

**MINUTES
OMAK PLANNING COMMISSION
ZOOM MEETING
MARCH 2, 2021**

Call to Order:

Chairwoman Okland called the meeting via Zoom of the Omak Planning Commission to order at 5:31PM and a quorum was established.

Commissioner & Administrative Personnel:

Sheila Harrison	Kurt Danison, Contract Planner
Stacey Okland, Chair	Tyler Wells, Building Official
Pat Davisson, Vice Chair	Connie Thomas, City Clerk
Erin Mundinger	
Barry Hansen	
Anne Potter	

Approval of Minutes:

Commissioner Davisson moved, seconded by Member Mundinger to accept the February 2, 2021 meeting minutes as written. The Commissioners voted and unanimously approved the motion.

New Business:

City of Omak Draft Capital Facilities Plan Presentation

Contract Planner, Kurt Danison emailed the Commissioners the draft Capital Facilities Plan. He encourage them to review the document over the next month and provide comments. Mr. Danison screen shared the document and explained that the purpose of the Capital Facilities Plan (CFP) is to implement the City of Omak Comprehensive Plan. The CFP provides a "road map" for capital spending. This document establishes goals, policies & decision criteria, level of service, forecast demands and capital facilities information. He explained to the Commissioners that the process began at the department head level. Each department head submitted a list of projects or acquisitions that are not routine and with a cost greater than \$7,500 (a "dream list"). The department heads met and ranked all projected funded through the Current Expense Fund. As a result, the City has a list of proposed, prioritized capital projects which are outlined in this draft document. After the document is reviewed by staff, council, planning commissioners and other agencies Mr. Danison will prepare the executive summary. Again, any comments are appreciated. City Clerk Thomas can print and provide hard copies of this plan upon request.

Old Business:

Greater Omak Area Comprehensive Plan – Plan Element B, Transportation/Circulation

Earlier in February, Contract Planner, Kurt Danison emailed the members copies of the Transportation Element Maps along with the Transportation/Circulation section of the Comprehensive Plan. He asked if there were any questions or comments. Commission Mundinger made some observations in the document. She directed members to the goals, policies and objectives for Transportation/Circulation, Goal 1, Objectives 1.2 "That all major construction or reconstruction of existing or new streets and roads include provisions for pedestrian and non-motorized access". She said this language is reoccurring in another policy and recalled that the proposed Santiago Development would not have met this policy. She also brought up the development on Paintbrush and the lack of sidewalks. There was discussion about the proposed pedestrian and non-motorized circulation map. It was understood that sidewalks in all areas of the City would make sense. Objective 1.2 was modified and the word "all" was removed from the sentence. Member Okland did like that there are more sidewalks added to East Omak. Mr. Danison shared that the Colville Tribe, Washington State DOT and the City are working on two sidewalk projects. A Safe Routes to School Grant on Omak Avenue across from East Omak School, they will construct a sidewalk down to Jackson and install rapid flashing beacons in front of the school. There is also a plan to connect the Community Center and the sidewalk will be construction from Benton to Fifth Avenue and up to Highway 97. Member Okland said there are so many walkers and adding sidewalks will help with the safety issues. The members had no further questions or comments. Contract Planner Danison suggested that staff prepare a SEPA checklist and send that out for public comment. The comment period allows thirty days for agencies to review the Comprehensive Plan. He recommends the public hearing be scheduled for May 4, 2021.

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Other Business:

City Update – Tyler Wells and Kurt Danison

Building Official Wells told the Commissioner's that he has scheduled a public hearing for April 6, 2021. He has sent the application for the 15 lot, long plat & request for deviation from street design standards out for comment. He has received a comment back from Okanogan County and he is waiting on comment from City Engineer's Gray & Osborne, Inc., Fire Chief Kevin Bowling and Public Works Director, Ken Mears. This application will come to the Planning Commission as a Public Hearing and the Commission will then make a recommendation to City Council. City Council will decide a preliminary approval or not. Commissioner Munding wanted to confirm the storm drainage proposal in the application. It was unclear to her if the storm water would be required to be retained onsite or if it would be part of the storm drain system. Mr. Wells explained that there is not a storm drain system in that area and they will retain onsite with infiltrators. Building Official Wells also shared that if the applicant receives preliminary approval, he will build this year, obtain final approval from the City and then sell.

He also told the Commission that spring has sprung. He is receiving a lot of calls about home projects. He said that Meadowlark, the sixteen unit three story senior housing facility located behind Harbor Freight will break ground in April. They are putting up trusses at the Meadowpoint project and will be pouring concrete this week and next. Member Potter asked about the old Lariat Restaurant. She saw they are working on the front of the building. Mr. Wells said the City received a business registration and that he and Chief Bowling have inspected the building. The restaurant is the Loggerhead. Mr. Danison said there will be pizza and he has sampled it. He also said there is a bar in the rear of the building. He heard they plan to open April 1st.

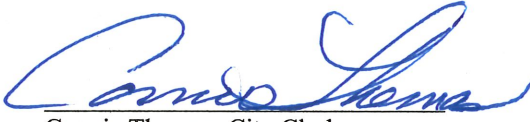
All member's thanked Pat Davison for her years of service to the Planning Commission. She will be missed.

As there was no further business, the meeting was adjourned at 6:14 p.m.

SIGNED:



Stacey Okland, Chair



Connie Thomas, City Clerk