

**OCTOBER 6, VIA ZOOM
OMAK PLANNING COMMISSION AND PUBLIC HEARING
PLANNING MINUTES**

Call to Order:

Chairwoman Harrison called the meeting and public hearing via Zoom of the Omak Planning Commission to order at 5:37 PM and a quorum was established.

Commissioner & Administrative Personnel:

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|---------------------------|--------------------------------|
| Sheila Harrison, Chair | Kurt Danison, Contract Planner |
| Stacey Okland, Vice Chair | Tyler Wells, Building Official |
| Pat Davisson-absent | Amber Scott, Deputy Clerk |
| Erin Munding | |
| Barry Hansen | |
| Anne Potter-absent | |

Public Hearing- Zoning and Sub-Division Codes Discrepancies

Chairwoman Harrison opened the Public Hearing for the Zoning and Sub-Division Code Discrepancies in the Omak Municipal Code. Chairwoman Harrison read the public hearing disclaimer for the record. None of the members excused themselves from the hearing and none of the members have engaged in communication outside the hearing. Chairwoman Harrison asked Building Official, Tyler Wells to summarize his staff report. Tyler Wells had given the Commissioners a Memorandum explaining the proposed Code and Sub-Division amendments. See attached memorandum for the discrepancies. Chairwoman Harrison asked if any members of the public and or Commissioners had any questions and concerns. There were no questions or concerns. Chairwoman explained since we are amending two separate code chapters, the commission will need to pass an individual motion for the Zoning and Subdivision Codes.

Motion #1-Moved by Commissioner Erin Munding, seconded by Commissioner Stacey Okland that the City Council adopt amendments to Chapters 18.11.020, 18.16.122, 18.16.020 and 18.52.010 of the Omak Municipal Code as set forth in Attachment "A" of the Staff Report.

Motion #2-Moved by Commissioner Barry Hansen, seconded by Commissioner Erin Munding that the Council adopt amendments to Chapter 17.36.010 of the Omak Municipal Code as set forth in Attachment "B" of the Staff Report.

Chairwoman Harrison Closed the public hearing at 5:50PM.

Approval of Minutes – September 1, 2020 Meeting

Commissioner Hansen moved, seconded by Commissioner Munding, to approve the September 5, 2020 meeting minutes. Motion carried.

Contract Planner, Kurt Danison introduced Nancy Nash of the Housing Authority and Sarah Brede of ZBA Architecture. They are present to answer any questions or concerns regarding the agenda item E. He asked if the commissioners minded switching D and E, as the guests wouldn't have to wait through Agenda item D. The Commissioners had no problem with it.

Parking Standards-Meadowlark Senior Housing Project

Nancy Nash of the Housing Authority and Sarah Brede of ZBA Architecture were present to answer any questions or concerns regarding the proposed modifications of the parking standards in the Omak Municipal Code chapter 18,16 Table 2.0. for the future Meadowlark Senior Housing Project. They are asking for a reduction to 1.5 stalls per dwelling unit. Tyler Wells, Building Official explained in

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the last few weeks he has driven by the existing senior housing development several times and at different times of day to see if there is an excess of vehicles in the parking lot. He stated he has seen no concern of excess. Nancy Nash further explained, the parking lot is usually of care providers and visitors stopping in, she said most of the seniors use public transportation. Commissioner Mundinger asked if it was open parking, Nancy Nash explained that it was.

Commissioner Mundinger moved, seconded by Commissioner Hansen to approve the proposed modification of parking standards of the Omak Municipal code Chapter 18.16 Table 2.0 to reduce the parking stalls to 1.5 per unit at the Meadowlark Senior Housing. Motion carried.

Transportation Element-Comp Plan

Kurt Danison, Contract Planner explained the WSDOT created a US 97 Omak Area Transportation Study in 2019. This detailed study was given to the Commissioners in 2019. Kurt Danison, suggested the next area of discussion is US 97 and Shumway Road. He explained this study is important to add to the comp plan. Listed below are recommendations from the WSDOT.

5.0 Strategy Descriptions and Recommendations

Focus Area 2- US 97 and Shumway Road

Strategy 1-Single Lane Roundabout

Strategy 2-Traffic Signal

Strategy 3-Add Fourth Leg with Two-Way Stop Control

After discussing each idea, and the Commissioners would recommend lowering the speed limit and adding an intersection. Commissioner Oakland and Mundinger are concerned about turning left onto US 97. Kurt Danison explained any future growth in the area, that the developers would have to conduct a traffic study. He also reminded that this study is on a state highway, as a city we can give recommendations. Kurt Danison, Contract Planner will create a draft of the Commissioners recommendations.

Other Business

Kurt Danison, Contract Planner gave an update to the Commissioners regarding the RCO grant for the future skatepark. He said out of 84 applicants the city was at 25 on the list. He will continue keeping the Commissioners up to date on the grant process.

Tyler Wells said he is hoping the application for the 400-unit mobile home park will be submitted by end of October or first of November.

As there was no further business, the meeting was adjourned at 6:20 p.m.

SIGNED:



Sheila Harrison, Chair



Amber Scott, Deputy Clerk