue during 2020.



Figure 13. Julia Maley Park scheduled for landscaping, fence and play equipment in 2020.

### Kiwanis Park

Kiwanis Park provides a small playfield for neighborhood children with a diamond for T-ball. It was originally reserved to capture stormwater runoff anticipated from local development. The Kiwanis Club initially seeded and fenced the playfield and later installed a cement pad for a small basketball court. There are currently no plans for improvements, although play equipment and picnic tables have been suggested over the years.



Figure 14. Kiwanis Park.

### Koala Parcel

This .35-acre parcel was acquired with the Dalton-Klessig Park parcel, and though currently undeveloped, has been reserved for a park. It is located along Koala Avenue in north Omak near several health clinics. Consideration has been given to a trail connecting the parcel to the nearby Dalton-Klessig Park.



Figure 15. Koala Parcel, a blank slate awaiting park development, provides expansive views.

### Law Enforcement Memorial

The Law Enforcement Memorial occupies a small area at the intersection of Ironwood Street and Ross Canyon Road. The parcel was donated in 2009 as part of the property acquired for the upgrade of Ross Canyon Road. As stipulated by the donor, a memorial was created for law enforcement officers who have lost their lives in the line of duty. The site is covered with stone and gravel to minimize maintenance and provides storm water retention.



Figure 16. Law Enforcement Memorial honors officers who have lost their lives in the line of duty.

### Maley Park

Like the Julia Maley Park down the street, Maley Park was donated by John and Julia Maley. The park is located beside their former home at the intersection of 4<sup>th</sup> Avenue and Okoma Drive. Its lawn is shaded by several mature hardwood trees. The park is not identified by a sign or other park feature.



Figure 17. Maley Park.

### Oak Street Park

Oak Street Park is located on Oak Street between Riverside Drive and Dewberry Avenue. Three acres in size, the park includes two softball fields, picnic tables, and a concession stand. Trees have been planted to provide future shade. Permanent restrooms have been identified as a needed improvement for the park.



Figure 18. Oak Street Park.

### Okanogan River

The Okanogan River is neither owned nor maintained by the City, but must be recognized as a natural open space having exceptional recreational value for residents and visitors. Boating, floating, and fishing all occur on the river. Walking, birding, and nature appreciation occur along its shoreline.

Portions of the City's river levee constructed following extensive flooding in 1972 are open to public use, such as the levee in the Eastside Park. Recently trail enthusiasts convinced the City to pursue opening another segment of the levee to the public, from Central Avenue to Ash Street, requiring easement amendments from underlying landowners. To date, most but not all of the landowners have granted permission. Yet another segment of levee continues south to the radio station, bordering the oxbow slough along Aston Island. Potential exists for the City to offer an attractive and popular river walk the length of the levee through town.

Increasing river access is also identified as a need and objective of this plan. Specific plans have not yet been developed, but may include walk-in or vehicular boat and float put-in and take out sites, viewing platforms or benches, improved fishing access and interpretive signs. Ideally a launch facility could be sited near the upstream end of town with a take-out site near the downstream end to support summertime floating and non-motorized boating activity. Several parks and open spaces owned by the City should be assessed for this purpose as well as other well-suited sites that might be acquired.



Figure 19. Okanogan River at downtown Omak viewed from levee.

### Omak Pioneer Park

Omak Pioneer Park is a downtown pocket park, located where Apple Avenue ends at the river. Several benches and a gazebo are set on the levee allowing viewing of the river. The gazebo has plaques memorializing Omak pioneers, donated by their families. Loretta Nansen, a Civic League member, spearheaded development of this park in the early 1980's.

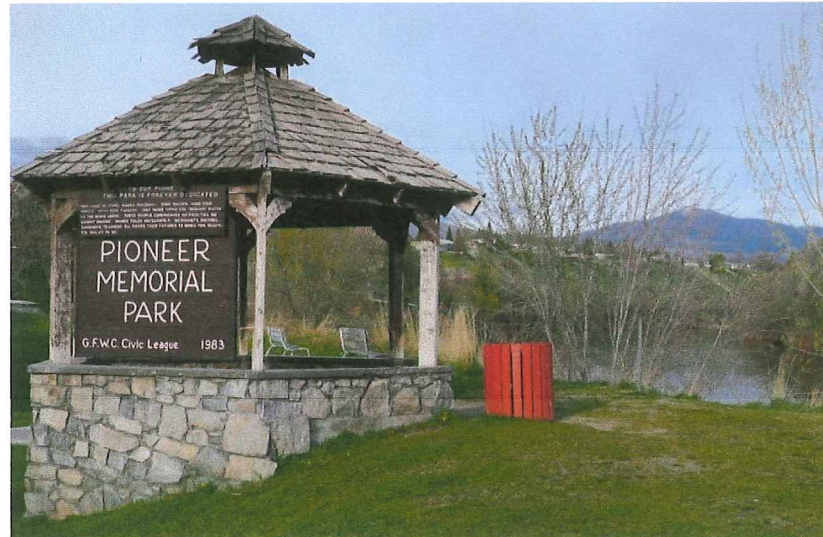


Figure 20. Omak Pioneer Park.

### Patterson Park

Originally the park was named for an elm tree planted in the early 1900's, said to have come from a tree grown by George Washington. The tree was removed in 1992 due to disease and the park was subsequently renamed Patterson Park. Located at the corner of south Main Street and Fourth Avenue, the park provides a small lawn and bench for passersby. Like Ivy and Johnny's Parks, Patterson Park is considered a candidate for hardscaping.



Figure 21. Patterson Park (formerly Washington Elm Park).



### River Overlook Open Space

The River Overlook Open Space is a City property located along the Omak River Road, east of US 97 on the north shore of the Okanogan River. Prior to the early 1970's, the City's landfill occupied a portion of this property. The landfill was covered with soil and the land has sat idle since. Vegetation is a mix of native shrub steppe and introduced species of grass, forbs, and shrubs. Aspect is south-facing with gentle slopes throughout the northern half and moderately steep slopes breaking to the river. The property includes about 1,500 feet of river shoreline.

In 2015, the local Paths and River Ways group suggested development of a loop trail on the site, affording expansive views of the river and landscape surrounding town. Following Council approval, the group and City held a cleanup event along the pathway and trail development began. The trail is mowed occasionally and is about .8 miles in length. In 2020, the City will install several parking spaces and a trailhead sign.

With an area of about 28 acres, the property offers potential for additional recreational improvements. With careful design, river access might be provided at its southeast corner where hillslopes are less steep and the river current is slower. The property should be included in a City-wide river access and trail plan given its shoreline and potential for river access.

