

**SEPTEMBER 1, 2020 VIA ZOOM  
OMAK PLANNING COMMISSION  
PLANNING MINUTES**

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**Call to Order:**

Chairwoman Harrison called the meeting via Zoom of the Omak Planning Commission to order at 5:30 PM and a quorum was established.

**Commissioner & Administrative Personnel:**

Sheila Harrison, Chair	Kurt Danison, Contract Planner
Stacey Okland, Vice Chair	Tyler Wells, Building Official
Pat Davisson	Amber Scott, Deputy Clerk
Erin Munding	
Barry Hansen	
Anne Potter	

**Approval of Minutes – August 4, 2020 Meeting**

Commissioner Hansen moved, seconded by Commissioner Davisson, to approve the August 4, 2020 meeting minutes. Motion carried.

**Transportation Element-Comp Plan**

Kurt Danison, Contract Planner explained the WSDOT created a US 97 Omak Area Transportation Study in 2019. This detailed study was given to the Commissioners in 2019. Kurt Danison, talked about the potential future growth in the Sand Flat Rd area with a projected new mobile home park with 400 plus homes and a new school in the area. He explained this study is important to add to the comp plan. The first area of discussion is the area of Sandflat Rd and US 97. Listed below are recommendations from the WSDOT.

**5.0 Strategy Descriptions and Recommendations**

Focus Area 1- US 97 and Sand Flat Road  
Strategy 1-Extend 50 mph Speed Zone  
Strategy 2-Single Lane Roundabout  
Strategy 3-Traffic Signal

After discussing each idea, and the commissioners would recommend lowering the speed limit now, and agree on a roundabout as projects occur and should be include in the Transportation element for future funding. Kurt Danison, Contract Planner will create a draft of the Commissioners recommendations.

**Nightly Rentals**

Kurt Danison, Contract Planner presented a couple of sample administrative permits and contracts from other local cities regarding nightly rentals. The commissioners feel this is something that needs to be addressed and have in our Municipal code. Commissioner Munding asked if any of the local cities have had any problems regarding rentals, Kurt Danison responded not that he is aware of. After much discussion, Kurt Danison and Tyler Wells will work on a draft regarding nightly rentals and will present at an upcoming meeting.

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**Zoning and Sub-Division Codes**

Tyler Wells, Building Official presented a list of codes that have some discrepancies that need to be addressed. He discussed each item below. He informed the Commissioners that they need to be amended and will set up a Public Hearing for October 6<sup>th</sup> meeting. He will send out a list to all Department heads for review and send a News Release to the local paper.

Below is the list.

OMC 18.52.010-Zoning-Administration  
OMC 18.16.122-Accessory Structures  
OMC 18.11.020 -Accessory Uses  
OMC 18.16.020- General Development Standards  
OMC 17.36 -Deviations from Street Design Development

**Other Business**

Tyler Wells, Building Official received a letter from Sarah Brede of ZBA Architecture to request a modification to the parking standards in the Omak Municipal Code Chapter 18,16 Table 2.0. The company is representing the owner of the future Meadowlark Senior Apartments. They are requesting a reduction to 1.5 stalls per dwelling unit. They also submitted a preliminary draft of the complex and parking. Tyler Wells will reach out the company and explain that they will need to submit a preliminary plan to the Commissioners and ask for approval.

Public Hearing and next scheduled meeting via Zoom October 6, 2020 @ 5:30 p.m.

As there was no further business, the meeting was adjourned at 7:20 p.m.

**SIGNED:**

  
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Sheila Harrison, Chair

  
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Amber Scott, Deputy Clerk