

AGENDA
OMAK CITY COUNCIL MEETING
Tuesday, September 3, 2019 – 7:00 PM



ORIGINAL

- A. **CALL TO ORDER**
- B. **FLAG SALUTE**
- C. **CITIZEN COMMENTS**
 - 1. Richard Price
- D. **CORRESPONDENCE AND MAYOR'S REPORT**
 - 1. Proclamation – National Recovery Month
- E. **CONSENT AGENDA:**
 - 1. Approval of minutes from August 19, 2019
 - 2. Approval of Claims & Payroll
- F. **NEW BUSINESS:**
 - 1. Res. 60-2019 – Approve Interlocal Agreement for Building Official Services 
 - 3. Ord. 1878 – 1st Read – Amend 2019 Budget - Airport Fund
- G. **OTHER BUSINESS:**
 - 1. Council Committee Reports
 - 2. Staff Reports

 **Action by City Council**

The Omak City Hall is accessible to persons with disabilities. Hearing or visually impaired persons requiring special accommodations should contact the City Clerk one week in advance of the meeting by calling 509-826-1170 or e-mail clerk@omakcity.com in order to be provided assistance.



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WHEREAS, recovery from mental and substance use disorders, including co-occurring disorders is an essential part of health and one's overall wellness; and

WHEREAS, treatment and recovery services for mental and substance use disorders and co-occurring disorders is effective, and people can and do recover in our area and around the nation; and

WHEREAS, addressing and overcoming mental and substance use disorders and co-occurring disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and substance use disorders and co-occurring disorders to implement preventive measures, recognize the signs of a problem, and encourage those in need of help to seek appropriate treatment and recovery support services; and

WHEREAS, to help more people with lived experience achieve and sustain recovery, The Central Washington Recovery Coalition invite all residents of Omak to participate in National Recovery Month, September 2019; and

NOW, THEREFORE, I Cindy Gagné, Mayor, by virtue of the authority vested in me by the laws of Omak, Washington, do hereby proclaim the month of September 2019, as National Recovery Month In Omak and call upon the people of Omak to observe this month with appropriate programs, activities, and ceremonies to support this year's Recovery Month theme, Join the Voices for Recovery: Together We Are Stronger and to celebrate the 30th anniversary of the Recovery Month observance.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ Day of _____, in the year of our Lord two thousand nineteen, and of the Independence of the United States of America the two-hundred and forty-fourth.

Cindy Gagné, Mayor
Omak, Washington



MEMORANDUM

To: Cindy Gagné, Mayor
Omak City Council

From: Todd McDaniel

Date: September 3, 2019

Subject: Resolution 60-2019

The Attached Resolution 60-2019, Approving an Interlocal Agreement Between the City of Omak, The City of Tonasket, Oroville and the City of Okanogan for Building Inspection Services, is forwarded for your consideration.

Our Building Official recently retired, and we are in the need of building and permitting services. Christian Johnson can provide the services we need through this Interlocal agreement with Oroville, Tonasket and Okanogan.

Tyler Wells will be starting On September 9th to fill our vacant position.

I support this resolution

RESOLUTION NO. 60-2019

**A RESOLUTION OF THE OMAK CITY COUNCIL, APPROVING AN
INTERLOCAL AGREEMENT BETWEEN THE CITY OF OMAK, THE CITY OF
OROVILLE, THE CITY OF TONASKET AND, THE CITY OF OKANOGAN FOR
BUILDING INSPECTION SERVICES**

WHEREAS, the Revised Code of Washington, RCW 39.34 authorizes units of government within the State to enter into cooperative agreements for the provision of goods and services to each other; and

WHEREAS the City of Omak has the need for building inspection and permit administration services that was realized August 26, 2019; and

WHEREAS, the City of Oroville, the City of Tonasket and the City of Okanogan cooperatively have the ability to provide the "as needed" building inspection and permit administration service for Omak, through their Building official, and

WHEREAS, an Interlocal Agreement has been prepared that adequately defines the scope and compensation for these services, and

WHEREAS, this agreement is acknowledged as effective for services received beginning August 26, 2019 and will continue until the Omak Building Inspector position becomes filled and the new appointment has received adequate training.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Omak that the Interlocal Agreement between the City of Omak the City of Oroville, the City of Tonasket, and the City of Okanogan, a copy of which is attached hereto as "Exhibit A", for Services of Building Inspector, is approved.