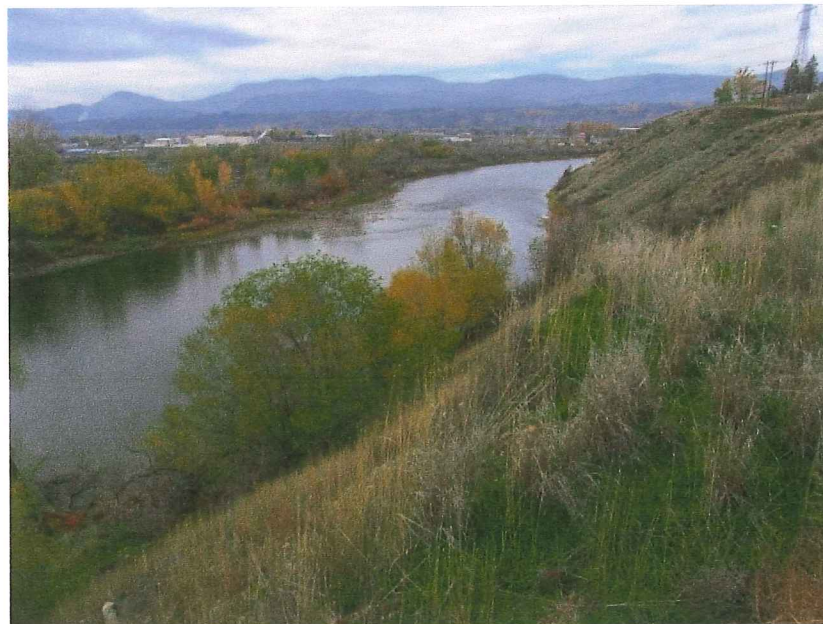


Figure 22. View from the River Overlook Trail.

## Suicide Race Hill

Suicide Race Hill is located on Dewberry Avenue. This park serves as the starting area and hill for the World Famous Suicide Race. The level start area is fenced and lighted. Most maintenance on the property is performed by Suicide Race Owners and Jockeys prior to each year's event. Use for the race is of short duration and the park otherwise is little used, yet offers great views of the river, Eastside Park, and most of Omak from the crest of the hill. There are no plans for improvements. One idea has been to install a zip-line from the top of the hill to Eastside Park as a potential attraction.



Figure 23. Race starting area.

## Non-City Recreation Facilities

The Omak School District also owns substantial property within the City; however, recreation facilities owned and maintained by the school are limited to playgrounds at the two elementary schools, indoor gymnasiums at the high school, middle school and elementary schools, a football/track practice complex in the southern end of the City, and the formal football field and four tennis courts located adjacent to the high school. The school utilizes City-owned and operated ball fields, soccer fields, and tennis courts located at Eastside Park.

In addition to traditional sports related facilities, the School District also operates and maintains the Omak Performing Arts Center, a 550 seat auditorium that hosts a wide array of community and cultural events.

Private facilities in the area include the Okanogan Valley nine-hole golf course on the flats west of Omak, Valley Lanes (bowling facility) and the North Cascades Athletic Club, which includes two racquetball courts, three outdoor tennis courts four indoor tennis courts, a weight room, exercise equipment and a half-court basketball court.

Immediately south of Omak, the City of Okanogan maintains its own system of parks, which includes the Central Valley Sports Complex, a swimming pool, several picnic facilities, playground equipment, boat launch, RV parking, and green spaces.

Additionally, the Tribes owns and maintains a Community Center just outside the eastern City limits and has plans to develop a health center at the former veneer mill log yard along SR 155. The Community Center includes a basketball court, weight room and various indoor recreational areas. The Tribes also have a park, Nicholson Beach, with a beach and boat launch on Omak Lake approximately six miles from Omak where non-tribal use is allowed.

Within a thirty-minute drive of the City, recreational opportunities abound on lands managed by the State Department of Natural Resources, U.S. Forest Service, State Parks and the Department of Fish & Wildlife. These government agencies maintain a variety of recreational facilities, including campgrounds, boat launches on the Okanogan River and several area lakes, hiking, biking and horseback riding trails, opportunities for wildlife viewing, and driving for pleasure. During winter months, there are opportunities for cross-country skiing and snowmobiling on both groomed and ungroomed trails accessed from State and volunteer maintained Sno-Parks. The Loup Loup Ski Bowl, approximately 20 miles from Omak, offers a variety of terrain for cross-country and alpine skiers, snowshoeing, snowboarding, tubing, and skijoring (skiing with your dog!).

## Public Involvement

The City has used a variety of means to gather input from residents within the Planning Area. These include parks surveys, open house meetings, Omak Park Board meetings and comment received by City staff, Mayor, and Council members.

## Park Board

A primary mechanism for recreation input to the City is the Park Board. The Park Board has five positions with one reserved for the school district. Board members serve three-year terms. The role of the Board is to collect input from community members and advise the City and Council. Meetings are scheduled monthly. Two Board members left in late 2019 and the City is taking this opportunity to revise the Park and Park Board city codes, after which new Board members will be chosen and functions resumed.

During the last two years, 14 Board meetings occurred with a quorum of members. Typically the City Public Works Director or City Administrator and a Council member attend these meetings. Several additional informal meetings took place when the required quorum did not attend. Park Board discussion and recommendations covered multiple park topics during this two-year run-up to the park plan revision. Topics and recommendations involved trail development on portions of the levee and at the Old Landfill site, selection of the skate park designer, relocation of the Eastside Park veteran memorial, repairs of tennis court cracks, Eastside Park improvement needs, park funding and grant development, commercial business use in parks, swimming pool assessment and replacement process, and other items. The Board heard from user groups regarding need for more and better hockey, pickleball, and skate park facilities. Large and small park needs were recorded in the minutes of meetings.

## Public Surveys

Board involvement in the park plan revision process began in April of 2018. The Board reviewed the prior plan and identified plan revision steps. The Board recognized the need for a survey and developed one, working with the City on its distribution in July and August of 2018. Initially paper copies of the survey were distributed while a fillable PDF digital version was created. The survey was announced in the monthly newsletter sent to all households in the City, on Facebook, offered to City Hall visitors, and distributed by email. 40 responses were received and tabulated by the Board. Because more responses were desired, the survey was reformatted using SurveyMonkey and flown again in the fall of 2019. During this second round both the School District and Wenatchee Valley College were provided with the survey link to increase input from students. The second survey round netted 38 responses. Survey responses identified strong support for trails, swimming pool, play equipment, more benches, and interest in roller or ice-skating facilities, to be discussed further in the Demand and Need Analysis section of the plan.

In 2016, the Paths and River Ways group conducted a survey canvassing landowners beside the river levee from Central Avenue to Ash Street. Landowners were asked whether they support a trail on the levee and about their concerns. The survey revealed that most owners of land beside and underlying the levee approved of its use as a non-motorized trail. Because many people walk the levee despite signs posting its closure, some owners felt resigned to its use and recognized that trail designation and management would be an improvement. Several owners were opposed to a trail due primarily privacy or security concerns. Results from this survey led to the City conducting an open house on a levee trail, described in the next section. The results will also be examined further in the Demand and Need Analysis section of the plan.

## Public Meetings

It is important to recognize that Park Board meetings are regularly scheduled and posted public meetings where guests are welcomed and heard. The Park Board and its meetings provide one of the primary conduits of input from Planning Area residents to the City.

