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**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
November 4, 2019**

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**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth	Tyler Wells, Building Official
Nattalie Cariker	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

**CORRESPONDENCE AND MAYOR'S REPORT:**

Mayor Gagné told Council that she received a thank you card from Jessica Beckstrand who asked to declare by proclamation September 2019 as Childhood Cancer Awareness Month. She also received an invitation from the Okanogan County Community Coalition to visit their website at [www.okcommunity.org](http://www.okcommunity.org) and take the 2019 Community Survey. She also shared the invitation to the Omak Stampede Annual Banquet which will be held on November 16<sup>th</sup>. They are asking guests to RSVP.

**CONSENT AGENDA:**

Member Foth moved, seconded by Member Dave Womack, to approve the consent agenda consisting of minutes from the October 21, 2019 meeting and October 28, 2019 Budget Workshop; claims checks numbered 101380-101433, in the amount of \$129,061.72; October 2019 payroll check numbers 101195-101197 and 11349 and 101379 and various ACH in the amount of \$304,903.02; October 2019 manual checks numbered 101194, 101434, 101288, 101289 and 101290 in the amount of \$3,040.18; As there was no discussion and no comments from the audience, Council voted and unanimously approved the motion.

**OLD BUSINESS:**

**Ordinance 1881 – 2nd Read – Amend 2019 Budget Garbage Fund**

Member Clark moved, seconded by Member Dave Womack to approve Ordinance 1881. Administrator McDaniel told Council that this ordinance recognizes \$50,000 in revenue and \$50,000 expenditure for remittance to Sunrise Disposal. As there were no comments or questions, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Resolution 70-2019 – Approve Public Works Contract – Great Floors – Council Room Carpet Replacement**

Member Cariker moved, seconded by Member Clark to approve Resolution 70-2019. City Clerk Thomas explained to Council that she would like to complete the carpet replacement in City Hall. The Council Chambers was not part of the initial quote. The carpet installation came in \$11,650 under budget due to the efforts of Public Works. She would like to use the remaining funds to carpet the Council Room. The proposal from Great Floors is \$8,385.50 for the project. The line will still come in under budget. As there were no comments or questions, Council voted and unanimously approved the motion.

**Resolution 71-2019 – Approved Interlocal Agreement with City of Okanogan – Fire Chief Services**

Member Clark moved, seconded by Member Gaines to approve Resolution 71-2019. Fire Chief Bowling explained to Council that the City of Okanogan Fire Chief retired. Mayor Jon Culp approached the City of Omak for an interim Fire Chief until they fill the position. Resolution 71-2019 allows the City of Omak to provide that service to Okanogan. Member Dave Womack asked if there had been any discussion between Okanogan and Omak about combining the Chief position. Administrator McDaniel said that he has reached out to Mayor Culp and Clerk/Treasurer Attwood and there have been informal discussions about the subject. As there were no further comments or questions, Council voted and unanimously approved the motion.



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**OTHER BUSINESS:**

**Committee/Staff Reports:**

**Omak Park Board – Letter of Transmittal**

City Administrator McDaniel told Council that their agenda packet included a Letter of Transmittal from the Omak Park Board regarding the landfill trail, signage and the restoration of Julia Maley Park. The Park Board made a recommendation to Council to rename the landfill trail to River Overlook Trail. Administrator McDaniel explained that the request for signage is minimal and the can be absorbed the in the park budget. He also reminded Council that the restoration of Julia Maley Park was a request in the 2020 Mayor Budget document. Member Foth moved, seconded by Member Cariker to approve the name of River Overlook Trail. As there were no comments or questions, Council voted and unanimously approved the motion.

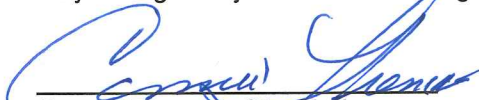
Administrator McDaniel told Council that because we are toward the end of the year, has been keeping an eye on the funds. The funds are healthy but there are some large expenditures lines that will be over budget. He explained that funds were left over from Capital Projects which will help the overrun. He explained that the generator at the sewer treatment plant will end up being approximately \$78,000 rather than the budgeted \$42,000. The increase in cost was unforeseen. The 2019 included \$295,000 for design and study for the levee sewer main project at Fifth and Sixth Streets. After inspection of the main sewer line, the Engineers determined the line was in good condition which left unspent money in the budget. The Water Fund had unspent funds from the Julia Maley Well Project. Staff failed to increase the public utility service line to include use from the Julia Maley Well. That line will go over approximately \$21,000 but at the fund level it will be fine. Because the funds themselves will not go over, a budget adjustment was not required. But if Council wishes to acknowledge the overrun in the lines, he will prepare an appropriating ordinance. Member Dave Womack confirmed that staff did not put off project to cover costs of the overrun in the lines. Administrator McDaniel clarified that all projects were completed with savings. Member Freel asked about the generator. Public Works Director Mears explained that after Cummins began the rebuild, they found more items that needed to be replaced and the price escalated. He, Assistant Public Works Director Beetchenow and Mechanics Judd and Cleveland had a phone conference with Cummins and reviewed each part line to ensure a replacement was necessary. He explained to Council that with the daily cost of the rental generator, he felt the only decision he had was to proceed with the rebuild. In hind sight he would have made a request to purchase a new generator. He said, the generator was purchased in 1977 and this is the first overhaul and it's a critical component to the sewer treatment plant.

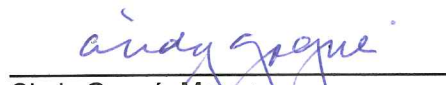
There was discussion about dates of the fall and spring cleanup. They discussed the timing as the purpose is to deter burning for air quality. Administrator McDaniel explained that was a piece of the partnership. The recycling is a big part of the partnership. Public Works Director Mears is still working on dates for the spring cleanup.

Member Dave Womack reminded Council that he and Mary had hosted the Pie Social for the last two years and wondered if anyone else would like to offer their home. Member Cariker said she would host this year.

Member Gaines was disappointed in the response to the Park Survey. Only 39 people had responded to the survey. She suggested the City consider using a Facebook account to get information out to the citizens. More and more citizens get their information from social media rather than the radio and newspaper. Staff has been leary of using Facebook and rely on other organizations to share information. The Omak School District, Chamber and Sunrise Disposal have shared information on behalf of the City. Clerk Thomas will look into Facebook for the City.

Mayor Gagné adjourned the meeting at 7:25 PM.

  
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Connie Thomas, City Clerk

  
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Cindy Gagné, Mayor