INTRODUCED AND APPROVED by the City Council of the City of Omak this _____ day of _____, 2019.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael D. Howe, City Attorney

EXHIBIT A

INTERLOCAL AGREEMENT RELATING TO SERVICES OF BUILDING INSPECTOR

THIS INTERLOCAL AGREEMENT, made and entered into this ____ day of _____, 2019, by and between the **CITY OF OROVILLE** and the **CITY OF OMAK**, both municipal corporations of the State of Washington, and acknowledged and approved by the City of Okanogan and City of Tonasket.

WITNESSETH:

WHEREAS, the City of Omak is without a Building Inspector for an interim period until the vacant position can be filled; and

WHEREAS, the City of Oroville employs a Building Inspector who has available time to contract with the City of Omak to conduct building inspections; and

WHEREAS, the City of Oroville also is also under agreement with the cities of Tonasket and Okanogan to provide building inspection services who are willing to allocate a portion of their respective time to satisfy this agreement.

NOW, THEREFORE, in consideration of the covenants and agreements set forth herein,

IT IS HEREBY AGREED BETWEEN THE PARTIES as follows:

1. The City of Omak will employ the City of Oroville Building Inspector on an interim basis until Omak's Building Inspector position becomes filled and the new appointment has received adequate training.
2. The City of Omak agrees to pay to the City of Oroville an hourly rate of \$ \$39.56 per hour and, in addition, agrees to reimburse the City of Oroville for mileage at the rate of \$0.58 per mile for the Building Inspector's mileage from his home in Okanogan to destinations within Omak jurisdiction. Mileage from Oroville and Tonasket will not be reimbursed; however, out of route inspections or related visits for the City of Omak will be reimbursed.
3. The interim Building Inspector shall be available to conduct building inspections within the City of Omak on Tuesdays and Fridays during the term of this agreement; and may conduct inspections as may be necessary in the mornings and afternoons before and after trips to Oroville and Tonasket on Mondays, Wednesdays and Thursdays, if necessary; however, inspections outside of the Tuesday/Friday timeframe shall be avoided. The interim Building Inspector agrees to administer and enforce the Uniform Codes adopted within the City of

Omak, and to inspect all construction as requested by the City of Omak, and to perform other duties as assigned in the area of permit administration and code enforcement.

4. The City of Oroville, for all purposes, shall remain the employer of the Building Inspector. However, the City of Omak shall hold the City of Oroville harmless in any litigation that may arise from any activity associated with building inspection services provided to the City of Omak.
5. The City of Oroville shall prepare a monthly statement and submit it to the City of Omak, and the City of Omak shall make prompt payment based upon said statement. Said voucher will set forth the total hours worked by the Building Inspector for and on behalf of the City of Omak, as well as the total mileage. Time expended from each of the city's time allocation under the three-party building inspector agreement will be deducted proportionally from the respective city's obligations.
6. Direct supervision of the Building Inspector under this agreement shall provide by the Oroville Mayor in consultation with each City as applicable, and the agreement shall be administered by the Oroville City Clerk Treasurer. The City of Omak agrees to pay a monthly fee of \$20.00 for the administration of this contract.

APPROVED the day and year first above written.