In addition to the regular Park Board meetings, the City hosted several open house style public meetings focused on recreation use and facilities in recent years.

The Paths and River Ways group presented results of the levee landowner survey to the Park Board, which recommended the City pursue trail creation on the levee. Subsequently, the City sent letters to each of the landowners, inviting them to a public open house regarding the proposal. 50 people attended the open house, held in November 2016. The majority of participants voiced support for the levee trail while several underlying landowners expressed opposition. Gauging this input, the City decided to proceed with asking underlying landowners to sign easement amendments voluntarily allowing public use of the levee.

The City hosted another open house meeting in December 2018 to connect local skateboarders with the skate park design consultant. 20 skateboarders attended and discussed desired park features with the designer, who also collected written input and contact information. A follow-up meeting was conducted in early 2019 to present the draft skate park design.

To generate additional input and discussion of priorities, a park tour was conducted in March 14, 2020, providing another forum for discussion and ideas for the parks and park plan. The group viewed most of the parks and discussed needs and improvements for them all. Figure 24 shows the group discussion at Dalton-Klessig Park. Table 5 summarizes needs and suggested improvements for each park stemming from the tour.



Figure 24. Tour group discussion of park priorities at Dalton-Klessig Park, March 14, 2020.

### Input Received in Prior Years

The City strongly values citizen input and feels recent public input regarding park priorities should be considered along with input received during past plan development. Development of the 2012 comprehensive park plan involved surveys and public meetings conducted during 2011 and 2012. The Eastside Park master plan was revised in 2009 and 2012 with input gathered from Park Board and workshop meetings. Many of the values and desires expressed then continue to be reflected in recent input, though some changes have occurred. Consideration of recent and past input serves to identify true and long-standing demand and need of the community for recreation.

### Demand and Need Analysis

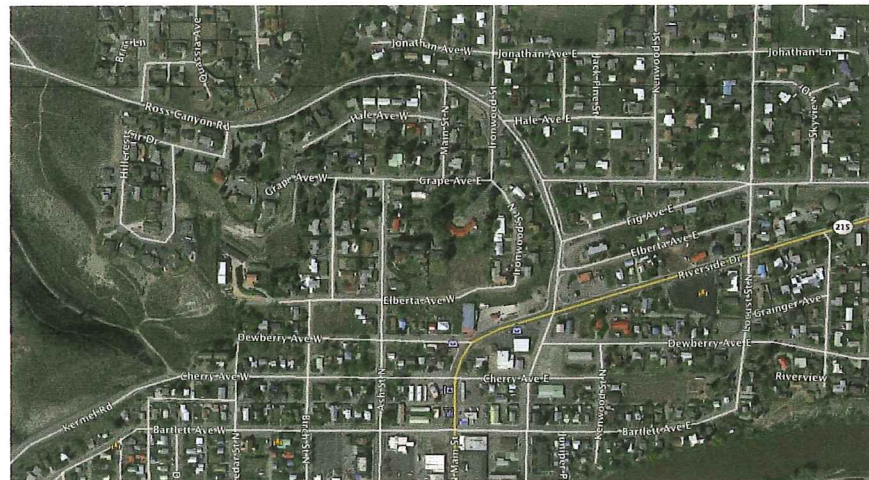
Given its importance, gauging of demand and need should be approached through several means. For this purpose, the City has relied on surveys and input received during public meetings, reviewed park use levels, considered Park Board input and utilized observations of City staff, civic leaders and citizens provided during a public parks tour.

Surveys and park use provide quantitative measures of demand to some extent. Several surveys and open house meetings have been conducted recently to gauge demand and support for existing or desired recreational features. These include the general park surveys distributed in 2018 and 2019, the

survey of landowners adjacent a segment of the river levee in 2016, and open house meetings regarding a new skatepark and the river levee trail. Two earlier surveys and assessments that are pertinent include the Okanogan County Outdoor Recreation Plan (2004), and Community Assessment completed by the Washington Rural Development Council.

Observation and ideas shared among City staff, civic leaders, and the Park Board provide important qualitative assessment of demand. Staff, who coordinate events and use or perform park maintenance, know a lot about the different parks, their use, and condition.

Using the measure of park acreage per person in the Planning Area, it would seem Omak offers a relatively high level of recreational opportunity for its population. However, this assessment should consider that a significant portion of the Eastside Park awaits redevelopment and two sizable open space properties have little to no recreational improvements. While most of Omak’s recreation facilities are concentrated in the 76-acre Eastside Park, approximately 25% of the park area is available for redevelopment. Many of the City’s other neighborhoods and developing areas lack significant parks or green space.



*Many of the City’s other neighborhoods and developing areas lack significant parks or green space.*

Figure 25. Some Omak neighborhoods lack green space (imagery: Google Earth).

### Surveys

Two assessments performed in the early 2000’s surveyed people from the Planning Area and their results remain relevant. These are the Okanogan County Outdoor Recreation Plan (2004) and the Community Assessment completed by the Washington Rural Development Council (2005).

The Okanogan County Outdoor Recreation Plan resulted from nearly a year of public meetings, an on-line and handout survey and monthly meetings of the County’s Paths and Trails Advisory Committee. The survey conducted as part of the planning effort found, “Recreational facilities are very important to those members of the community who responded to the 2003 Okanogan County Recreational Online Survey. Nearly 75% of respondents stated that parks, trails, and other recreational facilities were ‘very important’ to their families. Interestingly, a similar proportion of respondents (79%) believe that parks, trails, and recreational facilities were ‘very important’ contributor to the economy of Okanogan County.”

The Demand/Needs Summary of the County's Plan notes:

*It is clear from public response that the citizens of Okanogan County and those that visit the County place a very high value on recreation, and have strong a desire for new and/or improved recreational facilities. Examples of the growth of recreation demand include the Methow Valley Sports Trails Association, which has seen a twenty to thirty percent increased growth in the use of the Methow Valley Trails System and a growing demand for similar trail systems in the Okanogan Valley (e.g. the conversion of the old railbed along the Similkameen River).*

The Washington Rural Development Council provided a resource team to assist Omak/Okanogan and surrounding area in evaluating the community's assets and liabilities and in developing suggestions for improving the environment, social, and economic future of the community (2005). The Cities of Okanogan and Omak requested a Resource Team/Community Assessment and named Edna Siniff as the local coordinator. The team conducted over 20 listening sessions, with over 400 local individuals, asking them to identify the major problems and challenges in their community, the major strengths and assets of the community, and projects desired in the future.

The Community Assessment confirmed that parks and recreation facilities and programs are an important part of the quality of life for area residents and noted that replacement of the Stampede Arena and an indoor pool were high community priorities. Since this survey, replacement of the arena has occurred.

In 2012, Okanogan County sponsored an online recreational survey to which 70 residents of Omak responded. The County analysis of results grouped together responses from Omak, Okanogan, Riverside and Conconully. Respondents from this mid-county area indicated demand for river/lake access, picnic areas, playgrounds and indoor pool. Popular recreational activities include pleasure driving, walking or hiking trails, fishing from shore and picnicking.

