
**OMAK CITY COUNCIL
REGULAR MEETING MINUTES
March 2, 2020**

CALL TO ORDER:

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM. The Girl Scouts presented the colors and, everyone joined in the flag salute.

COUNCIL AND ADMINISTRATIVE PERSONNEL:

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|------------------|-----------------------------------|
| Michael Foth | Tyler Wells, Building Official |
| Nattalie Cariker | Kevin Bowling, Fire Chief |
| Barry Freel | Jeff Koplín, Police Chief |
| Steve Clark | Ken Mears, Public Works Director |
| Walt Womack | Connie Thomas, City Clerk |
| Michelle Gaines | Todd McDaniel, City Administrator |
| Dave Womack | |

CONSENT AGENDA:

Member Clark moved, seconded by Member Dave Womack, to approve the consent agenda consisting of minutes from the February 18, 2020; 2020 claims checks numbered 102302-102357, in the amount of \$362,253.65; Manual checks numbered 102022, 102023, 102027, 102028 and 102254 in the amount of \$1,973.06; February 2020 payroll checks numbered 102024-10226 and 102255-102301 and various ACH's in the amount of \$301,667.06; voided checks 102268-102284. As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

NEW BUSINESS:

Stephanie Bedard - Girl Scouts

Ms. Bedard explained to Council that there are over sixty-eight girls in the Omak Okanogan area who participate in Girl Scouts. The girls go on camping trips, learn fire building, knots, cooking, sewing, car repair and more. March 12th marks the 108th birthday of the Girl Scouts. A couple of girls shared their experience as a Girl Scout and explained that cookie sales will begin March 27th. The cookie program teaches the girls to operate a business. They learn marketing and budgeting. A portion of each box of cookies sold will go toward that Girl Scout for camp or college scholarships.

Resolution 17-2020 – Approve Lease Agreement with Kelley Mailing Systems

Member Clark moved, seconded by Member Cariker, to approve Resolution 17-2020. City Clerk Thomas explained to Council that the lease for the current mailing and inserter machine has expired. She has reached out to APS, Inc. and Kelley Mailing Systems who both provided a lease quote for a mail machine. Clerk Thomas recommends Kelley Mailing Systems as they provided the lowest monthly lease in addition, they are local and can quickly service the machine when needed. Since the City will be outsourcing statements, an inserter machine will no longer be needed. As there were no questions or comments, Council voted and unanimously approved the motion.

Resolution 18-2020 – Award Contract for Omak Municipal Airport Water Infrastructure Project

Member Clark moved, seconded by Member Cariker, to approve Resolution 18-2020. City Administrator McDaniel explained that the bid opening for the Airport Water Infrastructure Project was very successful with eight bids being submitted. The engineers estimate was \$1,254,643.28 and the bids ranged from a high of \$1,226,226.22 and a low of \$974,827.11. J-U-B Engineers, Inc. have looked at the bids for correctness. J-U-B, Engineers, Inc. recommend awarding the project to the lowest responsible and responsive bidder, Selland Construction, Inc. at \$974,827.11. Member Gaines appreciated the engineers estimate on this project. As there were no questions or further comments, Council voted and unanimously approved the motion.

OTHER BUSINESS:

Committee/Staff Reports:

Member Cariker told Council that the Community Support and Public Safety Committee met. Administrator McDaniel summarized the meeting agenda. The committee discussed the Business Licensing Program through the State of Washington and the proposed registration renewal and annual fee. He is proposing \$10 for each. With the city moving to the State of Washington BLS system, the language in the Omak Municipal Code (OMC) will need to be updated to reference the State. The Committee also discussed

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updating the Park Board section of the OMC so the board is functional. Administrator McDaniel explained to Council that staff intends to apply for the RCO Grant for construction of the skate park. In order to apply, the City Park Plan has to be updated. The Park Plan must be updated by April 10, 2020. City Administrator McDaniel would like to contract this service to Canyon Wren Conservation and because of the dollar amount, the Mayor could authorize the agreement. There were no objections from Council. The last item discussed was the electrical upgrade in the Eastside Park. This project was funded by Hotel/Motel Funds. The project cost exceeded the amount appropriated for the project. Administrator McDaniel will meet with the Hotel/Motel Committee to discuss funding.

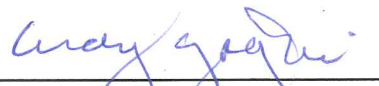
Member Clark thanked Police Chief Koplín and his department for patrolling the upper part of Omak for the last several weeks.

Member Dave Womack reminded Council that he and Member Walt Womack will be phoning into the March 16, 2020 meeting.

As there was no further business before Council, Mayor Gagné adjourned the meeting at 7:24 PM.



Connie Thomas, City Clerk



Cindy Gagné, Mayor