

---

**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
September 16, 2019**

---

**CALL TO ORDER:**

Mayor Gagné called the regular meeting of the Omak City Council to order at 7:00 PM and everyone joined in the flag salute.

**COUNCIL AND ADMINISTRATIVE PERSONNEL:**

Michael Foth – Phone in	Tyler Wells, Building Official
Nattalie Cariker - Phone in	Kevin Bowling, Fire Chief
Barry Freel	Jeff Koplín, Police Chief
Steve Clark	Ken Mears, Public Works Director
Walt Womack	Connie Thomas, City Clerk
Michelle Gaines	Todd McDaniel, City Administrator
Dave Womack	

**CITIZEN COMMENTS:**

Citizen Karen Zittle was in attendance to address Council about the stop light at the intersection of Engh and River Road. She asked Council to consider changing the stop light to a flashing three-way stop. She felt the intersection would benefit from a three-way stop. As a resident out in that area, it's a hinderance having long lines leading up to the stop light. Police Chief Koplín does not disagree with her. He is curious if a three-way stop would cause a back up from the Highway 97 stop light. Member Dave Womack asked how much input the city has into making this change. Public Works Director Mears said the city owns the light but has a contract with WSDOT for repairs. Mr. Mears agrees that the traffic flow is better when the light is flashing. He said it would be up to Council to make the decision. Member Dave Womack asked if the light could be set to flashing on a temporary basis to see how the traffic flows. Member Gaines was also in agreement. Mr. Mears told Council that he would reach out to City Engineers, Gray & Osborne to find out what impact it would have on the upcoming Engh Road project. Administrator McDaniel advised Council that staff would reach out to everyone involved and report back to Council.

**CORRESPONDENCE AND MAYOR'S REPORT:**

**Proclamation – Childhood Cancer Awareness Month**

Mayor Gagné told Council that a mother of a child stage 4 cancer survivor reached out to her by email. She has made a request to a several cities including, Omak, to proclaim September as Cancer Awareness Month. Mayor Gagné read the proclamation into the record.

Mayor Gagné shared with Council that the City of Omak was the recipient of a Community Development Block Grant up to \$458,173 to be used for storm drain infrastructure. Public Works Director Mears will bring a Resolution to Council to formally accept the grant. Member Gaines asked if the grant was enough to fund the project. City Administrator McDaniel said the grant does require the city use the \$106,955 in the Block Grant Fund toward the project.

Mayor Gagné said that she received an email from Omak resident, James Mastey. He applauded the city for the purchase of the electronic speed limit signs. He also suggested that one is placed on Jasmine Street as the traffic is very heavy and they drive fast.

**CONSENT AGENDA:**

Member Clark moved, seconded by Member Freel, to approve the consent agenda consisting of minutes from the September 3, 2019 meeting; claims checks numbered 101101-101162, in the amount of \$420,523.94; August 2019 manual checks numbered 100881-100886 and ACH payments in the amount of \$1,843.87 and voided check 100883. Mayor Gagné pointed out that a section of the minutes related to the conversation from Richard Price were left out and will be amended to include his comments. As there was no further discussion or comments from the audience, Council voted and unanimously approved the motion.

---

**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
September 16, 2019**

---

**OLD BUSINESS:**

**Ordinance 1878 – 2nd Read – Amend 2019 Budget – Airport Fund**

Member Clark moved, seconded by Member Dave Womack, to approve Ordinance 1878. City Administrator McDaniel reminded Council that the budget amendment recognizes revenue and expenditures in the amount of \$350,000 for the Airport Water Project. This will be passthrough money from the Department of Natural Resources for the reimbursement of project costs. As there were no comments and or questions, Council voted and unanimously approved the motion.