A survey was conducted in 2016 by the Paths and River Ways group, surveying neighbors of the river levee from Central Avenue to Aston Island. Half of landowners adjacent this segment of the levee were interviewed. Of those contacted 78% supported use of the levee as a public trail, 22% expressed concerns but were not opposed. Most accepted its long-time use by the public. Several owners indicated concerns about security. A majority disliked the amount of homeless use along the shoreline.

Omak Park surveys distributed by the City and Park Board in 2018 and 2019 gathered 74 responses. Although a limited number of people responded, the surveys provide valuable current information from citizens. Findings include:

- Most respondents indicated feeling moderately informed regarding parks.
- Most visited Omak parks 1 to 4 times per month or more.
- Nearly all visited Civic League and Eastside parks.
- Respondents indicated play equipment and Eastside Park's walking path and swimming pool are most used.
- Improvements most desired (in order of level of support) were trails, a water (splash) park, and indoor year/round pool. Table 5 shows the number of votes by priority for improvements suggested by respondents.
- Nearly every respondent indicated a pool is necessary and most wanted a year-round facility.
- Most supported new or additional financial methods to support Omak parks and recreation.
- Most indicated the parks need improvements to satisfy expectations.

**Table 5. Number of votes for 1st, 2nd, and 3rd Highest Priorities by 2018-2019 Park Survey Respondents**

Feature	# 1 <sup>st</sup> Priority	# 2 <sup>nd</sup> Priority	# 3 <sup>rd</sup> Priority
Trails/walkways	22	13	7
Splash Park	12	1	2
Indoor pool/pool improvements	10	5	2
Play equipment	5	11	2
Roller hockey rink	5	3	
Better security- homeless concerns	4	4	1
Improved signage	3		
Ice rink	3	1	2
Lighting	1	1	3
River access	1	4	
Hockey box	1		
Recreational activity programs		4	5
Maintenance		3	3
Community center		3	2
Rest rooms/drinking water		2	2
Disk/Frisbee golf		1	4
Natural areas		1	3
Bike lanes		1	1
Plant trees		1	1
Dog parks		1	
Redevelop center of Eastside Park		1	
Tennis courts		1	
Stampede bleachers		1	
Seating		1	
Skatepark			2
Additional sports fields			1
Batting cages			1
Homeless shelter			1
Archery range			1
Elderly facility/equipment			1

**Park Use Levels**

The City doesn't keep user counts of park or park facility use except in a few instances, but prevailing use levels are noted by City staff, Council, and Park Board. The number of events held annually within each park provides another measure of use.

Certainly the Eastside Park receives the greatest use given the number of facilities it offers. The Omak Stampede weekend draws about 16,000 attendees each August. During 2.5 months of operation, about 12,000 people use the outdoor pool, primarily youth. Other events throughout the year include a truck show, barrels club, junior and high school rodeos, and several organized runs. Baseball and soccer fields



receive school district, league, and pick-up use during three seasons. The campground and RV park has about 3,500 registrations annually. People are nearly always present using the exercise trail and shooting hoops on the tennis courts. On-going demand for an improved skatepark facility is evident in the level of skateboarding around town, at the current facility, and at other sites such as the bandshell at Civic League Park.

The Civic League Park is much smaller but also heavily used. Music performances using the bandshell, annual events such as Harvest Festival, Health Fair, Back to School night, Easter egg hunt, and the three season weekly Farmer's Market occur in the park. Its size, recreation features, lawn, mature shade trees, and central location adjacent the library, City Hall, and other services one block from the center of downtown all serve to attract park use.

Dalton-Klessig Park receives considerable use given its location near assisted living and health clinic facilities, apartments, and hotels. This part of the City is developing, so use of this park will only increase. More park green space in this area should accompany development as it occurs.

The Omak Pioneer Park receives light to moderate use. Given its location downtown and riverside setting at the north end of the river levee, there is potential for much greater use. When a levee trail is developed on the levee west of the river, the park would make a good trailhead at its northern endpoint. Utilization of this and other neighborhood parks and open spaces is likely to increase with improved information and signage provided by the City.

Although posted and officially closed, the river levee is walked and bicycled frequently. From spring to fall, boating and floating occurs on the river. With significant salmon, steelhead, and river restoration efforts underway, increasing demand and opportunity for fishing is anticipated in the future.

### Open House Meetings and Tour

The City's open house meetings about a levee trail and new skatepark demonstrate the extent of support for both features.

- 50 people attended the levee open house, nearly all supporting creation of a trail on the levee.
- 20 skateboarders attended an open house to discuss skatepark design features with the park designer.

On March 14, 2020, the City hosted a tour of its parks. Eight people participated and discussed park needs. Participants included City Planner, Kurt Danison, Mayor Cindy Gagne, Omak Stampede Indian Encampment representative Vince McDonald, citizen Martina Spirritts, City Administrator Todd McDaniel, Assistant Public Works Director Wayne Beetchenow, City council member Mike Foth, and immediate past Park Board member Todd Thorn. Notes from discussion of each park are provided in Table 6.

**Table 6. Notes from Park Tour, March 14, 2020**

Park Name	Needs Identified
Civic League	Tree planting to replace trees removed or that will need removal due to disease.
Maley Julie Maley	Benches/picnic tables- could be in park year round. New play equipment, lawn, low fence to keep kids from running out into street
Ivy Aston Island	Hardscape, include native plants, picnic table Replace sign at access from Ash St, welcoming public use of Aston Island Open Space. Signs may be needed along street to reserve parking for residents. Create trailhead for parking on City-owned lot at Juniper St and 5 <sup>th</sup> Ave. Construct a walking trail on Aston Island- could be interpretive.
Okanogan River	City should continue requesting voluntary easement amendments from owners with land underlying the levee, eventually extending this effort from Omak Pioneer Park to the sewer treatment plant. City property at 5 <sup>th</sup> and Juniper can enable access across the levee at this location to City-owned floodplain between the levee and river, and parking for a short walk to Aston Island. This location could serve as one of several trailheads providing access to a levee trail.
Eastside	Skatepark is the top priority as the City has invested in a design for the park. Redevelop the center of the park, reclaiming the current skatepark and center road to create more playfield space. Build new restrooms at arena. Create signage to guide use of boat launch behind arena. Create a concourse/pedestrian corridor between arena and Native American encampment. Improve loop drive through park, maintaining emergency access to the Native American encampment. Reconstruct Buell Stevens Veterans Memorial to location adjacent visitor center. Install dog waste station at visitor center.
Eastside Pool	Contract out professional swim pool condition assessment to inform planning for pool maintenance or replacement. If installing a splash park, this is the location to do so.
Omak Pioneer	Clean plaques and repaint gazebo as needed. Move large gazebo sign to location near street. Construct parking for 2-3 cars.
Suicide Hill	Work with Tribes regarding a year-round viewing deck at the site. Consider the possibility of a zipline operated through a concession agreement.
Oak Street	Install play equipment, shade trees, picnic tables by the parking area.