CITY OF OROVILLE, a municipal corporation

By: _____
Jon R. Neal, Mayor

Attest: _____
JoAnn Denney, City Clerk-Treasurer

CITY OF OMAK, a municipal corporation

By: _____
Cindy Gagne', Mayor

Attest: _____
Connie Thomas, City Clerk

City of Okanogan, a municipal corporation

By: _____
Jon Culp, Mayor

Attest: _____
Craig Attwood, City Clerk-Treasurer

City of Tonasket, a municipal corporation

By: _____
Dennis Brown, Mayor

Attest: _____
Alice Attwood, City Clerk-Treasurer

MEMORANDUM

To: Omak City Council
Mayor Cindy Gagné

From: Todd McDaniel
City Administrator

Date: September 3, 2019

Subject: Ordinance No 1878- Budget Amendment Airport Fund

The Attached Ordinance 1878, An Ordinance Amending the 2019 Budget for The City of Omak By Recognizing Additional Revenues and Appropriating Additional Expenditures for the Airport Water Project, is forwarded for your consideration.

This budget amendment recognizes revenue and appropriates off-setting expenditures in the amount of \$350,000.00 for the Airport Water Project. This is only a portion of the \$1.6M project that is planned. The DNR has pledged \$1.3M for this project and we expect \$300K from a State direct appropriation. Funding for the balance of this project will be included in the 2020 budget year.

I approve and recommend the passage of this ordinance.

ORDINANCE NO. 1878

**AN ORDINANCE AMENDING THE 2019 BUDGET FOR THE CITY OF OMAK BY
RECOGNIZING ADDITIONAL REVENUES AND APPROPRIATING ADDITIONAL
EXPENDITURE FOR THE AIRPORT WATER PROJECT**

WHEREAS, the City of Omak adopted the 2019 Budget by passage of Ordinance No. 1871 on December 3, 2018; and

WHEREAS, the City of Omak and the Washington State Department of Natural Resources have entered into an agreement for Airport Water System Improvements, by Resolution 55-2019; and

WHEREAS, expenditures for the Airport Water Improvements will be reimbursable by the Department of Natural Resources, and

WHEREAS, said expenditures are not one of the emergencies specifically enumerated in RCW 35A.33.080; and

WHEREAS, the City of Omak is desirous of amending its budget pursuant to RCW 35A.33.090.

THE CITY COUNCIL OF THE CITY OF OMAK DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1871 adopting the 2019 Budget, shall be amended to include changes to the budget as shown in Attachment 'A' of this ordinance.

Section 2. This ordinance shall become effective from and after the date of its passage by Council by a vote of one more than the majority of all Councilmembers, approval by the Mayor and publication as required by law.

PASSED by the City Council of the City of Omak, this _____ day of _____, 2019.

APPROVED:

Cindy Gagné, Mayor

ATTEST:

Connie Thomas, City Clerk

APPROVED AS TO FORM:

Michael Howe, City Attorney

Filed with City Clerk: _____

Passed by City Council:

1ST Reading _____

2nd Reading _____

Date Published: _____

Date Effective: _____

On the _____ day of _____, 2019, the City Council of the City of Omak
passed Ordinance No. 1878

DATED this ____ day of _____ 2019.

Connie Thomas, City Clerk

2019 BUDGET AMENDMENT ORDINANCE NO. 1878 ATTACHMENT 'A'

Description	2019 Budget	Revenue	Expenditure	Revised Budget
(Airport Fund #406)				
Airport Water Improvements DNR 406.344.50.20.00	\$ 0.00	\$350,000.00		\$350,000.00
DNR Airport Water Improvements 406.546.80.34.00	\$ 0.00		\$350,000.00	\$350,000.00
Total Expenditures	\$1,022,718.00		\$350,000.00	\$1,372,718.00
Airport Fund Total	\$1,064,355.53	\$350,000.00		\$1,414,355.53

Airport Fund: 406

This Ordinance appropriates an additional \$350,000.00 expenditure in the Airport Fund for water improvements and recognizes \$350,000.00 of revenue that will be reimbursed to the City from the Department of Natural Resources for the water improvement project.