**NEW BUSINESS:**

**Resolution 62-2019 – Approve Purchase of a New Truck Chassis and Attachments**

Member Gaines moved, seconded by Member Clark, to approve Resolution 62-2019. Public Works Director Mears is requesting the purchase of a new truck and chassis. He told Council this proposal was an effort from the equipment rental department to consolidate three trucks into one. Member Gaines said that the proposal was brought to the Personnel/Finance Committee and they agreed the plan was a good idea. She said that the three trucks will be surplus early and explained that the new purchase is funded within the equipment rental budget. Mr. Mears further explained that combining the vehicles it would reduce the cost for tires, oil changes, insurance etc. The purchase will be made through the Washington State Procurement Cooperative. Member Freel asked how many man hours it would take to get the truck operational. Mr. Mears replied, thirty to forty minutes. Mr. Mears said the truck will be used regularly. Member Dave Womack asked about the replacement cost since the truck will now be used year-round. Mr. Mears apologized and said that he did not research that. As there were no further comments and or questions, Council voted and unanimously approved the motion.

**Resolution 63-2019 – Approve Purchase of Asphalt/Sandbox Attachment**

Member Clark moved, seconded by Member Gaines, to approve Resolution 63-2019. Public Works Director Mears explained that the additional attachment for the truck is an asphalt/sandbox. The purchase is through the Houston-Galveston Area Council Cooperative (HGAC). The asphalt/sandbox goes into the bed of the truck and converts to a sander in the winter. As there were no comments and or questions, Council voted and unanimously approved the motion.

**Resolution 64-2019 – Agreement for Plan Review Services-BHC Consultants**

Member Clark moved, seconded by Member Gaines, to approve Resolution 64-2019. City Administrator McDaniel told Council that the Building Department has three sets of large plans for the housing development, McDonalds and the dialysis building. With the recent transition in the Building Department, he would like to send the plans out to a private firm for review. He reached out to two firms that were willing to help and found BHC was the best fit. He said BHC is also willing to provide inspections if necessary. He told Council that City Attorney Howe has reviewed the contract. The other plan reviews can be done by Building Official Wells in conjunction with Okanogan County. As there were no comments and or questions, Council voted and unanimously approved the motion.

**Ordinance 1879 – 1<sup>st</sup> Read – Amend 2019 Budget – Plan Check Services**

City Administrator McDaniel told Council that the 2019 budget appropriation for plan check services is \$1,000. This won't be enough to cover the outsourced plan check services. An additional \$19,000 will be appropriated to the plan check services reducing the current expense ending fund balance by \$19,000.

**OTHER BUSINESS:**

**Committee/Staff Reports:**

Member Gaines told Council that the Personnel/Finance Committee met last week. She reported that the Library is in need of HVAC repairs as the air conditioning unit continues to breakdown. Public Works Director Mears is looking into a mini split AC system as it's less bulky and not as noisy. He will be getting a couple quotes. Member Gaines also reported that the Clerk's Department is looking into a debit/credit card machine at the counter. City Administrator McDaniel discussed with committee absorbing the transactions fees or passing them onto the customer. They will continue researching this service.

Member Clark told Council that he talked to Aliya Quidwai about the pedestrian crossing flags that were going to be installed in Omak. He said that more money will be reallocated and Mr. Mears has emailed Ms. Quidwai a letter of interest. He also reported that the new speed limit signs on Oak Street was vandalized.

---

**OMAK CITY COUNCIL  
REGULAR MEETING MINUTES  
September 16, 2019**

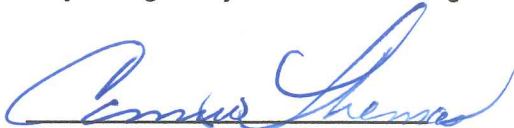
---

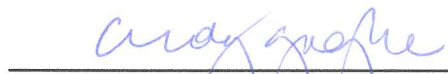
Chief Koplin told Council that Detective Marcos Ruiz was hired by the City of Brewster as a Police Chief. He said it's hard to see him leave as he has served the City of Omak well as an officer and a detective. He told Council that Dustin Silverthorn is at the Police Academy and he will have one position to fill so he will be looking at both entry level and lateral positions.

City Administrator McDaniel told Council that he and City Clerk Thomas will be attending the Washington Financial Officers Conference in Yakima and will be out all week.

Member Foth stated that Mr. Mastey was correct. People are still speeding down Jasmine Street. Member Cariker said that she concurred with Member Foth's comment.

Mayor Gagné adjourned the meeting at 7:28 PM.

  
\_\_\_\_\_  
Connie Thomas, City Clerk

  
\_\_\_\_\_  
Cindy Gagné, Mayor