River Overlook	Finalize alignment of mowed trail. Install trailhead sign and trail markers. River access may be feasible at parcel's southeast corner.
Koala	This growing part of town can use additional park development. Totally undeveloped at present, a trail will connect this park to Dalton-Klessig through a planned development.
Dalton-Klessig	Install a dog waste station. Construct trail connecting to Koala Parcel.
Kiwanis	Maintain as is, sign painting needed.
Law Enforcement Memorial	Good as is.
All parks	At a minimum, all parks and open spaces need consistent Omak Parks signage and a bench or table. Small parks such as Ivy, Patterson, and Johnny's could be hardscaped but should include native shrub and flower planting. Greater improvement of the small parks and open spaces could occur through "adoption" by civic groups or schools.

**Park Board Recommendations**

During 2018 and 2019 Park Board recommendations included:

- o Support for grant funding of Eastside Park improvements identified in the Parks Comp Plan and Eastside Park master plan, including realignment and construction of additional ball fields, moving and rebuilding the skate park to a higher standard, relocating portions of the walking trail, and constructing parking including parking for the disabled;
- o Support for hiring a consultant to design/plan new skatepark to move forward with redevelopment of Eastside Park and quadplex;
- o Endorsement of the hockey group volunteering the repairs subject to approval by Public Works of the sealant, and that they be allowed to use the court when not in use for tennis;
- o Support for City to continue efforts to open levee trail (Board goal);
- o Support for next steps to develop Old Landfill trail (Board goal);
- o Vendor (for-profit) activity in the parks being authorized by the City as a special exception, or prohibited as stated in City ordinance, with appropriate fees assessed for the use.
- o Development an assessment of the condition of the pool, itemizing necessary repairs and their cost, and anticipated repairs, cost and schedule;
- o Support for painting lines on an existing concrete slab in Eastside Park and setup of portable fencing by users to enable pickleball use;
- o Support for cleaning of tennis court surface cracks by hockey group followed by crack repairs conducted or contracted by the City;
- o Support for approval of the proposed 2020 budget line for rebuilding Julia Maley Park;
- o Supports for the name of "River Overlook Trail" and creation of a trailhead with sign at the old landfill property.
- o The Board also discussed relocating the Buell Stevens Veterans Memorial within Eastside Park and felt this project needed involvement and leadership by veterans.

The Board was engaged in revision of the comprehensive park plan, conducting initial review and providing comment on the previous plan. Board members also reviewed other park plans for comparison. To obtain public input, the Board developed the Omak Parks survey, which was distributed by paper copy and email in 2018 and again in 2019 using SurveyMonkey (2019). Board members also reviewed the 2018 grant request to the RCO for skatepark funding, advised selection of a consultant for skatepark design, and researched methods and contractors for tennis court repairs.

## Conclusion

Combining information collected through these various methods allows rating the community support and demand for certain recreation features and improvements. Improvements having the greatest demand include:

- Additional trails including a river trail;
- A year-round pool facility;
- Additional and improved play equipment;
- A splash park;
- Continued development and improvement of the Eastside Park guided by its master plan;
- Additional points of access to the river;
- A roller rink and pickleball courts;
- Improved and additional restroom facilities;
- Improved signage identifying parks, trails, and water access points;
- Additional lighting;
- A community center.

Recreation-related services desired include improved policing and security, provision of recreation programs, and improved pedestrian and bike lane access to parks and through town. Both the Omak Parks and Paths and River Ways surveys indicate concerns about the increasing presence of homeless people within parks and along the river levee.

## Action Plan

This action plan identifies actions the City will take to manage and improve its parks and open spaces during the next six years. Actions will focus on priorities identified in the Demand and Need Analysis section considered to provide the greatest value to the most people, at costs the City can afford, while maintaining all parks in excellent condition.

The City spends about 15% of all non-dedicated revenues on culture and recreation. Park funding must compete with public safety (fire protection, law enforcement) and other needs. Figure 22 shows the allocation of general funds among the various categories.

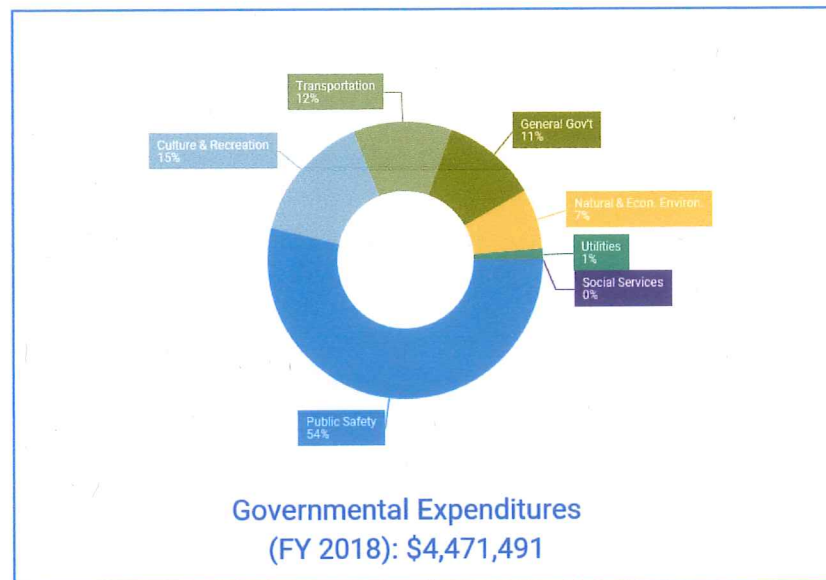


Figure 26. Allocation of general funding expenditures.

City expenditures for park facilities have been increasing and the total amount budgeted in 2020 is about \$622,000. These *Current Expense* expenditures cover basic maintenance and operations, limiting what improvements or new facilities can be provided without external funding or other support. The top priority each year is maintenance of the existing park infrastructure. Maintenance includes park cleanup of trash or vandalism, repairs, mowing, watering, and weed control. Operation of the parks requires financial administration, management of staff, responding to the public, RV park registration, operating the pool, reservations to use picnic shelters, coordination of use of playing fields, and coordination of events such as the Stampede.

Actions called out in the Action Plan are based on City revenue estimates and plans for grant funding applications. They fall into two categories, *Current Expense* actions and *Capital Improvement* actions.

The first category, *Current Expense*, includes improvements or other actions that the City believes can be accomplished keeping within its current expense budget. This budget is set annually by the Council. The amount budgeted depends on estimates of non-dedicated revenues the City will receive.

The second category of actions is *Capital Improvements*. These cost more and depend on additional outside funding such as grants. Grant funding is typically competitive, meaning the City's applications compete with others based on scoring criteria set by funding agencies. An important consideration in pursuing additional park improvements is the subsequent cost of maintenance and operations. Some improvements desired by Planning Area residents cost more to operate and maintain than the City can currently afford, so are not identified as actions for this planning period.

Potential exists to accomplish more through additional collaboration and support from others such as the Tribes, other agencies, the Park Board, the Tree Board, civic organizations, and volunteers.

**Current Expense Actions**

Current expense actions are listed in Table 7. The table provides a work schedule, listing actions by the calendar year(s) in which they are planned.

**Table 7. Current Expense Actions by Year.**

Year Action Will Occur	Action	Cost	
2020	<b>Apply for Eastside Park skatepark grant funding</b>	\$ 1,500	
	Develop standard template for Omak Park signs	\$ 2,500	
	Install signs as needed to identify all parks, water access	\$ 4,000	
	Begin neighbor outreach, hardscape and planting designs for Ivy, Patterson, Johnny's Parks	\$ 4,000	
	Install trail markers for River Overlook Trail	\$ 500	
	Assess play equipment condition/schedule for acquisition or replacement for Eastside, Civic, Dalton-Klessig, Oak Street Parks	\$ 500	
	Continue on-going utility upgrades for RV park (2020-2025)	\$10,000	
	Continue fill/regrading in central area of Eastside Park (ongoing 2020-2025)	\$ 1,500	
	Acquire levee easements for river trail (Pioneer Park to Aston Island)	\$10,000	
	Begin parks updates in City newsletter	\$ 0	
	2021	Complete hardscape and planting designs for Ivy, Patterson, Johnny's Parks	\$ 1,500
		Install hardscape and plants at Ivy Park	\$ 8,000
		Initiate levee trail use between Central Avenue and Aston Island where easements allow public use	\$ 2,000
Begin development of City-wide River Trail and Access Plan		\$10,000	
Continue acquiring levee easements for river trail		\$ 5,000	
2022	Complete development of River Trail and Access Plan	\$ 5,000	
	<b>Apply for river trail/access grant funding</b>	\$ 5,000	
	Install hardscape and plants at Patterson Park	\$ 8,000	
	Plant shade trees at Civic League, Oak Street Parks	\$ 2,000	
	Continue acquiring levee easements for river trail	\$ 5,000	
	Open additional segments of levee where easements allow public use	\$ 500	
2023	Plant shade trees at Civic League, Oak Street Parks	\$ 2,000	
	Install hardscape and plants at Johnny's Park	\$ 8,000	
	Open additional segments of levee where easements allow public use	\$ 500	
	Begin work on trail and water access improvements guided by River Trail and Access Plan	\$ 2,000	
2024	Develop design for Koala Parcel and connecting trail to Dalton-Klessig Park	\$ 5,000	
	Plant shade trees at Eastside Park	\$ 2,000	
	Begin improvement of Koala Parcel	\$ 8,000	
	<b>Apply for river trail/access grant funding</b>	\$ 6,000	
	Open additional segments of levee where easements allow public use	\$ 1,000	
	Work to develop trail and water access improvements guided by River Trail and Access Plan	\$10,000	
2025	Continue improvements at Koala Parcel	\$10,000	
	Work to develop trail and water access improvements guided by River Trail and Access Plan	\$10,000	
	Open additional segments of levee where easements allow public use	\$ 1,000	

The Action Plan calls out application for grant funding of capital improvements. Actual installation of capital improvements will depend upon successful award of grant funding. Should the City succeed in winning grant awards, the Public Works Department will administer the grants, oversee contractors, and may perform some of the work in-house. Should a new skatepark be funded, the slab on which the current skatepark is set will be retained for roller hockey, pickleball, or other hard court use for an interim period prior to further capital improvement within Eastside Park. An existing slab used in the past for basketball is also available for pickleball.

Successful implementation of the Action Plan will require involvement by the public. Park Board and Tree Board members will play a key role in advising parks planning and design, play equipment assessment and selection, park tree and plant selection, performing outreach, writing park updates for the newsletter, researching new concepts in parks, and searching for additional funding. Support and involvement by businesses, civic organizations, and schools will contribute to successful implementation of this plan. Figure 27 provides an example of trail enthusiasts cleaning the levee and river shoreline.



Figure 27. Volunteers pitch in to clean up river levee and shoreline.

**Capital Improvement Program**

The Capital Improvement Program (CIP) identifies more expensive projects the City aims to fund and carry out. Funding is typically derived from grants or other external sources though more expensive *Current Expense* projects are also listed in this section. The CIP is consistent with the City’s 2011 Capital Facilities Plan (CFP), the most current City capital budgeting document that includes capital expenditures for parks. Applications for grants developed in-house are not considered projects but are listed in Table 7 to assure they are scheduled and performed on time.

The CIP is the heavy lifter in accomplishing major park improvements. It is important that the projects identified and funded directly address the parks and recreation goals identified in this plan. Each capital project addresses one or more goals from the Goals and Objectives section of the plan. Table 8 lists projects with associated goals, estimated cost, match requirement if grant funded, and funding source for each year of the planning period.

“Match” signifies the City’s contribution to a project. Most grants require a match demonstrating local commitment to the project and to spread money from the grant program to a greater number of projects. Often the match requirement is 50% of the overall project cost. Areas within Omak are identified by the RCO as underserved populations or communities in need. Grants awarded in those areas have reduced match requirements.

Capital improvement projects identified for this planning period emphasize continued Eastside Park investments (skatepark, tennis court renovation, pool assessment and veterans memorial relocation) in keeping with the park master plan. In 2018, the City contracted design of a new skatepark by a professional skatepark design/build company and has obtained a design and specifications for a new park. A second emphasis is improving river access and trails. The community has voiced strong support for trails, especially a river trail, and trails are important health and economic improvement drivers (2019). Trail-based activities have been shown to improve physical and mental health. A third emphasis is replacing or installing new play equipment at up to five parks (Julia Maley, Civic League, Eastside, Oak Street and Dalton-Klessig).

**Table 8. Capital Improvement Plan - Parks**

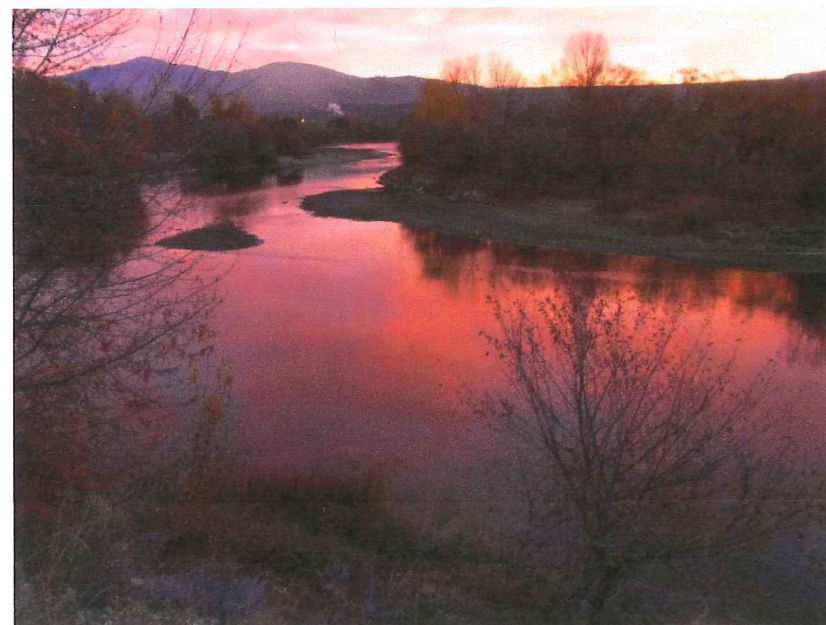
Year	Capital Project/Goal	Estimated Total Cost (est. 2020 dollars)	City Match	Funding Source
2020	Julia Maley playground restoration (Goals 1,2)	\$14,000	100%	Current Expense
2021	Build skatepark (Goals 1,2,4)	\$350,000	Reduced	Contingent on grant funding
	Survey property lines for river access/levee trail (Goals 4,5)	\$ 30,000	100%	Current Expense
	Renovate tennis court surface at Eastside Park (Goals 1,2,4)	\$ 40,000	100%	Current Expense



2022	Professional pool assessment (Goal 2)	\$ 30,000	100%	Current Expense
	Implement play equipment upgrades (Goals 1,2)	\$ 15,000	100%	Current Expense
2023	Develop river trail/access development designs (Goals 1,4,5)	\$ 25,000	50%	Contingent on grant funding
	Implement play equipment upgrades (Goals 1,2)	\$ 15,000	100%	Current Expense
2024	Construct river trail/access improvements (Goals 1,4,5)	\$To be determined	50%	Contingent on grant funding
	Implement play equipment upgrades (Goals 1,2)	\$ 15,000	100%	Current Expense
2025	Relocate Veterans Memorial within Eastside Park (Goal 4)	\$ 20,000	100%	Current Expense

**Final Note**

Carrying out the actions identified in this Action Plan will result in significant, visible improvements to Omak parks. The plan is ambitious but feasible both operationally and financially. The City feels it best serves the community’s recreation goals, demand, and need during the next six years and beyond.



*Okanogan River sunrise at Shellrock Point*

## References

2004. Okanogan County. Okanogan County Outdoor Recreation Plan.
2005. City of Omak. Comprehensive Plan.
2005. Rural Development Council. Omak/Okanogan Community Assessment.
2011. City of Omak. Omak Eastside Park Master Plan.
2012. Okanogan County. Online Recreation Survey.
2016. Paths and River Ways Group. Omak River Levee Neighbor Survey.
2019. Omak Park Board. Omak Parks Survey
2019. EcoNorthwest. Economic, Environmental and Social Benefits of Recreational Trails in Washington State.
2019. Washington State Recreation and Conservation Office. Economic and Health Benefits of Walking, Hiking and Bicycling on Recreational Trails in Washington State.

**City Adoption of Plan**



## MEMORANDUM

To: Omak City Council  
Cindy Gagnè, Mayor

From: Todd McDaniel, Administrator

Date: April 6, 2020

Subject: **Resolution 28-2020** Amending the Interagency Agreement with the DNR  
for Airport Water Improvements

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The Attached **Resolution 28-2020, Amending the Interagency Agreement Between the Washington State Department of Natural Resources for Airport Water Infrastructure**, is forwarded for your consideration.

An Interagency Agreement was entered into with the DNR in August of 2019 for the purpose of designing a water improvement project, completing project specification, project bidding and construction administration.

J-U-B Engineering has completed these tasks on behalf of the City and the DNR. We are now ready to go to construction. This amendment recognizes the estimated construction costs and allows for the City to seek reimbursement for the actual cost of this project.

This project was recently awarded to Selland Construction. We expect the project to start within the next several weeks. This project is fully funded in the 2020 Budget with a \$300K Capital Grant from the Department of Commerce with the remaining amount being reimbursed by the DNR.

I approve this resolution and urge its adoption

**RESOLUTION NO. 28-2020**

**A RESOLUTION OF THE OMAK CITY COUNCIL, AMENDING THE INTERAGENCY AGREEMENT BETWEEN THE CITY OF OMAK AND THE WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES FOR AIRPORT WATER INFRASTRUCTURE CONSTRUCTION**

**WHEREAS**, the Revised Code of Washington, RCW 39.34 authorizes units of government within the State to enter into cooperative agreements for the provision of goods and services to each other; and

**WHEREAS**, the Department of Natural Resource (DNR) and the City of Omak entered into the original Interagency Agreement (IAA), 93-099589 on August 19, 2019 as a cooperative agreement for preparing engineering plans, technical specifications, construction estimates, and a necessary infrastructure improvements at the Omak Municipal Airport for the purpose of procuring a public bid to perform water well and infrastructure improvements to provide municipal service to the planned DNR facility. Resolution 55-2019; and

**WHEREAS**, plans, specification and bids for construction have been completed in accordance with IAA 93-099589; and

**WHEREAS**, this amendment recognizes the additional construction cost of this project and allows the City to seek reimbursement from the DNR for the actual cost incurred on this project.

**NOW, THEREFORE BE IT RESOLVED** by the Omak City Council, that Amendment No. 1 to the Interagency Agreement, between the City of Omak and Washington State Department of Natural Resources, a copy of which is attached hereto as Exhibit "A", is hereby approved. The Mayor is authorized to execute the same for and on behalf of the City.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**SIGNED:**

\_\_\_\_\_  
Cindy Gagné, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Connie Thomas, City Clerk

\_\_\_\_\_  
Michael D. Howe, City Attorney

# EXHIBIT A

INTERAGENCY AGREEMENT  
BETWEEN  
STATE OF WASHINGTON  
DEPARTMENT OF NATURAL RESOURCES  
AND  
CITY OF OMAK, WASHINGTON

AGREEMENT 93-099589, AMENDMENT NO. 1

This **AMENDMENT NO. 1** is made and entered into by and between the Washington State Department of Natural Resources, hereafter referred to as the "DNR" and the City of Omak, hereafter referred to as the "CITY."

**WHEREAS**, DNR and the City (hereinafter referred to as "the **PARTIES**") entered into the original **INTERAGENCY AGREEMENT, IAA 93-099589**, on August 19, 2019 (date of final signature) as a cooperative agreement for preparing engineering plans, technical specifications, construction estimates and necessary infrastructure improvements at the Omak Municipal Airport for the purpose of procuring a public bid to perform water well and infrastructure improvements to provide municipal services to the planned DNR facility, and

**WHEREAS**, the **CITY** had previously selected JUB Engineering of Spokane, Washington (hereafter referred to as "**A/E**", "**CITY's A/E**", or "**Sub-contractor**") pursuant to RCW 39.80, to render architectural and engineering services and perform work in relation to the Omak Municipal Airport and related infrastructure, and

**WHEREAS**, the **PARTIES** agree that the planning design, construction and financing of water system infrastructure improvements at the Omak Municipal Airport and other infrastructure improvements necessary to provide municipal services to the planned DNR facility.

**WHEREAS**, the **PARTIES** have determined that the public bids received in accordance with the plans and specifications prepared by the **City's A/E** are consistent with the **CITY's A/E's**' estimate and the available funding source both **PARTIES** agree that the construction of the project will be administered by the **CITY** and DNR will reimburse the **CITY** for those expenses as outlined below in this Amendment.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, both **PARTIES** agree to amend the original **IAA 93-099589** as follows:

**Section 2.0 SCOPE OF WORK** is hereby amended to add additional language as follows:

**2.1 Construction of Omak Airport Water Infrastructure Project**

The **CITY** agrees to lead construction performed under this contract that provides for the installation of a well pump and motor, construction of a well building, installation of mechanical/electrical systems, installation of water distribution piping, site improvements, and other related work. This is all in accordance with the Contract Plans, Contract Provisions, and the Standard Specifications prepared by the **CITY's A/E** that will provide municipal water service to DNR's Planned Facilities and current Airport Fire Attack Operation.

**Section 4.0 PAYMENT** is hereby amended to change the first sentence of the section only as follows:

**Section 4.0 PAYMENT** is hereby amended to add additional language as follows:

4.1 Both **PARTIES** estimate the costs of the additional scope of work outlined under Attachment D of this Amendment and above to be as follows:

<u>Description</u>	<u>Total Not To Exceed Amount</u>
1.1 Omak Airport Water Infrastructure Project	\$ 974,827.11

Payment by **DNR** to the **CITY** for satisfactory performance of the construction by the **CITY's Contractor** shall be based on the base bid amount plus applicable taxes, and shall not exceed the Total NTE Amount outlined above; **UNLESS** both **PARTIES** agree to a higher amount prior to performing or completing any service or work that could cause the maximum payment to be exceeded.

**DNR** agrees to compensate the **CITY** for actual expenses incurred based on invoices submitted by the **CITY** in accordance with Section 5.0 of the original **IAA 93-099589**.

The effective date of this Amendment is the last date of execution, whichever is later.

ALL OTHER TERMS AND CONDITIONS of the original contract and any subsequent amendments remain in full force and effect.

By signature below, the Parties certify that the individuals listed in this document, as representatives of the Parties, are authorized to act in their respective areas for matters related to this instrument.

IN WITNESS WHEREOF, the parties hereby execute this Amendment.

**CITY OF OMAK**  
987654321`

**STATE OF WASHINGTON**  
**DEPARTMENT OF NATURAL RESOURCES**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Enter Signatory Name

Name

Mayor

Title

Enter Address

Enter City, State & Zip

Address

509-826-6531

Telephone

Signature \_\_\_\_\_ Date \_\_\_\_\_

Enter Signatory Name

Name

Enter Signatory Title

Title

1111 Washington Street SE, MS 47030

Olympia, WA 98504-7030

Address

Enter Phone Number

Telephone



CITY OF OMAK  
OMAK MUNICIPAL AIRPORT WATER INFRASTRUCTURE  
OKANOGAN COUNTY, WASHINGTON

CONTRACT

THIS CONTRACT made and entered into in triplicate this 19<sup>th</sup> day of MARCH, 2020, by and between the City of Omak, hereinafter called the OWNER, and Selland Construction, Inc. hereinafter called the CONTRACTOR,

WITNESSETH: That in consideration of the terms and conditions contained herein and in the project plans and specifications which are by this reference incorporated herein and made a part hereof, the parties hereto covenant and agree as follows:

The CONTRACTOR shall do all work and furnish all tools, materials, supplies, labor, and equipment for the **Omak Municipal Airport Water Infrastructure** in accordance with and as described in the attached Plans and Specifications, and the *WSDOT/APWA 2018 Standard Specifications for Road, Bridge and Municipal Construction (English)*, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided for under this Contract and every part thereof.

The CONTRACTOR agrees that the time allowed is a reasonable period to perform the work and all work on this project shall be completed within sixty five working days after receipt of written Notice to Proceed. Project time extensions will be evaluated and duly processed by the ENGINEER for inclement weather delays, and for material delivery delays when requested in writing by the CONTRACTOR when requesting in writing by the CONTRACTOR. Any requested delay event will be evaluated in part using the submitted construction schedules required herein.

If said work is not completed within the time specified, the CONTRACTOR agrees to pay the OWNER the liquidated damages amount sum equal to that established using the Liquidated Damage Formula, Standard Specification Section 1-08.9 for each and every working day said work remains uncompleted after expiration of the specified time as liquidated damages. These amounts shall be totaled and deducted from the amounts due the CONTRACTOR.

The CONTRACTOR shall provide and bear the expense of all labor, materials, equipment, incidentals, work, labor, and appurtenances of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this Contract and every part thereof, except such as are mentioned in the Specifications to be furnished by the OWNER or others.

The OWNER hereby promises and agrees with the CONTRACTOR to employ, and does employ the CONTRACTOR to provide the materials and to do and cause to be done the herein-described work and to complete and finish the same according to the attached Plans and Specifications and the terms and conditions herein contained. The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the work, subject to additions and deductions by Change Order as provided in the Contract Documents, the Contract Sum Nine Hundred Seventy Four Thousand, Eight Hundred Twenty Seven Dollars and Eleven Cents (\$974,827.11), at the time and in the manner and upon the conditions set forth in this Contract.

The CONTRACTOR, for himself, and for his heirs, executors, administrators, successors and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the CONTRACTOR.

CONTRACTOR acknowledges that pursuant to the terms of this agreement, CONTRACTOR is totally responsible for the safety of all persons and property in the performance of this Contract. CONTRACTOR assumes the risk of all damages, loss, cost penalties and expense and agrees to indemnify, defend and hold harmless the OWNER and ENGINEER, from and against any and all liability which may accrue to or be sustained by the OWNER on account of any claim, suit or legal action made or brought against the OWNER for the death of or injury to persons (including CONTRACTOR'S or SUBCONTRACTOR'S employees) or damage to property involving CONTRACTOR, or SUBCONTRACTOR(s) and their employees or agents, arising out of and in connection with or incident to the performance of the Contract except for injuries or damages caused by the sole negligence of the OWNER. In this regard, CONTRACTOR recognizes that CONTRACTOR is waiving immunity under Industrial Insurance Law, Title 51, RCW. This indemnification extends to the officials, officers and employees of the OWNER and also includes attorney's fees and the cost of establishing the right to indemnifications hereunder in favor of the OWNER.

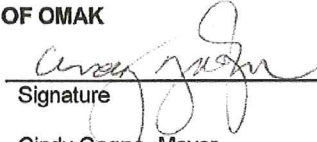
It is further provided that no liability shall attach to the OWNER by reason of entering into this Contract, except as expressly provided herein.

The venue of any action brought to enforce the terms and conditions of this Contract shall be in Okanogan County, Washington.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed the day and year first herein above written.

CITY OF OMAK

BY:



Signature

Cindy Gagne, Mayor  
Name and Title

CONTRACTOR

BY:



Signature

ADAM BRIZENDINE / MGR  
Name and Title

